

MINUTES OF THE REGULAR MEETING OF THE
EMERY COUNTY SPECIAL SERVICE DISTRICT #1
May 11, 2015

Attendees at the meeting:

Chairman Kent Petersen
Board Members, Bevan Wilson, Richard Jensen, Merrill Swasey and Dean King
Howard Tuttle and Merrial Johansen, Johansen and Tuttle Engineering
Wayde Nielsen, Emery County Road Department
Leslie Bolinder, Secretary for District

**CONSIDERATION AND APPROVAL OF BID AWARD FOR THE CLEVELAND
SOUTH FLAT BUS LOOP #201-15-01 AND ASSOCIATED PAPERWORK**

Three (3) contractors bid on this project as follows:

Engineer's Estimate:	\$728,400.00
Nielson Construction	\$693,124.20
Nelco Contractors	\$698,086.00
Double E	\$866,886.52

Nielson Construction was the apparent low bidder.

Merrill Swasey made a motion to award the bid to Nielson Construction and authorize the chairman to sign the necessary paperwork to expedite the project. The motion was seconded by Dean King and approved by all members present.

The project will get the gravel from a nearby pit owned by J.K. Allred.

Bevan noted that a line item for road repair was added to this project. In other words, the project (district) will pay for the first \$20,000.00 worth of damage to existing county roads that might occur from product being hauled to and from the project. The engineer will video the condition of the existing roads so there will be something to compare to when assessing damage to county roads.

Construction should begin in the next 30 days.

DISCUSSION AND ADOPTION OF NEW PURCHASING POLICY

This item was tabled on a motion by Merrill Swasey. The motion was seconded by Richard Jensen and approved by all members present.

UPDATE OF CURRENT PROJECTS

South Moore Road/Phase 10 - CR#803

Nielson Construction was awarded the bid for this project. It is expected that construction will begin mid-June. The engineer will notify the board once the pre-construction meeting is scheduled.

Purchase of ROW easements on County Class B Roads that cross SITLA land.

The Emery County Board of Commissioners authorized the attorney to pursue applying to receive OHV funds to reimburse the district for the administration fees that SITLA is charging that the CIB will not reimburse. Bevan Wilson reported that he spoke with Bruce Adams, who is on the CIB board, and he understood that the administrative fees would be reimbursed by the CIB.

Cleveland South Flat Bus Loop #201-15-01

See above. The utility work will begin as soon as it can be scheduled.

Temple Mountain Road/Goblin Valley Fencing Project

The district is no longer involved in this fencing project. Howard Tuttle and Kent Petersen attended a meeting on this fence and it was agreed that the funding from the state would go to the grazer (through the local conservation district's grazing program) to be applied to the fencing project. The county road department will help install some cattle guards.

APPROVAL OF BILLS AND FINANCIAL REPORT

The bills and the financial report were approved on a motion by Merrill Swasey and a second by Richard Jensen. The motion was approved by all members present.

It was noted that the Emery County Treasurer had invested \$250,000 of the district's money into Eastern Utah Community Credit Union. The chairman will make contact with the treasurer to get more information and report back next meeting.

The 2015 fiscal year 3rd qtr. (March 2015) mineral lease allocation (through UDOT) will be \$63,561.82 as follows:

Emery County Special Service District #1	\$ 25,424.73
Local Building Authority of Emery County	\$ 18,432.92
Castle Valley Special Service District	\$ 8,263.03
Emery County Recreation Special Service District	\$ 5,084.95
Emery County Fire Protection Special Service District	\$ 5,084.95
North Emery Water Users Special Service District	<u>\$ 1,271.24</u>
Total	\$ 63,561.82

A motion to ratify the March 2015 distribution of MMS revenue through UDOT was made by Bevan Wilson. Richard Jensen seconded the motion and the motion was approved by all members present.

APPROVAL OF APRIL 13, 2015 MEETING MINUTES

The minutes for 4/13/2015 were approved, as corrected, on a motion by Bevan Wilson and a second by Merrill Swasey. The motion was approved by all members present.

OTHER BUSINESS

Wayde Nielsen reported that the Deer Creek Road was not built for and will not hold up for the anticipated coal hauling (250 trucks a day) due to the mine closure. He asked the district if there were any agreement, etc. with the mine for maintenance on the road due to excessive use. Wayde will talk with the mine personnel to ask for help to repair this road. Bevan or Richard offered to go with Wayde to talk to mine personnel about this road.

Kimball and Roberts, CPA presented letter of engagement for FY2014 independent audit for chairman's signature. The chairman was authorized to sign the necessary documents to engage Kimball and Roberts, CPA to perform the FY 2014 independent audit by the board. Since this was not an agenda item, this action will be ratified at the next regularly scheduled board meeting on June 8, 2015.

ADJOURNMENT

The meeting was adjourned as the agenda came to the end. The next meeting is scheduled for June 8, 2015.

Approved by:


Kent Petersen, Chairman

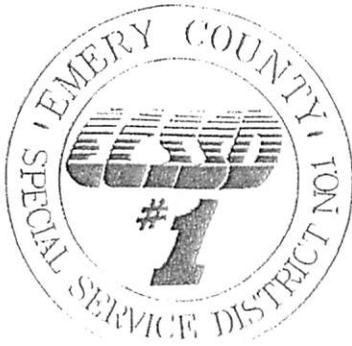
Date 6/8/2015

BILLS APPROVED BY ECSSD#1

May 11 2015

Emery County - 98-4000-2800 - Telephone	\$30.00
Rocky Mountain Power - 98-4000-7503	\$312.02
Johansen & Tuttle Engineering, Inv. 51516 - Cleveland South Flat Bus Loop (New project for 2015 - needs new code) - 98-4000-3031	\$21,000.00
Sun Advocate/EC Progress - Legal Advertisement for Cleveland South Flat Bus Loop - Phase I - 98-4000-2200	\$270.00
Bevan K. Wilson - 98-4000-6210- Board Meeting Stipend/Project Mgr.	\$300.00
98-4000-2300 - Mileage	\$35.65
98-4000-2800 - Cell Phone	<u>\$50.00</u>
	\$385.65
Dean King - 98-4000-6210 - Board meeting Stipend/Project Mgr.	\$300.00
98-4000-2300 - Mileage	\$108.10
98-4000-2800 - Cell Phone	<u>\$ 50.00</u>
	\$458.10
Kent Petersen - 98-4000-6210 - Board meeting Stipend/Project Mgr.	\$300.00
98-4000-2300 -Mileage/Meeting Treats	\$80.50
98-4000-2800 - Cell Phone	<u>\$50.00</u>
	\$366.10
Merrill A. Swasey - 98-4000-2800 - Cell Phone	\$50.00
98-4000-2300 - Mileage/Expenses	\$5,75
98-4000-6210 - Board member Stipend/Project Mgr.	<u>\$300.00</u>
	\$355.75
Richard Jensen - 98-4000-2800- Cell Phone	\$50.00
98-4000-2300 - Mileage/Expenses	\$40.25
98-4000-6210 - Board member Stipend/PRoject Mgr.	<u>\$300.00</u>
	\$390.25

Total \$23,632.27



EMERY COUNTY SPECIAL SERVICE DISTRICT NO. 1

P. O. Box 1055
Castle Dale, Utah 84513
Telephone: (801) 381-5217

May 12, 2015

Steven Barton
Emery County Treasurer
Emery County Courthouse
Castle Dale, UT 84513

Dear Steve:

Please transfer sufficient funds from PTIF 1325 to ECSSD#1 checking account to cover bills approved in their regularly scheduled meeting on May 11, 2015 (attached). Thank you.

Sincerely,

Leslie Bolinder, Secretary for District

cc: Brenda Tuttle