

Jordanelle Special Service District Special Meeting
Water Reclamation Facility, 5780 N Old Highway 40, Heber City, Utah
Thursday, May 07, 2015, 5:00 PM

PRESENT:	Greg McPhie	Board Member
	Danny Goode	Board Member
	Kendall Crittenden	Board Member
	Kipp Bangerter	Board Member
	Mike Kohler	Board Chair
	Mike Petersen	Board Vice-chair
	Steve Farrell	Board Member

ALSO PRESENT:	Darrel Scow	Asst. General Manager
	Eliza McGaha	Treasurer
	Theresa Baronek	District Clerk
	Keith Larsen	Engineer, Bowen Collins & Associates
	Lee Kapaloski	Legal Counsel
	Greg Koberlein	Wasatch County Comptroller
	Scott Sweat	Wasatch County Attorney

AGENDA:

- Approval of minutes
- Warrant list approval
- Warrant list backup review
- Daly West update
- SCADA presentation
- Gas card "Fuelman" status report
- Credit card review
- Collections discussion
- Master plan status
- Conservation discussion
- Manager's report
- Other business

EXECUTIVE SESSION:

- If needed

Mike Kohler opened the meeting at 5:27 p.m.

Approval of minutes:

MOTION: A motion to approve the minutes of April 02, 2015 was made by Mike Petersen and seconded by Kendall Crittenden. All board members voted aye and the motion unanimously carried.

Warrant list approval:

MOTION: A motion to approve the warrant list was made by Greg McPhie and seconded by Kipp Bangerter. All board members voted aye and the motion unanimously carried.

Warrant list backup review:

Darrel Scow explained the paperless electronic system the district has moved to and that we have all the backup documentation to go with the accounts payable checks and those documents can be recalled at anytime.

Mr. Scow said he asked Greg Koberlein to do an in-house audit for 2014 to bring us up to December 2014. Mr. Scow said he thinks we have fixed the issues found in the audit and Mr. Koberlein will determine if we have.

Daly West update:

The Daly West mine shaft has collapsed and is in need of repair. Max Covey presented photos of the collapse. The headworks, a historical structure, sits above the Montage hotel. If the headworks fell it would fall in the area between the hotel and the swimming pool. There is also a Rocky Mountain Power transformer next to the mine shaft. The hole has been covered with a tarp and 16' x 16' tethers since December and has been checked on a weekly basis. Park City is aware of the situation.

Clark Martinez explained that he does a lot of mine work for the state and has been taking care of abandoned mines for years. He said that he filled the first collapse in 2010 with foam but it was too cold in December to use foam. All the rain we've had lately is not good for the mine shaft in its current condition and it needs to be repaired as soon as possible. Mr. Martinez gave a bid for the repair work and explained the different processes that could be used to do the repair.

The repair will use culverts to help give airflow if the shaft collapses in the future and needs to be done to prevent loss of water flow from the tunnel beneath.

MOTION: A motion to approve the bid from Clark Martinez for \$248,525.00 to repair the Daly West shaft was made by Steve Farrell and seconded by Mike Petersen. All board members voted aye and the motion unanimously carried.

Greg McPhie stepped out of the meeting at 6:01 p.m. and returned at 6:03 p.m.

Lee Kapaloski left the meeting at 6:02 p.m.

Steve Farrell stepped out of the meeting at 6:02 p.m. and returned at 6:06 p.m.

SCADA presentation:

There are five employees that take care of the water and sewer lines. To illustrate the size of the system, Darrel Scow said if the water lines in the system were placed end to end they would stretch to beyond Vernal. There are seventy-seven (77) PRVs (pressure reducing valves) and 123.7 miles of water lines.

Max Covey gave a presentation on the SCADA (Supervisory Control And Data Acquisition) system that monitors the sewer lift stations, water pump stations, and wells. He showed the live SCADA feed and explained how the system is managed at night. There are two employees on-call each week. The system is designed to run automatically and can alert the on-call employees to problems when they arise and they can sometimes fix the issues remotely.

If they get called out, the on-call guys text their supervisors and the assistant manager so they are aware. If the guys are not heard from within a certain timeframe after getting called out, management goes looking for them. The SCADA system helps cut down on call-outs in the middle of the night. The system can be run manually through SCADA until a crew can be onsite in daylight.

Darrel Scow stepped out of the meeting at 6:07 p.m. and returned at 6:09 p.m.

Mr. Covey displayed an overlay of the Jordanelle Basin showing the main water pump stations and sewer lift stations. The East Park tank is the main tank; the heart of the system. If the tanks drop more than one foot in 30 minutes the system will send an alert.

To keep the costs down for Strawberry Lakeview SSD the SCADA system is using a Go-phone.

Mike Kohler turned control of the meeting over to Mike Petersen and left the meeting at 6:25 p.m.

Gas card "Fuelman" status report:

There are fuel cards in each district vehicle and each driver has an ID number. There are transfer tanks in three district trucks to fill backhoes. The statement cannot track those transactions. Tanks are being installed at the water treatment plant to handle dyed diesel to be used in backhoes and other non-vehicle equipment and those tanks will be filled by distributors. The employees will sign for the amount of dyed-diesel that is taken out of the distribution tanks.

Part of the low mileage factor on the statement is due to the trucks idling with their safety lights flashing while employees are working in the field.

Credit card review:

There was no discussion on this item.

Collections discussion:

Collections are doing well. There are still some outstanding water reservation fees that have not been paid.

Master plan status:

This item will be addressed at the next board meeting.

Conservation discussion:

It was determined that the district will ask for voluntary cutbacks.

Manager's report:

There was no manager's report.

Other business:

There was no other business discussed.

Mike Kosakowski, resident in the district, had some questions. He said he previously had a sewer failure at his house that was a contractor issue caused by misalignment of the pipes that couldn't handle the flow and said another house by his has a similar issue and asked if

someone could look at it and call him when they do. Darrel Scow replied that he would get Lynn Sulser to check it out and run a camera through it.

Mr. Kosakowski asked when the numbers for the rate increase will be available. Mr. Scow replied that they would be ready by June 4th.

Mr. Kosakowski asked about the different cost centers and Mr. Scow told him we were moving forward on that.

Mr. Kosakowski said he is a spokesperson for the community and a former EPA inspector. He asked if the water treatment plant was the only water treatment plant in the county with a metals removal system and he would like to see the system and how it works. Mr. Scow replied that we are the only ones using that type of system in the county and that Mr. Kosakowski is welcome to tour the facility.

Dave Cummings asked if the board had seen the letter sent to the district's legal counsel. The board members said they had not seen it. Mr. Cummings said he sent the letter out in February and if he doesn't get an answer he will be forced to file another lawsuit. Greg McPhie said it is inappropriate to discuss the issue without our legal counsel present and Mike Petersen concurred that the issue could not be addressed at this time; however, the board would check with legal counsel on it.

Darrel Scow said the district is getting better in administration with how things are handled. There are 22 miles between administration offices and suggested moving the employees currently located at the Twin Creeks water treatment plant down to the wastewater treatment facility in the space in the front entrance. There was no additional discussion on the subject.

The next meeting will be a closed meeting on May 21st, two weeks from today, at 5:00 p.m.

EXECUTIVE SESSION:

- If needed

There was no executive session.

MOTION: A motion to adjourn was made by Greg McPhie and seconded by Kendall Crittenden. All board members voted aye and the motion unanimously carried.

The meeting adjourned at 6:56 p.m.

This certifies that the meeting minutes of May 07, 2015 are a true and accurate copy as approved by the JSSD board members on May 21, 2015.



Signed: _____
Eliza McGaha, Treasurer