

MINUTES OF THE TOWN COUNCIL
MEETING
OF THE TOWN OF CLARKSTON

May 5, 2015
7:00 P.M.

Town Council Meeting held at the Clarkston Town Hall, 50 South Main, Clarkston, UT

Attendance: Mayor Kendon Godfrey
Councilmembers: Ann J. Godfrey, Steven Palmer,
Nathan Whiting, Richie Calderwood

Kristi Hidalgo, Town Clerk

Also in attendance: Dakota Green

1. CALL TO ORDER

Mayor Godfrey called the Clarkston Town Council to order at 7:00 p.m.
Mayor Godfrey led the Pledge of Allegiance and offered Reverence to begin the meeting.

Mayor Godfrey stated that Kody Krievens sent a Thank You Note to the Town Council expressing thanks to the town for allowing him to use the Community Center free of charge for his Eagle Scout Project. Mr. Krievens conducted a Silent Auction in conjunction with the Scott Carlson Spaghetti Dinner Benefit.

2. NEW BUSINESS

Mayor Godfrey addressed the minutes of the Clarkston Town Council Meeting held April 21, 2015. Councilmember A. Godfrey motioned for the Clarkston Town Council to approve and adopt the minutes of April 21, 2015. Councilmember S. Palmer seconded the motion. All in favor "Aye". Motion carried

FY 2016 Proposed Budget Discussion – Mayor Godfrey presented the Fiscal Year 2016 Proposed Budget to the Council. The Council reviewed and discussed the proposed Budget for FY 2016. The following items were discussed:

- Councilmember A. Godfrey asked about the new budget format. The Town Clerk, Kristi Hidalgo, informed the Council that in the past, the State Auditor's Office required that the State Budget be submitted using a specific State Budget Form provided by them. That is no longer required. The State Auditor's Office now recommends and prefers that the actual budget presented to the public body is the budget that is sent to the State. The only stipulation is that the budget submitted to the state must show Prior Year Actuals, a Current Year Estimate, and the Approved Budget for the ensuing year. This year's budget, that will be presented to the public body and then sent to the state for review, is comprised of those three components.
- Councilmember A. Godfrey questioned the current year estimate amounts and wondered why they were so much lower than the prior year actuals. The Town Clerk responded that

the current year estimate amounts do not yet reflect the whole current year. It only takes into account the actual revenues and expenditures through April 2015. The Final Budget will show more accurate estimate amounts because May actuals will be included and June activity will be projected as well.

- Councilmember R. Calderwood reported that he has been talking with Scott Archibald from Sunrise Engineering about updating the Water Master Plan, with a water model, and also plans to do some needed improvements on the springs. Councilmember R. Calderwood wondered about creating a Capital Improvement Fund to save up money for these water projects. The Council did not make a decision at this meeting.
- Councilmember N. Whiting asked about the Pony Express Days Revenue Account. According to the Proposed Budget there was \$21,839 revenue from the FY 2014 Pony Express Days Celebration. The Town Clerk clarified that that amount includes the first order of the Clarkston Town History Book. The \$4,722 in the Pony Express Revenue account for the current year FY 2015 is from the second order of the History Book. There is \$8,000 budgeted for the Pony Express Days Town Celebration this year.

Resolution 15-08 “A Resolution Adopting the Clarkston Town FY 2016 Proposed Budget”-

Mayor Godfrey asked if there was any further discussion by the Council prior to passing the resolution. There was no further discussion so Mayor Godfrey read the resolution and asked for a motion to adopt Resolution 15-08. Councilmember A. Godfrey motioned for the Council to approve Resolution 15-08. Councilmember N. Whiting seconded the motion. All in favor “Aye”. Motion carried

See Attachment

Roll Call Vote:

Mayor Godfrey	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Councilmember A. Godfrey	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Councilmember R. Calderwood	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Councilmember S. Palmer	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Councilmember N. Whiting	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent

It was decided that the Public Hearing for the FY 2016 Budget, Tax Rate, and FY 2015 Amended Budget will be held June 16, 2015 at 6:30 p.m. in the Town Hall. The Public Hearing needs to be posted 7 days before it is scheduled to take place. The Regularly scheduled Town Council Meeting will be held immediately following the Public Hearing.

3. DEPARTMENTS

Mayor Godfrey – Roads Department – Mayor Godfrey reported that the planned FY 2016 road improvements will be done in June. According to the approved Five Year Road Improvement Plan Main Street from Center Street to 200 North will be chipped and sealed and the dirt road on 200 North from Main Street to 100 West will be paved with reconstituted asphalt.

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Councilmember A. Godfrey - Warrant List- Councilmember A. Godfrey presented the Warrant List for April 2015. Councilmember N. Whiting motioned for the Clarkston Town Council to approve the warrant list as read. Councilmember R. Calderwood seconded the motion. All in favor “Aye”

Animal Control – The Town Clerk will get Councilmember A. Godfrey a copy of the Delinquent Dog List that was given to the Animal Control Officer.

Martin Harris Pageant Town Dinner - Councilmember A. Godfrey reported that she e-mailed this year’s dinner information to the Martin Harris Pageant President, Paul Willie. He will put the information on the Clarkston Pageant web site.

Councilmember R. Calderwood – Water Department – Water Restrictions –
Councilmember R. Calderwood informed the Council that he is drafting a letter, to be sent out with the May Water Statements, advising Clarkston Citizens that watering hours will be from 4:00 a.m. to 11:00 a.m. and from 6:00 p.m. to 11:00 p.m. and to expect water turns to be implemented in the near future. It was determined that there will be no watering allowed, even with automated sprinkling systems, between the hours of 11:00 p.m. and 4:00 a.m. This will allow the system to replenish the water tank. The Town Clerk will post these water restrictions at the Post Office and at the Town Hall.

Upcoming Parades – Councilmember R. Calderwood stated that there are two parades coming up this month. The Smithfield Health Days Parade is May 9th at 10:00 a.m. and the Richmond Black and White Days Parade is May 16th at 5:00 p.m. Councilmember S. Palmer will inform the Youth Council about the parades.

Councilmember S. Palmer – Cemetery Department – New Hire - Councilmember S. Palmer reported that James Morris has been hired to be a Cemetery Caretaker, along with Jerry Godfrey.

Cemetery Roads Project Update - Mayor Godfrey reported that Phil Johnson from J. Contracting called him and said that he would be out on Monday May 11, 2015 to re-seal the cracks and then apply the sealer the following day.

Councilmember N. Whiting – Parks Department - Sidewalk Project Update – Mayor Godfrey stated that originally the plan was to use the rest of the Rapz Tax money awarded in FY 2015 to run a sidewalk north of the Community Center. Contractor Dan Smith informed Mayor Godfrey that normally curb and gutter is done before an adjacent sidewalk and that it needs to be engineered. Mayor Godfrey also found out from Cache County that Rapz Tax money doesn’t have to be spent before you can apply for more. You actually have two years from the time it is awarded to spend it. Mayor Godfrey explained that the new plan is to wait and see if Clarkston Town is awarded any FY 2016 Rapz Tax Money. If the town is awarded more Rapz Tax money this year we will add it to what was not spent and hopefully be able to do both the curb and gutter and sidewalk at the same time.

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Town Clean-up Day – The Town Clean-Up Day will be May 16, 2015 from 9:00 a.m.- Noon. A cookout will follow on the Town Square. In case of inclement weather a backup day is scheduled for May 30, 2015. Councilmember N. Whiting stated that Park Director Rod Buttars, is planning and organizing activities for the Town Clean-up Day. Mayor Godfrey asked Councilmember N. Whiting to make sure Mr. Buttars, orders all of the supplies needed to install the sprinkling system that day. The Town Clerk will have Logan Environmental Department deliver two dumpsters for the Town Clean-Up Day and Councilmember N. Whiting will purchase the food – hamburgers, hotdogs, chips, cookies, and drinks.

4. RELEVANT BUSINESS

Next Meeting - The next meeting will be a Town Council Meeting and will be held Tuesday May 19, 2015 at 7:00 p.m.

5. ADJOURN

There being no further business to come before the Council, Councilmember R. Calderwood motioned that the Clarkston Town Council Meeting adjourn. Councilmember A. Godfrey seconded the motion. All members present voted “Aye”. Motion carried.

The meeting adjourned at 8:05 p.m.

Kristi Hidalgo
Clarkston Town Clerk

