

NOTICE AND AGENDA

Notice is hereby given that the Planning Commission of Millville City will hold a meeting on Thursday, **June 4, 2015** in the Millville City Office, at 510 East 300 South, Millville, Utah, 84326, which meeting shall begin promptly at 8:00 p.m.

1. Roll call
2. Opening remarks/Pledge of Allegiance.
3. Review and approval of agenda
4. Review and approval of minutes from May 21, 2015.
5. Action Items:
 - A. Review and Consideration for recommendation to the city council of the final plat for The Mond-Aire Heights Subdivision, Phase I.
6. Discussion Items:
 - A. New ordinance regarding private streets
 - B. Review Ordinance 17.08.020 definitions side, front, and rear yard.
 - C. Cache County GIS Maps
 - D. City Council Report – review minutes from May 28, 2015.
 - E. Agenda items for next meeting.
 - F. Other.
7. Calendaring of future Planning Commission Meeting.
8. Assignment of Representative to next City Council Meeting.
9. Adjournment.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during public meetings should notify Adria Davis at (435) 213-0787 at least three working days prior to the meeting.

Notice was posted on June 1, 2015 a date not less than 24 hours prior to the date and time of the meeting and remained so posted until after said meeting. A copy of the agenda was sent electronically to the Utah Public Meeting Notice Website at (<http://www.utah.gov/pmn/index.html>) on June 1, 2015.



Adria Davis, Secretary
Millville City Planning Commission

4.

MILLVILLE PLANNING COMMISSION MEETING

City Hall - 510 East 300 South - Millville, Utah

May 21, 2015

1. Roll Call:

Commissioners Bonnie Farmer, Garrett Greenhalgh, and Larry Lewis (Alt.)

Others Present:

Development Coordinator Harry Meadows, Councilman Michael Callahan, Mayor Michael Johnson, Gary Larsen, Chad Kendrick, Zan Murray, Treasurer Tara Hobbs, Robert Taylor, Richard and Lana Jex, Jacob Fredrickson and Brent Fredrickson. Secretary Adria Davis recorded the minutes.

2. Opening Remarks/Pledge of Allegiance

Commissioner Farmer called the meeting to order at 8:02 pm. She led those present in the Pledge of Allegiance.

3. Review and Approval of agenda

The agenda for the Planning Commission meeting of May 21, 2015 was reviewed. A motion was made by Commissioner Lewis (Alt.) to approve the agenda as outlined. Commissioner Greenhalgh seconded. Commissioners Farmer, Greenhalgh, and Lewis (Alt.) voted yes, with Commissioners Dickey and Smith (Alt.) excused, and Commissioners Thompson and Hart absent.

4. Review and Approval of the Minutes of the Planning Commission Meeting

The minutes for the meeting of May 7, 2015 were reviewed. A motion was made by Commissioner Lewis (Alt.) recommending approving the minutes as outlined. Commissioner Greenhalgh seconded. Commissioners Farmer, Greenhalgh, and Lewis (Alt.) voted yes, with Commissioners Dickey and Smith (Alt.) excused, and Commissioners Thompson and Hart absent.

5.A. Review and approval for zoning clearance for building permit by Sessions Construction, for residence to be located at 210 North 350 East, Millville Hill Subdivision, phase 2, lot #31.

This is a corner lot with the driveway on the side. Commissioner Greenhalgh made a motion to approve the clearance, Commissioner Lewis (Alt.) seconded. Commissioners Farmer, Greenhalgh, and Lewis (Alt.) voted yes, with Commissioners Dickey and Smith (Alt.) excused, and Commissioners Thompson and Hart absent.

5.B. Consideration for a conceptual review of a proposed subdivision from Roger Roundy. The subdivision is located north of 450 North between approx. 280 East and 380 East in Millville. Parcel 02-129-0014.

Jacob Fredrickson was here representing Mr. Roundy, to get clarification on what the city would require of the developer.

Zan Murray, the city engineer, had reviewed the drawings and had the following suggestions:

- The road opposite 300 E. that enters into the cul-de-sac should square up exactly to the existing road of 300 East.

- Lots #1 and #3 should have their driveways entering from 300 East, instead of 450 North.
- The 'private drive' listed on Lot #5 should be changed to 'driveway'.
- Sidewalks and curb and gutter should be put in along 450 North and also along 300 East. (All new subdivisions require sidewalks)
- Streetlight is a consideration (to be determined by the commission at a later date)
- Developer should review the city's ordinances for hillside overlay and storm water retention. The nearest retention pond is west of 150 East.
- The homes on 300 East will be required to have an 18" culvert under their driveways.
- Lots #3 and #4 may need to be increased in size if the slope is found to be too steep. (To be determined in future drawing reviews)
- The water line (stubbed at 300 E.) should be extended up to lot #5 with a hydrant at the top, and also extended north along 300 East with an 8" pipeline and another hydrant for those homes on that street. Meter should be right behind the sidewalk.
- The public utility easement is a 5' frontage on all lots.
- The city requires a 66' right of way on the properties/roads in this area.

Gary Larsen, the city maintenance supt. had a few concerns as well. He referred to the wintertime sheet flow when the retention ponds are frozen. This area is very prone to flooding, as was confirmed by Richard and Lana Jex (neighbors to the west of this property), who want to see the storm water runoff issue addressed during this development.

Gary also wants the developer to consider the water continuity. Dead end lines create problems with water pressure, utilities, traffic, etc.

Another consideration from Zan was to change the cul-de-sac into a through street to connect with the parcel to the north for access to future development. The property owner to the north, Matthews, has expressed an interest in selling that parcel.

A discussion continued on the details of what that change might involve, what would be required of the developer, the different access options to the Matthews' land and how the slope would affect those roads/homes.

It was proposed that 300 East become a through street which dead ends at the north property line. All the homes along this new street would have sidewalks and curb and gutter which would help control water flow and channel it away from the homes to retention ponds.

After a lengthy period of questions and concerns from Mr. Fredrickson, Mayor Johnson stated that the developer should run the numbers with the road (300 N.) going through.

Commissioner Farmer made a motion to end the discussion, and stated that Mr. Fredrickson should get in contact with Harry on the next steps required for the subdivision. Commissioner Lewis (Alt.) seconded. Commissioners Farmer, Greenhalgh, and Lewis (Alt.) voted yes, with Commissioners Dickey and Smith (Alt.) excused, and Commissioners Thompson and Hart absent.

6.A. New ordinance regarding private streets

Mayor Johnson asked the council to review this area of private streets to see if there is a need for them. Will we allow them? What will we define them as?

Private streets are not maintained by the city, and not currently allowed in Millville.

Zan suggested that the commissioners drive around to see what areas in the city have a need for access roads like these. What do we already have in this area? Do we want inner block development?

Chad Kendrick stressed the need to set some standards for what is allowed. We should try to keep the open space.

Gary Larsen expressed opposition to allowing flag lots and filling in every inch of open land. Millville doesn't want such high density areas; open space is required within the city. It also can be costly to run long service lines and have problems getting enough water pressure, along with increased contamination risk.

Councilman Callahan suggested these private streets could be granted sparingly. Sometimes there is a legitimate need.

Commissioner Greenhalgh suggested that the commissioners look at areas within the city to see if this might be a good idea. There also may be a cost down the road to the city if they have to take over these private drives that haven't been maintained.

Commissioner Farmer wondered if adding a size requirement would help, maybe limiting them to ½ acre or 1 acre areas.

The discussion was continued to the next meeting when more commissioners would be present.

6.B. City council report

The commissioners received copies of the minutes from the May 14, 2015 City Council meeting. There were no comments.

6.C. Agenda Items for Next Meeting

Mond-Aire Subdivision Final Drawing
Private street ordinance discussion cont.

7. Calendaring of future Planning and Zoning Meeting

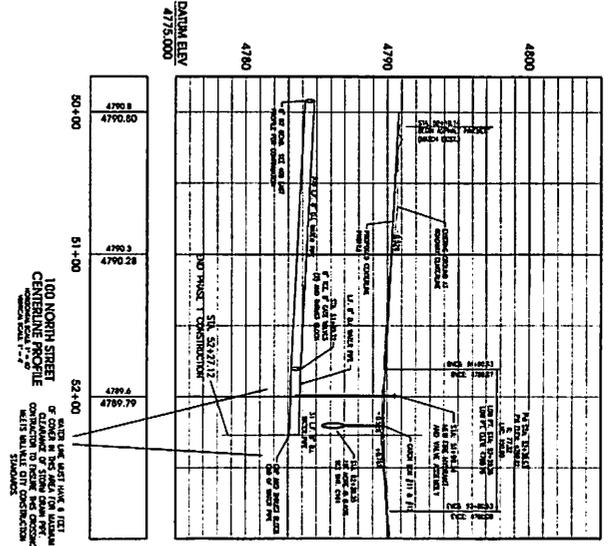
The next Planning Commission meeting will be held Thursday, June 4, 2015 at 8:00 p.m.

8. Assignment of Representative for City Council Meeting

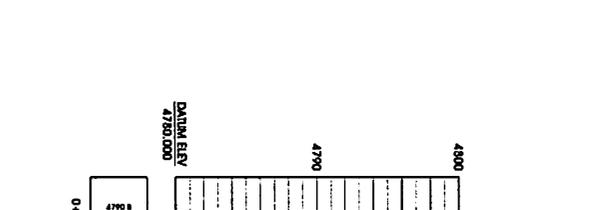
There was no commissioner designated to represent the planning commission.

9. Adjournment

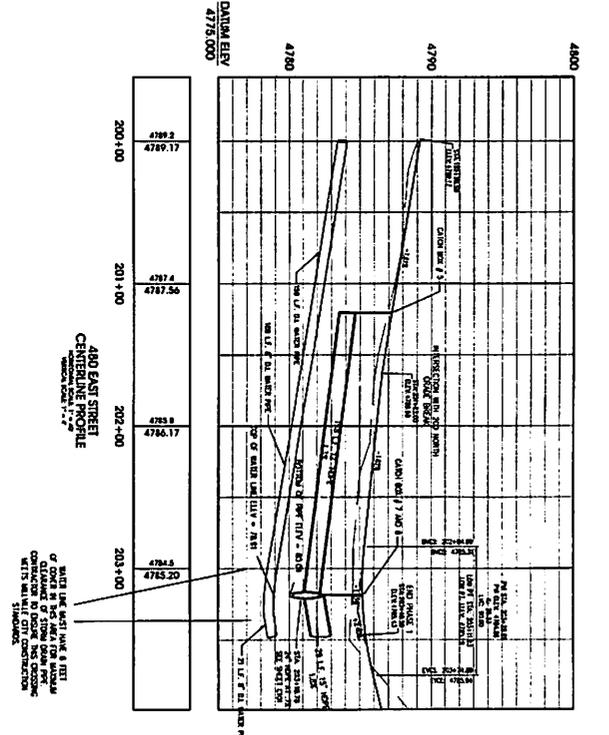
Commissioner Farmer moved to adjourn the meeting at 9:47 p.m. Commissioner Lewis (Alt.) seconded.



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4750.6	4750.79
50+00	51+00
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NOTES

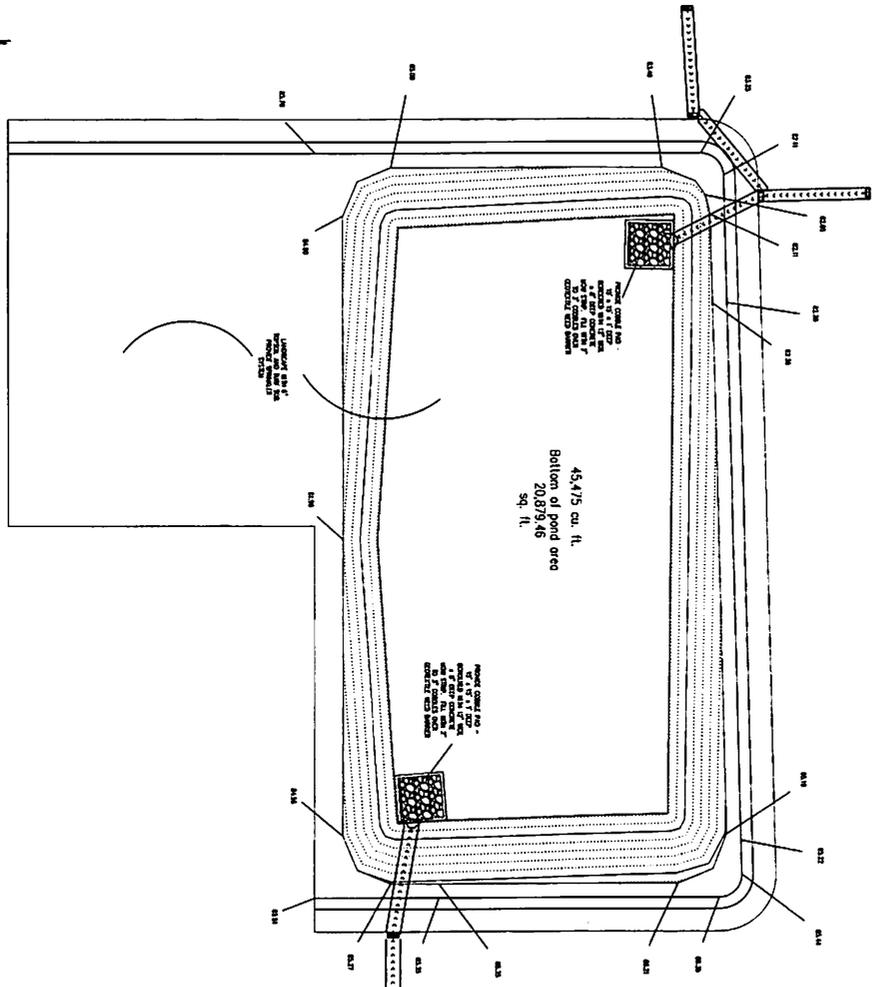
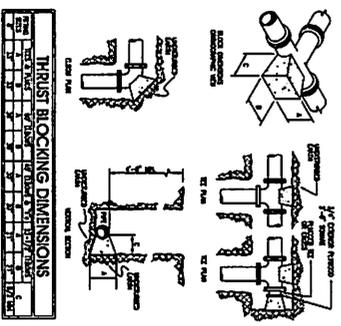
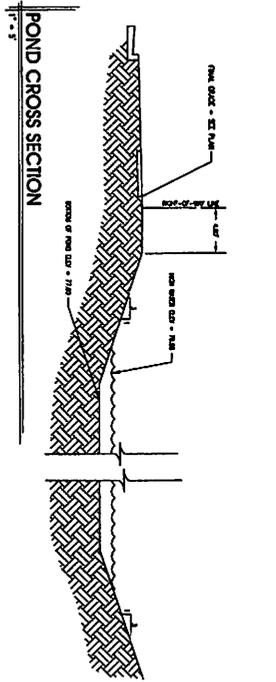
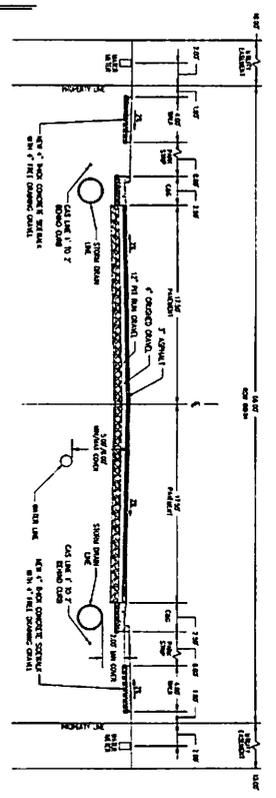
1. ALL ELEVATIONS SHOWN ARE BASED UPON THE DATUM POINT INDICATED ON THIS SHEET.
2. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
3. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
4. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.



skyline
 ASES, INC.
 10000 W. 10TH AVENUE
 DENVER, CO 80202
 (303) 751-1000

MOND-AIRE HEIGHTS
SUBDIVISION
 SHEET
C104

Project No.	10000
Sheet No.	104
Scale	1" = 40'
Date	11/11/03
Drawn By	J. J. J.
Checked By	J. J. J.
Approved By	J. J. J.
City	Denver
County	Denver
State	Colorado



THRUST BLOCKING
REF TO SHEET

POND GRADING
REF TO SHEET

NOTES

1. ALL NOTES SHALL CONTROL OVER ANY CONFLICTING DIMENSIONS OR CONDITIONS.
2. ALL NOTES SHALL CONTROL OVER ANY CONFLICTING DIMENSIONS OR CONDITIONS.
3. ALL NOTES SHALL CONTROL OVER ANY CONFLICTING DIMENSIONS OR CONDITIONS.
4. ALL NOTES SHALL CONTROL OVER ANY CONFLICTING DIMENSIONS OR CONDITIONS.

skyline
ABS, INC.
Professional Seal
REGISTERED PROFESSIONAL ENGINEER
STATE OF TEXAS
No. 12345
EXPIRES 12/31/2025

Project Name	MOND-AIRE HEIGHTS SUBDIVISION		
Project No.	11-010		
Sheet No.	DETAIL SHEET		
Client	ABC	Project Manager	DEF
Design Engineer	GHI	Date	20 JAN 2015
Checked By	JKL	Scale	AS SHOWN
Drawn By	MNO	Project No.	11-010
Project No.	11-010	Sheet No.	1 OF 5
Project Name	MOND-AIRE HEIGHTS SUBDIVISION		
Project No.	11-010		
Sheet No.	DETAIL SHEET		
Client	ABC	Project Manager	DEF
Design Engineer	GHI	Date	20 JAN 2015
Checked By	JKL	Scale	AS SHOWN
Drawn By	MNO	Project No.	11-010
Project No.	11-010	Sheet No.	1 OF 5

C105



J-U-B ENGINEERS, INC.

J U B COMPANIES



THE
LANSDON
GROUP



GATEWAY
MAPPING
INC.

MEMORANDUM

DATE: May 15, 2015
TO: Millville City Planning Commission
CC: Harry Meadows, Max Pierce
FROM: Zan Murray, S.E.
SUBJECT: Mond-aire Heights Subdivision Phase 1

We have reviewed the latest revisions on Phase 1 of the Final Plat and construction drawings for the subdivision and found that it meets the engineering requirements for the city. There are some minor items noted below that will need to be addressed before final approval by the Council and before beginning construction (See items in bold).

General

Provide larger left margin (1-1/2" margin) according to code section 16.20.010.D - *Done*
Provide Final Plat Checklist, Septic Tank Report, Drainage Report (for the entire development) and Soils Report. - ***Septic Tank Checklist has not been submitted. The Developer must submit that prior to final acceptance by the Council.***

Provide an Erosion Control Plan including any SWPPP BMP's. - ***The SWPPP has been submitted and is under review at our office. A final approved SWPPP and NOI for storm water will be required before construction begins.***

Sheet 1

- Show a vicinity map of all phases of the subdivision.
- Label Lot 1 of the Majestic Heights Estates Subdivision.
- Bearing S88°38'39"W 19.42' should match the description of N88°38'39"E 19.42'
- Bearing South 00°08'58" East in the description should be West.
- Missing notation of the total acreage of the subdivision and the total number of lots according to code section 16.20.010.G.17
- Update Dates in the title block to 2015.

Sheet C101

J-U-B ENGINEERS, Inc. *celebrates* 60 YEARS

- Verify pedestrian ramps will meet ADA and Millville City requirements within the limits of elevation provided. –*Not all intersections show the grade across the ramp at lip of gutter. Several appear to be steeper than 2%. Based upon the revised submittals, these appear to be adequate for the circumstances.*
- Labels for street 430 East does not match on all sheets.
- Identify waterway size and transitions.
- Identify monument locations.
- Identify radii of curb returns.
- Add finish grade contours.
- Add note that all roadway improvements shall comply with Millville City Manual of Design and Construction Standards.
- Add Millville City Manual of Design and Construction Standards to note 1.
- Where does the water drain to as it approaches 380 East?
- Install a catch basin on the southeast and northwest corners of 200 North and 480 East to comply with Section 8.04.C of the Design Manual.
- CB#4 symbol does not show on the plan.
- Provide inlet information upstream of catch basins #7 & #9.
- Provide elevation data on all curb and gutter at grade breaks, PC/PT locations and mid-radius points. – *Mid-radius points are missing.*
- Indicate grade breaks on the plans.
- The high point Station on the 200 North Profile and TBC callouts do not match.
- Identify the location of the pipe discharges into the pond.
- I am confirming with the City regarding six foot walks around the retention pond area and on the North side of 200 North and West side of 480 East as part of a trail system. ***This will be determined by the council in final approval.***

Sheet C102

- Design Manual identifies the water lines to be on the South side of the roadway.
- Identify fittings.

Sheet C103

- Show the 10-year flow rate, hydraulic grade line, and velocity for each pipe segment according to Section 1.05.E.6 of the Design Manual. This will require profiles for each segment.
- Ensure at least 1' clearance between water line and storm line at station 4+83.74
- Vertical sag curves should have a minimum K value of 26 according to AASHTO.
- Identify grade break along 480 East and label slopes.
- Can't read low point information in 480 East profile.

- Identify water line size in profiles.
- Provide at least 2' of cover for drain pipe at catch basins 1 & 2.
- Show catch basins #5 & #6 in profile. Catch basin #6 does not match sheet C101.
- Label pipe sizes on waterlines

Sheet C104

- Indicate the landscaping for retention pond— *6 inches of top soil will be required.*
- Show culvert end sections closer to the toe of slope. Adjust location of cobble pad accordingly. Cobble pads should be bordered by a 1' wide concrete curb wall. A geotextile weed barrier should be placed beneath the cobble.
- This pond should have an emergency overflow for storm events greater than the 100-year according to Section 8.08.C of the Design Manual. Indicate how this will be addressed in the drainage report or show it on the plans.
- Identify the pavement section thicknesses.

Please contact me if you have any questions regarding these items while preparing the final plans. We look forward to continuing through the approval process.

STRUCTURE: That which is framed, erected, constructed, or placed upon the ground; but not including fences which are six feet (6') or less in height.

UCA: Means and refers to the Utah Code Annotated.

UPDES: The Utah pollution discharge elimination system.

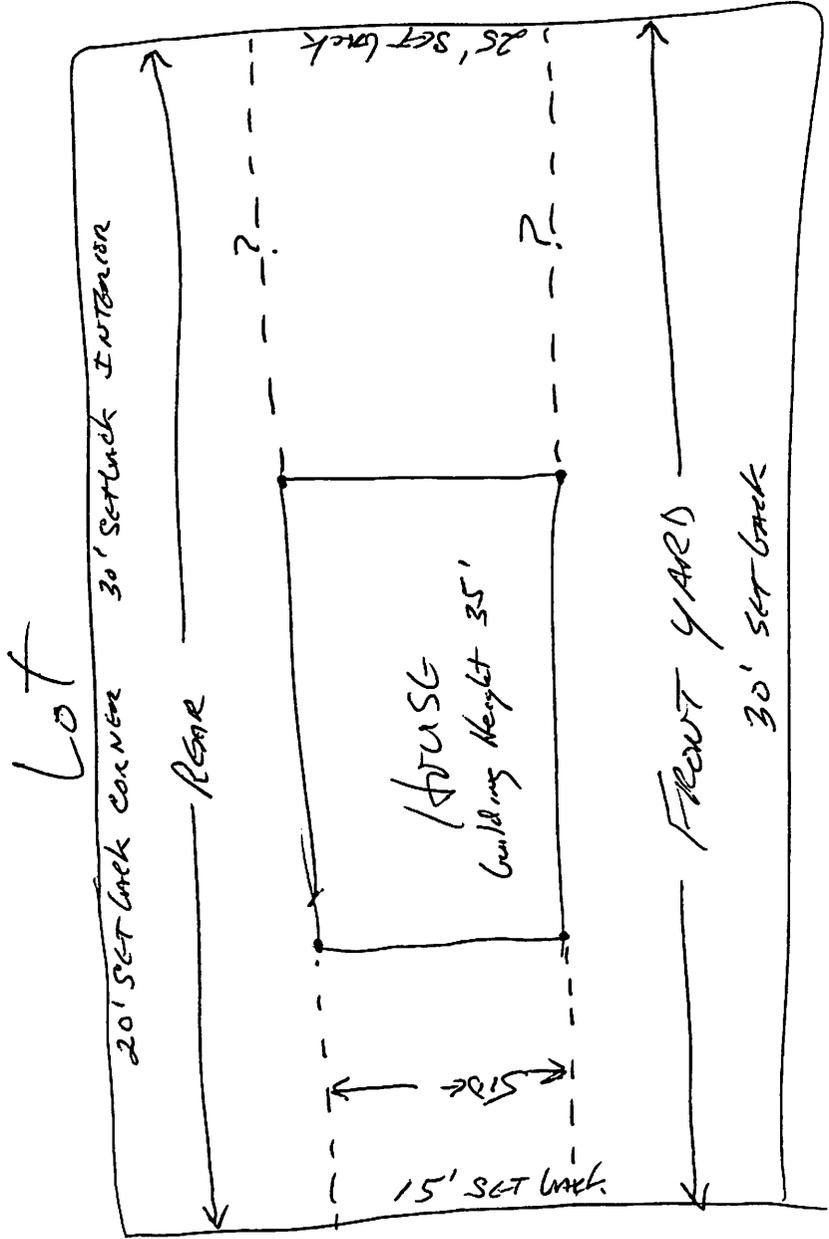
YARD: A space on a lot, unoccupied and unobstructed from the ground upward except as otherwise provided in this title.

YARD, FRONT: "Front yard" means any yard between the front lot line and the front corner points of the dwelling and extending for the full width of the lot for inside lots and for the full width and depth of corner lots.

YARD, REAR: "Rear yard" means a yard between the rear lot line and the rear corner points of the dwelling, extending across the full width of inside lots, and for corner lots a yard between the rear lot line extending between the side lot line and the front yard lying opposite thereto.

YARD, SIDE: "Side yard" means any yard extending from the front yard to the rear yard. (Ord. 2012-2, 2012: Ord. 2008-3, 2008: Ord. 2004-4, 2004: Ord. 2002-5 § 1, 2002: Ord. 2002-2 § 3, 2002: Ord. 2000-16 §§ 1, 2: Ord. 99-02-18-01 § 2)

17.08.020 Definition of Terms
R-1 zone



Buildings used to accommodate apartments 50' from property line
75' from house

6.C.

Steps to access the Cache County GIS Maps and parcels

1. Choose a browser (I use Mozilla Fire Fox)
2. Type in Cache County
3. Press search
4. Select cachecounty.org
5. Below the picture will be a list of options, click on the right arrow
6. Select "view GIS maps"
7. Under "The GIS Division Provides..."
8. Select "parcel & zoning map viewer"
9. Scroll down to the (Java script) viewer, click on the map
10. Use your mouse to move around and in and out to see Millville
11. To turn on various items, use the app line above the map. You can add layers, print, measure, etc. click on a parcel to see info regarding the parcel.

MILLVILLE CITY COUNCIL MEETING
City Hall – 510 East 300 South – Millville, Utah
May 28, 2015

PRESENT: Michael Johnson, Michael Callahan, Mark Williams, Ryan Zollinger, Rose Mary Jones, Tara Hobbs, Harry Meadows, Gary Larsen, Glenn Floyd, Denice Floyd, Brian Hair, Todd Aslett, Frank Smith

Call to Order/Roll Call

Mayor Michael Johnson welcomed everyone to the Council Meeting calling the meeting to order at 7 p.m. The roll call indicated Mayor Michael Johnson and Councilmembers Michael Callahan, Mark Williams, and Ryan Zollinger were in attendance with Councilmembers Cindy Cummings and Julianne Duffin excused. Also Treasurer Tara Hobbs and Recorder Rose Mary Jones were present.

Opening Remarks/Pledge of Allegiance

Councilmember Zollinger led those present in the Pledge of Allegiance.

Approval of agenda and time allocations

The agenda for the City Council Meeting of May 28, 2015 was reviewed.

Councilmember Williams moved to approve the agenda for May 28, 2015.

Councilmember Zollinger seconded. Councilmembers Callahan, Williams, and Zollinger voted yes with Councilmembers Cummings and Duffin excused. (A copy of the agenda is included as Attachment "A".)

Approval of minutes of the previous meeting

The Council reviewed the minutes of the City Council Meeting held May 14, 2015.

Councilmember Zollinger moved to approve the minutes for May 14, 2015.

Councilmember Callahan seconded. Changes were made regarding those attending the meeting as well as the grades for students attending South Cache from '8th and 9th grade to '7th and 8th'. Councilmembers Callahan, Williams, and Zollinger voted yes with Councilmembers Cummings and Duffin excused. (A copy of the draft minutes is included as Attachment "B".)

Report on Planning Commission Meeting held May 21, 2015

Councilmember Callahan expressed appreciation to the Planning Commission on their discussion regarding the Roger Roundy Subdivision that was proposed. He felt there was a lot of good discussion to outline necessary items that should be considered during this review process. The Planning Commission draft minutes are included with the minutes as Attachment "C".

ATVs on City Roads

Glenn Floyd presented to the Council a handout titled "ATV's on the Streets of Millville." This is included with the minutes as Attachment "D". He expressed thanks for being able to drive ATVs to access the canyons and occasionally to a neighbor's home. He did not like having his neighborhood constantly patrolled. He wanted the Council to know of his appreciation for what they do for our community.

Councilmember Callahan informed Mr. Floyd of other areas in the community that are also being monitored by law enforcement.

Review of Proposed Budget for Fiscal Year 2016

Mayor Johnson along with Recorder Rose Mary Jones reviewed the budget for fiscal year 2016. This is included with the minutes as Attachment "E". There had been revisions in the General Fund to increase the Class "C" Road funds due to the new gas tax formula; the appropriated fund balance had been decreased as well as the appropriated fund balance for Class "C" Roads; CIB Grant had been added, as this will probably not be completed during this fiscal year. It was also noted that a line item had been added for Mass Transit Sales Tax for the Cache Valley Transit District, as Millville City allocates a portion of the City's tax to this district; the line item is a pass through with the revenue and expenditure being the same amount.

In the Stormwater Fund, the appropriated fund balance and the special department supplies were increased by \$2,000 to cover the cost of additional stormwater permits required during the 2016 fiscal year.

In the Water/Sewer Fund, the appropriated fund balance and the water capital projects were increased by \$10,000 to allocate additional funding for the Garr Spring Water project.

There was discussion about the water capital projects proposed. Superintendent Larsen explained there are several different projects; they will be prioritized depending on need and urgency for having them completed.

Review of Revision to Fiscal Year 2015 Budget

Mayor Johnson along with Recorder Jones reviewed the revisions to the 2015 fiscal year budget. This is included with the minutes as Attachment "F". The revisions include negative and positive adjustments in various line items in several different categories for the budget.

In the Stormwater Fund, the storm water drain line on 100 North west of 100 West that was proposed as \$12,000 was changed to \$17,000. There will be a receivable of \$5,000 coming from Millville Irrigation Company to the City; this was also included in the budget.

Any additional billings which have not yet been considered will be addressed at the next Council Meeting.

Set Public Hearing for Budgeting

Mayor Johnson reviewed the process for setting the budget public hearings. Recorder Jones indicated the increase in elected officials' salaries requires the ordinance to be changed. This is ordinance 2.12.030 and will be revised having the Mayor's salary increase from \$500 to \$700 monthly and the Councilmember's salary increase from \$200 to \$300 monthly; this would also require a public hearing notice.

Councilmember Williams moved to set a public hearing on June 11 at 7:20 p.m. to review the budget changes for 2015, to approve the budget for 2016, and to revise the ordinance on salaries for the Mayor and Councilmembers. Councilmember Callahan seconded. Councilmembers Callahan, Williams, and Zollinger voted yes with Councilmembers Cummings and Duffin excused.

Other Items

Mayor Johnson asked Todd Aslett who was present about any business he may have with the Council. Mr. Aslett indicated he desired to obtain a business license. He will need to go through the procedure to obtain license from the Council and was referred to Development Coordinator Harry Meadows.

Mayor Johnson also asked Brian Hair about the D&B Equipment business and who the owner currently is. Mr. Hair indicated he is a part owner but his father is the primary owner.

Interlocal Agreement with Cache County School District/Conditional Use Permit

Mayor Johnson reported the City officials had met with the school district representatives and felt they are very close on most items being negotiated. It was determined it was in the best interest of the City to hold off for a couple of months to see what type of funding may be available from the CCCOG for roads before proceeding.

There was also discussion on the future impact fees that may be required from the school. The school district is requesting that all impact fees in the future be waived; however, the City felt this should not be a negotiable item. It will probably be a couple of months before they meet again.

There was discussion about the need to discuss land dedication with Nibley City regarding a trail system along the river.

The roundabout on 300 West being accessed by the new road coming across the river is going to be constructed and will be Millville City's to maintain. There was discussion about the construction and design for this. This will be marked as a single lane roadway. It was the Council's recommendation that minimal landscaping would be desired in this area.

Bills to be paid

The bills were presented. They are as follows:

Mike Johnson	50.00	Water
Julianne Duffin	40.82	Youth Council
Heidi Checketts	54.32	Youth Council
Melanie Nichols	43.04	Youth Council
Staples	14.99	Water
Questar	60.60	Park/Building
CenturyLink	176.83	Water
Ecosystems Research	46.00	Water
Jones Simkins	397.50	General/Water
Utah Local Governments Trust	889.75	Insurance Gen/Water
J-U-B	2,435.00	General/Water/SW
Comcast	83.25	General
Watkins Printing	189.75	Water
Mike Anderson	75.00	Water
Wayne Rudd	75.00	Water
Thomas Twedt	75.00	Water
Brent Miller	75.00	Water
Koonce Family Ent.	75.00	Water
Daniel Teare	75.00	Water
Steve Schirado	75.00	Water
Heather Lee	75.00	Water
Mindy Lou Allred	75.00	Water
Mike Callahan	75.00	Water
Corey Lee Wareham	75.00	Water
Floyd Powell	75.00	Water
John Abel	75.00	Water
Wells Fargo Bank	3,202.50	Water
Public Treasurers Investment Fund	130,000.00	General
Public Treasurers Investment Fund	60,000.00	Water
Salary Register	8,605.60	

Councilmember Williams moved to pay the bills for May 28, 2015. Councilmember Zollinger seconded. It was noted the amounts going to the Public Treasurers Investment Fund are funds being transferred from our bank to our savings account. Councilmembers Callahan, Williams, and Zollinger voted yes with Councilmembers Cummings and Duffin excused.

City Reports**Roads/Sidewalks:**

Superintendent Gary Larsen reported a letter from Michele Devaney, USDA Grants Management Specialist, had been received which closed out the NRCS project for us and other entities in the County; however, there will still be monitoring required on the project. As the river makes its new course and becomes established, there has been some debris that will need to be cleaned out. This will be the City's responsibility to do this. This letter is included with the minutes as Attachment "G".

Superintendent Larsen discussed with the Council some items that he felt should be put out as surplus items. He will have these items included in the June newsletter. The Council proposed having a sealed bid auction; the items will be available at the City Celebration and thereafter at the City Office for anyone to look at and bid on until July 8. The bids will be opened and awarded at the City Council Meeting on July 9.

Superintendent Larsen questioned whether the Council would like to have water made available to the roundabout being built by the school. After discussing differing viewpoints regarding this, Superintendent Larsen was asked to find out the cost for having the water service and power available at this site. This will be reported on at the next meeting.

City Parks

Superintendent Larsen reported the splash pad is up and operational. This will be monitored during the summer for water consumption.

The mowing on the North Park will begin the first week of June. The company who will be doing this service is Turf-It Landscape Services and the cost will be \$75 per weekly service.

Culinary Water System

Superintendent Larsen reported the operating permit from the Division of Drinking Water has been received for the Glen Ridge well. The Division of Drinking Water is also requiring the City to either do a test pump on the Park Well or to monitor the water levels to show the capacity in the well. Superintendent Larsen explained about a monitor that will be used that has a digital read out on it and has been located in the pump shaft to provide the information required for this monitoring.

Superintendent Larsen discussed the value of water that could possibly be used in the future from the ASR and Garr Spring water projects which are being pursued. There was

approximately 104 acre feet of the winter water stored in the Glen Ridge well this past winter, which could be used to meet the demand at the peak times for the summer water season. These projects will give the City various options for use in the future.

Proposal on Form-Based Code

Mayor Johnson with the consensus of the Council, asked to have this item continued to the next agenda when more Councilmembers are present.

Communication with Residents in case of an Emergency

The Council discussed options for communicating with residents during an emergency with electronic devices and the capability of twitter, texting, Facebook, etc. It was also suggested that the reverse 9-1-1 call may be an option for notification.

It was also suggested that these tools may be used to notify residents of upcoming events, the need of volunteers, or other community notifications. An app called Remind Me could be downloaded and also used to help with these notifications. The Mayor asked to have this item placed on the agenda for the next meeting as an action item.

Declaring Candidacy for Election

Mayor Johnson reminded the Council of the filing dates for declaring candidacy for the upcoming municipal election; it is June 1 through June 8, ending at 5 p.m. There are three council seats to be filled.

Storm Drain Line Proposed on 100 North from the Lower Canal Westward

Mayor Johnson indicated this item had been reviewed during the budgeting portion of the meeting. The Millville Irrigation Company will contribute \$5,000 toward this storm drain line project; they will be invoiced for these funds to be paid to the City.

Councilmember Reports

Councilmember Zollinger reported on a Wildfire Policy Meeting he had attended. There is a working group to prepare a recommendation for wildfires—how to be prepared, to prevent, and to pay for these fires if they should occur. In cooperation with the Utah League of Cities and Towns, some type of a recommendation will be drafted and submitted to the state.

The Councilmember Reports list is included with the minutes as Attachment "H".

Other items for Future Agendas

Councilmember Zollinger questioned when the General Plan would be brought to the Council for additional discussion.

Recorder Jones clarified for the election that it will be posted to have interested individuals wanting to file for candidacy contact her for an appointment during the designated days.

Development Coordinator Harry Meadows questioned the chain of command to make decisions, etc. in the case of an emergency. It was decided to put this on the next agenda as a discussion item.

Development Coordinator Meadows reviewed with the Council information regarding the impact fees and fee schedules making sure the fees being charged are correct. This information is included with the minutes as Attachment "I". These impact fees are currently being revised as part of the Master Plan upgrade. Mayor Johnson requested having this placed on the agenda as an action item at the next Council Meeting.

Adjournment

Councilmember Zollinger moved to adjourn. Councilmember Callahan seconded. Councilmembers Callahan, Williams, and Zollinger voted yes with Councilmembers Cummings and Duffin excused. The meeting adjourned at 8:42 p.m.