

APRIL 15, 2015 – NOTES OF ACTION TAKEN BY THE SEVIER SCHOOL DISTRICT BOARD OF EDUCATION AT A MEETING HELD ON APRIL 15, 2015, AT 3:00 PM IN THE SEVIER SCHOOL DISTRICT OFFICE.

In attendance were President Jack Hansen, Vice President Richard Orr, members Stewart Shaver and Tom Hales, Superintendent Cade Douglas, Assistant Superintendent Gail Albrecht, and Executive Secretary Krista Nielson. Clint Johnson was excused.

Business Administrator Chad Lloyd arrived at 3:36 p.m.

Also in attendance were Secretary Mavanee Loftus, Special Services and Federal Programs Director Lisa Crane, and patron Trina Swalberg.

President Hansen welcomed everyone to the meeting.

Stewart Shaver offered the reverence and led the group in the Pledge of Allegiance.

ITEM # 2 – CONSENT AGENDA President Hansen called for objections to the consent agenda. Since there were no objections, the consent agenda received Board approval.

President Hansen requested that the Sterling Scholar winners and runners-up be posted on the Sevier School District website.

Superintendent Douglas expressed appreciation to everyone involved in making this years Sterling Scholar program a success.

ITEM #2.A. – APPROVAL OF MINUTES. Minutes from the March 18, 2015, Board Meeting and Closed Meeting were approved.

ITEM #2.B. – APPROVAL OF EMPLOYEES. The following individuals were approved for employment: **Heidi Peterson** as a 6th and 7th grade reading teacher at Red Hills Middle; **Danielle Dickinson** for the position of head cheer coach at South Sevier High; **Kylee Orton** as a 6th and 7th grade language arts teacher at Red Hills Middle; **Kelsey Shaw** for the position of Drill Team Co-Advisor for North Sevier High; **Jennifer Buchanan** for the position of Food Service Assistant at South Sevier High; **Joelle Eyre** as a Business teacher at South Sevier High; **Deborah Morgan** as a half-day science teacher at South Sevier High, and **Deborah Morgan** for the position of Digital Coach at the District Office.

ITEM #2.C. RECOGNITION OF STUDENTS. Students and their achievements were recognized by the Board of Education. A letter of congratulations will be sent to each student.

INSERT A

ITEM #2.D.1 – REQUEST FOR OUT- OF –STATE TRAVEL South Sevier High School teacher/FBLA advisor Paula Roberts received approval for her and six students to attend the FBLA National Leadership Conference on June 28 – July 3, 2015 in *Chicago, Illinois*. Qualifying students include: Austin Anderson, Bergen Jensen, Macie Parsons, Braxton Utley, McKenna Mathie, and Kash King. Expenses will be paid from state and school FBLA funds and personal funds. CTE funds will cover the advisor’s expenses.

ITEM #2.D.2 REQUEST FOR OUT- OF – STATE TRAVEL Richfield High School teacher/FBLA advisor Penny Christensen received approval for her and five students to attend the FBLA National Leadership Conference on June 28 – July 3, 2015 in *Chicago, Illinois*. Qualifying students include: Alexis McIff, Kylieanne Smith, Tianna Jensen, Jackson Curtis, and Toni Brown. Expenses will be paid from state and school FBLA funds and personal funds. CTE funds will cover the advisor’s expenses.

ITEM #2.D.3 REQUEST FOR OUT- OF – STATE TRAVEL Richfield High School teacher/FCCLA advisor Wendy Anderton received approval for her and two students to attend the FCCLA National Leadership Conference on July 4 -10, 2015 in *Washington D.C.* Qualifying students include: Kandace Alvey and Katie Meacham. Expenses will be paid by FCCLA school funds and personal funds.

ITEM #2.E.1 #2163 SCHOOL PERSONNEL OUT- OF – STATE TRAVEL – FIRST READING This policy was created to establish and outline the requirements for all school personnel out-of-state travel requests. The proposed policy received first reading approval.

ITEM #2.F. – FINANCIAL SUMMARY. The financial summary for the period ending March 31 2015, was approved as well as checks issued in March 2015.

ITEM #3. – PATRON DIALOGUE. There was no patron dialogue.

ITEM #4.A. – DISCUSSION – ITEMS FROM THE BOARD Board members were informed of the upcoming events and assignments were discussed.

- Board Scholarships – High School awards assemblies:

SSHS	Wednesday, May 13 – 10:05 a.m. (Richard Orr)
RHS	Monday, May 18 – 8:00 a.m. – SVC Theater (Stewart Shaver)
NSHS	Tuesday, May 19 – 8:30 a.m. (Tom Hales)

- Graduation assignments for Friday, May 22. All Board members will be attending each graduation.

CRHS	10:00 a.m. – SVC Theater
RHS	1:00 p.m. – SVC Arena

SSHS 4:00 p.m. – SVC Arena
NSHS 6:00 p.m. – SVC Theater

There was a brief discussion about the Board member role in the commencement exercise.

Superintendent Douglas thanked the Board for attending and allowing District administration to attend the NSBA conference. There was a brief discussion among the Board about the importance and the value in attending and continuing to attend the conference.

ITEM #5.B. – DISCUSSION – ITEMS FROM ADMINISTRATION

Items from Superintendent Douglas

- Superintendent Douglas reminded the Board about the Retiree/Recognition Dinner: Wednesday, April 29 – 6:00 p.m.
- Superintendent Douglas informed the Board that the University of Utah Educational Policy Center survey results are in. Data will be shared with principal's next week and at Board meeting next month. Parent participation will be strongly encouraged next year, which will contribute to receiving quality feedback and data that can be analyzed to implement improvements.
- Superintendent Douglas shared information about White Ribbon Week held at Red Hills Middle School. Students were taught the importance of safety when using social media. Each day followed a specific theme geared toward teaching students how to become responsible digital citizens. White Ribbon Week was a success and will be implemented districtwide next year.
- Superintendent Douglas shared information about increasing preschool educational opportunities for students, which will prepare them for kindergarten.

Special Services and Federal Programs Director Lisa Crane conveyed details about the program and the important role of early intervention. The proposed method will broaden the current preschool program and allow additional students early intervention learning opportunities.

Superintendent Douglas thanked Mrs. Crane for her hard work and contribution in developing valuable learning opportunities for students.

Mrs. Albrecht expressed her appreciation toward Mrs. Crane for her efforts and hard work in implementing this program.

- Superintendent Douglas presented an update about the Districts' Technology Vision and Direction. The Canvas platform has been

purchased for teachers to utilize while instructing their students. Teachers will be given training and will begin using the program next year. Also, a part-time Digital Learning Coach was hired to assist in using technology to redefine learning and instruction in the secondary schools.

- Superintendent Douglas shared information about the Beverly Taylor Sorenson Arts Learning Program. Additional funds and flexibility for the program have been arranged. The program will provide opportunities for elementary school students to participate in performing arts courses. A grant application must be submitted to receive funding for the program.

Items from *Gail Albrecht*

- Mrs. Albrecht shared information about the Indian Education Policy & Procedures for Impact Aide. Although the District has not met the threshold for several years to receive Impact Aide funding, policies and procedures have been implemented and are in place.
- Mrs. Albrecht provided details about an armed intruder training exercise held at Pahvant Elementary School on April 8. After students were dismissed for the day, county and city police officers carried out the training utilizing the school's camera and radio systems. The training was a success and provided learning opportunities for the officers and school staff.
- Mrs. Albrecht reported that the technology committee has met to review twenty-six school technology proposals. The committee is made up of members from District administration, principals, teachers, and parents. Proposals will be reviewed by May 1, with final decisions to follow.
- Mrs. Albrecht gave an update on the Elementary Literacy textbook adoption. Teachers have been reviewing materials from three vendors. Each vendor will be scored using a rubric. Once the scores are tallied, the preferred textbook will be presented for approval. Mrs. Albrecht also noted that the Secondary Math III textbook adoption is in the final stages as the textbook is now ready for purchase.

Superintendent gave a brief update about Secure Rural funding, and expressed appreciation to Commissioner Gordon Topham for his efforts in securing the funds.

There was a brief discussion among the Board about the textbook adoption rotation.

Items from *Chad Lloyd*

- Mr. Lloyd explained the Districts use of Secure Rural Schools funding with the Board.

- Construction update: Mr. Lloyd gave an update on the following construction project.
 - North Sevier High School: Valley Builders has been given notice to begin work on the project. Prompt decisions on the roof color will need to be made. Roof materials and color options were discussed among the Board. Mr. Lloyd recommended that a motion be made to award the bid to Valley Builders as the contractor for the project.
- Mr. Lloyd explained the details about the Richfield High School change order # 5 with the Board.

Mr. Hansen thanked Mrs. Crane for her efforts in implementing the preschool program.

Mrs. Crane expressed appreciation toward the elementary school principals and preschool teachers for their collaboration and efforts in developing the program.

ITEM #6. – CLOSED MEETINGS. There was no closed meeting.

ITEM #7. – ACTION ITEMS.

A motion was made by Stewart Shaver and seconded by Richard Orr to award the North Sevier High School bid to Valley Builders. Motion passed unanimously.

A motion was made by Tom Hales and seconded by Richard Orr to approve the Richfield High School change order #5. Motion passed unanimously.

A motion was made at 4:05 p.m. by Richard Orr and seconded by Stewart Shaver to adjourn the meeting. Motion passed unanimously.

I certify that upon motion duly made, seconded and passed, the Board of Education of the Sevier School District approved the foregoing minutes on the 20th Day of May 2015. I further certify that a quorum of the Board was present on both the day covered by these minutes and the day of approval.

Chad W. Lloyd, Business Administrator