

Traumatic Brain Injury Fund Advisory Committee Meeting

Cannon Health Building (288 North 1460 West, Salt Lake City)

Room 128

12:30 pm – 2:00 pm



UTAH
TRAUMATIC
BRAIN INJURY
FUND

MARCH 19, 2015

MINUTES

Those Present:

Nita Smith, George Gheling,

Via Phone: Trisha Keller, Carrie Bambrough, and Doyle Peterson

UDOH/VIPP Staff:

Brittany Brown, Jenny Johnson, and Missi Leak

Welcome & Introductions:

- Nita welcomed everyone present, and introductions were made.

Approval of January 2015 Minutes:

- **Motion:** Carrie motioned to approve the minutes with the changes noted above.
 - George seconded the motion.
 - All present were in favor of the approval.
 - George – Approved
 - Doyle – Approved
 - Trisha – Approved
 - Carrie – Approved
 - Nita – Approved

Legislative Update:

- The TBI Fund has received \$200,000 of on-going funding!!
- We also received the unexpended funds from the Department of Health of up to \$625,000 for this Fiscal Year that is non-lapsing.
- Trisha thanked Joyce, Kris, and all those that worked hard to get this passed.
- Nita recognized the hard work that both Joyce and Kris for all the work and effort that they put in to getting the on-going funding.
 - Jenny suggested that we nominate both Joyce and Kris for the VIPP Awards.
- Jenny mentioned that UBIC is working on recognizing Representative Ray, and other legislators that were involved in getting this passed.
- Trisha mentioned to Jenny for DOH to do a press event that will kick-off getting the word out that there are services available for (possibly around the football season for concussions).
- BIAU to possibly set some time aside at their conference for awards to be given to Joyce, Kris, and Representative Ray (and other Legislators that helped get the bill passed).

ILC Contracts & Training:

- The ILC contracts are still in process.
 - They are with the attorney right now.
- One of the requirements for the ILC's is to receive Utah Resource Facilitation.
- George and Carrie will be providing the Resource Facilitation training to the two new contractors on March 31st.
 - Utah Independent Living Center and Roads to Independence
- They are planning to: go over what Resource Facilitation is and what the requirements are in tracking and what they need for TBI documentation; Brittany will be there to train on Catalyst;
- These contracts are up to \$15,000 a year, billing is the same as BIAU and Phoenix Services at \$35 per client intake and \$400 per resource facilitation.

Budget Proposals:

- FY2016 Proposal Budget and Performance Measure Handout.
- Trisha reviewed this handout with the committee and discussed the budget proposed.
- We are currently at 109 Resource Facilitations, and 166 Intakes.
- We have been catching up on Neuro-psych Evaluations.
 - Have done about 34 so far.
- Media:
 - Jenny shared that they met with LOVE Communications yesterday.
 - They are updating the mailer.
 - We have asked LOVE to work with Lighthouse Research to do an audience research for care givers of those helping someone with a TBI, and for those that have a TBI.
 - If we have extra funding, they had ideas for media ideas for us for next year.
 - Focus group
 - George shared some concern that the Hospitals that see patients that just received a TBI, do not know who we are and what we can offer.
 - We have talked about giving information at the patients discharge, but no one has been able to go to every hospital and
 - George asked if we can change the reporting period and the funding period to match each other.
 - We are unable to do this, due to State Purchasing.
 - Nita shared that we may want to consider with unexpended funds or extra one-time funding, that we can look at funding someone through an agency to go out to hospitals, agencies, medical associations, and conferences.
 - Trisha requested the committee's approval to spend \$50,000 in the current fiscal year for media efforts.
 - **Motion:** George motioned to approve that the Department can spend up to \$50,000 of unexpended funds to be used for media outreach and prevention.
 - Nita seconded the motion.
 - All present were in favor of the approval.
 - George – Approved
 - Doyle – Approved
 - Carrie – Approved
 - Nita – Approved

- Trisha – Abstained
- New ILC Bid:
 - Trisha would like to put the ILC bid out again to get more ILC's on board with the Fund.
 - There are five ILC's in the State and we have only received bids from two.
 - We would like to fund all five ILC's.
 - **TASK:** Carrie to ask Kris why those three ILC's did not apply, and see if they are interested in applying.
 - **TASK:** Carrie to update Trisha when she hears back from Kris.
 - **Motion:** George motioned that Trisha opens the ILC bid.
 - Nita seconded the motion.
 - All present were in favor of the approval.
 - George – Approved
 - Doyle – Approved
 - Carrie – Approved
 - Nita – Approved
 - Trisha – Approved
- Prevention:
 - Jenny shared that we have five LHD's that we are funding with TBI Fund money to do prevention efforts by doing Stepping On trainings for seniors to help them prevent falls.
 - The LHD's are asking if they will continue to receive this funding from the TBI Fund.
 - **Motion:** Nita motioned to approve the intent to continue to give LHD's prevention funding for TBI in any efforts that they are willing to do (Stepping On, ATV Helmets, Etc.), as long as it meets our criteria in the statute of the Fund. Up to the \$25,000 or more depending on increase of funding available.
 - George seconded the motion.
 - All present were in favor of the approval.
 - George – Approved
 - Doyle – Approved
 - Carrie – Approved
 - Nita – Approved
 - Trisha – Approved
 - Trisha proposed that we hire a full-time employee with some of the TBI Funds and SCI/TBI Fund moneys to manage TBI and SCI on the state level.
 - **Motion:** Nita motioned that the Utah Department of Health hire a full-time TBI/SCI staff member to manage the TBI fund and the TBI/SCI Rehabilitation fund on a state level.
 - George seconded the motion.
 - All present were in favor of the approval.
 - George – Approved
 - Doyle – Approved
 - Carrie – Approved
 - Nita – Approved
 - Trisha – Approved

Vocational Rehab Update:

- Gordon gave an update at UBIC on this at their last meeting, and will update UBIC at their next meeting.
- Voc Rehab now has an order of selection; they have priority levels for people that will receive services first.
- They were on frozen services until after the session.
- They will reinstate services again when the funding becomes available to them.
- They will have more information at the next UBIC meeting.
- The new director at Voc Rehab is a financial person from the School of the Deaf and Blind.

Training Updates:

- BIAU:
 - January 2015
 - Mexican Consulate 3 presentations – 25/32/41
 - DDI Vantage Early Head start parents – 15
 - February 2015
 - Mexica Consulate.... 3 presentations -24/45/29
 - March 2015
 - Sandy Rotary – 18
 - Wasatch Elementary School (HeadSmart) – 21
 - Mexican Consulate...4 presentations- 15/9/5/10
 - April 2015
 - Road Home Case Managers – 35
 - Deseret Mutual Insurance Company – 20
 - Mexican Consulate ...3 presentations -28/9/32
- Phoenix Services:
 - Had a CBIS class in February, another one scheduled in April.
 - Between the two trainings we will have 12 certified brain injury specialists total.
 - Trisha arranging for Nita, and Carrie to do a video-conference training for school nurses statewide.
 - As mentioned earlier, George and Carrie are doing the training for the ILC's on RF services.

Sports Concussion Distribution (Email):

- Gina from Phoenix Services tracks and monitors some RSS feeds for new researches.
 - She emailed this link of the sports concussions assessment to Nita and Carrie.
 - There is value in tracking new developments
 - **TASK:** Nita or Carrie to send this email to Missi to forward to the TBI Committee
 - **TASK:** Missi to forward this email to the TBI Committee.
- This may be something the school nurses will be interested in when Nita and Carrie train them.
- Nita suggested that we have a system, or share what we see with RSS feeds.

Other Items:

- Jenny shared the NASHIA conference information and encouraged everyone to attend the conference this year in Denver, if they could.

Next Meeting:

- 21 May 2015 @ 12:30 p.m. in room 128.