



CLINTON CITY COUNCIL AGENDA

2267 N 1500 W Clinton, UT 84015

May 26, 2015

I. SPECIAL SESSION – 7:00 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Invocation or Thought
4. Roll Call

II. BUSINESS

- A. Presentation of Master Municipal Clerk designation to the Deputy Recorder by Utah Municipal Clerks Association
- B. Employee of the Month for April 2015- Gwen Hansen
- C. Dept Head of the 1st Quarter 2015 - David Olsen
- D. Tabled from May 12, 2015 Resolution 09-15 Annual Review of the Clinton City Consolidated Fee Schedule
- E. Ordinance No. 15-04 Amending Title 15, Licenses 15-2-7 Home Occupation
- F. Water Improvements

III. OTHER BUSINESS'

- a. Approval of Minutes: April 23, 2015 Special CC Budget Work Session; May 12, 2015 City Council Meeting
- b. Accounts Payable
- c. Planning Commission Report
- d. City Manager's Report
- e. Mayor's Report
- f. Council Reports on Areas of Responsibility
- g. Action Item Review

IV. ADJOURN

Dennis W. Cluff

DENNIS W. CLUFF, CITY RECORDER

If you attend this meeting and, due to a disability, will need assistance in understanding or participating therein, please notify the City at least eight hours prior to the meeting and we will seek to provide assistance. The order of agenda items may be changed or times accelerated as time permits with the exception of public hearings.

CLINTON CITY COUNCIL AGENDA ITEM

SUBJECT: Presentation of Master Municipal Clerk Certificate	AGENDA ITEM: A
PETITIONER: UMCA Board Representatives	MEETING DATE: May 26, 2015
RECOMMENDATION: That Council recognize Lisa Titensor for achieving the Master Municipal Clerk certification level.	ROLL CALL VOTE: NO
FISCAL IMPACT:	
<p>BACKGROUND:</p> <p>The Master Municipal Clerk program is the second and more advanced of the two professional designations granted by IIMC. Lisa achieved the CMC certification a few years ago. The MMC program is an advanced continuing education program that prepares participants to perform complex municipal duties. The program has an extensive and rigorous educational component and a professional contribution component. The MMC applicant must demonstrate that they have actively pursued education and professional activities. The following are the requirements for obtaining the MMC designation:</p> <ul style="list-style-type: none"> • Hold a CMC designation in good standing; • Be an active member of IIMC; • Reaffirm IIMC's Code of Ethics; • Complete and submit an IIMC Application for the MMC designation with required supporting documentation; • Attain 60 points in the Advanced Education category; • Attain 40 points in Professional Contributions category, 20 of which can be a combination of Advanced Education and/or Professional Contribution points. 	
ATTACHMENTS:	

CLINTON CITY COUNCIL AGENDA ITEM

SUBJECT: Employee of the Month for April 2015 - Gwen Hansen	AGENDA ITEM: B
PETITIONER: Dennis Cluff, Carla Parsons	MEETING DATE: May 26, 2015
RECOMMENDATION: That Council recognize Gwen Hansen as Employee of the Month for April 2015.	ROLL CALL VOTE: NO
FISCAL IMPACT:	
BACKGROUND: I am pleased to nominate Gwen Hansen as Employee of the Month. Gwen has worked for Clinton City Treasurer Department part- time for two years. Prior to working for Clinton City, Gwen worked for the LDS Church, Membership Department, in Salt Lake for close to seven years. She also worked for LDS Family Services in Ogden doing a variety of administrative office work for thirty-one years and retired in 2010. Gwen has a very strong work ethic and has proven this in many ways, including her productivity and trust in the many jobs with which she has been entrusted. Many of her responsibilities require a good understanding and knowledge of the software application she uses, which she has completely mastered. She has the ability to stick to the task and get the work done, even on the busiest of days. An outstanding quality that impresses me about Gwen is her dedication to the City and her superb service to the public. It is evident in her performance and proven by the way she handles challenging situations. She is committed to doing her very best to help make Clinton City an outstanding community to live in. Gwen is a trustworthy and loyal employee and strives to assist other employees in any way possible to help complete additional tasks. Gwen has been a great addition to the Treasurer Department	
ATTACHMENTS:	

CLINTON CITY COUNCIL AGENDA ITEM

SUBJECT: Dept Head of the 1 st Quarter of 2015 - David Olsen	AGENDA ITEM: C
PETITIONER: Dennis Cluff	MEETING DATE: May 26, 2015
RECOMMENDATION: That Council recognize David Olsen as the Dept Head of the 1 st Quarter of 2015.	ROLL CALL VOTE: NO
FISCAL IMPACT:	
BACKGROUND: <p>David has been the Clinton Fire Chief since July 10, 2012. David has settled in well, establishing himself as the leader of the Fire Department. He has proven himself to be a strong, competent, organized and caring leader. David is very responsive to the needs of the City, particularly within the Fire Dept area of services. His desire to serve the public with fire and EMS protection services is extremely important to him. He has instilled this same attitude of service with a positive outlook with his Fire Staff.</p> <p>David has and is growing in his personal abilities as he continues dealing with the assignments, personnel and other issues that seem to continually and typically arise in the process of providing Public Services. He is doing an excellent job. I am pleased to work with David and happy to recognize him as the Department Head of the 1st Quarter of 2015.</p>	
ATTACHMENTS:	

CLINTON CITY COUNCIL AGENDA ITEM

SUBJECT: TABLED ITEM Resolution No. 09-15 Annual Review of the Clinton City Consolidated Fee Schedule	AGENDA ITEM: D
PETITIONER: Community Development	MEETING DATE: May 26, 2015
RECOMMENDATION: Adopt, Amend and Adopt, or Reject Resolution No. adopting the 2015 – 2016 Clinton City Consolidated Fee Schedule.	ROLL CALL VOTE: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FISCAL IMPACT:	
BACKGROUND: Council sent the resolution back to staff for revisions. The sewer fee reflects the breakdown; however it isn't possible to show a monthly total for each type of fee due to the variables. The SWPPP fee hasn't been resolved yet, I hope to have something by Tuesday evening. If the SWPPP fees can't be resolved the item can be tabled.	
ALTERNATIVE ACTIONS:	
ATTACHMENTS: Resolution No 09-15	
REFERENCED DOCUMENTS:	

RESOLUTION NO. 09-15

A RESOLUTION AMENDING THE CONSOLIDATED FEE SCHEDULE OF THE CITY OF CLINTON

WHEREAS, The city has enacted ordinances establishing special fees, and

WHEREAS, These ordinances give the City Council authority to set fees by resolution, and

WHEREAS, It is the responsibility of users of city services to pay for requested services, and

WHEREAS, Impact upon city services should be mitigated by those causing an impact.

NOW, THEREFORE, THE CLINTON CITY COUNCIL RESOLVES THE FOLLOWING ACTION HAS BEEN TAKEN CONCERNING THE FISCAL YEAR 2014 – 2015 CONSOLIDATED FEE SCHEDULE.

SECTION 1. By majority vote on a motion before the Clinton City Council the Consolidated Fee Schedule of the City of Clinton is (Approved) (Not Approved) based upon the following findings, conditions and/or stipulations:

- The Council finds that the fees being established are necessary to provide the services required by the customers of the City.

SECTION 2. Effective date. This Resolution shall become effective July 1, 2016 upon signature and posting.

PASSED BY MOTION AND ORDERED PUBLISHED by the Council of Clinton City, Utah, this 26th day of May, 2015.

L. MITCH ADAMS
MAYOR

ATTEST:

DENNIS W. CLUFF
CITY RECORDER

Posted: _____

CLINTON CITY

CONSOLIDATED FEE SCHEDULE

FY 2015 - 2016

BUILDING FEES:			
Building Valuation			
Building Valuation is derived utilizing current building valuation data from the International Code Council (ICC) published on the ICC web site. The Permit Fee Multiplier for Clinton City is 0.85.			
Building Permit Fees			
Building Permit Fees are determined by utilizing the procedures outlined in chapter 3 of the <u>1997 ICBO Uniform Administrative Code (UAC)</u> and Table 1-A as modified and attached here to, based upon the Building Valuation, plus the following fees:			
Plan Review Fee			
	Residential Dwelling		
		Single Family <u>est. 2002</u>	30% of the Bldg. Fee
		Multi-Family <u>est. 2001</u>	65% of the Bldg. Fee
		Accessory Buildings and Detached Garages <u>est. 2002</u>	20% of the Bldg. Fee
	Commercial	Primary Building Structures <u>est. 2001</u>	65% of the Bldg. Fee
		Accessory Building <u>est. 2001</u>	65% of the Bldg. Fee
Investigation Fee	<u>est. 2001</u>		100% of the Bldg. Fee
State Fee			1% of the Bldg. Fee
Building Permit Fees <u>est. 2001</u>			
Additions or Modifications to Existing Structures; Structural, Plumbing, Mechanical, and/or Electrical Systems. Fees shall be assessed in accordance with the provisions of Section 304 of the <u>1997 Uniform Administrative Code (UAC)</u> , Section 109 of the IBC and Section R108 of the IRC.			
Building Bond <u>est. 2009</u>			
The Building Bond is a refundable bond designed to insure compliance with the requirements of the Utah <u>Uniform Building Standards Act Rules</u> and for protection of the public right-of-way, only one bond is required per permit. Necessity of Bond is determined by the Building Official			
Residential Dwelling			
	Single Family dwellings and modifications	\$	1,500.00
	Multi Family Dwellings and modifications	\$	75.00/l.f. of curb, gutter, sidewalk
Commercial			
	Existing Structure	\$	75.00/l.f. of curb, gutter, sidewalk
	New Construction	\$	75.00/l.f. of curb, gutter, sidewalk
	Building Demolition or Relocation <u>est. 2012</u>	\$	75.00/l.f. of curb, gutter, sidewalk
	Commercial Signage <u>est. 2012</u>	\$	500.00

SERVICE FEES		
FEE	AUTHORITY	FEE AMOUNT
Subdivision Preliminary Plat*	85-1S Section 3-3.1(1)a est. 2010	\$650.00 plus \$55.00 per lot or dwelling
Subdivision Final Plat*	85-1S Section 3-4.(1)(a) est. 2010	\$950.00 plus 90.00 per lot or dwelling
Subdivision Inspection Fee	85-1S Section 3-4.(1)(f) est. 2008	\$75.00 per lot
Subdivision Inspection Fee Re-inspection	85-1S Section 3-4.(1)(f) est. 2007	\$58.80 per occurrence
Subdivision Street Light Connection	Title 9 Section 22.05.1. est. 2008	\$140.00 per streetlight
Minor Subdivision Fee	85-1S Section 3-3.2(1) est. 2010	\$450.00 plus \$35.00 per lot
Minor Subdivision Inspection Fee w/infrastructure	85-1S Section 3-3.2(1) est. 2007	\$250.00 plus \$10.00 per lot
Subdivision Preliminary Plat Re-Certification	85-1S Section 3-3.1(1)a est. 2010	\$950.00 plus 45.00 per lot or dwelling
Subdivision Final Plat Re-Certification without Changes	85-1S Section 3-4.(1)(a) est. 2010	\$950.00
Minor Subdivision Fee Re-Certification without Changes	85-1S Section 3-3.2(1) est. 2010	\$225.00
Re-advertisement Fee	85-1S Section 3-3.1(1)a est. 2008	Cost of previous ad + \$58.80
Telecommunications Rights-of-Way Application	29-4-1(1) est. 2015	\$500.00
SITE PLAN REVIEW, COMMERCIAL AND OR NON-RESIDENTIAL SUBDIVISION		
GROSS SITE AREA		FEE AMOUNT
0 to 5 acres est. 2010		\$650.00 plus \$210.00 per acre
5.1 to 10 acres est. 2010		\$1,700.00 plus \$175.00 per acre over 5
10.1 to 15 acres est. 2010		\$2,575.00 plus \$150.00 per acre over 10
15.1 to 20 acres est. 2010		\$3,325.00 plus \$125.00 per acre over 15
20 acres or more est. 2010		\$3,950.00 plus \$110.00 per acre over 20
Engineering and design costs specific to a proposed development.		Actual engineering costs plus a 15% administrative cost
CODE ENFORCEMENT		
	AUTHORITY	FEE AMOUNT
Property Clean-up	Title 18-1 est. 2007	Actual cost of work or contract
Administrative Cost	Title 18-1 and USC 10-11 est. 2007	\$175.00
Inspector Costs	Title 18-1 est. 2007	\$58.80
Removal of Lien	Title 2-13 est. 2007	\$50.00
Removal of Non-Compliance	Title 5-7 & Building Code est. 2007	\$50.00
Zoning Compliance Inspection	Upon Request. est. 2014	\$ 150.00
ADDITIONAL FEES DEPENDENT UPON MATERIAL PROVIDED		
	AUTHORITY	FEE AMOUNT
Subdivisions Submitted Without Electronic Data	85-1S Section 3-3.1(1)(a) est. 2002	115.00 plus 29.00 per lot
Storm Drain Analysis with Preliminary Plat or Site Plan Review	85-1S Section 3-3.1(1)(a) est. 2002	115.00 plus 29.00 per lot

SERVICE FEES (Continued)

Clinton City SWPPP Review and Inspection Fees [^]

Plan Review Fees *

FEE	AMOUNT
Single Lot est. 2011	\$50.00 per lot
Commercial Development est. 2011	\$50.00 per acre or portion there of up to 5 acres
Subdivision Development est. 2011	\$50.00 per acre or portion there of up to 5 acres
Light Manufacturing est. 2011	\$50.00 per acre or portion there of up to 5 acres

Monthly Inspection

Single Lot	\$0.00 per lot per month
Commercial Development est. 2016	\$50.00 per month with active NOI
Subdivision Development est. 2016	\$50.00 per month (no permit issued) with active NOI
Light Manufacturing est. 2016	\$50.00 per month with active NOI

Other SWPPP Fees

Reports of Inappropriate Action est. 2016	\$50.00 per report
Re inspection est. 2016	\$50.00 per inspection

Inspections Performed Outside of Clinton City

Mileage	A mileage charge will be assessed for each plan review inspection and regular inspection based on the distance from Clinton City Public Works to the site of the development or lot. Charge will be based upon the rate found at: http://www.gsa.gov/portal/content/100715
Administrative Charge	A \$10.00 administrative charge will be assessed for each plan review and inspection to cover the cost of office supplies, maintaining additional files and transferring information to the City where the project is located.

[^] All fees shall be assessed starting when a permit is issued and continue until a Notice of Termination is filed with the State, approved, and a copy supplied to Clinton City. Fees will be invoiced at time of conditional acceptance, final acceptance, prior to issue of a Certificate of Occupancy, at the end of each year, or other significant event. Fees shall be paid prior to conditional or final acceptance, C of O, or other acceptance or approval by the City.

* Plans not complying with requirements established by city staff after a second review are subject to re-assessment of fees.

Note: Service fees are a user fee designed to cover the cost of services and time provided by the City staff and where applicable the City Engineer reviews. City Engineer fees are tracked and considered to be equal to a minimum of one-half of the service fee. Once the engineer review constitutes greater than one-half of these fees a developer will be required to pay an additional fee equal to one-half of the original service fee. This re-fee will occur every time the engineering review fee exceeds one-half of the original service fees.

IMPACT FEES Revised FY 2007

	Parks & Recreation	Transportation	Police Facilities	Fire/EMS Facilities	Storm Water Facilities	Water System
Residential						
	Per Housing Unit					
Single Family Detached	\$2,027	\$770	\$99	\$166	\$2,577	\$1,586
All Others	\$1,373	\$541	\$67	\$113	\$592	\$1,074
Nonresidential						
	Per 1,000 Square Feet of Floor Area					
Com/Shop Ctr. 10,000 SF or less		\$2,546	\$732	\$1,400		
Com/Shop Ctr. 10,001 – 25,000 SF		\$2,155	\$620	\$1,185		
Com/Shop Ctr. 25,001 - 50,000 SF		\$1,872	\$539	\$1,030		
Com/Shop Ctr. 50,001 – 100,000 SF		\$1,564	\$450	\$860		
Com/Shop Ctr. 100,001 – 200,000 SF		\$1,338	\$385	\$736		
Com/Shop Ctr. 200,001 – 400,000 SF		\$1,138	\$327	\$626		
Office/Inst 10,000 SF or less		\$872	\$227	\$435		
Office/Inst 10,001 – 25,000 SF		\$706	\$184	\$352		
Office/Inst 25,001 – 50,000 SF		\$602	\$157	\$300		
Office/Inst over 50,001 – 100,000 SF		\$513	\$134	\$256		
Office/Inst over 100,001 – 200,000 SF		\$438	\$114	\$218		
Business Park		\$491	\$128	\$245		
Light Industrial		\$268	\$70	\$134		
Warehousing		\$191	\$50	\$95		
Manufacturing		\$147	\$38	\$73		
Nonresidential						
	Per Acre					
A-1 Land Use					\$5,811	
A-E Land Use					\$5,734	
Nonresidential					\$12,405	
Nonresidential						
	Per Water Meter Size*					
	Inches	Type				
	¾	Displacement				\$1,586
	1.00	Displacement				\$3,965
	1 ½	Displacement				\$7,930
	2	Displacement/Compound				\$12,688
	3	Compound				\$23,790
	4	Compound				\$39,650

* Water and sewer impact fees for meters larger than four inches will be based on annualized average day demand and the net capital cost per gallon of capacity.

Source: "Impact Fees and Capital Facilities Plan", March 20, 2007, accomplished by Tischler Bise Consultants.

ERU – Equivalent Residential Unit

** These fees are passing through fees assessed by other entities than Clinton City.

OTHER IMPACT FEES *	
North Davis Sewer District	
FEE	AMOUNT
Single Family Residential within Clinton est. 2013	\$3,256.00/ERU
Non-Resident of District est. 2008	Refer to NDS User Charge System Handbook
Other Connections est. 2008	Refer to NDS User Charge System Handbook
Davis/Weber County Canal Company	
Assessment for secondary water required for new developments, either residential or otherwise, shall be as developed by the Davis and Weber County Canal Company.	

OTHER CONNECTION FEES *	
North Davis County Sewer District	
FEE	AMOUNT
Connection Request. Review Individual est. 2008	\$125.00
Connection Request. Review Subdivision est. 2008	\$250.00
Connection Inspection Fee Individual est. 2008	\$240.00
Connection Inspection Fee Subdivision est. 2008	\$375.00
Other District Fees	Refer to NDCSD User Charge System Handbook. All District fees are subject to change.

USER FEES	
User fees are assessed against an individual or corporation wishing to have action taken on a specific case.	
FEE	AMOUNT
Rezone Request. est. 2010	\$ 400.00 plus \$ 35.00 / acre
Agriculture Protection Area Request. est. 2010	\$ 280.00 plus \$ 23.00 / acre
Conditional Use Permit est. 2010	\$ 250.00
Conditional Use Permit Appeal to City Council est. 2011	\$ 250.00
Request. to Appear Before Board of Adjustments est. 2010	\$ 250.00
Request. for Change General Plan	
Text est. 2010	\$ 350.00
Map est. 2010	\$ 450.00
Request. for Annexation	
Up to 2 Acres est. 2010	\$ 280.00 plus \$ 173.00 / Acre
2+ up to 5 Acres est. 2010	\$ 626.00 plus \$ 144.00 / Acre over 2
5+ up to 10 Acres est. 2010	\$ 1,058.00 plus \$ 115.00 / Acre over 5
10+ Acres and Over est. 2010	\$ 1,633.00 plus \$ 87.00 / Acre over 10
Engineering and design costs specific to a proposed annexation. est. 2001	Actual engineering costs plus a 15% administrative cost

DAVIS COUNTY PASS THROUGH FEES	
FEE	AMOUNT
Animal Control Per ESU est. 2012	\$ 0.65 per month
Emergency Dispatch Per ESU est. 2012	\$ 0.95 per month

ESU: Equivalent Service Unit, an apartment, separate residence, or separate business within or adjacent to a single building.

DIRECT SERVICE FEES		
Temporary Water Service (Collected With Each Building Permit)		
FEE		AMOUNT
Residential Construction est. 2015		\$ 15.50 one time fee with permit
Residential Construction est. 2015		\$ 15.50 one time fee with permit
Commercial Construction est. 2015		\$ 15.50 with permit then per month schedule
Water Meter (Collected With Each Building Permit)		
Inches	Type	
¾ est. 2014	Displacement	\$ 225.00
1 est. 2014	Displacement	\$ 300.00
1 ½ est. 2014	Displacement	\$ 620.00
2 est. 2014	Displacement/Compound	\$ 840.00
Larger than 2 est. 2014	Compound	Actual cost + \$ 150.00
Road Cut Fee (Collected With Each Road Cut Permit)		
Administration Fee est. 2005		\$ 58.80
Oil Mulch Paving, 4" thick est. 2007		Square Yard \$ 11.00
Road Base for Patch, 12" thick est. 2007		Square Yard \$ 9.50
Winter Mix, 2" thick est. 2011		Square Yard \$ 15.00
Crack Seal est. 2011		Linear Foot \$ 0.40
Seal Coat est. 2015		Square Yard \$ 1.70
Curb and Gutter est. 2010		Linear Feet \$ 35.00
Sidewalk est. 2010		Linear Feet \$ 35.00
Removal of Recorded Declaration of Needed Improvements est. 2012		\$ 50.00
Road Cut Maintenance Fee est. 2015		1.5 * length of cut * crack seal rate * # years road life remaining / 5
Street Signs		
Post est. 2016		\$40.00 / post
Street Sign (Stop, Yield, Speed, Information, Street Number) est. 2016		\$45.00 / sign
Installation est. 2016		\$25.00 / sign
Custom Signs (HOA, etc.) est. 2016		Actual Cost + \$10.00 / sign

* These fees are passing through fees assessed by other entities than Clinton City and subject to change without prior notice from the City.

UTILITY FEES ASSESSED BY THE CITY

Water Residential / Commercial

FEE	AMOUNT	
Customer initialization Fee <i>est. 2012</i>	\$ 20.00	
Residential Deposit <i>est. 2003</i>	\$ 70.00 per connection	
Commercial Deposit <i>est. 2001</i>	\$ 100.00 per connection	
Connection within Clinton Limits		
Up to 10,000 gallons <i>est. 2015</i>	\$ 15.50 per ERU per Month	
Use over 10,000 gallons <i>est. 2015</i>	\$ 1.55 per 1,000 gallons per ERU/Mo	
Connection outside of Clinton Limits		
Up to 10,000 gallons <i>est. 2015</i>	\$ 16.50 per ERU per Month	
Use over 10,000 gallons <i>est. 2015</i>	\$ 1.65 per 1,000 gallons per ERU/Mo	
Water Special Service		
Shut-Off Fee <i>est. 2010</i>	\$ 35.00 (\$ 10.00 suspended if paid in full)	
After Hours Turn On <i>est. 2010</i>	\$ 35.00 Plus S.O. Fee	
On/Off fee for inspections <i>est. 2015</i>	\$ 35.00	
Lien Origination Cost <i>est. 2010</i>	\$ 175.00	
Removal of Lien <i>est. 2010</i>	\$ 50.00	
Removal of Non-Compliance <i>est. 2010</i>	\$ 50.00	
Water Construction/Dust Control		
Residential Subdivision <i>est. 2009</i>	\$ 65.00 / acre or portion there of / month	
Commercial Development		
Hydrant Meter Deposit <i>est. 2009</i>	See Temporary Connection	
Up to 10,000 gallons <i>est. 2015</i>	\$ 16.50 per month	
Use over 10,000 gallons <i>est. 2015</i>	\$ 2.48 per 1,000 gallons (15%)	
Water Temporary Connections (to a hydrant)		
Deposit <i>est. 2009</i>	\$ 500.00	
Set Meter <i>est. 2009</i>	\$ 50.00	
Up to 10,000 gallons <i>est. 2015</i>	\$ 16.50 per month	
Use over 10,000 gallons <i>est. 2015</i>	\$ 2.48 per 1,000 gallons (15%)	
Water Sample Investigative		
Requested Repeat Sample	\$ 25.00 each	
Sanitary Sewer Residential		
Connection Within Clinton Limits <i>est. 2016</i>	\$ 5.20 per ERU per Month	
Connection Outside Clinton Limits <i>est. 2016</i>	\$ 7.50 per ERU per Month	
North Davis Sewer District Fee <i>est. 2016</i>	\$ 15.50 per ERU per Month	
Sanitary Sewer West Fairfield Subdivision (Footnote 1) Interlocal Agreement with West Point September 18, 2012		
West Point Fee <i>est. 2015</i>	\$ 7.70 per ERU per Month	
Clinton City Fee <i>est. 2015</i>	\$ 5.20 per ERU per Month	
North Davis Sewer District Fee <i>est. 2016</i>	\$ 15.50 per ERU per Month	
Total	\$ 28.40 per ERU per Month	
Sanitary Sewer Commercial & Non-Residential		
Connection Within Clinton Limits Per Month	Clinton City Fee <i>est. 2015</i>	\$5.20 for the first 10,000 gallons of water used.
	NDS D Fee <i>est. 2016</i>	\$15.50 for the first 5,500 gallons of water used.
	Clinton City Fee <i>est. 2015</i>	\$0.52 / 1,000 gallons of water over 10,000 gallons
	NDS D Fee <i>est. 2016</i>	\$1.55 / 1,000 gallons of water over 5,500
Connection Outside Clinton Limits	Clinton City Fee <i>est. 2015</i>	\$7.20 for the first 10,000 gallons of water used.
	NDS D Fee <i>est. 2016</i>	\$15.50 for the first 5,500 gallons of water used.
	Clinton City Fee <i>est. 2015</i>	\$0.72 / 1,000 gallons of water over 10,000 gallons
	NDS D Fee <i>est. 2016</i>	\$1.55 / 1,000 gallons of water over 5,500

UTILITY FEES ASSESSED BY THE CITY

Sanitary Sewer West Point Service Area 800 N and 3000 West (Footnote 2)

Interlocal Agreement with West Point September 18, 2012

Interlocal Agreement est. 2015	Clinton City Fee est. 2015	\$ 7.20 for the first ten thousand gallons of water used,
	NDS D Fee est. 2016	West Point City Collects
	Clinton City Fee est. 2015	\$0.72 / 1,000 gallons of water over 10,000 gallons
	NDS D Fee est. 2016	West Point City Collects

Sanitary Sewer Special Service District

FEE	AMOUNT	
Residential Connection	SSSD Fee est. 2015	\$21.70 per Month
	NDS D Fee est. 2016	\$15.50 for the first 5,500 gallons of water used
	NDS D Fee est. 2016	\$1.55 / 1,000 gallons of water over 5,500
Non-Residential Connection	SSSD Fee est. 2015	\$21.70 for the first 10,000 gallons of water used.
	NDS D Fee est. 2016	\$15.50 for the first 5,500 gallons of water used.
	SSSD Fee est. 2015	\$2.17 / 1,000 gallons of water over 10,000 gallons
	NDS D Fee est. 2016	\$1.55 / 1,000 gallons of water over 5,500 gallons
Residential Connection Outside SSSSD	SSSD Fee est. 2015	\$25.70 per Month
	NDS D Fee est. 2016	\$31.00 for the first 5,500 gallons of water used
	NDS D Fee est. 2016	\$3.10 / 1,000 gallons of water over 5,500 gallons
Non-Residential Connection Outside SSSSD		Fees will be calculated based upon established fee schedule when the need arises

Trash Disposal (Residential)

90 Gallon Can est. 2016	\$ 14.10 per month
Additional Can est. 2016	\$ 10.50 per month
Replacement Can est. 2016	\$ 95.00 each

Storm Water Utility

Residential est. 2013	\$ 4.50 per month
Residential Multi-Family or Planned Development est. 2013	\$ 4.50 per month when billed individually or based upon calculations from the Stormwater Fees Worksheet
Commercial est. 2013	Based upon calculations from the Stormwater Fees Worksheet
West Fairfield Subdivision Serviced by West Point est. 2013	\$ 4.50 per month

Utility Connections Outside of Clinton Limits (Fees in addition to impact fees)

Residential	
Culinary Water est. 2010	\$ 1,586.00
Sewer est. 2010	\$ 1,246.00
Commercial	
Culinary Water est. 2001	Approved by Council. Minimum fee based upon water meter size
Sewer est. 2001	Approved by Council. Minimum fee based upon water meter size and anticipated water consumption

1 – equal to West Point City Fee plus NDS D Fee plus Clinton City Fee

2 - equal to Outside Clinton Sewer Fee less NDS D fee, West point collects and pays the NDS D fee.

SECONDARY WATER RATES * est. 2013

Davis and Weber Counties Canal Company

FEE	AMOUNT
0 – 1/3 acre	\$ 21.56 / month
>1/3 – 1/2 acre	\$ 23.55 / month
>1/2 – 3/4 acre	\$ 27.53 / month
>3/4 – 1 acre	\$ 30.51 / month
> acre-Canal Co. bills direct	

NOTE: For secondary water calculations, 1/3 acre = 14,520 sq. ft. 1/2 acre = 21,780 sq. ft. 3/4 acre = 32,670 sq. ft. 1 acre = 43,560.

* These fees are passing through fees assessed by other entities than Clinton City and subject to change without prior notice from the City.

OTHER FEES ASSESSED BY THE CITY

Administrative

FEE	AMOUNT
Notary Service est. 2001	\$ 5.00 per Signature
Copies (small quantities) est. 2010	\$ 0.15 per page
Copies (large quantities) est. 2001	Established by job and man hours
Returned Check Fee est. 2001	\$ 20.00
Delinquent Utility Payment Penalty est. 2015	\$ 10.00
Illegal sign recovery (first time) est. 2015	\$ 5.00 per sign
Illegal sign recovery (subsequent offence) est. 2015	\$ 20.00 per sign
GRAMA Request Processing est. 2015	For action taking more than fifteen (15) minutes an hourly charge may not exceed the salary of the lowest paid employee who, in the discretion of the custodian of records, has the necessary skill and training to perform the request. Hourly rate is determined to be salary and does not include benefits

RECREATION FEES ASSESSED BY THE CITY

City Facilities

FEE	AMOUNT
Bowery/Park Rental est. 2006	\$ 30.00 per 5 hours
Bowery/Park Light and/or Water est. 2014	\$ 10.00
Keycard Replacement / Lost Keycard est. 2014	\$ 5.00
Community Center Rental Deposit est. 2010	\$ 250.00
Community Center w/Kitchen est. 2009	\$ 40.00 per hour
Community Center & Training Room w/Kitchen est. 2010	\$ 60.00 per hour
Community Center & Training Room w/Kitchen all day rental (10 hours) est. 2012	\$ 395.00 per day
Special Event Fees	
Application	\$ 150.00
Police Services Special Event 25-20-4(3)(e)	To be established by resolution of the Council based upon services needed
Fire Services Special Event 25-20-4(4)(b)	To be calculated and based upon application
Security Deposit est. 2015	\$ 300.00

Police Department Fees ASSESSED BY THE CITY

Restrictive Violations [est. 2004](#)

School Zone Restriction	\$ 30.00 if paid within 30 days \$ 50.00 plus collection fees if sent to collections after 30 days
Restricted Vehicles	
Restricted Recreational Vehicles	
Expired Registration	
Vehicles For Sale or Displaying for Advertising	
Using Streets for Storage	
Dumping onto Streets	
Other as Indicated on Citation	

Handicap Zone [est. 2008](#)

Parked in a Handicap Zone	\$150.00 if paid within 30 days \$225.00 plus collection fees if sent to collections after 30 days
---------------------------	-------------------------------------------------------------------------------------------------------

Administration

FEE	AMOUNT
Copy of Police Report est. 2010	\$ 15.00
Finger Printing est. 2010	\$ 15.00
Restorable Vehicle Permit	\$
Original (6 month) est. 2010	\$ 25.00
Extension (6 month) est. 2010	\$ 25.00
Service of Civil Papers	\$
Local (Clinton) est. 2007	\$ 20.00
Davis and Weber Counties est. 2007	\$ 40.00
Other locations in Utah est. 2010	\$ 100.00 up to 75 miles one way then \$ 0.60 per mile additional
Reports est. 2010	\$ 15.00 per report
Photos est. 2007	\$ 2.00 for each photo
Audio/Video Tapes est. 2005	\$ 25.00 per tape and 1 hour of dubbing \$ 15.00 each additional hour per tape
Seized Property Sale Administrative Fee 20-2-5(3) est. 2011	10% of money received from the sale of seized property

Fines for Code Violations (Minor Violations) [est. 2010](#)

Winter Parking	\$20.00 if paid within 14 days \$30.00 if paid after 14 days \$50.00 plus collection fees if sent to collections after 30 days
Blocking a Public or Private Driveway	
Restricted Lane	
Unmoved Vehicle over 72 Hours	
Blocking a Mail Receptacle	
Parking too Close to a Regulatory Sign or Flashing Signal	
Double Parking, Standing or Stopping	
Restricted parking at parks, Playgrounds, Grounds of Public Buildings	
Prohibited Parking in Front Yards of Residential Property	
Failure to Clear Sidewalk	
Other as Indicated on Citation	
Parked on a Park Strip	
Parking too Close to an Intersection	
Parking too Close to a Fire Hydrant	
Parked on a Crosswalk	
Parked on or Blocking a Sidewalk	
Fire Lane	

Police Department Fees ASSESSED BY THE CITY

Not having a means of removing or not removing animal excreta *est. 2012*

First Offence	\$25.00 in a calendar year
Second Offence	\$50.00 in a calendar year
Third Offence	\$100.00 in a calendar year
Fourth Offence	\$200.00 in a calendar year

FIRE DEPARTMENT FEES ASSESSED BY THE CITY

Ambulance Transport *est. 2015*

Advanced Emergency Medical Technician (AEMT) Transport	Maximum allowed by the Utah State Health Department, Bureau of Emergency medical Services plus appropriate surcharges and consumable supplies.
Interfacility Transfers	Maximum allowed by the Utah State Health Department, Bureau of Emergency medical Services or as per written agreement or contract
Paramedic aboard	Maximum allowed by the Utah State Health Department, Bureau of Emergency medical Services or as per written agreement or contract

Fire Department Administrative Fees *est. 2015*

For each re-inspection after the second inspection. <i>est. 2015</i>	\$ 59 58.80
Copy of Fire or EMS Incident Report With Photos <i>est. 2010</i>	\$15.00
Copy of Fire or EMS Incident Report With Photos <i>est. 2014</i>	\$ 15.00 + \$ 3.00 / picture

Automatic fire extinguishing system fee and plan review fee: * *est. 2010*

Original/initial submittal for new installations

0 – 3,000 square feet	\$ 300.00 per plan
3,001 – 10,000 square feet	\$ 400.00 per plan
10,001 square feet and greater	\$ 400.00 + \$0.07 per square foot over 10,000

Single family, two family and manufactured homes

0 – 3,000 square feet	\$ 200.00 per plan
3,001 – 7,000 square feet	\$ 250.00 per plan
7,001 square feet and greater	\$ 250.00 + \$0.07 per square foot over 7,000

Original/initial submittal for existing system remodels:

All buildings except single family, two family and manufactured homes

0 – 3,000 square feet	\$ 150.00 per plan
3,001 – 10,000 square feet	\$ 200.00 per plan
10,001 square feet and greater	\$ 200.00+ \$0.07 per square foot over 10,000

Single family, two family and manufactured homes

0 – 3,000 square feet	\$ 125.00 per plan
3,001 – 7,000 square feet	\$ 175.00 per plan
7,001 square feet and greater	\$ 175.00 + \$0.07 per square foot over 7,000

Re-review of corrected or rejected plans: * *est. 2010*

All buildings except single family, two family and manufactured homes

0 – 3,000 square feet	\$ 150.00 per plan
3,001 – 10,000 square feet	\$ 200.00 per plan
10,001 square feet and greater	\$ 200.00 + \$0.07 per square foot over 10,000

Single family, two family and manufactured homes

0 – 3,000 square feet	\$ 125.00 per plan
3,001 – 7,000 square feet	\$ 175.00 per plan
7,001 square feet and greater	\$ 175.00 + \$0.07 per square foot over 7,000

Fire Department Reviews and Permits *est. 2016*

Plan Review & Acceptance testing Commercial Hood System	\$ 59.00 58.80
Plan Review & Permit Hazardous Material Commercial	\$118.00
Plan Review & Permit Hazardous Material Home Occupation	\$40.00

FIRE DEPARTMENT FEES ASSESSED BY THE CITY (continued)

Community Education *est. 2015*

CPR / AED Certification Minimum of 6 Students per class	\$ 50.00 per Student
C.E.R.T. (Actual cost of supplies)	\$ 50 35.00 per Student

Uniform Cost Recovery / Standby Services *est. 2015*

Fire Department Personnel: All	Actual employee man hour rate, overtime rate (if applicable), plus benefits and overhead cost. Minimum two hours.	
Apparatus: All	Ambulance, Fire Engine, Ladder fire Truck, Grass Truck, Command / Chief Truck	Maximum allowed by FEMA Schedule of Equipment Rates Plus appropriate surcharges (personnel, equipment, and / or consumables) or as per written agreement or contract.

Fire alarm system: * *est. 2008*

Original/initial review fee	\$ 350.00 per plan
Re-review of corrected/rejected plans	\$ 225.00 per plan
Alarms: Responsible party non-response fee	\$ 25.00
False alarm fees: 3 rd false alarm per quarter	\$ 50.00
False alarm fees: 4 th false alarm per quarter	\$ 75.00
False alarm fees: 5 th false alarm per quarter	\$ 100.00

* Fees are to cover reviews that are accomplished by outside services. Fees may be adjusted by staff to insure that outside assessments are covered.

COURT FEES ASSESSED BY THE CITY

Small Claims Filing Fee (under \$2,000) <i>est. 2011</i>	\$ 60.00
Small Claims Filing Fee (over \$2,000) <i>est. 2011</i>	\$ 100.00
Counter Affidavit (under \$2,000) <i>est. 2011</i>	\$ 50.00
Counter Affidavit (over \$2,000) <i>est. 2011</i>	\$ 70.00
Garnishment <i>est. 2015</i>	\$ 50.00
Writ of Continuing Garnishment <i>est. 2015</i>	\$ 50.00
Writ of Execution <i>est. 2011</i>	\$ 50.00
Criminal Expungement Fee <i>est. 2011</i>	\$ 135.00
Docket Copy Fee <i>est. 2011</i>	\$ 4.00 for the certificate and \$0.50 per page
Photo Copy Fee <i>est. 2010</i>	\$ 0.15 per page

NOTE: Many court fees are set by the State and subject to change without prior notice from the City.

CLINTON CITY CEMETERY FEES est. 2006

Full Size	Resident	Non-Resident
Burial Plot	\$250.00	\$600.00
Perpetual Care Fund	\$400.00	\$800.00
*Interment (M-F before 3pm)	\$300.00	\$400.00
*Interment (after 3pm, weekends and holidays)	\$450.00	\$600.00
Dis-interment (M-F before 3pm only)	\$1000.00	\$1200.00
Administrative Fee	\$50.00	\$100.00
Infant & Urn (1/2 size)	Resident	Non-Resident
Burial Plot	\$125.00	\$300.00
Perpetual Care Fund	\$200.00	\$400.00
*Interment (M-F before 3pm)	\$150.00	\$200.00
*Interment (after 3pm, weekends and holidays)	\$225.00	\$300.00
Dis-interment (M-F before 3pm only)	\$800.00	\$1000.00
Administrative Fee	\$50.00	\$100.00
Baby Plot Area (1/4 size)	Resident	Non-Resident
Burial Plot	\$65.00	\$150.00
Perpetual Care Fund	\$100.00	\$200.00
*Interment (M-F before 3pm)	\$75.00	\$100.00
*Interment (after 3pm, weekends and holidays)	\$115.00	\$150.00
Dis-interment (M-F before 3pm only)	\$400.00	\$500.00
Administrative Fee	\$50.00	\$100.00

The buy back rate for multiple adjacent cemetery plots purchased prior to December 12, 2006 shall be \$150.00, and \$75.00 for a single plot. [est. 2009](#)

The buy back rate for multiple adjacent cemetery plots purchased on or after December 12, 2006 shall be \$250.00 per plot, and \$125.00 for a single plot. [est. 2009](#)

BUILDING PERMIT FEES

Modified FY 2005

TOTAL VALUATION

FEE

\$1.00 to \$1,000	\$58.80
\$1,000.00 to \$2,000.00	\$58.80 for the first \$1,000.00 plus \$2.70 for each additional \$100.00 or fraction thereof, to and including \$2,000.00.
\$2,001.00 to \$25,000.00	\$83.40 for the first \$2,000.00 plus \$16.80 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$469.80 for the first \$25,000.00 plus \$12.11 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$772.55 for the first \$50,000.00 plus \$8.40 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,192.55 for the first \$100,000.00 plus \$6.72 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00.
\$500,001.00 to \$1,000,000.00	\$3,880.55 for the first \$500,000.00 plus \$5.70 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00.
\$1,000,001.00 and up	\$6,730.55 for the first \$1,000,001.00 plus \$4.65 for each additional \$1,000.00 or fraction thereof.

OTHER INSPECTION FEES

1.	Inspections outside of normal business hours (minimum charge –two hours)	\$58.80 per hour
2.	Re-inspection fees assessed under provisions of adopted Construction Codes	\$58.80 per hour
3.	Inspections for which no fee is specifically indicated (minimum charge-one hour)	\$58.80 per hour
4.	Additional plan review required by changes, additions or revisions to approved plans (minimum charge-one hour).	\$58.80 per hour
5.	For use of outside consultants for plan checking and inspections or both	Actual costs including reasonable administrative and overhead costs
6.	Specific Permit Fees	
	<ul style="list-style-type: none"> • Pools (in ground) \$150.00 • Pools (above ground), Hot Tubs, & Spas: \$58.80 • Re-roofs Re-Siding, Fireplaces & Woodstoves: \$80.00 • Decks, Patio Covers, Awnings: \$125.00 • Utility related modifications, i.e. air conditioner, heater, conventional water heater, exchanges, and other appliances/replacements as determined by the building official or his representative. \$58.80 • Lateral repair or replacement \$58.80 • Solar Hot Water System (Residential) \$117.60 • Solar Electric System (Residential) \$117.60 • Temporary Sign Fee est. 2013 \$35.00 	
7.	Building Relocations or Demolition	
	<ul style="list-style-type: none"> • Per inspection required \$58.80 	

BUSINESS LICENSE FEES		
Fee Classification	Fee	Authority
Alcohol Licenses		
Off- Premise Beer Retailer	\$ 250.00	Utah State Code Title 32A.10
On-Premise Beer Retailer	\$ 500.00	Utah State Code Title 32A.10
Restaurant Alcohol License	\$ 500.00	Utah State Code Title 11.10.1
Club Alcohol License	\$ 500.00	Utah State Code Title 11.10. 1
Single Event License	\$ 175.00	Utah State Code Title 11.10.1
Police ID Card		
Commercial Licenses		
Regulatory License Fee	\$ 152.00	Regulatory Service – Title 15.1.11
Temporary License	\$ 76.00	Title 15.1.17
Solicitor/Peddler Permit Fee <i>est. 2013</i>	\$ 50.00	Title 15.11.4
Solicitor/Peddler Work Card <i>est. 2013</i>	\$ 30.00	Title 15.11.9
Vendor/License Fee	\$ 152.00	Title 15.11.32
Vendor/License Work Card	\$ 10.00	Title 15.11.36
Fireworks Inspection Fee	\$ 300.00	Regulatory Service-Title 15.1.11
Police Services	\$ 27.00	Enhanced Service-Title 15.1.11
Hazardous Material Inspection	\$ 20 40.00	Enhanced Service-Title 15.1.11
Sprinkler System Fee	\$ 20.00	Enhanced Service-Title 15.1.11
Enhanced Service-Door Check	\$ 20.00	Enhanced Service-Title 15.1.11
Building Inspection Fee ^a	\$ 59.00	Enhanced Services- Title 15.1.11
Mobile Store Inspection <i>est. 2012</i>	\$ 5.00	Enhanced Services- Title 15.1.11
Commercial Safety Inspection	\$ 55.00	Enhanced Services- Title 15.1.11
Home Occupations		
Regulatory License Fee	\$ 47.00	Regulatory Service-Title 15.1.11.1
Annual Building Inspection Fee ^a <i>est. 2013</i>	\$ 20.00	Enhanced Service-Title 15.1.11
Annual Fire Inspection Fee ^a	\$ 20.00	Enhanced Service-Title 15.1.11
Hazardous Material Inspection	\$ 20.00	Enhanced Service-Title 15.1.11
License Administration Fees		
Appeal License Hearing Board	\$ 75.00	Title 15.4.5
Late Filing Fee	c	Title 15.1.2
Transfer Fee	\$ 15.00	Title 15.1.13
Multiple Dwelling Units		
Regulatory License Fee	\$ 207.00	Regulatory Service- Title 15.1.11
Per Unit Fee	\$ -	Resolution 3-98
Police Services Per Unit	\$ -	Enhanced Service-Title 15.1.11
Disproportionate Cost Apartment Fire	\$ 10.00	Enhanced Service-Title 15.1.11
Disproportionate Cost Apartment Police	\$ -	Enhanced Service-Title 15.1.11
Disproportionate Cost Assisted Fire	\$ 34.00	Enhanced Service-Title 15.1.11

Disproportionate Cost Assisted Police	\$ -	Enhanced Service-Title 15.1.11
Sexually Oriented Business est. 2013		
SOB Adult Non-Performer Employee	\$ 193.00	Regulatory Service- Title 15.17C-5
SOB Adult Business	\$ 317.00	
SOB Semi-Nude Dance Agency	\$ 319.00	
SOB Semi-Nude Dance - Performer	\$ 220.00	
SOB Semi-Nude Dancer ½ Year	\$ 110.00	
SOB Relocate	\$ 100.00	
SOB Work Permit est. 2012	\$ 50.00	Enhanced Services – Title 15.17.E.3
Other Licensing Fees		
Private Fire Hydrant Inspection est. 2013	\$ 82.00	Title 15.10.6 Enhanced Service-Title 15.1.11
Christmas Tree Clean-Up Deposit	\$ 300.00	
Temporary Business Clean-Up Deposit	\$ 150.00	
Business License Duplicate Copy Fee est. 2013	\$ 10.00	

- a Required with initial issue of a permit. Required annually based upon assessment of business.
- b Fire inspections are only required where business is located
- c Late fees are calculated separately as established by ordinance

STORMWATER FEE WORKSHEET	
Equivalent Service Unit (ESU) <i>est. 2013</i>	\$4.50
RESIDENTIAL USE FEES	
Single Family Dwelling, Attached or Detached	1 ESU
Apartments	1 ESU per unit or actual calculation of impervious surface
NON-RESIDENTIAL USE FEES	
One ESU per 2,700 square feet of impervious surface area adjusted within the following parameters. Overall maximum adjustment shall be no greater than 55%.	

WATER QUALITY (maximum 45% credit)		WATER QUANTITY (Maximum 55%)	
	% CREDIT		% CREDIT
Oil Water Separator	1% to 15%	Full on site retention	55%
Good Housekeeping	1% to 8%	Area of Detention	1% to 15%
Employee Training	2%	Detention greater than 0.2 cfs	1% to 30%
Treatment Control	1% to 20%		

DETERMINATION OF BENEFITS: Benefits are determined as outlined here and as established in the Clinton City Code of Revised Ordinances, Title 23, Chapter 11, Stormwater System.

DEFINITIONS:

Good Housekeeping: Bonus is evaluated upon a plan presented by the applicant outlining activities that reduce the amount of debris and pollutants allowed into the stormwater system. Means of reduction may include but not be limited to:

- Scheduled vacuuming and/or sweeping of parking area
- Scheduled litter pick-up
- Gas and oil spill clean-up kits, practices and policies (not washing into stormwater system)
- Bagging landscape clippings
- Installing and routine cleaning of inlet box sumps, snorkels and bay savers designed in a system

Employee Training: Annual training program for employees conducted by Clinton City Public Works outlining stormwater best. management practices.

Treatment Control: Bonus is evaluated based upon a plan presented by the applicant outlining stormwater management practices that clean debris, solids, and pollutants from stormwater prior to entering the Clinton City Stormwater System. Examples of this could be:

- Catch basin sumps
- Snorkels in catch basins
- Bay Savers
- Landscaped detention area
- Re-use of captured stormwater for irrigation purposes

Full On-Site Retention: On-site retention of all stormwater run-off from the applicant's property where the water is allowed to evaporate or percolate into the earth.

Area of Detention: Proportional area of applicant's property that is detained and then released into the Clinton City Stormwater System at a rate no greater than 0.2 cfs.

Detention: Proportional area of applicant's property that is detained and then released into the Clinton City Stormwater System at a rate less than 0.2 cfs.

Detention is based upon a design storm with a total rainfall of one-inch in one-hour. Calculation of the storm intensity is to be distributed using the Farmer and Fletcher Storm Distribution Model.

CLINTON CITY COUNCIL AGENDA ITEM

SUBJECT: Ordinance No. 15-04 Amending Title 15, Licenses 15-2-7 Home Occupation.	AGENDA ITEM: E
PETITIONER: Community Development	MEETING DATE: 5/26/2015
RECOMMENDATION: Adopt, amend and adopt, or reject Ordinance No. 15-04	ROLL CALL VOTE: YES <u> X </u> NO <u> </u>
FISCAL IMPACT:	
<p>BACKGROUND: This amendment is adding an additional requirement that all accessory parking areas, parking pads and drive lanes leading to accessory structures associated with the business be hard surfaced and approved by the city.</p> <p>Because the public and/or employees are allowed to come to a Home Occupation business the change is necessary to satisfy the requirements of fire access, egress and ADA requirements along with city ordinances. Hard surface requirements should be consistent with Commercial business requirements because of the public factor.</p> <p>Only the sections that are <u>underlined</u> are new.</p>	
Attachments: 15-04	

ORDINANCE NO 15-04. _

AN ORDINANCE AMENDING TITLE 15, LICENSES

WHEREAS, the City has an existing Title 15 dealing with the issuing of licenses; and,

WHEREAS, the City has found that changes are required; and,

WHEREAS, Clinton City has an obligation to provide for the health, safety, and general welfare of its citizens.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF CLINTON CITY, DAVIS COUNTY, STATE OF UTAH:

SECTION 1. Changes

AMEND:

15-2-7 Home Occupation

(2)

(f) Only resident family members of the applicant shall be regularly engaged in the business on-site. All other employees of the business may work on-site no more than a combined total of sixteen (16) man hours in a one (1) week period provided sufficient, city approved, on-site hard surface parking is provided;

(vii) All accessory buildings associated with the business shall meet the requirements of the Zoning Ordinance concerning, "Garage, Accessory Building – Shed – Single Family Dwelling;" with the additional requirement that all accessory parking areas be hard-surfaced and approved by the city. In addition, driveways leading to accessory garages associated with the business are hard surfaced from the street to the structure.

History: 4/12

SECTION 2. Severability. In the event that any provision of this Chapter is declared invalid for any reason, the remaining provisions shall remain in effect.

SECTION 3. Effective date. This ordinance shall become effective 30 days after posting.

PASSED, ADOPTED AND ORDERED PUBLISHED by the Council of Clinton City, Utah, this 26th day of May, 2015.

L. MITCH ADAMS
MAYOR

ATTEST:

DENNIS W. CLUFF
CITY RECORDER

Posted: _____

CLINTON CITY COUNCIL AGENDA ITEM

SUBJECT: Water Improvements	AGENDA ITEM: F
PETITIONER: Council Requested Information	MEETING DATE: May 26, 2015
RECOMMENDATION: Discussion Item for Possible Action	ROLL CALL VOTE: YES X NO
FISCAL IMPACT:	
<p>BACKGROUND: Estimated Costs for programmed Culinary Water infrastructure Items Well #2 \$1,492,959.00 Tank \$1,592,980.00 1800 North Improvements \$630,000.00</p> <p>The 1800 North improvements are dependent upon many variables.</p> <ul style="list-style-type: none"> ▪ Do we replace both mains from the tanks to 1000 West ▪ If we reduce the size of the mains will UDOT give credit and apply it to the new lines. ▪ How deep will the mains be installed, going through Sunset it would be nice to go under everything to avoid possible damage to the mains as Sunset changes through new development. Will we be responsible for cost of increased depth? ▪ Will valves be put in vaults or buried with the main. ▪ There are no costs in the estimate for roadway improvements, it is anticipated that we won't be responsible but if for some reason the City goes forward with improvements before 1800 N we would be. <p>A \$1.00 increase in water fees would return an potential annual project investment of \$76,632.00 based upon 6,386 connections billed in April. The question becomes, how much do you want on hand when these projects go forward. If 1800 N is constructed in five years as anticipated and the well and tank were to be completed the year prior there would be approximately \$306,528.00 in the project fund. This amount won't cover the engineering costs.</p>	
ALTERNATIVE ACTIONS:	
<p>ATTACHMENTS: Well and Tank estimate 1800 N Estimate</p>	
REFERENCED DOCUMENTS:	

**CLINTON CITY CORPORATION
CULINARY WATER MASTER PLAN
PRELIMINARY COST ESTIMATES**

Date of Last Revision

5/11/2015

Future Well

Item	Description	Units	Quantity	Unit Price	Cost	Comments
New Well Drilling						
1	Mobilization & demobilization	LS	1	\$ 30,000.00	\$ 30,000.00	
2	Drilling - 42" conductor casing borehole	LF	30	\$ 525.00	\$ 15,750.00	
3	36" conductor casing	LF	30	\$ 265.00	\$ 7,950.00	
4	Conductor casing seal	CF	90	\$ 200.00	\$ 18,000.00	
5	Drilling - 34" surface seal borehole	LF	220	\$ 265.00	\$ 58,300.00	30'-250'
6	28" surface casing	LF	250	\$ 120.00	\$ 30,000.00	0'-250'
7	Surface seal	CF	660	\$ 75.00	\$ 49,500.00	0'-250'
8	Drilling 17.5" pilot hole	LF	600	\$ 150.00	\$ 90,000.00	250'-850'
9	Geophysical logging	LS	1	\$ 10,000.00	\$ 10,000.00	250'-850'
10	Backfill unused portion of pilot hole with pea gravel	CF	100	\$ 50.00	\$ 5,000.00	800'-850'
11	Drilling - borehole reaming to 24"	LF	550	\$ 180.00	\$ 99,000.00	250'-800'
12	16" continuous slot stainless steel screen	LF	200	\$ 175.00	\$ 35,000.00	
13	16" well casing (0.375 wall)	LF	602	\$ 65.00	\$ 39,130.00	-2 to 800 less 200 screen
14	Filter pack	CF	1200	\$ 30.00	\$ 36,000.00	250'-800'
15	Well development	HR	160	\$ 250.00	\$ 40,000.00	
16	Installation and removal of test pump	LS	1	\$ 12,500.00	\$ 12,500.00	
17	Final well development - overpumping	HR	80	\$ 325.00	\$ 26,000.00	
18	Test pumping and well monitoring	HR	60	\$ 325.00	\$ 19,500.00	
19	Well recovery monitoring	HR	8	\$ 200.00	\$ 1,600.00	
20	Water quality testing	LS	1	\$ 4,000.00	\$ 4,000.00	
21	Disinfection and iron bacteria prevention	LS	1	\$ 2,500.00	\$ 2,500.00	
22	Well television inspection	LS	1	\$ 2,500.00	\$ 2,500.00	
Well Equipping						
1	Mobilization & demobilization	LS	1	\$ 30,000.00	\$ 30,000.00	
2	Site work	LS	1	\$ 10,000.00	\$ 10,000.00	
3	CMU well house and appurtenances	LS	1	\$ 150,000.00	\$ 150,000.00	
4	Lineshaft vertical turbine pump and motor	LS	1	\$ 85,000.00	\$ 85,000.00	
5	12" ductile iron pipe (system and pump to waste)	LF	300	\$ 50.00	\$ 15,000.00	
6	12" ductile iron 90° bend	EA	6	\$ 1,000.00	\$ 6,000.00	
7	12" ductile iron 45° bend	EA	6	\$ 1,000.00	\$ 6,000.00	
8	12" ductile iron 22½° bend	EA	2	\$ 1,000.00	\$ 2,000.00	
9	12" ductile iron 11¼° bend	EA	2	\$ 1,000.00	\$ 2,000.00	
10	Service entrance, electrical and control equipment and ap	LS	1	\$ 105,000.00	\$ 105,000.00	
11	Diesel engine generator and automatic transfer switch	LS	1	\$ 50,000.00	\$ 50,000.00	
12	Well house startup	LS	1	\$ 3,000.00	\$ 3,000.00	
13	Site fencing - 6 ft chain link	LF	200	\$ 25.00	\$ 5,000.00	
14	8" roadbase - type A2	TON	250	\$ 17.00	\$ 4,250.00	
15	Final grading - approximately 150 c.y.	LS	1	\$ 2,500.00	\$ 2,500.00	
16	Import backfill - type A3	TON	30	\$ 15.00	\$ 450.00	
	Chlorination Equipment	LS	1	\$ 40,000.00	\$ 40,000.00	
Subtotal					\$ 1,148,430.00	
Contingency 15%					\$ 172,264.50	
Engineering 15%					\$ 172,264.50	
TOTAL					\$ 1,492,959.00	

CLINTON CITY CORPORATION
 CULINARY WATER MASTER PLAN
 PRELIMINARY COST ESTIMATES

Date of Last Revision

5/11/2015

Future Tank

Item	Description	Units	Quantity	Unit Price	Cost	Comments
New Water Tank						
1	1.5 Million Gallon Water Tank	Gal	1,500,000	\$ 0.55	\$ 825,000.00	
2	Miscellaneous Site Work	LS	1	\$ 50,000.00	\$ 50,000.00	
3	Miscellaneous Site Piping	LS	1	\$ 35,000.00	\$ 35,000.00	
4	Controls and Telemetry	LS	1	\$ 20,000.00	\$ 20,000.00	
Miscellaneous						
1	Property Aquisition	Acre		\$ 75,000.00	\$ -	
2	Piping to Connect to System (Estimate)	LS	1	\$ 70,000.00	\$ 70,000.00	
Booster Station						
1	Mobilization & demobilization	LS	1	\$ 30,000.00	\$ 30,000.00	
2	Site work	LS	1	\$ 10,000.00	\$ 10,000.00	
3	CMU booster station and appurtenances	LS	1	\$ 125,000.00	\$ 125,000.00	
4	Booster pumps (two duty, one standby)	LS	1	\$ 60,000.00	\$ 60,000.00	
5	12" ductile iron pipe	LF	200	\$ 50.00	\$ 10,000.00	
6	12" ductile iron 90° bend	EA	4	\$ 1,000.00	\$ 4,000.00	
7	12" ductile iron 45° bend	EA	4	\$ 1,000.00	\$ 4,000.00	
8	12" ductile iron 22½° bend	EA	1	\$ 1,000.00	\$ 1,000.00	
9	12" ductile iron 11¼° bend	EA	1	\$ 1,000.00	\$ 1,000.00	
10	Service entrance, electrical and control equipment and appurtenances	LS	1	\$ 100,000.00	\$ 100,000.00	
11	Booster station startup	LS	1	\$ 3,000.00	\$ 3,000.00	
12	Site fencing - 6 ft chain link	LF	200	\$ 25.00	\$ 5,000.00	
13	8" roadbase - type A2	TON	250	\$ 17.00	\$ 4,250.00	
14	Final grading - approximately 150 c.y.	LS	1	\$ 2,500.00	\$ 2,500.00	
15	Import backfill - type A3	TON	30	\$ 15.00	\$ 450.00	
16	3 Phase Power to Site	LF	500	\$ 50.00	\$ 25,000.00	
Subtotal					\$ 1,385,200.00	
Contingency 15%					\$ 207,780.00	
Engineering 15%					\$ 207,780.00	
TOTAL					\$ 1,592,980.00	

**CLINTON CITY CORPORATION
 CULINARY WATER MASTER PLAN
 PRELIMINARY COST ESTIMATES**

Date of Last Revision

5/21/2015

**1800 North Water Main Preliminary Construction Budget
 1000 West to Water Tanks**

Item	Description	Units	Quantity	Unit Price	Cost
1	(2) 18" HDPE SDR 32.5 Water Mains - SR 126 to 400 West	LF	2,200	\$ 80.00	\$ 176,000.00
2	(2) 18" HDPE SDR 21 Water Mains - 400 West to 1000 West	LF	3,100	\$ 100.00	\$ 310,000.00
3	(2) 18" HDPE SDR 32.5 Water Mains - SR 126 to Tanks	LF	1,300	\$ 80.00	\$ 104,000.00
4	18" Valves	EA	8	\$ 5,000.00	\$ 40,000.00
TOTAL					\$630,000.00

Notes:

1. Does not include any asphalt replacement.
2. Assumes that no casing will be required to cross I-15.

CLINTON CITY SPECIAL CITY COUNCIL MEETING MINUTES

Mayor L. Mitch Adams
Councilmember Anna Stanton
Councilmember Karen Peterson
Councilmember Mike Petersen
Councilmember Barbara Patterson
Councilmember TJ Mitchell

Planning Commission Meeting	April 23, 2015	Call to Order: 5:05 P.M.	2267 N 1500 W Clinton UT 84015
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Staff Present	City Manager Dennis Cluff, Assistant City Manager/Community Development Director Lynn Vinzant and Lisa Titensor recorded the minutes.
Public Present	Laura Adams
Roll Call & Attendance	Councilmember M. Petersen arrived and roll called in at 5:10 p.m.
Declarations of Conflict	There were none.

TENTATIVE BUDGET WORK SESSION

Discussion	<ul style="list-style-type: none"> • <u>COURT</u> Court Administrator Shannon Mullins reported on the Court Budget requests. • She explained that the State has mandated the Courts go paperless. • She had a part time employee quit in 2014; rather than hire someone new; she and her Court Clerk have absorbed the responsibilities to save money. • In 2015 she is requesting a fingerprint scanner; she has put in for a grant to help fund it • She does what she can to save money for the City. <p>The Council asked for an estimate of outstanding warrants.</p> <p>Ms. Mullins replied she estimates it at about \$219,000.00; she intends to ask Police Officers to help collect on them.</p> <p>Mr. Cluff said Ms. Mullins does a great job running the Court Department.</p> <p>The Council expressed appreciation for Ms. Mullins efforts on behalf of the City.</p> <ul style="list-style-type: none"> • <u>TREASURER</u> Treasurer Carla Parsons addressed the Treasurer Department and Building Maintenance budget with the Council. • She reported that approximately 50% of the population is using credit card payments. The City continues to subsidize this function, but it is a worthwhile investment. • Since January when the penalty fees for delinquent accounts went from \$3 to \$10 there has been a steady decline in the number of delinquent accounts each month. • Liens are being placed on homes that are sitting vacant. In the past 6 months, \$2300 has been collected from this process. <p>Councilmember Mitchell suggested the possibility of offering an incentive for residents to go paperless.</p> <ul style="list-style-type: none"> • <u>CITY BUILDING</u> - Janitorial services are being done by two members of City staff for the City Building and Police Building. <p>The Council expressed their appreciation for the great job Carla does for the City.</p> <ul style="list-style-type: none"> • <u>RECREATION</u> - Mr. Logan explained the Recreation Department tries very hard to remain thrifty, he discussed the following budget requests with the Council: • \$3,000 is budgeted for potential emergencies for the concessions contract.
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Mr. Cluff explained that the concession contract has proved to save the City a significant amount of money.

Councilmember K. Peterson stated that she feels that non-residents should pay a higher fee than residents for youth sports, based on the fact that citizens already pay City taxes.

Mr. Logan said the Clinton City Recreation program is very organized and attracts a few youth from surrounding cities; however he is not in favor of charging higher non-resident fees because his personal philosophy is to get kids active and involved. He clarified that currently, there are very few non-resident participants.

DIRECTION: The Council asked Mr. Logan to charge non-residents \$5 more for program registration fees than residents.

Councilmember K. Peterson stated she feels that for transparency purposes, field preparation costs should be reflected in the Recreation Budget rather than the Public Works Parks Budget.

Mr. Cluff responded the intent with the adult program was for the fees to cover the operation and maintenance. The administrative costs are not being covered by the City. He cautioned that it is not in the City's best interest to over charge for teams to play in Clinton. The salaries are proportioned out (divided) based on responsibilities between departments. Equipment has been purchased by the Public Works Department to assist with the functions and save crews time. The majority is done by temporary employees.

Mayor Adams said he recalls that local businesses historically do better when the fields are full.

DIRECTION: The Council asked Mr. Cluff to add a line item for field preparation into Recreation Budget.

Councilmember Stanton asked if our fees are comparable to surrounding cities.

Mr. Logan said when he came to Clinton; he adjusted the prices to slightly lower than surrounding cities to help bring the ball teams back to Clinton City. It has taken a number of years to build back up after moving the ball fields.

Mr. Logan then addressed the remaining Recreation Department budget categories with the Council:

- **Recreation Programs**
- **Heritage Days**
 - **FIRE** - Fire Chief David Olsen discussed the following items included in the Fire budget with the Council:
 - Vehicle depreciation – a new engine will be needed in a few years; Mr. Cluff will set aside money each year in preparation for this significant purchase.
 - Training is required and is done as efficiently and cost effectively as possible; some of the funds are reimbursed to the City.
 - Equipment needs, the FD is in need of an electrical PPV fan to help clear CO and for other uses such as confined space rescue.
 - Radios will be an issue in the near future. They are expensive; the State will be pushing toward a digital system.
 - Will continue to research and apply for grants to assist the Department whenever possible.
 - The Fire Department is trading expired Fire Coats for fireworks; they get \$100 per coat, this year, they will be getting \$1400 worth of fireworks for Heritage Days.
 - IRIS is the third party billing company; they are paid a percentage of what they collect for ambulance services.

Mr. Cluff clarified he has taken advice from the Auditor to add new expense accounts and revenue

accounts to track the process.

The Council expressed their appreciation for the great work Chief Olsen does for the Fire Department and the City.

- **POLICE** - Police Chief Bill Chilson reviewed the Police budget with the City Council:

Mr. Cluff identified the State mandates a higher rate for retirement for the Police.

Chief Chilson reviewed the following information included in the PD budget with the Council:

- Fees will not increase for Davis Metro Narcotics this year.
- The PD is looking to purchase Lexipol Nationwide Police policies to replace a lot of the major policies the Police Department currently uses; not the local policies. The budget includes an initial cost plus the annual fee. This is a worthwhile expense; the PD has been looking for grants to purchase this system but so far has been unsuccessful. This will be very beneficial to the City.

Councilmember K. Peterson asked Chief Chilson how training is conducted.

Chief Chilson responded training is on going as new policies and procedures are introduced.

- He identified Spillman is increasing approximately 2% this year.

Councilmember Patterson asked Mr. Cluff how many Police Officers have left the City in the last year.

Mr. Cluff responded two have retired and three were recruited by West Valley City.

She asked where the funds that were being paid to those individuals went.

Mr. Cluff responded that by law it goes back into the General Fund. He explained some of the funds were used for carry over. The budget is based on estimates every year. Funds are allocated based on the funds available; there are always unexpected expenses and amendments that become necessary throughout the year.

Councilmember Stanton asked Chief Chilson if he needs another officer.

Chief Chilson said he could use more officers, but he understands the budget constraints and he will make sure his Officers get the job done with what they have.

Mr. Cluff said he realizes this is an important issue. As the City Manager, he has a responsibility to evaluate the City functions as a whole, based on the funds that are available.

Mayor Adams said that he and Mr. Cluff sat down and did a comparison of salaries and benefits for police officers in surrounding cities. In his opinion Clinton City has one of the best compensation packages around. He proposed to move each Officer position, except the Chief, up one classification (salary range) in payroll and assign each individual to the closest next highest step in the new Class. In addition, adjust the Lieutenant and Sergeants pay with an additional step increase. With these adjustments, Clinton City will be slightly above the average.

He said he is not opposed to the possibility for a program to allow officers the potential for pay increases in conjunction with training achievements.

Councilmember Stanton said in the near future she would like to present the Council with information for another option.

Mr. Cluff stated that applicability to essential job functions need to be a factor for consideration. A base should be established.

Chief Chilson said he likes the Mayor's suggestion for now with the promise that this may be an option in the near future.

Councilmember Mitchell proposed to implement the Mayor's proposal for Sergeants and the Lieutenant and begin the program Councilmember Stanton proposed for the Patrol Officers.

Mr. Cluff cautioned that it is important to maintain parity. The process should be evaluated to stay within the same salary range without causing problems within the officers.

DIRECTION: Councilmember Patterson moved to add the Mayor's proposal to the Tentative Budget to be presented on May 12; with the potential for consideration of a new incentive program in the near future. Councilmember Mitchell seconded the motion. Voting by roll call is as follows: Councilmember M. Petersen, aye; Councilmember Stanton, aye; Councilmember Mitchell, aye; Councilmember K. Peterson, aye; Councilmember Patterson, aye.

Mr. Cluff said the goal is for a higher level of service for the citizens.

Chief Chilson went on to review the following budget items also under his department.

CROSSING GUARDS – Currently there are 11 Crossing Guards.

DUI – Receives a percentage of the liquor tax from the State.

The Council thanked Bill for doing a great job and his diligence in hiring good Police Officers.

- **COMMUNITY DEVELOPMENT** - Mr. Vinzant responded that his staff does an excellent job; their compensation is not comparable to similar advertised positions in Salt Lake County.

The Council discussed employee wages and benefits. They asked Mr. Cluff to look at reclassifying jobs of individuals who have taken on additional responsibilities.

The Council discussed the need for a new professionally designed website. They asked staff to research several options and make a decision that is in the best interest of the City.

Mr. Vinzant reviewed the Community Development budget with the Council. He identified the City Attorney fees are difficult to budget because there are occasional issues that come up that needs to be addressed with the Attorney to protect the City. The Engineering costs are difficult to estimate as well because of the variations and unexpected demands of projects.

Additional items in the Community Development Budget are as follows:

- Business Licenses
- Building Code inspection
- Planning Commission
- Planning/Zoning
- Code Enforcement
- **PUBLIC WORKS** - Dave Williams reviewed the following items included in the Public Works Budget with the City Council.
 - Streets & Roads - Street improvements remain to be a top priority, there are several projects underway in the City.
 - Parks - Councilmember K. Peterson asked for an explanation of ADA Improvements on page 78.

Mr. Cluff explained the Parks Board has requested consideration for special needs playground equipment. There is an area at the Civic Center Park that can be modified to accommodate children who are handicapped if the Council is interested in allocating funds for it.

Councilmember K. Peterson expressed concern that the need be evaluated and researched further to make sure the right accommodations are made.

Mr. Cluff responded that the Parks Board has provided statistics of the number of handicapped

individuals in the community.

The Council was in consensus to pull it out of the budget until further research is completed.

- Cemetery - The budget includes the addition of a new section.
- Motor Pool – The part time mechanic will be moving to full time status. Two new police cars, a used boom truck, a one ton truck, a used dump truck and asphalt roller are included in the budget. Additionally the payback is included to the Sewer Fund for the High Pressure Truck.
- Water – Mayor Adams identified in his opinion a \$1 increase for water is necessary; he is concerned the City has the potential to lose their water rights if they are not reassigned to the new location the City just purchased for a second well.

Mr. Cluff explained the funds currently budgeted for the well in the 2015-16 Budget is for transferring the water rights and a site survey.

Councilmember Mitchell asked the Council to consider a bond to make the needed water improvements now, rather than over time; and pay for the bond with impact fees.

Mr. Cluff said this may be something to consider, he clarified eventually an increase in water may be necessary to off set the water fund; however the impact fees could be used to pay back the bond.

Councilmember K. Peterson stated she feels this needs to be completed before 1800 N is widened.

The Council agreed it would be a good idea to look into the potential of taking out a bond for water improvements; they asked staff to look into bond rates and options.

Mr. Cluff identified that some funds are restricted to specific uses. The General Fund is not used for an enterprise fund expense.

The Council discussed potential interest costs and their concerns. They expressed a desire to be proactive to cover the potential water needs for the future.

Councilmember K. Peterson moved to raise the water rate by \$1. There was no second.

Mayor Adams said he feels it is prudent to raise the rates now in the best interest of City for the future.

- Sewer - Mr. Cluff explained each Enterprise Fund will pay a quarter of the cost of an addition on to the main public works building. The intent is to have the break room and a restroom in the back. The mechanic will be relocated into the addition also. This will provide an office area for the superintendents and provide a larger area for the Cemetery functions.

Councilmember Mitchell said he feels it would save money in the long run to complete the entire project all at once. The total cost estimate is \$66,651.00 which includes remodeling the front. The Council was in consensus to complete the entire project at once.

- Storm Drain – Mr. Vinzant reported the Detention Basin on 1300 N will need to be complete before Fenway subdivision comes in. He recommended doing the project ahead of time.
- Solid Waste - Increase of \$1 per can is included in the budget.

Mr. Cluff identified the following items are also included in the budget:

- Veteran's Memorial
- Arts Board
- Citizens Corp
- RDA
- SSSSD – this fund is in need of more money, building in the area is beginning to pick up again.
- PARCS 501c3
- Cemetery Perpetual Care

	<ul style="list-style-type: none"> • City Council - Councilmember K. Peterson stated she feels that the City Council benefits should be discontinued. <p>Mayor Adams said that the City Council has not had an increase for over 12 years.</p> <p>Laura Adams said that she feels if the benefits are removed, they should receive an increase in their stipend, and/or time and travel compensation. Mayor Adams spends a lot of time and travel representing the City that he personally pays for.</p> <p>The Council was in consensus for staff to bring back a City Council compensation survey for nearby cities and to give the Council the option to opt out of the 401K with the caveat that the amount that was allocated to that be added to the stipend.</p> <p>Councilmember K. Peterson than asked the Council to look at 10-41-46 Council Projects, she asked if the amount in the budget should be decreased.</p> <p>Mayor Adams responded it is funds set aside for special projects that pop up during the year.</p> <ul style="list-style-type: none"> • Youth Council – Councilmember Stanton stated the Youth Council does a tremendous amount of community service. She feels the Utah State conference they attend each year is a worthwhile expense. • City Manager • Elections – Mr. Cluff reported he is waiting for final numbers from the County for 2015 Election costs.
CONCLUSION	<p>Councilmember Patterson moved to approve the 2015-16 Tentative Tentative Budget and schedule a public hearing to approve the Tentative Budget on May 12, 2015. Councilmember Stanton seconded the motion. Voting by roll call is as follows: Councilmember Stanton, aye; Councilmember Mitchell, aye; Councilmember K. Peterson, aye; Councilmember M. Petersen, aye; Councilmember Patterson, aye.</p>
ADJOURNMENT	<p>Councilmember Stanton moved to adjourn. Councilmember Patterson seconded the motion. All voted in favor of the motion. The meeting adjourned at 10;42 p.m.</p>

**CLINTON CITY COUNCIL MINUTES
2267 North 1500 W Clinton UT 84015**

**MAYOR
L. Mitch Adams**

**CITY COUNCIL
Councilmember Anna Stanton
Councilmember Mike Petersen
Councilmember Karen Peterson
Councilmember Barbara Patterson
Councilmember TJ Mitchell**

City Council	May 12, 2015	Call to Order: 7:02 P.M.
Staff Present	City Manager Dennis Cluff, Community Development Director Lynn Vinzant and Lisa Titensor recorded the minutes.	
Citizens Present	Daniel Pelaez, Callos Guerrero, Trent Nelson, Nicole Glommen, Judge Glommen, Emma Glommen, Elizabeth Glommen, Justin Glommen, Brittany Slage, Parker Kirk, Martin Glommen, Brad Lasater, Jacob Jensen	
Pledge of Allegiance	Councilmember Anna Stanton	
Prayer or Thought	Public Works Director Mike Child	
Roll Call & Attendance/ Excused Were:	Councilmember Karen Peterson was excused.	
A. EMPLOYEE SERVICE AWARDS		
Petitioner	Dennis Cluff	
Discussion	Mayor Adams recognized Justin Glommen for 10 years of service to Clinton City as a Police Officer. He stated he appreciates the hard work and dedication of Officer Glommen and his family.	
B. 7:00 PM PUBLIC HEARING – ADOPTION OF THE FY 2015-16 CLINTON CITY TENTATIVE BUDGET		
Petitioner	Dennis Cluff	
Discussion	<p>Mr. Cluff identified that the following modifications have been made to the Tentative Budget as a result of the discussions during the April 23, 2015 Special City Council Budget Work Session: 1) The corrected benefit numbers are included; 2) The agreed upon Police pay range (class) and step adjustments are included; and, 3) pay range (class) and step adjustments are included for Community Development clerical and Deputy Recorder. The Enterprise Fund account changes are outlined in their respective Public Hearings.</p> <p>Mayor Adams clarified the rate increases with Wasatch Integrated Waste Management is for commercial waste, which includes the dumpsters. The rate is going from \$26 a ton to \$30 a ton.</p> <p>Mr. Cluff explained that the Final Budget and Tax Rate Certification need to be approved by June 22nd, he recommends holding a special City Council meeting on Thursday June 18th for the Final Budget public hearing. This Tentative Budget will be available for modification until then.</p> <p>Mayor Adams asked Mr. Vinzant to report on information he gathered regarding the discussion on water improvements (well and water tank).</p> <p>Mr. Vinzant provided the following estimates for water improvements obtained from the City Engineers: Well - \$1.5 million; tank - \$1.6 million. He clarified this does not include any expansion of the culinary water system. There are pipes that need to be upsized to join in with other pipes and the main on 2300 N needs to be upsized.</p> <p>To construct the detention basin on 1300 N, the estimate is \$238,475 for construction without landscaping; the cost for landscaping would add an additional \$229,000. He said landscaping would not need to be done right away.</p>	

Mayor Adams commented that in his opinion, an increase in water rates is necessary in order to accommodate the need for a secondary source of water and improvements to existing pipes. Even if the Council decides to go out for bond, the increase will be necessary to make the payments. The sooner the rate increase is initiated, the less the bond will need to be. Although he is very sensitive to rate increases, he feels it is what is best for the City in the long run.

The Council asked staff to provide some type of an estimate for 1800 N water line improvements to upgrade service from the tanks on HAFB down to 1000 W.

Mr. Vinzant explained that JUB Engineers provided an estimate on revising the MS4 permit (storm water disposal system), if a new MS4 and model update on the storm water plan is required by the State, it will be approximately \$55,000.

Mayor Adams stated that the City Council compensation also needs to be addressed.

Councilmember M. Petersen asked how much the employee benefits are anticipated to increase.

Mr. Cluff responded he has incorporated a 6% increase into the budget. He has met with the Health Benefit Brokers who are working to find policy options to stay within this percentage. He has a meeting scheduled for Tuesday, May 26.

Mayor Adams opened the public hearing at 7:39 p.m. With no public comment, the public hearing was closed at 7:40 p.m.

Councilmember K. Peterson was not able to attend the meeting; however she submitted the following memo identifying her position on the budget issues.

Dear Mayor and Council,

As you know I am unable to attend the May 12th council meeting, please excuse me. Since I am unable to be there, I wanted to share a few things that I have thought heavily about since our budget work meeting to be included in your discussion.

Salaries/Benefits

At your May 12th meeting, you should have a better grasp on what the cost of benefits will be for next year. The current tentative budget plans for a 6% increase in costs. I still believe that we have to be willing to put reimbursement of deductibles and prescriptions on the table. On the subject of benefits, I believe as well we should eliminate the URS benefit for council members. Additionally, we had a lengthy discussion about employees being classified correctly, especially within the Community Development and City Manager's Offices. I would like to see that resolved and reflected in the budget.

The Website

This week if you attempted to visit Clinton City's website, you were directed to a Japanese shoe seller. This is not the first time, and will not be the last time we have this problem so long as we are not making any effort to change what we are currently doing. I am just grateful so far it hasn't redirected to pornography or some other highly offensive site. We need to do something about the website, and we need to do it right away. I know Staff has been researching and meeting with potential third party contractors. I have appreciated being able to attend some of those meetings. We need to remember that our site is not the usual business/blog/etc site. By law we are required to have certain elements for compliance. Additionally, our site should be service and information focused to best meet the needs of our residents. We also need to realize that with our current IT situation (which I hope we can discuss in depth soon); we do not

	<p><i>have a lot of tech knowledge on staff. The more research we have done, the better I actually feel about the initial proposal we received. We need a site that our city staff is capable of administering, we need ongoing customer support, we need a site design that is responsive to the technology our citizens are using, we need all Clinton City sites under the same URL, and we need a site that is SECURE!</i></p> <p><i>The Enterprise Funds</i></p> <p><i>I saw in the paper this week that Wasatch Front Integrated Waste Management was holding a public hearing on a rate increase on municipal solid waste from \$26/ton to \$30/ton. This proposed rate increase is not accounted for in our budget. I am hoping the Mayor can give some insight into that increase, as well as to if it will affect our city's rates.</i></p> <p><i>I feel strongly about the need for the additional well and water tank in town. I hope that something moves forward soon. I appreciate the sentiment that we need to move forward smart, but I fear we are simply putting off a decision. Water is an essential service. There is little else we do as important.</i></p>
CONCLUSION	<p>Councilmember Mitchell moved to approve the Tentative Budget and set a public hearing for Final Budget approval on June 18, 2015 at 7:00 p.m. Councilmember M. Petersen seconded the motion. Voting by roll call is as follows: Councilmember Patterson, aye; Councilmember M. Petersen, aye; Councilmember Stanton, aye; Councilmember Mitchell, aye.</p>
C. SUBDIVISION FINAL ACCEPTANCE, CRANEFIELD ESTATES PHASE 3 (LOCATED AT APPROX. 3500 W AND 2560 N)	
Petitioner	Ivory Homes
Discussion	Mr. Child reported that all items of concern identified during the inspection have been taken care of.
CONCLUSION	<p>Councilmember Patterson moved to grant Final Acceptance for Cranefield Estates Subdivision Phase 3. Councilmember Stanton seconded the motion. All those present voted in favor of the motion.</p>
D. RESOLUTION 09-15; ANNUAL REVIEW OF THE CLINTON CITY CONSOLIDATED FEE SCHEDULE	
Petitioner	Community Development
Discussion	<p>Mr. Vinzant identified the following items for consideration:</p> <ul style="list-style-type: none"> • Create SWPPP Review and Inspection Fee for commercial construction. <p>Councilmember Mitchell asked if it wouldn't be more effective to have an initial fee collected with the Development Application; and additional fees collected if the NOI needs to be renewed rather than being collected as a monthly fee.</p> <p>The Council agreed it may be necessary to raise the inspection fees for this service.</p> <p>Mr. Vinzant stated he will research the issue and bring back suggestions to the Council.</p> <ul style="list-style-type: none"> • A fee for street signs has been added into the Fee Schedule. • Sanitary Sewer Fee – The District is raising their fee by \$3, this is a pass through fee. <p>Councilmember M. Petersen requested that the North Davis Sewer fees be identified on the fee schedule for informational purposes.</p> <ul style="list-style-type: none"> • Trash Disposal was increased \$1 a can.

	<p>Mayor Adams opened the public hearing at 8:04 p.m. and asked for public comment.</p> <p>Daniel Pelaez asked if the inspection fee is based on the size of the house.</p> <p>Mr. Vinzant replied the fees are based on valuation.</p> <p>With no further public comment, the public hearing was closed at 8:07 p.m.</p> <p>The Council asked Mr. Child to bring back a comparison of surrounding cities Cemetery fees for non-residents to the next meeting on May 26.</p>
CONCLUSION	<p>Councilmember Patterson moved to table Resolution 09-15 to the May 26, 2015 City Council meeting in order for staff to make the changes discussed. Councilmember Stanton seconded the motion. All those present voted in favor of the motion.</p>
<p>E. 7:45 PM PUBLIC HEARING, ORDINANCE 15-04Z – A REZONE REQUEST FOR PROPERTY LOCATED AT APPROX. 3500 W 2560 N</p>	
Petitioner	<p>GRD Clinton LLC</p>
Discussion	<p>Jacob Jensen representing GRD Clinton LLC identified that the property currently has two different zones; they are requesting to rezone all the property to Performance Zone.</p> <p>Mr. Vinzant reviewed the following information included in the staff report:</p> <ol style="list-style-type: none"> 1. Request matches the intent of the General Plan and Master Land Use Map. 2. The rezoned parcel will be large enough for development within the requirements of the Zoning Ordinance. 3. Clinton City has adequate utilities to develop most uses that are possible for development on the site. If the utilities are inadequate for any specific use the developer would be responsible for upgrading the existing utilities. The reportedly proposed use, a Medical Building, will not require larger utilities that the City has available. <p>Mayor Adams declared for the record he is related by marriage to the property owners but he has no interest in the property. He will not have a vote.</p> <p>Mayor Adams opened the public hearing at 8:16 p.m.</p> <p>Mayor Adams asked if there will be cross over easements for the adjacent businesses.</p> <p>Mr. Jensen replied GNR is exploring crossover easements for the property to the North; there are challenges due to an existing retaining wall.</p> <p>Mayor Adams said Clinton City is desirous for all businesses to obtain cross over easements.</p> <p>Mayor Adams closed the public hearing at 8:20 p.m.</p>
CONCLUSION	<p>Councilmember M. Petersen moved to adopt Ordinance 15-04Z, approving a rezone request for property located at approx. 3500 W 2560 N from A-1 & CP2 to PZ. Councilmember Mitchell seconded the motion. Voting by roll call is as follows: Councilmember Stanton, aye; Councilmember M. Petersen, aye; Councilmember Mitchell, aye; Councilmember Patterson, aye.</p>
Approval of Minutes	<p>Councilmember Stanton moved to approve the April 14, 2015 City Council Minutes as amended. Councilmember M. Petersen seconded the motion. All those present voted in favor of the motion.</p>

Accounts Payable	<p>Councilmember Mitchell asked for clarification on the \$8,000 lease payment to Cat Wheeler Machinery.</p> <p><i>Mr. Child replied it is for a rotating lease payment of a back hoe, front end loader and a caterpillar.</i></p> <p>Councilmember Patterson moved to pay the bills. Councilmember Mitchell seconded the motion. All those present voted in favor of the motion.</p>
Website Update	Mr. Cluff reviewed the comparisons of website bids staff collected. He identified the most reasonable bid appears to be from Civic Plus, which is who he has decided to contract with for a new website.
Planning Commission Report	Mr. Vinzant reported the May 5, 2015 Planning Commission Meeting as recorded in the minutes.
City Manager	<ul style="list-style-type: none"> • Parks Advisory Board will meet Wednesday, May 13 at 7 p.m. • He will meet with the Judge Selection Committee on Monday, May 18, 2015. The interviews will be held on Wed. May 27th.
Mayor	<ul style="list-style-type: none"> • The Wasatch Integrated Waste Management Plant is currently not operating. The plant is nearly 30 years old, both boilers broke down at once, and no steam is currently being sent to HAFB. The intent is to extend the plant for another 20 or 30 years with the improvements.
Councilmember Patterson	<ul style="list-style-type: none"> • Would like residents to conserve water.
Councilmember K. Peterson	<ul style="list-style-type: none"> • Excused.
Councilmember M. Petersen	<ul style="list-style-type: none"> • Will be attending a few Eagle Court of Honors.
Councilmember Stanton	<ul style="list-style-type: none"> • The Youth Council will be volunteering at the Ogden Relay on Saturday May 16. • One of the YC members presented at a Suicide Prevention Conference. • Shred day had some delays – asked staff to schedule another one. <p>Mr. Cluff said staff has discussed the possibility of having two shred days a year.</p>
Councilmember Mitchell	<ul style="list-style-type: none"> • Attended his first RAB meeting – they didn't address anything that affects Clinton City.
Lynn Vinzant	Mr. Vinzant reported he will be retiring as of August 31, 2015.
Public Works Director Mike Child	<p>Mr. Child gave the Council an update on the tennis courts at Meadows Park. The majority of the asphalt is shot. There are several options. For a complete pickle ball complex (8 courts) it would be approx. \$155,000. There are options to reduce the number of courts for a lower cost. The recommendation is to remove all the existing material, even the fence.</p> <p>Mr. Cluff clarified that impact fee money cannot be used it will need to be funded with General Fund money.</p>
ADJOURNMENT	Councilmember Stanton moved to adjourn. Councilmember Patterson seconded the motion. All those present voted in favor. The meeting adjourned at 9:15 p.m.