



**Tremontion City Corporation
City Council Meeting
April 7, 2015
Meeting to be held at
102 South Tremont Street
Tremontion, Utah**

AGENDA

**CITY COUNCIL WORKSHOP
6:00 p.m.**

1. Department Head Budget Roundtable
2. Review of agenda items on the 7:00 p.m. City Council Meeting
3. Discussion of a conservation based water rate structure- Mayor Roger Fridal and Paul Fulgham
4. *Closed Session if necessary to discuss pending and/or reasonably imminent litigation.*

**CITY COUNCIL MEETING
7:00 p.m.**

1. Opening Ceremony
2. Introduction of guests
3. Approval of agenda
4. Approval of minutes – March 17, 2015
5. Public comments: This is an opportunity to address the Council regarding your concerns or ideas. Please limit your comments to three minutes.
6. Proclamation:
 - a. Child Abuse and Neglect Prevention Month – Katy Bonds, Box Elder Family Support Center, Executive Director
 - b. National Service Recognition Day – Mayor Roger Fridal
 - c. Encouraging the observance of Arbor Day – City Representative
7. Request(s) to be on the agenda:
 - a. Bear River Health Department Annual Report 2014 – Kevin Christensen,

- Northern Utah Regional Medical Surge Director
 - b. Business License – makeup and body art tattooing – Cassidy Snell
 - c. Update from the Boy & Girls Club – Jenny Schultz
8. New Council Business:
- a. Discussion and consideration of authorizing the Mayor to sign a letter to Box Elder County Auditor notifying the County that Tremonton City Council does intend/does not intend to adopt the certified tax rate that is calculated by the Box Elder County Auditor and the State Tax Commission for the 2015 tax year
 - b. Discussion and consideration of awarding the bid for the reconfiguration of the 2000 West Storm Water Detention Basin to the most qualified low bidder
 - c. Discussion and consideration of awarding the bid for the 2015 Street Reconstruction Projects and Cemetery Road Reconstruction to the most qualified low bidder
 - d. Discussion and consideration of approving Resolution No. 15-16 amending Section XIII Compensation Planning of the Tremonton City Employee Personnel Policies and Procedures
 - e. Discussion and consideration of approving Resolution No. 15-17 approving the Larry H. Miller Tour of Utah Participation Agreement
9. Comments:
- a. Administration/City Manager Advise and Consent
 - 1) Reminder that there is not a regularly scheduled City Council Meeting on April 17, 2015
 - 2) Authorization to pay the invoiced amount of Tremonton City’s proportionate share of UTOPIA operational shortfall
 - 3) Continuation or commencing the discussion of any item listed on the 6:00 p.m. City Council Workshop agenda
 - b. Council Reports
10. Adjournment

Anchor location for Electronic Meeting by Telephone Device. With the adoption of Ordinance No. 13-04, the Council may participate per Electronic Meeting Rules. Please make arrangements in advance.

Persons with disabilities needing special assistance to participate in this meeting should contact Darlene Hess no later than 48 hours prior to the meeting.

Notice was posted, April 3, 2015 a date not less than 24 hours prior to the date and time of the meeting and remained so posted until after said meeting. A copy of the agenda was delivered to The Leader (Newspaper) on, April 3, 2015.

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TREMONTON CITY CORPORATION CITY COUNCIL MEETING March 17, 2015

Members Present:

Diana Doutre
Lyle Holmgren
Jeff Reese
Bret Rohde
Byron Wood
Roger Fridal, Mayor
Shawn Warnke, City Manager
Darlene S. Hess, Recorder

CITY COUNCIL WORKSHOP

Mayor Fridal called the March 17, 2015 City Council Workshop to order at 6:00 p.m. The meeting was held in the City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Those in attendance were Mayor Fridal, Councilmembers Doutre, Holmgren, Reese, Rohde, and Wood, City Manager Shawn Warnke, and Recorder Darlene S. Hess. The following Department Heads were also present: Zoning Administrator Steve Bench, Public Works Director Paul Fulgham, Police Chief David Nance, and Treasurer Sharri Oyler.

1. Mayor Fridal welcomed Kirt Sudweeks and Gary Jones from UTOPIA (Utah Telecommunication Open Infrastructure Agency). Mr. Sudweeks explained that in 2006 UTOPIA started working on getting RUS (Rural Utility Services) financing in place. The bonds were closed in the summer of 2007 and work was started in the smaller cities. Once the work in Lindon and Payson was complete, UTOPIA moved north and finished part of the project in Tremonton, Brigham, and Perry. The funding was pulled from the Federal Government at that point, and the projects could not be completed.

In 2008, UTOPIA went through a restructure of debt and paid off the RUS loan, leaving some working capital with which to build. After the restructure, Tremonton was basically built-out and residents were connected (400 plus customers at the peak). Once the funds from the 2008 bond were exhausted, UTOPIA moved into Brigham City with an SAA (Special Assessment Area) financed project. The project in Brigham was facilitated by the RUS project, but was not finished with RUS.

Once Brigham City was finished, UTOPIA reviewed different opportunities for moving forward while faced with challenges and restraints. It was determined that the best way

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to move forward was to form a second entity called UIA (Utah Infrastructure Agency) that would be able to bond and grow. Of the original eleven cities, eight went forward with the UIA financing and approved \$65M in bonding. The initial \$29M was combined with the Federal Stimulus Grant, enabling UTOPIA to continue building. The Federal Stimulus Grant had restrictions dictated how it could be used. It could not be used to connect residents and most businesses, but it could be used for middle-mile construction to put rings within cities and hit strategic facilities. UIA had to match those funds and used the Grant funds to continue with UIA.

Some objectives with UIA were to assure that the revenue from bonding would cover the debt and to get to operational breakeven by putting in as much infrastructure as possible. The infrastructure would eventually contribute to debt relief on the original UTOPIA debt. Strategies used by UIA were to deploy based on the best return on investment available. UTOPIA wanted to pass as many addresses as possible, not necessarily going with the best revenues. UIA wanted to increase the addressable market, leverage the stimulus build, and maximize operational efficiency. So far, UIA has been able to meet those objectives with the UIA revenue covering the UIA debt. Build out in Centerville was completed.

The first month of revenue for UIA was in July 2011. In January 2015, UIA revenue was \$530K on a recurring basis with revenues growing \$12-15K a month. Combined revenues have grown from \$619K in January of 2013 to \$911K in January of 2015. That is a 47% increase in revenue from January 2013 to January 2015. UIA is growing and adding revenue. The second round of funding was \$11M. UIA used the money to concentrate on commercial businesses. The cost to connect commercial businesses is only slightly higher than residential but there is a lot more revenue available from business connections. UIA has met all financial commitments and bond payments and is now starting to contribute to the UTOPIA operational shortfall.

The shortfall has been reduced from \$250K a month to \$160K a month. The amount would be lower, but not all cities are contributing to the shortfall. UTOPIA had fifty-five employees at the height of the stimulus project; there are currently thirty-six employees. The position of executive director has been vacant for a year. The assessment has not been lowered because there will be additional costs once the board approves replacement of an executive director and five or six other positions. UIA has been successful the last few years and tried to reach all goals that have been set.

UIA received a \$10M settlement from the lawsuit with RUS. The settlement money will be used to continue connecting commercial business accounts. UIA is currently receiving \$10-12K a month from new business revenue. There will be a reemphasis on

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residential connections in the following ways: 1) if fiber-optic is already in front of homes, and 2) new areas to build that will have good returns. The residential opportunities are available because of the Stimulus project which gets the fiber closer to residential areas and has some of the cabinets and electronics already in. Open trench opportunities have helped. It costs about \$1.00 a foot to install conduit in an open trench as opposed to \$10-30 a foot to install when boring or digging is required.

West Valley and Layton have put a lot of money in but don't have much infrastructure. The new builds will be focused in West Valley and Layton, but will be in areas with a reasonable return on investment. The \$10M will also be used to refresh electronics in the network that are getting old and need to be replaced. There is a five year plan to get the electronics replaced.

Mr. Sudweeks explained that an agreement was put into place between UIA and UTOPIA that allowed UIA to connect customers to the UTOPIA network. An IRU (Indefeasible Right of Use) was put into use stating that UIA can use UTOPIA's network anywhere. UIA pays \$54K a month for that right. There are also operating agreements between the entities. All staff resides within UTOPIA, UIA has no salaries but pays a monthly charge per customer basis to UTOPIA around \$30K.

Gary Jones commented that the overall increase in customer base and usage has increased the need for increased bandwidth. The service providers that provide for the network pay UTOPIA to increase capacity. Mr. Sudweeks noted that UIA also tries to help UTOPIA's revenue grow. For example, UEN contracts pay for the construction and UIA puts the revenue on the UTOPIA side as it is a contract with UTOPIA.

Mr. Jones noted that UIA was moderately active in 2011 and 2012. UIA used a broadcast type marketing which is not very efficient and very costly. UIA has worked closely with the service providers in the business side to drive sales within their organization. UIA does not retail by law. UIA has two business sales people who educate, assist, and push the sales organizations in the ISPs (Internet Service Providers). It has worked and improved the relationship with the ISPs and increased the ISPs accounts receivables. UIA runs models that look at potential take rates, the cost of deployment, and the potential revenue. Residential connections are growing and are almost equal to business connections. Direct mail was used as it is very specific where they go.

Social and digital media have also been utilized. Marketing has increased this year. Mailers were sent to all UIA and UTOPIA cities. RUS money allows UIA to do installations. Mr. Jones thanked Manager Warnke and the Council for helping promote UTOPIA connections and getting the word out about UTOPIA. More mailers will be

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sent about every four weeks. There is also a digital campaign that is ongoing. Manager Warnke helped Kim McKinley, who works for Mr. Jones, get an interview with the Leader. UTOPIA and UIA are trying to get the word out that the \$2,700 is no longer needed to get a connection. A two year connection does not cover the entire cost of installation, but it is close. The residential campaign is strategic and focused in “green” areas. The focus in new build areas is very aggressive in trying to get connections. Murray has had a big push to get new connections. The pricing of \$65 a month will provide a 100 Mbps/100 Mbps connection. The pricing is very competitive.

Mr. Jones commented that he will continue to work with cities to get support and endorsement. Mr. Jones believes they are on the right track to reach breakeven. Mr. Jones gave the City a copy of a flyer that can go out in the April utility bill. There are several ISPs that can be used. Most ISPs only require a month to month contract, but UTOPIA requires a two year contract. Residents can switch ISPs anytime during the two year contract.

Councilmember Holmgren asked if UTOPIA foresees the operational shortfall shrinking based on the funding that is coming from UIA. Mr. Sudweeks stated that if UTOPIA keeps the sustained growth over the next twelve to eighteen months, the operational shortfall will be drastically reduced. There will be additional capital required at some point to continue to grow. Councilmember Holmgren asked about new connections in Tremonton. Mr. Jones believes the newspaper articles and mailers have helped. There have been a few calls in Tremonton for installation.

Councilmember Wood asked where UTOPIA would get more funding. Mr. Sudweeks noted that \$24M has been authorized by the cities but not drawn down. It has not been approved, but there is a plan in the works for how to best use those funds. The original Strategic grant of \$16M helped tremendously, especially in the non-RUS cities. Mr. Jones noted that some of the \$10M from the lawsuit is being used to improve the network stability and capacity. Businesses have started ordering 1 GB and 10 GB circuits. There is an agreement with UDOT giving UTOPIA full redundancy for the northern Utah fiber optic ring which will help attract companies.

Mr. Sudweeks commented that UTOPIA will do everything possible to connect as many people as possible that are interested. In the last several weeks, it has come to Mr. Sudweeks attention that several subdivisions in Tremonton already have conduit. The subdivisions will be analyzed to determine the cost and rank them against other projects. Some of the subdivisions will probably be built.

Once the \$10M is exhausted, Mr. Sudweeks is not sure where the next funding will come

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from. The hope is that most of the operational shortfall will be gone before the \$10M is spent. It has been very helpful having Manager Warnke so involved in keeping Tremonton engaged. There have been twelve new sign ups in Tremonton since the first of the year. Mr. Jones stated there is a gap in regards to small businesses as it is hard to compete with Comcast for small businesses. UTOPIA is very competitive with larger connections like 1 GB and higher, but the smaller connections needed for small businesses are hard.

Mayor Fridal would like to have information available for City staff and the Council to give out to customers when asked about UTOPIA. Mr. Jones commented that customers can call UTOPIA customer service at 801-613-3800. The phone number has been included on the mailers sent out to customers. Potential customers can also get on UTOPIA's website and see if their address can get service. If service is available, an order for connection can be made on the website. Customers can also contact service providers directly to get connected to UTOPIA. Mr. Sudweeks told the Council that UTOPIA will put something together that will include the service providers contact information.

Councilmember Reese asked if UTOPIA anticipates a time they will be able to port phone numbers in Tremonton. Mr. Jones will check into that problem. UTOPIA is working with a company that supplies video services to municipalities, networks, private cable networks, and the military. UTOPIA will be moving the video services to Yondoo. The quality and content offered is much more competitive. Yondoo will have the Jazz channels, major universities, and Fox News to name a few. The amount of channels offered through UTOPIA will go up.

Councilmember Reese asked about the Macquarie deal. Mr. Sudweeks commented that he does not have information regarding the Macquarie deal. UTOPIA is operating as if the Macquarie deal will not go through. It could come back, but UTOPIA is continuing to push for growth. Councilmember Wood asked if UTOPIA has paid anything to Macquarie. Mr. Sudweeks noted that Macquarie has been paid some money from UTOPIA but not a lot. Mr. Jones noted that most of the money paid went to outside agencies involved in research and engineering on behalf of UTOPIA. Some of the research has been beneficial in the redeployment of assets and improving the network.

Mr. Jones noted that the relationship between UTOPIA and the ISPs is much better. There use to be a very confrontational relationship but that has changed. The ISPs are very involved now and have a spirit of cooperation. UTOPIA/UIA charges for the infrastructure and bills the customer directly for \$30 a month. The actual cost for installation is \$1,100, but customers only pay \$30 a month for a two year contract. The

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customer then picks an ISP. All UTOPIA ISPs offer 100 Mbps for \$35 a month. Customers can change ISPs during the two year contract. Customers can pay \$2,750 for the infrastructure and not sign a contract.

Mayor Fridal hopes the \$10M will last long enough for people to sign up, especially people that are stuck in a contract with another provider right now. Mr. Sudweeks anticipates that the \$10M will last for about twelve months. Mr. Sudweeks expressed appreciation for Manager Warnke and the Council. Mayor Fridal thanked Mr. Sudweeks and Mr. Jones for coming. Mr. Jones will get the contact information to Manager Warnke tomorrow.

2. Review of agenda items on the 7:00 p.m. City Council Meeting

Not discussed at this time.

3. Introduction of the concept for the Space Shuttle Mural

Not discussed at this time.

4. **CLOSED SESSIONS.**

- a. **Strategy session to discuss pending and/or reasonably imminent litigation.**
- b. **Strategy session to discuss the purchase, exchange, or lease of real property when public discussion of the transaction would disclose the appraisal or estimated value of the property under consideration or prevent the public body from completing the transaction on the best possible terms.**

Not discussed at this time.

The meeting adjourned at 6:53 p.m. by consensus of the Council.

CITY COUNCIL MEETING

Mayor Fridal called the March 17, 2015 City Council Meeting to order at 7:00 p.m. The meeting was held in the Tremonton City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Those in attendance were Mayor Fridal, Councilmembers Doutre, Holmgren, Reese, Rohde, and Wood, City Manager Shawn Warnke, and Recorder Darlene S. Hess. The following Department Heads were also present: Zoning Administrator Steve Bench, Public Works Director Paul Fulgham, Police Chief David Nance, and Treasurer Sharri Oyler (left at 8:04 p.m.).

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1. Opening Ceremony:

Mayor Fridal informed the audience that he had received no written or oral request to participate in the Opening Ceremony. He asked anyone who may be offended by listening to a prayer to step out into the lobby for this portion of the meeting. The prayer was offered by Councilmember Rohde and the Pledge of Allegiance was led by Manager Warnke.

2. Introduction of guests:

Mayor Fridal welcomed all in attendance including Connie Archibald, Kevin Christensen from Bear River Health Department, and several scouts.

3. Approval of Agenda:

Mayor Fridal asked if there were any changes or corrections to the Agenda. No comments were made.

Motion by Councilmember Holmgren to approve the agenda of March 17, 2015. Motion seconded by Councilmember Reese. Vote: Councilmember Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, Councilmember Rohde - aye, and Councilmember Wood - aye. Motion approved.

4. Approval of minutes – March 3, 2015:

Mayor Fridal asked if there were any changes to the minutes. There were no comments.

Motion by Councilmember Reese to approve the minutes of March 3, 2015. Motion seconded by Councilmember Doutre. Vote: Councilmember Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, Councilmember Rohde - aye, and Councilmember Wood - aye. Motion approved.

5. Public comments: Comments limited to three minutes:

There were no public comments.

6. Presentation

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- a. Architectural Reconnaissance Level Survey of Tremonton City's Main Street and Downtown Area - Hannah M. Turpen, Student of the University of Utah College of Architecture + Planning Historic Preservation Program

Ms. Turpen completed the Architectural Reconnaissance Level Survey in December of 2014. This was a thesis project for Ms. Turpen's Master's Project in Historic Preservation at the University of Utah. The purpose of the survey was to document the architectural inventory of Tremonton's downtown core and residential periphery. There were two hundred and eight structures that were evaluated based on requirements from the National Register of Historic Places. The area included from Shuman Park to 300 South. Age and historic integrity were considered. Historic integrity was identified based on the following: 1) eligible or significant, 2) eligible or contributing, 3) ineligible or non-contributing, and 4) out of period (not over fifty years old).

The area reflects an important historic trend in development and growth and is representative of an important event or association (post-wartime industries). There is a significant residential increase after WWII. Ms. Turpen spoke about alterations and how some changed the buildings to non-contributing, such as changes in roof form, incompatible additions with the historic form, and some changes in windows and doors.

The history of Tremonton was broken down into four contextual periods. The period of historic significance was from 1905 to 1964. The first period of 1885-1905 was the homesteading, townsite platting, and early development phase. John Petty was the first to homestead in 1888. Mr. Petty sold land to John Shuman and Fred Nihart who plotted the townsites on that property which was the beginning of Tremonton. Land agents were sent east and brought back non-Mormons from Nebraska and a Germany colony in Illinois. Tremonton is unique in that regard with the residents being non-Mormon. The first Mormon ward building was built in 1912.

The second period was from 1906 to 1934 with a 233% population increase. There was a town organization developed in 1906 that began town infrastructure with a town park. The streets were paved in 1918 and a water system was installed. Cars were beginning to be used during this period.

The next period from 1935 to 1959 was when automobiles were more widely used and people were not bound by the rural location. People commuted or worked in town. Then came the WWII and the post-war growth period. This was a period

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of immense residential growth for Tremonton. Automobile oriented business began to appear and changed how Main Street looked. The GI's returned and started families and settled in Tremonton increasing residential development. Land was cheap and there was a large influx of construction materials because of the railroads. Several of the structures might have been ordered from catalogs with the material coming on a train. Ms. Turpen would recommend that Tremonton identify where the structures were coming from in the post WWII period.

The last period is from the 1960's to the present. The structures were pushed back from the street and parking lots were now in the front of the structure instead of the back to accommodate automobiles. The streetscape is no longer historic. There is still a downtown core that maintains a historic street front, but some of the 1960's to present development has altered Main Street slightly.

There were two hundred and eight structures in the study and one hundred and nine were contributing. According to the National Register, there must be at least 50% of structures contributing to the historic district. Tremonton has at least 50%. Fifteen of the contributing structures are eligible or significant, meaning they are great examples of the type of style or architecture. Ninety-four are contributing with minor alterations. Fifty-eight are non-contributing, with some being sheds that do not contribute to the historic significance of the town. Some of the structures can be changed to become eligible but it will be up to the homeowners if they choose to make any changes. Forty-one structures were out of period.

The most common residential structure in the study area was the WWII era cottage. There were also foursquare, period cottage, cross-wing, and hall-parlor structures. These types were common for Utah. The structures were made with material that was readily available in Tremonton and makes them more significant. The most common non-residential were commercial/public, 2-part block, 1-part block, service stations, strip mall, and workshop. Strip malls are not historic, but Tremonton has several. Ms. Turpen included Jay's which may be in the 60's and other buildings that went into 1965.

Common materials used were brick, aluminum/vinyl siding, asbestos siding, stucco/plaster, and clapboard siding. Ms. Turpen included structures with aluminum/vinyl siding installed prior to 1960 (even though it wasn't the original material). It was representative of the development trends at the time and speaks of the culture of the town at the time. Plotting techniques really shaped

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development techniques in Tremonton. The City was bound by farming land on the west and a river on the east and the town spread out increasing automobile use as stores were not within walking distance. Cluster developments came about because of the elongated shape of Tremonton.

Ms. Turpen found it is feasible for Tremonton to have a thematic historic district, even though not every structure is historic. It was recommended by Ms. Turpen to look at design standards so new development does not take away from the historic character of the district. Ms. Turpen also recommended that some properties have future research. Some commercial structures on Main Street could be eligible for the national register, along with a few residential structures. Additional areas were outlined for further survey work in the periphery.

The faculty at University of Utah recommended to Ms. Turpen that Tremonton do an Economic Impact Study to help with the revitalization of Main Street. The University would like to continue the relationship with Tremonton and help with further studies. The commercial district does contribute to the overall historic integrity of the City. Ms. Turpen enjoyed her time in Tremonton and how approachable everyone was. She always gets off the freeway and drives through Tremonton when on I-15. The Council thanked Ms. Turpen for her presentation.

7. Request(s) to be on the agenda
 - a. Eagle Scout Project – Cayden Sullivan

Cayden Sullivan explained that Code Enforcement Officer Greg Horspool asked him to make bat houses for his Eagle Project to be put on the new River Walk Trail. Bats decrease the amount of mosquitos and other bugs in the air and can consume 12,000 mosquitos per hour. Each bat house can hold 1,000 bats. The total price for the project is \$450. The houses would benefit people with the decrease of mosquitos and help the bats. They would also decrease human to bat contact by giving them a place to live instead of people's homes. The warm insulated bat houses would reduce warm-nose syndrome, which is the biggest contributor to bat decline.

Councilmember Doure wondered if it was a good idea to encourage the bats to be near the trail. Mr. Sullivan noted there is a huge problem with mosquitos, especially around the river and the bats would only come out at night. Mr. Sullivan knows of people that have had bats in their homes. Councilmember Reese knows of several people that have put up netting over vents to prevent bats

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from entering homes. Mr. Sullivan commented that Willard Bay uses a bat house, and it has decreased the mosquito number a lot. This year will be warmer and the number of mosquitos should increase significantly.

Councilmember Dautre asked if the bats will die if the mosquitos are sprayed with poison. Councilmember Holmgren does not think insecticides would harm the bats and thinks the bat houses are a great idea. The mosquitos do get quite bad by the river. Councilmember Reese noted that the trail is not that close to completion and the bat houses would be complete before the trail. Councilmember Holmgren asked Mr. Sullivan how the houses would be protected from the horses that might try to rub against the houses and could knock them over. Enforcement Officer Horspool told Mr. Sullivan that he would not install the houses until a later date and they would have to be on a 15-20' pole to protect the bats from predators. Councilmember Dautre told Mr. Sullivan he gave a good presentation.

Chief Nance stated that Code Enforcement Officer Horspool contacted the DWR (Division of Wildlife Resources). The DWR was interested in installing bat houses also and there should be no problem finding a home for the bat houses. Mr. Sullivan asked for approval to fund the project. The Council approved the request for funding of the bat houses. Mayor Fridal thanked Mr. Sullivan for his presentation.

8. New Council Business:

a. Discussion and consideration of approving the February Warrant Register

Councilmember Rohde expressed gratitude for the itemized statement. Councilmember Dautre asked about the charges to Econowaste. Director Fulgham and Recorder Hess explained to the Council that the charges were broken down on the itemized detail report.

Motion by Councilmember Wood to approve the February 2015 Warrant Register. Motion seconded by Councilmember Holmgren. Vote: Councilmember Dautre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, Councilmember Rohde - aye, and Councilmember Wood - aye. Motion approved.

b. Discussion and consideration of approving the February Financial Statement

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Councilmember Doutre noted that the financial statement looked good.

Motion by Councilmember Doutre to approve the February 2015 Financial Statement. Motion seconded by Councilmember Rohde. Vote: Councilmember Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, Councilmember Rohde - aye, and Councilmember Wood - aye. Motion approved.

- c. Discussion and consideration of adopting Resolution No. 15-08 approving the Wastewater Planning Program Report for 2014

Director Fulgham noted it is an annual report presented to the Council. It evaluates the collection system, financial fitness in collection and treatment, and breaks down everything regarding the treatment facility through the year. Councilmember Holmgren asked if there was anything that stands out. It looks like it is at capacity. Director Fulgham commented there has been a change based on the reductions at West Liberty Foods. There were high numbers but it does not mean the City is in violation. The report looks at influent (incoming) and effluent (outgoing). The City uses the Capital Facilities Study and Impact Fee Facilities Plan to identify where work is needed.

Motion by Councilmember Reese to adopt Resolution No. 15-08. Motion seconded simultaneously by Councilmembers Holmgren and Wood. Roll Call Vote: Councilmember Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, Councilmember Rohde - aye, and Councilmember Wood - aye. Motion approved.

- d. Discussion and consideration of adopting Resolution No. 15-09 adopting the Tremonton City Sewer System Management Plan as required by Utah Division of Water Quality Rule, 4317-801 Utah Sewer Management Program (USMP) which requires Sewer Systems of our size to have a written program in Place by September 30, 2015

Director Fulgham noted there was a new law in 2011 requiring cities to implement a Sewer Management Plan. The plan formalizes what is practiced in the City and covers cleaning, how often videoing, steps to correct plugs, and line of authority. The Sewer Management Plan will spell out how the City maintains the Sewer Collection System.

Motion by Councilmember Wood to adopt Resolution No. 15-09. Motion seconded by Councilmember Reese. Roll Call Vote: Councilmember Doutre -

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aye, Councilmember Holmgren - aye, Councilmember Reese - aye, Councilmember Rohde - aye, and Councilmember Wood - aye. Motion approved. Director Fulgham noted there will be another part coming in a year pertaining to management of FOG (Fats, Oils, and Greases) in the collection system.

- e. Discussion and consideration of adopting Resolution No. 15-10 entering into a Master Services Agreement for telecommunications services with Veracity Communications, Inc.

Manager Warnke spoke about Resolutions No. 15-10 and 15-11 together. Manager Warnke spoke with UTOPIA about getting a wholesale connecting for broadband. The City would continue with Veracity for phone service. There is an addendum Manager Warnke has been pursuing with Veracity. Can the Council approve the Resolutions with the understanding that Manager Warnke will continue to finalize the contracts.

There are two connections proposed. One 50 Mbps connection would be for the Library and shared by the Senior Center for the Satellite Library. UEN (Utah Education Network) will pay a percentage of the charges for the Libraries. The other connection would be at the City Office with 50 Mbps shared between the other departments. The City currently has a 10 Mbps connection. The speed can be changed at anytime if the City sees a need for a change. The voice service through Veracity will be on a separate 5 Mbps connection.

The voice service will be \$500-600 per month. The City currently pays \$1,300 a month for voice and data through Veracity, excluding long distance charges. There was some discussion regarding if the City should have a faster connection than the 50 Mbps. Manager Warnke noted that IT (Information Technology) issues are discussed monthly with Department Heads and if it is determined that a faster connection is needed UTOPIA can increase the speed of the connection remotely, which adjustment will be effective immediately. Councilmember Holmgren asked how the City data is configured now. Director Fulgham explained that each Department currently has a 10 Mbps connection, except the Fire and Police Department which share a 10 Mbps connection with the City Offices. Veracity gave the City a report showing that the City has never reached a combined total of 8 Mbps usage.

Motion by Councilmember Rohde to adopt Resolutions No. 15-10 and 15-11. Motion seconded by Councilmember Wood. Manager Warnke asked for clarification that work can continue on the contracts. The Council approved that

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addendum. Roll Call Vote: Councilmember Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, Councilmember Rohde - aye, and Councilmember Wood - aye. Motion approved.

- f. Discussion and consideration of approving Resolution No. 15-11 entering into a wholesale internet connection service with UTOPIA

Resolution No. 15-11 was discussed and passed with Resolution No. 15-10 above.

- g. Discussion and consideration of adopting Resolution No. 15-12 amending, deleting and adding to Section XV: Reimbursable Expense of the Tremonton City Personnel Policies and Procedures

Manager Warnke explained that the proposed changes would allow employees to travel out-of-state for trainings and conferences. There are several trainings offered in St. George that cost the City a similar amount as out-of-state trainings would. Councilmember Rohde stated that as long as it is within the budget it should be fine.

Motion by Councilmember Holmgren to adopt Resolution No. 15-12. Motion seconded by Councilmember Reese. Roll Call Vote: Councilmember Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, Councilmember Rohde - aye, and Councilmember Wood - aye. Motion approved.

- h. Discussion and consideration of adopting Resolution No. 15-13 amending and adding to Section XII Employment Terms of the Tremonton City Personnel Policies and Procedures

Manager Warnke noted that Resolution No. 15-13 will reflect the changes made in Resolution No. 15-12 and a few other housekeeping items.

Motion by Councilmember Doutre to adopt Resolution No. 15-13. Motion seconded by Councilmember Reese. Roll Call Vote: Councilmember Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, Councilmember Rohde - aye, and Councilmember Wood - aye. Motion approved.

- i. Discussion and consideration of adopting Resolution No. 15-14 adopting an interlocal agreement between Tremonton City Redevelopment Agency and Tremonton City, authorizing the Tremonton City Redevelopment Agency to receive tax increment from the Tremont Center Community Development Project

Draft Minutes

Area Plan

Manager Warnke visited several of the taxing entities and proposed the interlocal agreement. The taxing entities were very cooperative. The Mosquito Abatement has already adopted the interlocal agreement. The taxing entities were all receptive and approved the interlocal agreement. Manager Warnke expressed appreciation for the positive response from the taxing entities. Tremonton City needs to consider adopting the interlocal agreement as part of the taxing entities involved. Connie Archibald with the Box Elder School District was an advocate for the interlocal agreement.

Motion by Councilmember Reese to adopt Resolution No. 15-14. Motion seconded by Councilmember Dautre. Roll Call Vote: Councilmember Dautre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, Councilmember Rohde - aye, and Councilmember Wood - aye. Motion approved.

- j. Discussion and consideration of adopting Resolution No. 15-15 conducting a biennially review of its moderate income housing plan and implementation and preparing a report setting forth the findings of its review in compliance with Utah Code 10-9a-408

Zoning Administrator Bench commented there were no big changes to the moderate income housing plan. The City continues to work with the housing agencies. Councilmember Holmgren asked if there the moderate housing satisfies the need. Zoning Administrator Bench confirmed the number of moderate housing is good. Building was slow last year, but looks to be doing better this year. Manager Warnke explained that the RDA has funds available and has partnered with the County and Neighborhood Non-Profit in doing renovations of existing low to moderate income housing. The 2013 report showed that Tremonton had an adequate supply of low to moderate income housing, except the lowest income. The State recognized Tremonton’s plan as being one of the top tier.

Councilmember Rohde asked where residents outside City limits could go for help with low to moderate housing. Zoning Administrator Bench noted that BRAG (Bear River Association of Governments) and Neighborhood Non-Profit can be contacted. Councilmember Wood noted that several people were happy with funds received to help with new roofs. Zoning Administrator Bench commented that funds are available for thirteen more homes. An advertisement went out last week explaining requirements for receiving funds. The City will

Draft Minutes

take applications the first of April.

Motion by Councilmember Doutre to adopt Resolution No. 15-15. Motion seconded by Councilmember Holmgren. Roll Call Vote: Councilmember Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, Councilmember Rohde - aye, and Councilmember Wood - aye. Motion approved.

9. Comments:

a. Administration/City Manager Advice and Consent.

- 1) Any items that were not completely discussed in the 6:00 p.m. Work Session's agenda including a Closed Session

Manager Warnke spoke about the concept for a Space Shuttle Mural on the building located at 200 East and Main Street. The building owner is open to having the mural on his property. The material that would be use is corten steel and a contrasting color in stainless steel. The material would need to be fabricated. Jason Nessen will design the mural and work with the fabricator. Councilmember Rohde likes the idea. Councilmember Doutre asked if the mural should go on the interstate overpasses instead. Manager Warnke observed that the walls under the overpasses are not suitable for murals.

Director Fulgham stated that Darwin Burnett has a CNC machine that can cut the metal for the mural. Manager Warnke noted that \$4,600 is available in grants and donations. There is not a final price yet. The Council gave Manager Warnke approval to continue with the mural.

Director Fulgham announced that the waterline project on 1000 North is complete. UDOT opened bids for the 1000 North road project today. It has not been awarded, but it looks like it will go to Staker Parsons. The City had a bid opening Monday for other road projects that will be presented to the Council for approval next City Council Meeting. The road projects should open Mid-April to the first of May and finish in June.

b. Council Reports:

- 1) Update regarding the signing of the ambulance service boundaries between Fielding and Tremonton as discussed with Fielding in the December 15, 2014 Special City Council Meeting – Mayor Fridal

Draft Minutes

See Mayor Fridal's comments below.

Councilmember Holmgren was very impressed with the report presented by UTOPIA. Hopefully, people will want to hook onto the system. New areas that have conduit in the ground should be pushed to get connections. The Eagle Scout Project is cool. It is great that two Eagle Projects have been presented in two consecutive City Council Meetings.

Councilmember Doutre is excited about the information presented on the Reconnaissance Level Study and the history of Tremonton. Marianne Matney is writing a book on Tremonton and will be able to use a lot of the information found in the Study. Councilmember Doutre hopes the University of Utah will come back and do more studies.

Mayor Fridal attended a dinner with Tremonton Youth City Council (YCC) at Utah State University. The YCC is very active and the dinner was worthwhile. The YCC prepared a display and learned a lot about how councils work. There was a meeting (December 15, 2014) with Fielding regarding ambulance boundaries. Fielding opted not to sign the agreement discussed in the previous meeting (December 15, 2014). The State will decide what happens with the boundaries at this point.

Motion by Councilmember Holmgren to move into Closed Session. Motion seconded simultaneously by Councilmembers Doutre and Reese. Roll Call Vote: Councilmember Doutre – aye, Councilmember Holmgren – aye, Councilmember Reese – aye, Councilmember Rohde – aye, and Councilmember Wood – aye. Motion approved.

The Council moved into closed session at 8:14 p.m.

Closed Session.

- a. Strategy session to discuss pending and/or reasonably imminent litigation.**
- b. Strategy session to discuss the purchase, exchange, or lease of real property when public discussion of the transaction would disclose the appraisal or estimated value of the property under consideration or prevent the public body from completing the transaction on the best possible terms.**

Motion by Councilmember Holmgren to return to open meeting. Motion seconded by Councilmember Rohde. Roll Call Vote: Councilmember Doutre – aye, Councilmember

Draft Minutes

Holmgren – aye, Councilmember Reese – aye, Councilmember Rohde – aye, Councilmember Wood – aye. Motion approved.

The Council returned to open session at 8:26 p.m.

10. Adjournment.

Motion by Councilmember Reese to adjourn the meeting. Motion seconded simultaneously by Councilmembers Wood and Doutre. Vote: Councilmember Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, Councilmember Rohde - aye, and Councilmember Wood - aye. Motion approved.

The meeting adjourned at 8:27 p.m.

The undersigned duly acting and appointed Recorder for Tremonton City Corporation hereby certifies that the foregoing is a true and correct copy of the minutes for the City Council Meeting held on the above referenced date. Minutes were prepared by Cynthia Nelson.

Dated this _____ day of _____, 2015.

Darlene S. Hess, Recorder

Tremonton City Conservation Water Rate Options - March 2015

1 - Acre = 43,560 sqft

1 - Acre Foot of Water = 325,829 Gallons

Tremonton City Base Water Rate - 12,800 Gallons - \$13.70 Tremonton City Overage Water Rate - \$1.13 per 1,000 Gallons

Duty Factor for Irrigated Land - (6-Months Irrigation Period May 1st - October 31st)				
Agency	Acre Feet per Year	Gallons per Acre Feet	Gallons per Year per Acre	Gallons per Month per Acre
Utah Division of Drinking Water	1.87	325,829	609,300	101,550
Pineview Water & Weber Basin Water	3.00	325,829	977,487	162,915
Bear River Canal Co.	4.00	325,829	1,303,316	217,219

Tremonton City Average Lot Size & Required Water per Month per Duty							
Square Feet	Acres	Hard Surface Foot Print	Irrigated Area SqFt	Irrigated Acres	Gallons per Month per Duty		
					1.87	3.00	4.00
15,730	0.36	5,650	10,080	0.23	23,499	37,699	50,266

Cost Per Month

Duty Factor	Water Quantity	1,000 Gallon Units	Water Cost per \$1.13/1000
1.87	23,499	23.50	\$26.55
3.00	37,699	37.70	\$42.60
4.00	50,266	50.27	\$56.80

New Look at overage, first 37,699 gallons \$1.13/1000, second 37,699 \$2.26/1000. Based on Average lot size and a Duty of 3.							New Average Water Bill
	Sq. Ft.	Usage	2014 Average Overage	\$1.13/1000	\$2.26/1000	Total	
	6,500	46,000	\$51.98	\$42.60	\$18.76	\$61.36	
	10,180	70,000	\$79.10	\$42.60	\$73.00	\$115.60	
	0	0	\$0.00	\$0.00	\$0.00	\$0.00	
	0	43,000	\$48.59	\$42.60	\$11.98	\$54.58	
	9,000	71,000	\$80.23	\$42.60	\$75.26	\$117.86	
	8,350	70,000	\$79.10	\$42.60	\$73.00	\$115.60	
	13,000	52,000	\$58.76	\$42.60	\$32.32	\$74.92	
	5,500	20,000	\$22.60	\$22.60	\$0.00	\$22.60	
	7,000	37,000	\$41.81	\$41.81	\$0.00	\$41.81	
	4,900	34,000	\$38.42	\$38.42	\$0.00	\$38.42	
	6,800	71,000	\$80.23	\$42.60	\$75.26	\$117.86	
	8,800	64,000	\$72.32	\$42.60	\$59.44	\$102.04	

PROCLAMATION

CHILD ABUSE AND NEGLECT PREVENTION MONTH

WHEREAS, child abuse and neglect is a complex and ongoing problem in our society, affecting many children in Box Elder County; and

WHEREAS, every child is entitled to be loved, cared for, nurtured, feel secure and be free from verbal, sexual, emotional and physical abuse, and neglect; and

WHEREAS, it is the responsibility of every adult who comes in contact with a child to protect that child's inalienable right to a safe and nurturing childhood; and

WHEREAS, Box Elder County has dedicated individuals and organizations who work daily to counter the problem of child maltreatment and to help parents obtain the assistance they need; and

WHEREAS, our communities are stronger when all citizens become aware of child maltreatment prevention and become involved in supporting parents to raise their children in a safe and nurturing environment; and

WHEREAS, effective child abuse prevention programs succeed because of partnerships among families, social service agencies, schools, religious and civic organizations, law enforcement agencies, and the business community; and

WHEREAS all citizens, community agencies, faith organizations and businesses will work to increase their efforts to support families.

NOW, THEREFORE, BE IT RESOLVED, I, Roger Fridal, Mayor of the City of Tremonton, Utah, hereby declare April 2015 as **CHILD ABUSE AND NEGLECT PREVENTION MONTH**.

Dated this 7th day of April, 2015.

TREMONTON CITY CORPORATION

ATTEST:

Roger G. Fridal, Mayor

Darlene S. Hess, Recorder



PROCLAMATION

2015

WHEREAS, service to others is a hallmark of the American character, and central to how we meet our challenges; and

WHEREAS, the nation's mayors are increasingly turning to national service and volunteerism as a cost-effective strategy to meet city needs; and

WHEREAS, AmeriCorps and Senior Corps participants address the most pressing challenges facing our cities and counties, from educating students for the jobs of the 21st century and supporting veterans and military families to providing health services and helping communities recover from natural disasters; and

WHEREAS, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

WHEREAS, AmeriCorps and Senior Corps participants serve in more than 60,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, national service participants increase the impact of the organizations they serve with, both through their direct service and by recruiting and managing millions of additional volunteers; and

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and

WHEREAS, national service participants demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

WHEREAS, the Corporation for National and Community Service shares a priority with mayors nationwide to engage citizens, improve lives, and strengthen communities; and is joining with the National League of Cities, City of Service, and mayors across the country to recognize the impact of service on the Mayors Day of Recognition for National Service on April 7, 2015.

THEREFORE, BE IT RESOLVED that I, Roger Fridal, Mayor of Tremonton, Utah, do hereby proclaim April 7, 2015, as National Service Recognition Day, and encourage residents to recognize the positive impact of national service in our city; to thank those who serve; and to find ways to give back to their communities.

Mayor Roger Fridal

Proclamation

ENCOURAGING THE OBSERVANCE OF ARBOR DAY

WHEREAS, In 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW THEREFORE, I, Roger G. Fridal, Mayor of the City of Tremonton, Utah, do hereby proclaim April 24, 2015, as **ARBOR DAY**. In the City of Tremonton, I urge all citizens to support efforts to protect our trees and woodlands and to support our City's Urban Forestry Program, and

FURTHER, I urge all citizens to plant trees to gladden hearts and promote the well-being of present and future generations.

DATED this 7th day of April, 2015.

TREMONTON CITY CORPORATION

Roger G. Fridal, Mayor

ATTEST:

Darlene S. Hess, Recorder

BEAR RIVER AREA ACCESS AND MOBILITY COUNCIL

What is **MOBILITY**?

“THE QUALITY OF MOVING FREELY”. To move around and get to the places you want and need to go.

What transportation options exist in your city to mobilize people with limited abilities (older adults & those with disabilities) or low income?

Some ideas:

Volunteer transportation

Walking/biking paths

Vehicle sharing program

Bring services to YOUR city

Coordination with other cities

Encourage work-at-home opportunities

Help needy find in-home services

Post helpful information and community resources on city website

Bear River Association of Governments
170 North Main, Logan UT 84321
435-752-7242
www.brag.utah.gov

Zac Covington, Mobility Manager
Allison Richman, Mobility Specialist

bearrivermobility.org

How accessible is your CITY?

Can people of all abilities safely enter and utilize your city buildings, businesses, churches and parks?

- Is accessibility maintained even in bad weather?
- Do crowds change the accessibility?
- Does time of day change the accessibility?

What's the plan?

Even if your city falls short of great access and mobility opportunities now, planning to incorporate changes is vital.

- Can a committee be called to focus on these issues, set goals and make changes.
- Survey residents in a monthly newsletter and request response be included with bill payment.
- Enlist the help of scout groups, Lion's Club etc.
- Create a list of needy individuals and make contact with them to learn of their needs & current support.
- Publicly recognize businesses that address access and mobility.
- Ask BRAG for resources to possible grants and loans for future projects.

One step at a time...



BRAG Programs Overview

Program	Service Offered	Income Eligibility	Long term?	Age?	Contact	Phone
One Time Assistance	One month's help with rent or mortgage payments.	125% of poverty	One time only.	18 +	Laura Nyberg	713-1433
Section 8 Housing	Ongoing rental assistance vouchers for low income.	50% of AMI	May be ongoing if needed.	18 +	Kent Watson	713-1410
First Time Homebuyer Program	Downpayment./closing. Financial education & referral.	80% of AMI	For first home downpayment only.	18 +	Dolores Berkley	713-1402
Weatherization	Furnace repair or replaced, insulation, windows.	150% of poverty	Generally one time.	18 +	Lorin Kowallis	713-1451
H.E.A.T (Home Energy Assistance Target)	Financial help with Utilities Nov. to April each year.	150% of poverty	One time help every 12 months.	18 +	Susan Guy	713-1440
Major Home Repair	Home repairs.	80% of AMI	One time low-interest loans.	18 +	Jeff Kearl	713-1422
Emergency Home Repair	Needed repairs that threaten safety of home dwellers.	80% of AMI	One time grants up to \$2000.	18 +	Jeff Kearl	713-1422
Continuum of Care	Rent assist. For women of documented domestic violence.	125% of poverty	3 to 8 months.	Open	Stefanie Jones	713-1432
Aging Medicaid Waiver Program	Home health and services to help remain independent.	Medicaid Eligible	Yes.	65 +		713-1463
Alternatives	Home health and services to help remain independent.	150% of poverty	Yes.	18+		
Caregiver Support	Support Groups, family training, and resources.	none	1 year.	CG or CR over 60	Deborah Crowther	713-1462
Program	Service Offered	Income Eligibility	Long term?		Contact	Phone
Ombudsman	Advocate, Educate and Mediate for Seniors living in Facilities.	none	Per incident.	60+	Deborah Crowther	713-1462
New Choices Waiver	Help to reside independently in the community.	Medicaid Eligible	After 90 day nursing home stay.	over 21	Melissa L Shanna A	713-1463 713-1465

Economic Planning and Development	Assist. To area communities for grant seeking and planning	All BRAG communities			Brian C. Zac C.	713-1420 713-1423
B.E.A.R.	Business consulting re: disabilities, local laws and more		May be ongoing if needed.		Paul D. and	713-1429
Medical Voucher Program	Reimburse mileage to medical appts.	below 150% poverty	400\$ per year	60+/ or disabled	Zac C. or Allison R.	713-1423 713-1424
Mobility Voucher Program for Families	Mileage reimburse for rural families bettering themselves.	below 200% poverty	\$800 + yearly	Parents w/child	Zac C. or Allison R.	713-1423 713-1424
Bear River Heritage Area	Restoration and Preservation of History of Area				Lisa D. Goede	713-1426
Homelessness Prevention	Emergency help if evicted w/children in household	below 125% poverty	Per incident.	Parents w/child	Laura Nyberg	713-1433
VITA	Volunteer Income Tax Assistance Jan- April	income less than \$53,000	Yearly	all ages	Jodie	713-1431
Heat Crisis	Assistance if needed even after utilizing HEAT program	below 150% poverty	One time yearly	all ages	Laura Nyberg	713-1433
Senior Companions	Companion services, visiting, transport, non-medical friend.	Clients any income. Volunt. Low income	Yes.	clients 18+ vol. 55+	Debra S.	713-1467

Revised 12/24/2014



MAYOR: Roger Fridal **COUNCIL:** Diana Doutre | Lyle Holmgren | Jeff Reese | Bret Rohde | Byron Wood

April 7, 2015

Tom Kotter
Box Elder County Auditor
Box Elder County Courthouse
1 South Main
Brigham City, Utah 84302

Subject: Certified Tax Rate

This letter is to serve notice that Tremonton City intends to adopt the certified tax rate that is calculated by your office and the State Tax Commission for the 2015 tax year. As such the City does not intend to go through the "Truth in Taxation" process. Accordingly, the City Council is anticipating property tax revenue to be the same as the prior year plus an increase in revenue attributed to the new growth that has occurred in the City's tax base.

We sincerely appreciate your help and assistance in the tax collection process as you serve as the County Auditor. If you have any questions, please contact Shawn Warnke, City Manager, at (435) 257-9504 or at swarnke@tremontoncity.com.

Cordially,

Roger Fridal
Mayor

CITY OFFICERS:

City Manager
Shawn Warnke
(435) 257-9504
swarnke@tremontoncity.com

City Recorder
Darlene S. Hess, CMC
(435) 257-9505
dshess@tremontoncity.com

City Treasurer
Sharri Oyler, CMFA
(435) 257-9502
soyler@tremontoncity.com

DEPARTMENTS:

Building Inspector
Steve Bench
(435) 257-9510
sbench@tremontoncity.com

Food Pantry Director
Cathy Newman
(435) 257-9530
cnewman@tremontoncity.com

Fire Chief
Steve Batis
(435) 257-9520
sbatis@tremontoncity.com

Library Director
Kim Griffiths
(435) 257-9525
kgriffiths@tremontoncity.com

Parks & Recreation Director
Marc Christensen
(435) 257-9485
mchristensen@tremontoncity.com

Police Chief
Dave Nance
(435) 257-9555
dnance@tremontoncity.com

Public Works Director
Paul Fulgham
(435) 257-9471
pfulgham@tremontoncity.com

Senior Center Director
Marion Layne
(435) 257-9455
mlayne@tremontoncity.com

TREMONTON CITY
CITY COUNCIL MEETING
APRIL 7, 2015

TITLE:	Discussion on Awarding Bid for Reconfiguration of the 2000 West Storm Water Detention Basin to the most Qualified Low Bidder.
FISCAL IMPACT:	The recommended bid is \$100,923.16. It is proposed that the proceeds (\$100,000) of the sale of the 5 acres of property be used to pay for the reconfiguration of the storm drain basin which would be the subject of a future budget amendment.
PRESENTER:	Paul Fulgham, Tremontton City Public Works Director

Prepared By:

Paul Fulgham
Public Works Director

RECOMMENDATION:

Award the Bid for 2000 West Storm Water Detention Basin Reconfiguration to Rupp Trucking the Qualified Low Bidder – for \$100,923.16

BACKGROUND:

Because of the sale and reconfiguration of property lines of the property owned by Rocky Mountain Power, Crump-Reese Motors and Tremontton City, the existing Storm Water Detention Basin needs to be reconfigured.

The reconfiguration will create a long basin with 3-separate terraced compartments, because of the slope of the property and to keep the basins as shallow as possible, (no more that 36-inchs) 3-separate terraced basins are required if not the north end of the basin would be approximately 8-foot deep.

Thus the additional cost with the additional piping and concrete control structures.

Public Works Director's estimate, not foreseeing all the required piping and control structures, was \$35,000 - \$40,000. It is proposed that the proceeds (\$100,000) of the sale of the 5 acres of property be used to pay for the reconfiguration of the storm drain basin which would be the subject of a future budget amendment.

We received 5 bids:

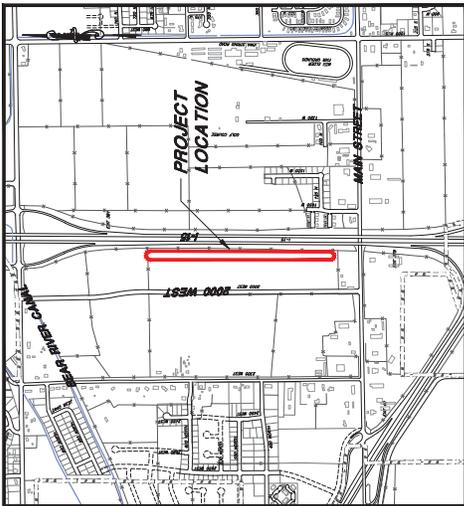
- ✓ Rupp Trucking - \$100,923.16
- ✓ Grover Excavating - \$102,424.20
- ✓ Landis Construction - \$113,464.10
- ✓ Circle C Construction - \$128,906.00
- ✓ E.K. Bailey Construction - \$183,685.31

Attachments:

1. Bid Opening Summary 2000 West Storm Water Detention Basin Reconfiguration
2. 2000 West Storm Water Detention Basin Reconfiguration Drawings

TREMONTON CITY CORPORATION

2000 WEST DETENTION BASIN RECONFIGURATION PROJECT



LOCATION MAP

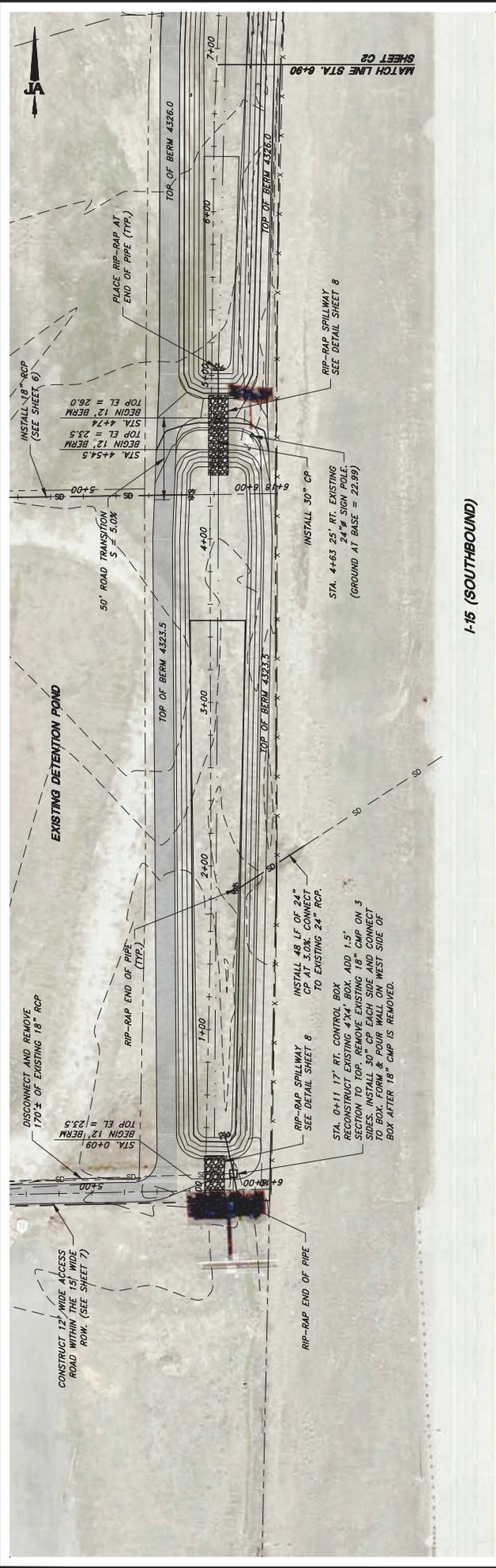


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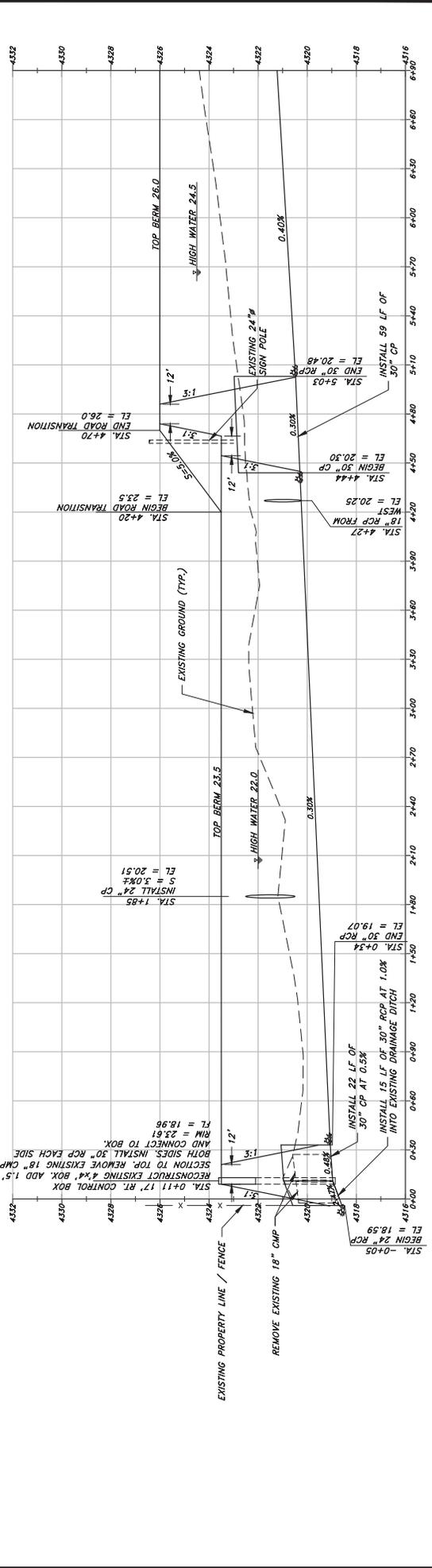
- 0.....COVER SHEET
- 1.....PLAN AND PROFILE 0+00 TO 6+90
- 2.....PLAN AND PROFILE 6+90 TO 15+90
- 3.....PLAN AND PROFILE 15+90 TO 24+00
- 4.....CROSS SECTIONS
- 5.....(NORTHERLY ACCESS) PLAN AND PROFILE 0+00 TO 7+20
- 6.....(PIPING RELOCATION) PLAN AND PROFILE 0+00 TO 6+00
- 7.....(SOUTHERLY ACCESS) PLAN AND PROFILE 0+00 TO 6+00
- 8.....DETAILS

JANUARY 2015

JJA CONSULTING ENGINEERS
 JONES & ASSOCIATES
 1716 EAST 5600 SOUTH
 South Ogden, Utah 84403 (801) 476-9757



I-15 (SOUTHBOUND)



SHEET: **1**
OF 1 SHEETS

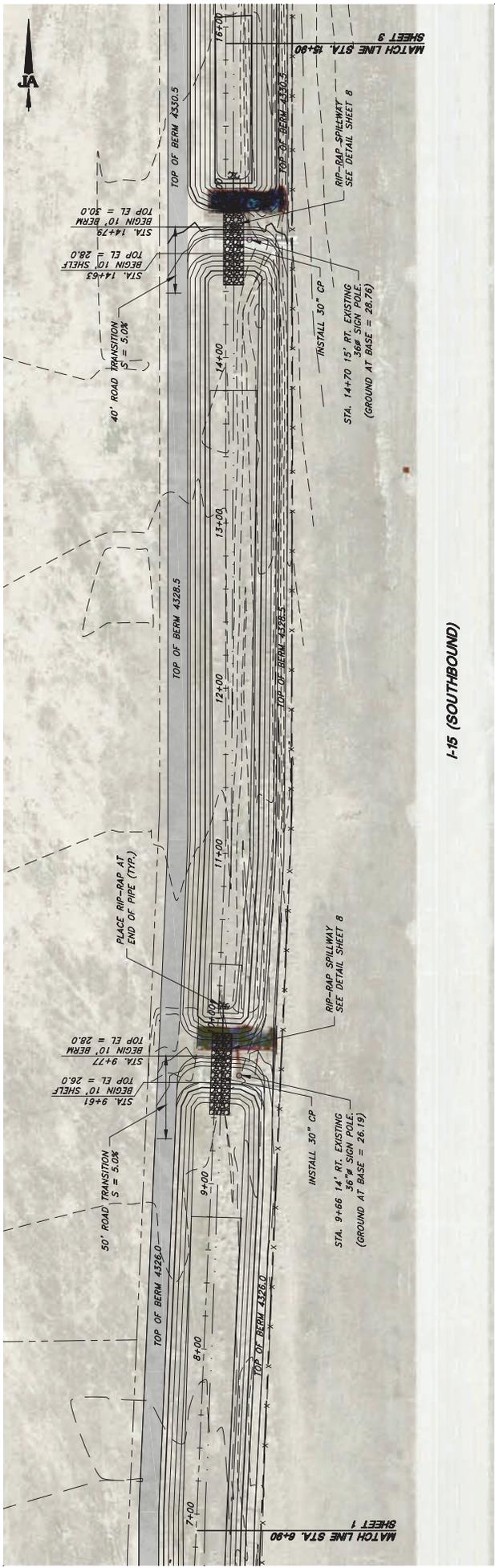
TREMONTON CITY CORPORATION
2000 WEST DETENTION BASIN RECONFIGURATION PROJECT

PLAN AND PROFILE STA. 0+00 TO 6+90

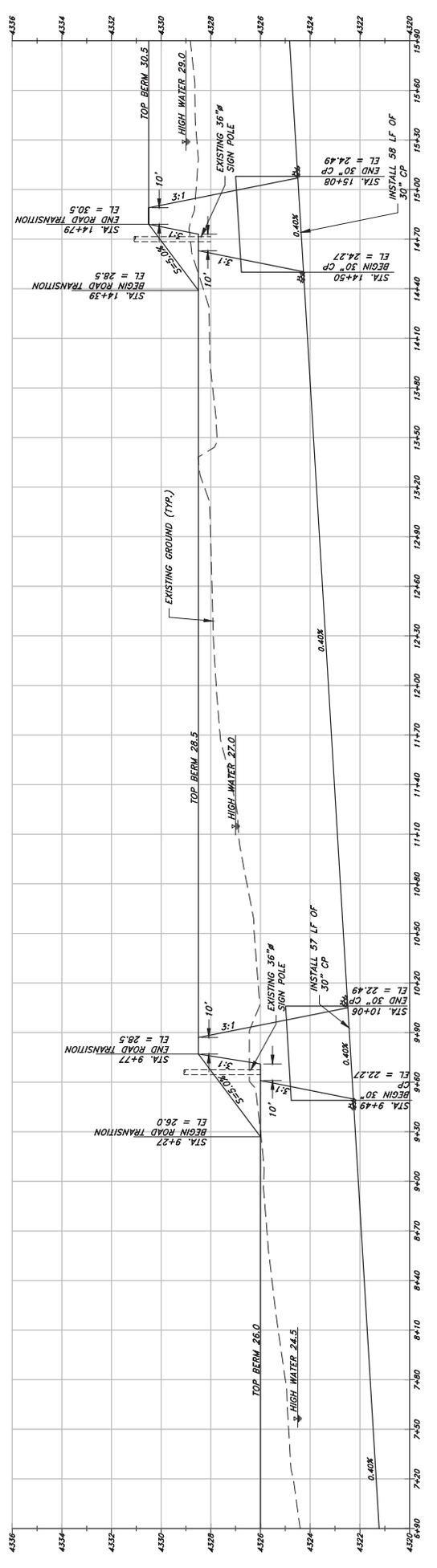
JA CONSULTING ENGINEERS
1716 East 5600 South
South Ogden, Utah 84403 (801) 276-9767

SCALE:	DESIGNED: BWS	DRAWN: TWE	CHECKED: BWS
HORIZ. 1" = 60'	VERT. 1" = 4'		

PROJECT ENGINEER: _____ DATE: _____



I-15 (SOUTHBOUND)



SHEET: **2**
OF 1 SHEETS

TREMONTON CITY CORPORATION
2000 WEST DETENTION BASIN RECONFIGURATION PROJECT

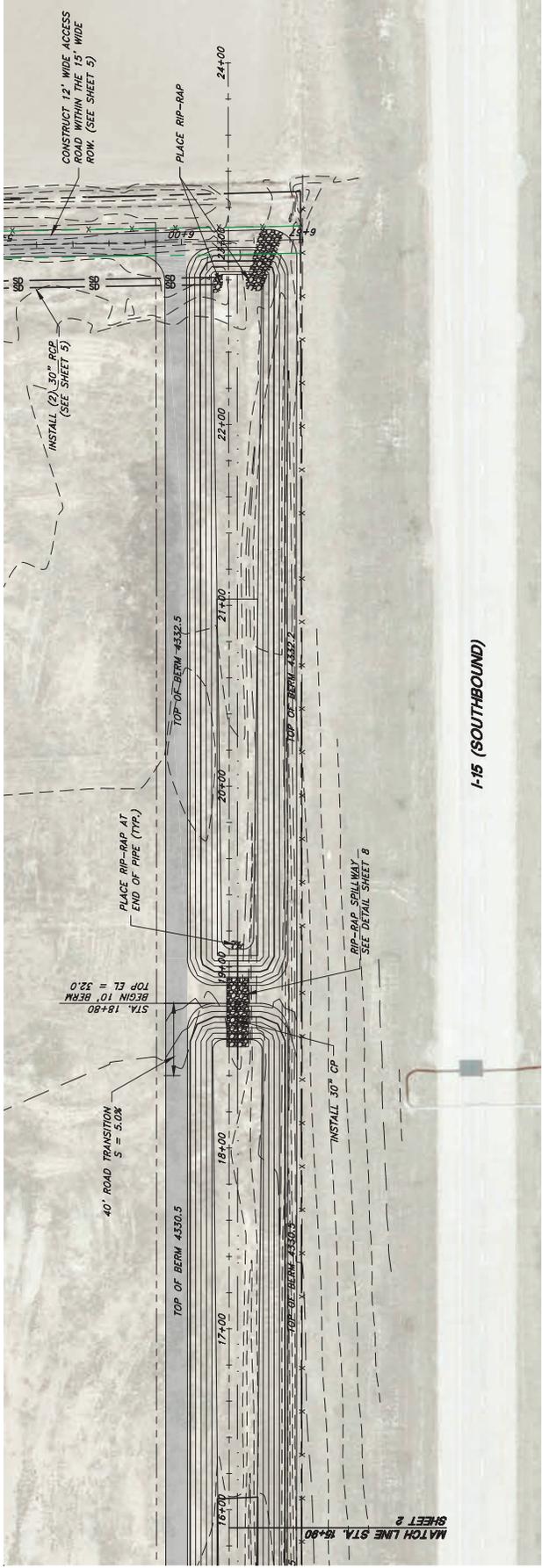
PLAN AND PROFILE STA. 6+90 TO 15+90

JA CONSULTING ENGINEERS
JONES & ASSOCIATES

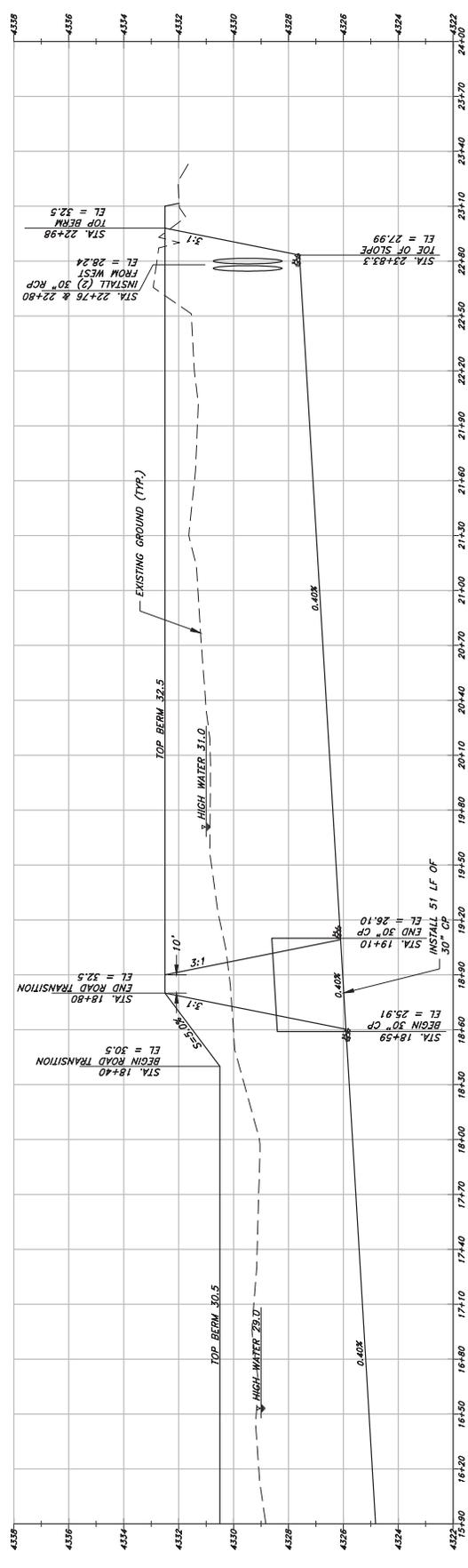
DESIGNED: BWS / DRAWN: TWE / CHECKED: BWS
1716 East 5600 South, South Ogden, Utah 84403 (801) 276-9767

SCALE: HORIZ. 1" = 60' / VERT. 1" = 4'

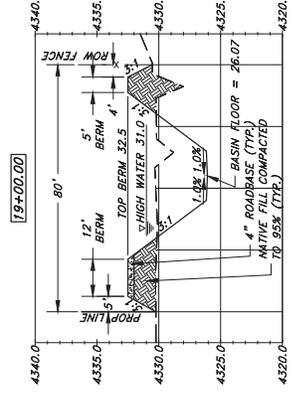
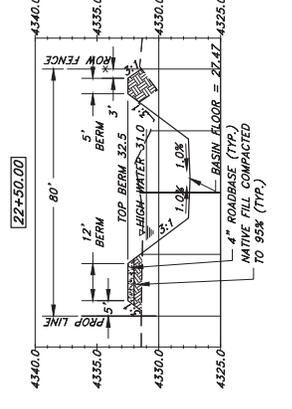
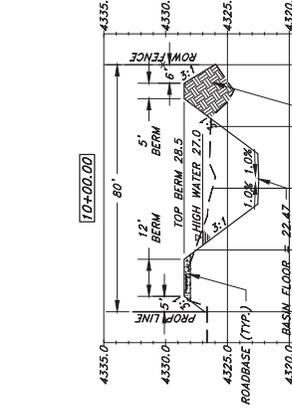
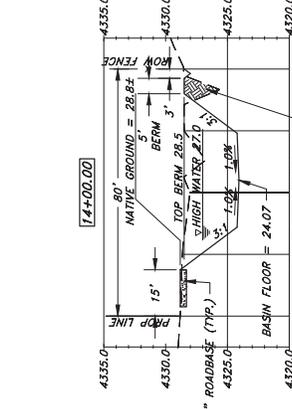
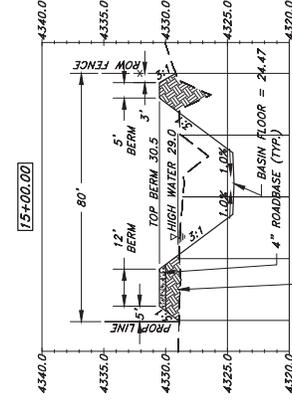
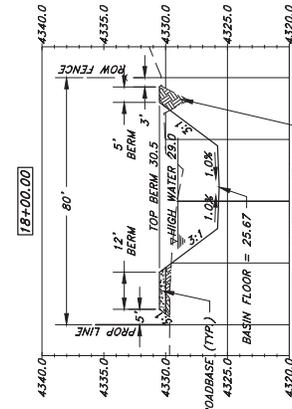
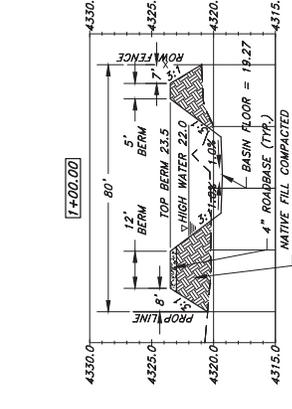
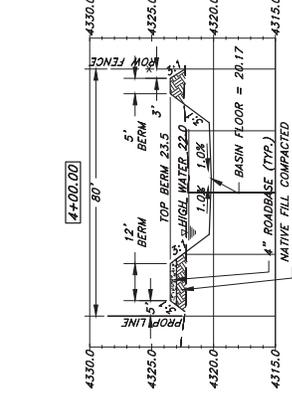
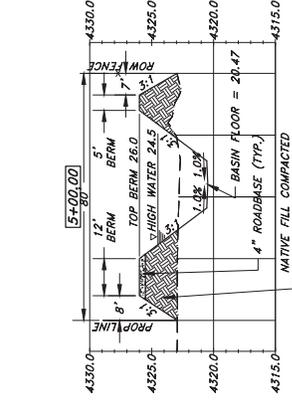
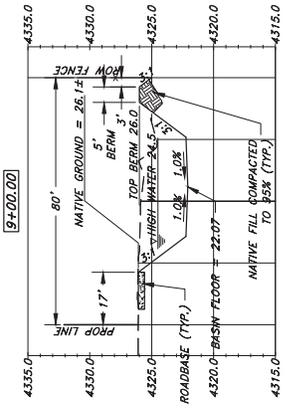
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I-15 (SOUTHBOUND)



SHEET: 3		OF 1 SHEETS	
TREMONTON CITY CORPORATION			
2000 WEST DETENTION BASIN RECONFIGURATION PROJECT			
PLAN AND PROFILE STA. 15+90 TO 24+00			
DESIGNED: BWS		DRAWN: TWE	
CHECKED: BWS		CHECKED: BWS	
SCALE: HORIZ. 1" = 60'		VERT. 1" = 4'	
PROJECT ENGINEER	DATE	APPR.	FILE NAME: G.



SHEET: **4**
OF 1 SHEETS

TREMONTON CITY CORPORATION
2000 WEST DETENTION BASIN RECONFIGURATION PROJECT

CROSS SECTIONS

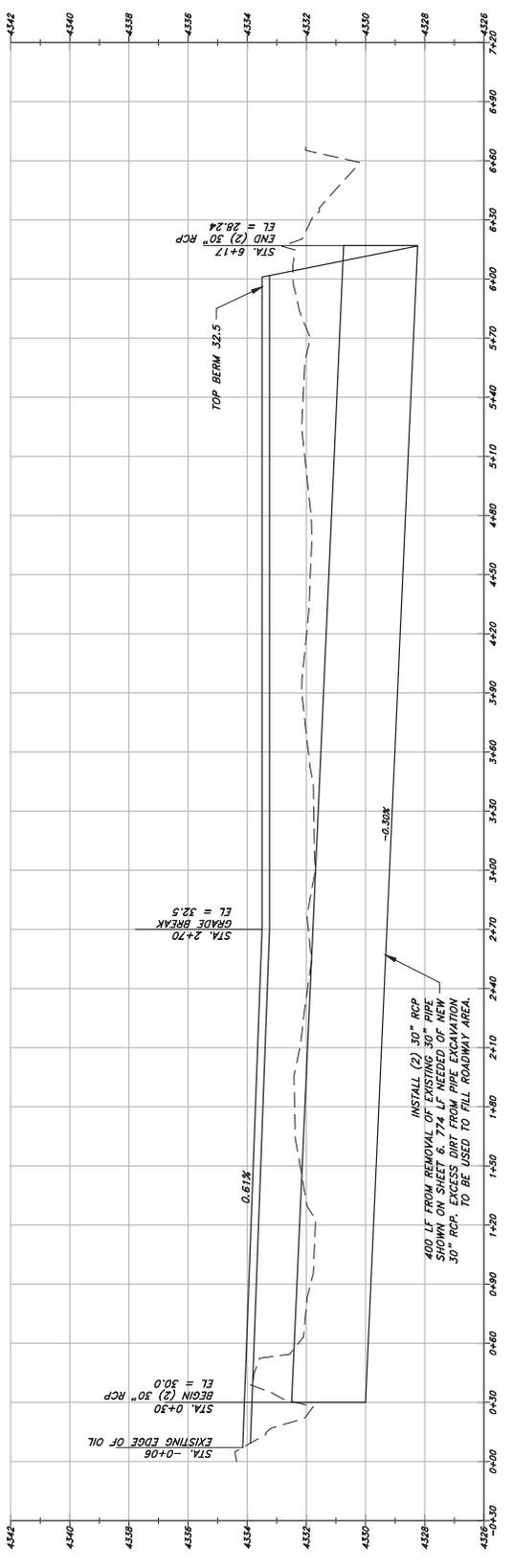
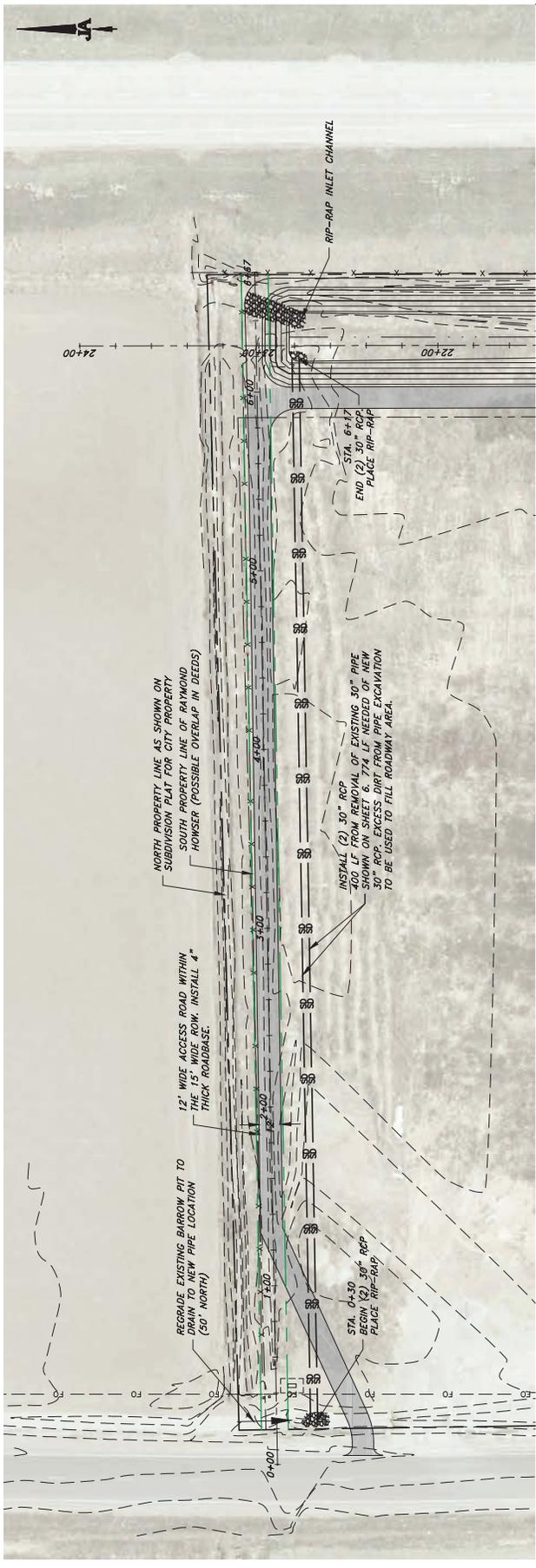
CONSULTING ENGINEERS
1716 East 5600 South
South Ogden, Utah 84403 (801) 276-9767

J.A. JONES & ASSOCIATES

SCALE: HORIZ. 1" = 40'
VERT. 1" = 10'

DESIGNED: BWS
DRAWN: TWE
CHECKED: BWS

PROJECT ENGINEER: _____ DATE: _____
APPR. DATE: _____ FILE NAME: G. _____



SHEET: **5**
 OF 1 SHEETS
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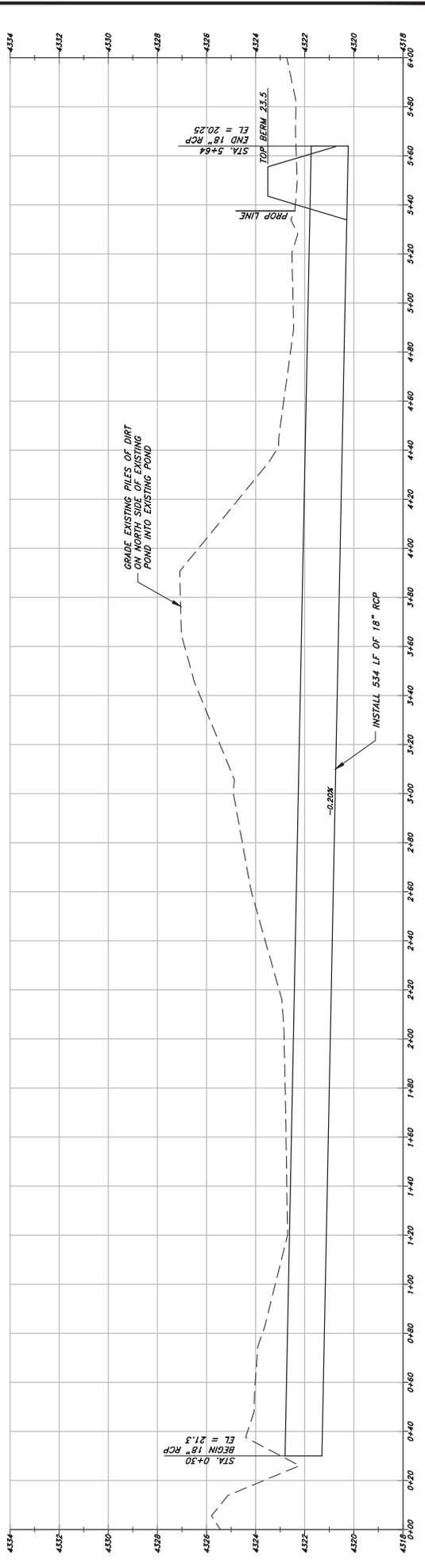
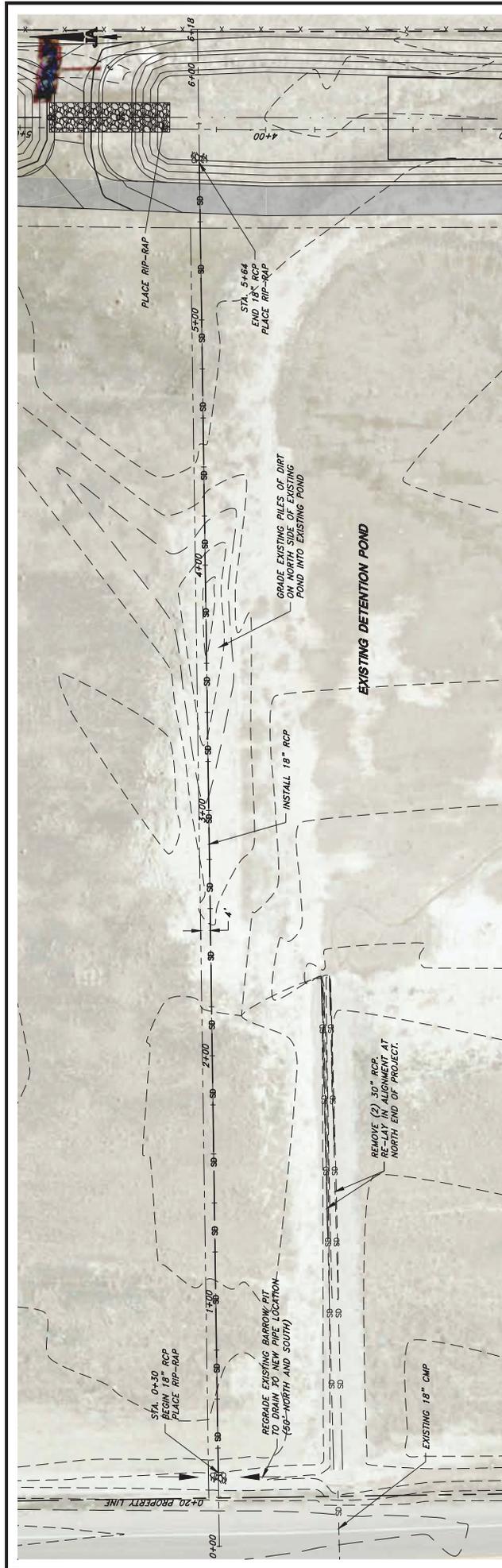
TREMONTON CITY CORPORATION
2000 WEST DETENTION BASIN RECONFIGURATION PROJECT
 (NORTHERLY ACCESS) PLAN AND PROFILE STA. 0+00 TO 6+00

CONSULTING ENGINEERS
JONES & ASSOCIATES
 1716 East 5600 South
 South Ogden, Utah 84403 (801) 216-9767

SCALE: HORIZ. 1" = 60'
 VERT. 1" = 4'

DESIGNED: BMS
 DRAWN: TWE
 CHECKED: BMS

PROJECT ENGINEER: _____ DATE: _____ APPR. FILE NAME: G:\



SHEET: **6**
OF 1 SHEETS

TREMONTON CITY CORPORATION
2000 WEST DETENTION BASIN RECONFIGURATION PROJECT
(PIPING RELOCATION) PLAN AND PROFILE STA. 0+00 TO 6+00

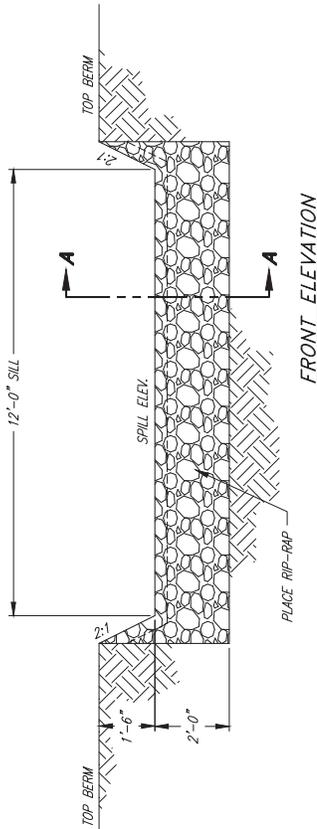
J.A. JONES & ASSOCIATES
1716 East 5600 South
South Ogden, Utah 84403 (801) 276-9767

DESIGNED: BWS
DRAWN: TVE
CHECKED: BWS

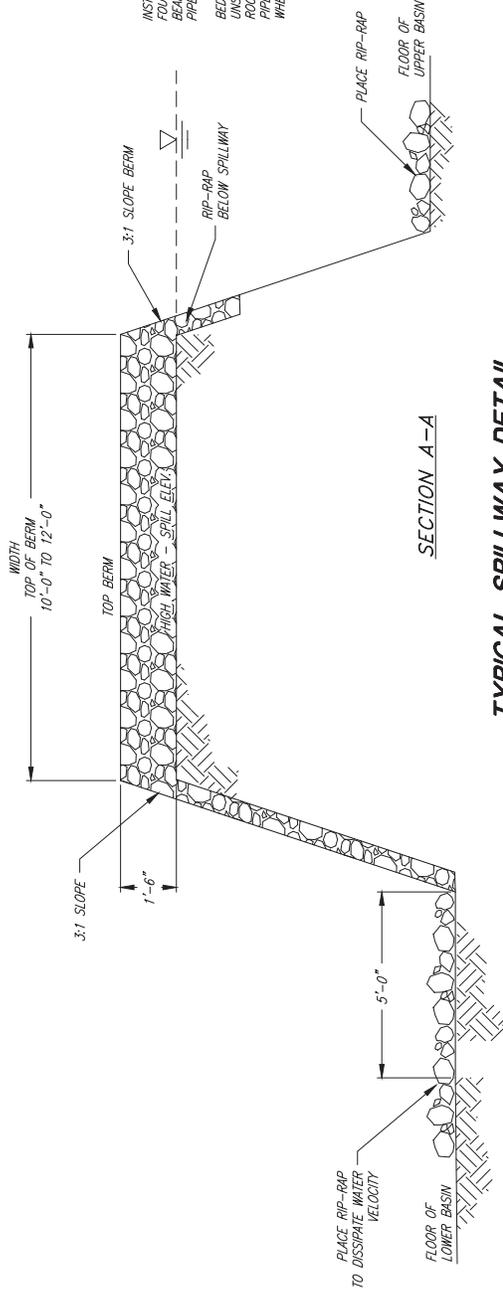
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HORIZ. 1" = 40'
VERT. 1" = 4'

REV.	DATE	APP.	FILE NAME

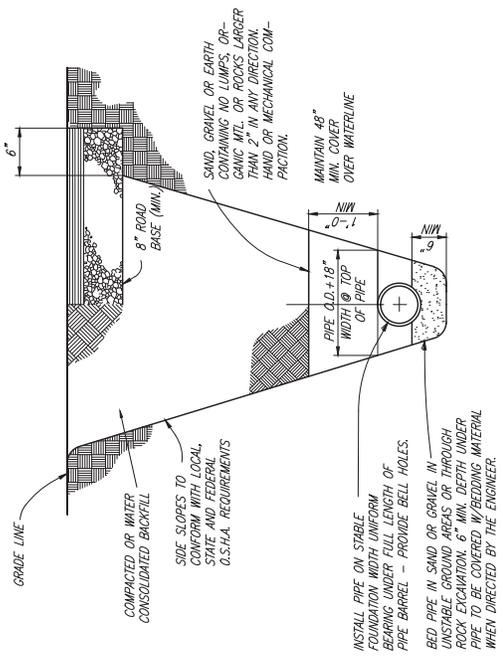
PROJECT ENGINEER: _____ DATE: _____



FRONT ELEVATION



TYPICAL SPILLWAY DETAIL



TYPICAL TRENCH SECTION

SHEET		8	
OF 1 SHEETS		8	
TREMONTON CITY 2000 WEST DETENTION BASIN RECONFIGURATION PROJECT			
DETAILS			
CONSULTING ENGINEERS		1716 East 8600 South South Ogden, Utah 84403 (801) 476-9767	
DESIGNED <u>CLB</u>		DRAWN <u>CLB</u>	
CHECKED <u>CLB</u>		DATE	
SCALE		N.T.S.	
PROJECT ENGINEER		DATE	
DATE		APPR.	

Bid Opening

Date: February 3, 2015

Time: 4:00 PM

Place: Civic Center/Public Works/Email

Summary Of Proposals Received

Project

2000 West Detention Pond Reconfiguration



				Rupp Trucking		Grover Excavation		Landis Constrtution	
Item	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Earth Work	1	LS		\$24,032.00		\$36,750.00		\$46,500.00
2	Remove and Install Existing 30" RCP	400	lf	\$15.00	\$6,000.00	\$12.50	\$5,000.00	\$16.00	\$6,400.00
3	Furnish & Install New 30" RCP	774	lf	\$42.72	\$33,065.28	\$37.20	\$28,792.80	\$38.00	\$29,412.00
4	Furnish & Install New 18" RCP	534	lf	\$24.73	\$13,205.82	\$18.10	\$9,665.40	\$22.15	\$11,828.10
5	Furnish & Install New 24" CP or Corrugated Polyethylene Pipe	48	lf	\$31.60	\$1,516.80	\$27.00	\$1,296.00	\$58.00	\$2,784.00
6	Install 30" RCP or ADS Pipe Between Sections	264	lf	\$42.64	\$11,256.96	\$45.00	\$11,880.00	\$36.00	\$9,504.00
7	Construct Rip Rap Sillway Structures	5	ea	\$1,400.00	\$7,000.00	\$750.00	\$3,750.00	\$700.00	\$3,500.00
8	Furnish and Install Rip Rap Around Pipe Entrances & Exits	87	sy	\$22.20	\$1,931.40	\$20.00	\$1,740.00	\$13.00	\$1,131.00
9	Construct Driveway Access	3450	lf						
10	Raise Existing 4' x 4' box by 1.5'	1	ea	\$779.90	\$779.90	\$1,000.00	\$1,000.00	\$500.00	\$500.00
11	Connect 30" CP or ADS Pipe to Existing 4' x 4' box	2	ea	\$400.00	\$800.00	\$500.00	\$1,000.00	\$300.00	\$600.00
12	Regrade borrow pit along 2000 West	150	lf	\$5.00	\$750.00	\$5.00	\$750.00	\$6.70	\$1,005.00
13	Construct 8" Thick Concrete Drive Approach	100	sf						
14	Remove and Dispose of Existing 18" CMP	170	lf						
15	Form and Pour Wall on West Side of Existing 4' x 4'	1	ls	\$585.00	\$585.00	\$800.00	\$800.00	\$300.00	\$300.00
16	Remove Abandoned 4' x 4' Storm Drain Box	1	ea						
Total Bid Items -					\$100,923.16		\$102,424.20		\$113,464.10

Bid Opening

Date: February 3, 2015

Time: 4:00 PM

Place: Civic Center/Public Works/Email

Summary Of Proposals Received

Project

2000 West Detention Pond Reconfiguration



				Circle C Construction		EK Bailey Construction			
Item	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total		
1	Earth Work	1	LS		\$29,000.00		\$97,106.70		
2	Remove and Install Existing 30" RCP	400	lf	\$46.00	\$16,400.00	\$27.20	\$10,880.00		
3	Furnish & Install New 30" RCP	774	lf	\$41.00	\$31,734.00	\$45.00	\$34,830.00		
4	Furnish & Install New 18" RCP	534	lf	\$23.00	\$12,282.00	\$28.00	\$14,952.00		
5	Furnish & Install New 24" CP or Corrugated Polyethylene Pipe	48	lf	\$40.00	\$1,920.00	\$37.00	\$1,776.00		
6	Install 30" RCP or ADS Pipe Between Sections	264	lf	\$45.00	\$11,880.00	\$45.00	\$11,880.00		
7	Construct Rip Rap Sillway Structures	5	ea	\$3,500.00	\$17,500.00	\$1,543.95	\$7,719.75		
8	Furnish and Install Rip Rap Around Pipe Entrances & Exits	87	sy	\$45.00	\$3,915.00	\$18.16	\$1,579.92		
9	Construct Driveway Access	3450	lf						
10	Raise Existing 4' x 4' box by 1.5'	1	ea	\$500.00	\$500.00	\$773.96	\$773.96		
11	Connect 30" CP or ADS Pipe to Existing 4' x 4' box	2	ea	\$750.00	\$1,500.00	\$675.00	\$1,350.00		
12	Regrade borrow pit along 2000 West	150	lf	\$13.50	\$2,025.00	\$3.00	\$450.00		
13	Construct 8" Thick Concrete Drive Approach	100	sf						
14	Remove and Dispose of Existing 18" CMP	170	lf						
15	Form and Pour Wall on West Side of Existing 4' x 4'	1	ls	\$250.00	\$250.00	\$386.98	\$386.98		
16	Remove Abandoned 4' x 4' Storm Drain Box	1	ea						
Total Bid Items -					\$128,906.00		\$183,685.31		

TREMONTON CITY
CITY COUNCIL MEETING
APRIL 7, 2015

TITLE:	Discussion on Awarding Bid for 2015 Street Reconstruction Projects and Cemetery Road Reconstruction to the most Qualified Low Bidder.
FISCAL IMPACT:	10-61 – Class C Roads - \$403,006.00 10-69 – Cemetery - \$31,980.00 Total Fiscal Impact - \$434,986.00
PRESENTER:	Paul Fulgham, Tremonton City Public Works Director

Prepared By:

 Paul Fulgham
 Public Works Director

RECOMMENDATION:

Award the Bid for 2015 Street Reconstruction Projects and Cemetery Road Reconstruction to the most Qualified Low Bidder – Staker Parsons Companies for \$434,986.00

BACKGROUND:

We discussed with the City Council on February 3, 2015 the prospect of bidding Road Project prior to Budget Discussion and Workshops and it was decided to put project out to bid with hopes of leveraging project timing and the lower cost of asphalt related material as related to oil barrel prices.

Plus with utilizing the using the data from the Utah LTAP Road Surveys and City Council and Public Works Street Project Prioritizing List, to get the most bang for the City dollar.

Public Works Director's Estimates:

- ✓ For Street Projects - \$487,180.00 (Low Bid \$403,006.00)
- ✓ For Cemetery Roads - \$30,000.00 (Low Bid \$31,980.00)

We received 5 bids:

Company	Street	Cemetery	Total
Staker Parsons Co.	\$403,006.00	\$31,980.00	\$434,986.00
Consolidated Paving	\$440,643.90	\$34,920.00	\$474,933.90
P.R. Paving	\$441,360.50	\$35,790.00	\$477,150.50
Advance Paving	\$483,455.00	\$36,000.00	\$519,455.00
Granite Construction	\$565,687.50	\$44,400.00	\$610,087.50

Attachments:

1. Bid Opening Summary – 2015 Street Maintenance Projects
2. Class C Road Projects & Cemetery Road Reconstruction Project Map
3. Class C Road Projects List

BID OPENING

Date: March 16, 2015
Time: 11:00 am
Place: Tremonton Public Works Office

SUMMARY OF PROPOSAL'S RECEIVED

Project
2015 Street Maintenance Project



			(1) Staker Parson Companies		(2) Consolidated Paving and Concrete		(3) P.R. Paving		(4) Advanced Paving and Construction		(5) Granite Construction	
Item No.	Description	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
<u>Streets</u>												
1	Pulverize existing asphalt roadway, regrade to form crown, and compact	36500 sy	\$1.06	\$38,690.00	\$1.64	\$59,860.00	\$2.08	\$75,920.00	\$2.00	\$73,000.00	\$3.05	\$111,325.00
2	Furnish and install 3" A.C. surface	36500 sy	\$9.60	\$350,400.00	\$9.79	\$357,335.00	\$9.85	\$359,525.00	\$10.00	\$365,000.00	\$11.75	\$428,875.00
3	Lower manhole Lid to allow clearance for milling	26 ea	\$131.50	\$3,419.00	\$304.75	\$7,923.50	\$278.00	\$7,228.00	\$250.00	\$6,500.00	\$400.00	\$10,400.00
4	Lower valve box to allow clearance for milling	18 ea	\$131.50	\$2,367.00	\$197.80	\$3,560.40	\$180.00	\$3,240.00	\$190.00	\$3,420.00	\$250.00	\$4,500.00
5	Raise manhole lid to grade following paving (includes concrete collar)	26 ea	\$367.50	\$9,555.00	\$384.10	\$9,986.60	\$350.00	\$9,100.00	\$400.00	\$10,400.00	\$500.00	\$13,000.00
6	Raise valve box to grade following paving (includes concrete collar)	18 ea	\$210.00	\$3,780.00	\$272.55	\$4,905.90	\$250.00	\$4,500.00	\$295.00	\$5,310.00	\$400.00	\$7,200.00
7	Over excavate soft spots and install granular fill	200 cy	\$35.00	\$7,000.00	\$41.40	\$8,280.00	\$25.00	\$5,000.00	\$30.00	\$6,000.00	\$43.00	\$8,600.00
8	Remove and haul excess pulverized material to City Shop	2000 cy	\$9.25	\$18,500.00	\$9.82	\$19,640.00	\$6.00	\$12,000.00	\$23.00	\$46,000.00	\$11.50	\$23,000.00
9	Shoulder existing material up to new asphalt surface (where no curb & gutter exist).	2550 lf	\$0.50	\$1,275.00	\$1.35	\$3,442.50	\$0.25	\$637.50	\$1.50	\$3,825.00	\$1.25	\$3,187.50
Total Bid				\$434,986.00	\$474,933.90	\$477,150.50	\$519,455.00	\$610,087.50				
<u>Cemetery Roads</u>												
1b	Pulverize existing asphalt roadway, regrade to form crown, and compact	3000 sy	\$1.06	\$3,180.00	\$1.64	\$4,920.00	\$2.08	\$6,240.00	\$2.00	\$6,000.00	\$3.05	\$9,150.00
2b	Furnish and install 3" A.C. surface	3000 sy	\$9.60	\$28,800.00	\$9.79	\$29,370.00	\$9.85	\$29,550.00	\$10.00	\$30,000.00	\$11.75	\$35,250.00
7b	Over excavate soft spots and install granular fill	0 cy	\$35.00	\$0.00	\$41.40	\$0.00	\$25.00	\$0.00	\$30.00	\$0.00	\$43.00	\$0.00
9b	Shoulder existing material up to new asphalt surface (where no curb & gutter exist).	0 lf	\$0.50	\$0.00	\$1.35	\$0.00	\$0.25	\$0.00	\$1.50	\$0.00	\$1.25	\$0.00
<i>Subtotal - Cemetery Roads</i>				<i>\$31,980.00</i>	<i>\$34,290.00</i>	<i>\$35,790.00</i>	<i>\$36,000.00</i>	<i>\$44,400.00</i>				
<i>Total - City Streets Only (not including cemetery)</i>				<i>\$403,006.00</i>	<i>\$440,643.90</i>	<i>\$441,360.50</i>	<i>\$483,455.00</i>	<i>\$565,687.50</i>				

Tremonton City Roads to Rebuild - Public Works Director Cost Estimate January 2015

	Street	Length	Width	Square Feet	Square Yards	Cost (\$12.75 SY)	Plus 10%	Cost Est.	Year
1	I-84 Frontage	2,020	24	48,480	5,387	\$68,680	\$75,548	\$236,218	2015 Projects
2	100 West (665 So. - 900 So.) Melody Park	1,432	36	51,552	5,728	\$73,032	\$80,335		
3	150 West (665 So. - 900 So.) Melody Park	1,432	36	51,552	5,728	\$73,032	\$80,335		
4	960 South (660 West - 750 West)	483	36	17,388	1,932	\$24,633	\$27,096	\$250,962	Additional 2015 Projects
5	Hillcrest Cir. Cul-de-sac (David Dr)	270	48	12,960	1,440	\$18,360	\$20,196		
6	540 West Cul-de-sac (800 South 750 South)	190	51	9,690	1,077	\$13,728	\$15,100		
7	480 West Cul-de-sac (720 South 770 South)	190	51	9,690	1,077	\$13,728	\$15,100		
8	660 South (460 West - 600 West)	647	26	16,822	1,869	\$23,831	\$26,214		
9	534 West (660 South - 720 South)	215	26	5,590	621	\$7,919	\$8,711		
10	700 North (410 East - David Drive)	655	36	23,580	2,620	\$33,405	\$36,746		
14	1200 South (200 East - 100 West)	1,675	39	65,325	7,258	\$92,544	\$101,798	\$530,488	Other Year Projects
11	800 North (100 W - 300 E)	1,564	40	62,560	6,951	\$88,627	\$97,489		
12	400 West (Main St.- 300 North, 350 N - 550 N)	2,072	36	74,592	8,288	\$105,672	\$116,239		
13	600 North (300 East - 1000 West)	5,212	39	203,268	22,585	\$287,963	\$316,759		

RESOLUTION NO. 15-16

A RESOLUTION OF TREMONTON CITY CORPORATION AMENDING AND ADDING TO SECTION XIII: COMPENSATION PLANNING OF THE TREMONTON CITY PERSONNEL POLICIES AND PROCEDURES MANUAL

WHEREAS, the City Council of Tremonton, Utah has adopted the Tremonton City Personnel Policies and Procedures Manual; and

WHEREAS, at times it becomes necessary to amend and add to the current policies; and

WHEREAS, a summary of the proposed amendments to Section XII: Employment Terms includes the creation of a Years of Service Increase for Firefighter/EMT Employees in lieu of regular-intervals of granting Merit Increases, regular-intervals of granting Cost of Living Adjustments, Probationary Increases, and Achievement Increases.

NOW, THEREFORE, BE IT RESOLVED that the Tremonton City Council hereby approves the amendments to Section XIII – Compensation Planning of the Tremonton City Personnel Policies and Procedures Manual as attached in Exhibit “A”.

Adopted by the Tremonton City Council this 7th day of April, 2015.

TREMONTON CITY
A Utah Municipal Corporation

ATTEST:

Roger Fridal, Mayor

Darlene S. Hess, City Recorder

EXHIBIT "A"

SECTION XIII: COMPENSATION PLANNING

1. GENERAL POLICY. The Recorder or HR/Payroll Clerk, under the direction of the Mayor and City Manager, shall be responsible for preparing a Compensation and Classification Plan for Tremonton City Council's consideration and approval. The Compensation and Classification Plan shall consist of minimum and maximum pay ranges. Compensation shall be linked directly to the position classification and shall be determined with due regard to the following considerations:
 - A. Ranges of pay for other positions within Tremonton City.
 - B. Prevailing rates of pay for similar employment in comparable public organizations.
 - C. Cost of living factors.
 - D. Other benefits received by public employees.
 - E. The financial policy and economic conditions of Tremonton City.

2. COMPENSATION AND CLASSIFICATION PLAN DEVELOPMENT. The Recorder or HR/Payroll Clerk, under the direction of the City Manager, shall conduct a study of compensation levels of comparable positions in comparable public organizations at least every three years. The City Manager, City Recorder, and HR/Payroll Clerk shall take these findings and develop a Compensation and Classification Plan which shall be forwarded to the City Council for consideration and adoption. The Compensation and Classification Plan shall include assignment to each position, a pay range based upon the position's relationship to other positions within the City, and compensation of similar positions in other comparable public organizations. Implementation of the Compensation and Classification Plan and corresponding pay adjustments shall be subject to the availability of funds appropriated by the City Council through the budget process.
 - A. Tremonton City shall pay at least minimum wage and overtime to all employees except those who are specifically exempt from minimum wage and overtime under the Fair Labor Standards Act (FLSA) of 1938.
 - B. Tremonton City shall provide equal pay to all employees doing similar work, which requires substantially equal skill, effort, and responsibility and are performed under similar working conditions in accordance with the Fair Labor Standards Act (FLSA) of 1938 and the Equal Pay Act of 1963.
 - C. The City Manager shall recommend to the Mayor and City Council assignment of each new position into the Compensation and Classification Plan based upon the position's relationship to other positions within the City and compensation of similar positions in other comparable public organizations.

3. SELECTIVE WAGE OR SALARY ADJUSTMENT.

- A. The Mayor or City Manager may approve a selective wage or salary adjustment in order to mitigate an existing inequity.
 - B. A selective adjustment is subject to the availability of funds appropriated by the City Council through the budget process.
4. MERIT INCREASE.
- A. Each year the City Council considers granting a merit increase that adjusts the employee's rate of pay, which shall be effective the first full pay period in July of each calendar year subject to funding in the approved budget.
 - B. Merit increases are to award an employee for the employee's past year performance. If a merit increase is to be granted, it shall be done prior to the end of July. There are no provisions for Department Heads to grant a merit increase for the past year pending improvement of an employee's performance after the first pay period in July. To be eligible for a merit increase, the employee shall have generally been employed for at least three months preceding the first full pay period in July.
 - C. Department Heads shall complete and submit to the City Manager an employee's performance evaluation (See Section XI: Performance Evaluations and Appendix 28) and other necessary paperwork associated with the merit increase by the end of July. Employee's performance that is rated less than successful for the past year (performance prior to first full pay period in July), shall not be eligible to receive a merit increase.
 - D. Full-time Employees, Part-time Employees, Part-Time Recreation Employees, and Temporary/Emergency Employees shall be eligible to receive merit increases subject to the availability of funds appropriated by the City Council through the budget process.
5. COST OF LIVING ADJUSTMENTS. Each year the City Council considers granting a cost-of-living adjustment (COLA) that adjusts the minimum and maximum pay ranges for each position, the employee's rate of pay, on-call pay, and allowances by the same percentage, which shall be effective the first full pay period in July of each calendar year subject to funding in the approved budget.
6. LONGEVITY CONSIDERATION. Tremonton City recognizes the longevity of its employees as a valuable asset to the City. As such, these employees shall be eligible for COLA and merit increases if that employee exceeds the maximum pay of the City's Compensation and Classification Plan.
7. APPOINTMENT.
- A. Pay for newly hired employees shall normally be set at the minimum of the pay range assigned to the position's classification. However, the City Manager may, upon recommendation of the corresponding Department Head, approve new hires

wage or salary up to the range of midpoint, as warranted by job qualifications and experience, subject to the availability of funds appropriated by the City Council.

- B. The Mayor may approve hiring above the midpoint of a pay range, upon recommendation of the City Manager, when warranted, based on education, experience and other factors, subject to the availability of funds appropriated by the City Council.

8. PROBATIONARY INCREASES.

- A. The City Manager or Department Head may grant a probationary increase to employees up to a maximum of three (3) percent upon the successful completion of their probationary period.
- B. Probationary increases are subject to the availability of funds appropriated by the City Council through the budget process.

9. ACHIEVEMENT INCREASES.

- A. The City Manager or Department Head may grant an achievement increase to employees up to a maximum of three (3) percent for accreditation and scholastic achievements, such as graduation from a trade school, college, university, and other extraordinary accomplishments.
- B. Achievement Increases are subject to the availability of funds appropriated by the City Council through the budget process.

10. PROMOTION INCREASES.

- A. Public Works Employees and Police Officers are eligible for promotion to a position in a higher pay level upon meeting the requirements associated with the position as listed in the job description. All other employees may be considered for a promotion only if there is a job opening available (see Section III: Employee Hiring).
- B. At the discretion of the Mayor or City Manager, a minimum of three (3) percent and a maximum of ten (10) percent wage or salary increase shall be granted to an employee receiving a promotion. But in no case shall the new wage or salary be below the minimum of the new range.
- C. At the discretion of the Mayor or City Manager, in coordination with the Department Head, an increase up to the midpoint of the new range may be approved when a promotion results from a competitive recruitment to a new position level. Such an adjustment shall be based on exceptional qualifications.
- D. Promotion increases are subject to the availability of funds appropriated by the City Council through the budget process.

11. EMPLOYEE RECOGNITION AWARDS.

- A. Letters of Commendation. It is the policy of Tremonton City to encourage and then recognize the exceptional efforts of its employees. When Department Heads identify that the efforts of an employee merits recognition, the Department Head may write a letter of commendation to the employee. Letters of commendation shall be specific in identifying how the employee's efforts and actions were exceptional, meriting recognition.
- B. Recognition Awards. Subject to the availability of funds appropriated by the City Council through the budget process, a Department Head may request that the employee receives an award of up to \$50.00. Department Heads shall submit the letter of commendation to the HR/Payroll Clerk who shall prepare a separate paycheck and place the copy of the letter and check into an envelope and return it to the Department Head for delivery to the employee. The HR/Payroll Clerk shall also place a copy of the letter of commendation in the employee's personnel file.

12. ORDER OF WAGE OR SALARY CALCULATION. Multiple categories of pay increases awarded simultaneously shall be calculated in the following order:

- A. Promotions, selective adjustments, or increases associated with the increase with federal minimum wage requirements.
- B. Cost of living adjustment.
- C. Merit Increase.

13. REASSIGNMENT. An employee who is reassigned to an equivalent job, as determined by the Mayor or City Manager, shall be paid the same wage or salary received prior to the assignment.

14. RECLASSIFICATION.

- A. If a position is reclassified to a higher level, the incumbent's wage or salary shall be adjusted to at least the minimum of the new range and the Mayor or City Manager, in coordination with the Department Head, may give a zero (0) to three (3) percent wage or salary increase, based upon increased responsibility. A reclassification increase is subject to the availability of funds appropriated by the City Council through the budget process.
- B. If a position is reclassified to a lower level, the incumbent's wage or salary shall remain the same.
- C. If an employee is involuntarily transferred to a position with less remuneration due to the employee's misconduct, the employee's wage or salary may be lowered to that of the new position (see Section VII: Disciplinary Action).

15. CONSOLIDATION OF RATES OF PAY.

- A. The City may consolidate rates of pay for employees that receive multiple rates of pay for work performed in accordance with the following:
 - 1. The City shall create a single job description for all the work performed by the position.
 - 2. The City Manager and Mayor shall recommend to the City Council assignment of the position's pay into the Compensation and Classification Plan based upon the position's relationship to other positions within the City and compensation of similar positions in other comparable public organizations.
 - 3. The City shall lower the incumbent's wage or salary as necessary to be within the pay range of the consolidated rate of pay contained in the adopted Compensation and Classification Plan.

16. BENEFITS FOR SUSPENDED EMPLOYEES AND EMPLOYEES ON LEAVE.

- A. Unless specifically stated in this manual to the contrary, an employee suspended for disciplinary reasons or employees on leave shall continue to receive Tremonton City contributions to retirement, health, dental, disability, and life insurance programs.
- B. Unless specifically stated in this manual to the contrary, an employee suspended for disciplinary reasons or employees on leave shall pay the employee portion of insurance premiums to continue coverage through the period of suspension or leave.

17. EMPLOYEE SERVICE AWARDS.

- A. It is the policy of Tremonton City to recognize the longevity of its employees. Service awards shall be presented to Full-time and Part-time employees based upon years of service according to the following schedule, subject to the availability of funds appropriated by the City Council through the budget process:

(1)	5 Years	\$100.00
(2)	10 Years	\$150.00
(3)	15 Years	\$200.00
(4)	20 Years	\$250.00
(5)	25 Years	\$300.00
(6)	30 Years	\$350.00
(7)	35 Years	\$350.00

- (8) 40 Years \$350.00
- (9) 45 Years \$350.00
- (10) 50 Years \$350.00

B. The HR/Payroll Clerk shall track years of service and provide an annual report to the City Manger for purposes of proposing to the City Council that the Employee Service Awards be budgeted.

18. YEARS OF SERVICE INCREASE.

A. Firefighter/EMT Employees are eligible for Years of Service Increases in lieu of regular-intervals of granting Merit Increases, regular-intervals of granting Cost of Living Adjustments, Probationary Increases, and Achievement Increases. Years of Service Increases shall be given to Firefighter/EMT Employees based upon the following schedule, subject to the availability of funds appropriated by the City Council through the budget process:

- (1) 10 Years \$0.50 increase to employee's current hourly rate
- (2) 20 Years \$0.50 increase to employee's current hourly rate
- (3) 30 Years \$0.50 increase to employee's current hourly rate
- (4) 40 Years \$0.50 increase to employee's current hourly rate
- (5) 50 Years \$0.50 increase to employee's current hourly rate

RESOLUTION NO. 15-17

A RESOLUTION OF THE TREMONTON CITY COUNCIL APPROVING THE LARRY H. MILLER TOUR OF UTAH PARTICIPATION AGREEMENT

WHEREAS, the Larry H. Miller Tour of Utah (Tour of Utah) is a multi-stage bicycling race across the State of Utah; and

WHEREAS, the Tour of Utah started as a well-respected regional competition covering three days, the Tour of Utah has grown to a world-renowned, weeklong, international sporting event and community festival; and

WHEREAS, in 2014, 16 teams accepted invitations to compete in the Tour of Utah, and these teams were comprised of 122 athletes from 24 countries with six of these teams having just finished the Tour de France; and

WHEREAS, with the big teams and all-star field of athletes come bigger crowds and more national and international media coverage; and

WHEREAS, a record 180 members of the media received credentials to cover the 2014 Tour of Utah, and requests for results were distributed electronically across the globe; and

WHEREAS, since 2012 Tremonton City and the Tour of Utah have been discussing the possibilities of Tremonton City becoming a host city for a stage of the Tour of Utah bicycle race; and

WHEREAS, the Tour of Utah contacted Tremonton City in November of 2014 regarding the City's interest in becoming a host city for the start of Stage 2 of the 2015 tour; and

WHEREAS, on December 2, 2014 the City Council accepted the Tour of Utah's invitation to become a host city for the Stage 2 Start; and

WHEREAS, the racers and spectators will be able to tour beautiful Box Elder County, with the day's activities starting in Tremonton City; and

WHEREAS, Tremonton City's name will be on all of the Tour's publications, mobile apps, website, social media pages, and TV and radio outlets; and

WHEREAS, to become a host city, Tremonton City has certain obligations and responsibilities which include, but are not limited to:

- Creating a Local Organizing Committee to be responsible for planning and executing local Tour of Utah initiatives; and
- Providing City services such as Police, Emergency Medical Services, Public Works, Waste Management, and Sanitation during the event; and

- Providing resident and business notifications of the impact of the tour including road closures, traffic advisories, etc.; and
- Providing food and accommodations for the Tour of Utah employees.

WHEREAS, the Tour of Utah provides certain rights and benefits to the City which includes, but is not limited to, media exposure to a global audience; and

WHEREAS, Tremonton City is desirous to acquire all the rights and benefits of hosting Stage 2, and to undertake all of the obligations and responsibilities related to such hosting as a stage of the Tour of Utah.

NOW THEREFORE be it resolved, by the Tremonton City Council, as follows, that the Larry H. Miller Tour of Utah licenses to Tremonton City the right to host the Stage 2 Start for the Tour on Tuesday, August 4, 2015 and that Tremonton City accepts such license and agrees to exercise such license and to undertake and perform the Host City obligations, as defined in Exhibit A.

Passed by the Tremonton City Council this 7th day of April, 2015.

By: _____
Roger Fridal, Mayor

ATTEST:

By: _____
DARLENE HESS, City Recorder

EXHIBIT "A"

TREMONTON CITY
CITY COUNCIL MEETING
APRIL 7, 2015

TITLE:	Authorization to pay the invoiced amount of Tremonton City's proportionate share of UTOPIA operational shortfall
FISCAL IMPACT:	Tremonton City's proportionate share of UTOPIA operational shortfall from January 1, 2015 to March 2015 is approximately \$16,638. As you know operational shortfall expenses have been budgeted for the current fiscal year. It has been my understanding that the City Council wants to authorize each payment to UTOPIA for operational shortfall expenses.
PRESENTER:	Shawn Warnke, City Manager

Prepared By:

Shawn
Warnke
City Manager

BACKGROUND:

As you know operational shortfall expenses have been budgeted for the current fiscal year. It has been my understanding that the City Council wants to authorize each payment to UTOPIA for operational shortfall expenses. For this reason it is put on the agenda for the City Council to authorize the payment of the invoiced amount which is Tremonton City's proportionate share.

As you know UTOPIA is currently connecting previous and new customers without the \$2,750 connection fee. With the elimination of the \$2,750 connection fee UTOPIA has added 11 new residents to the UTOPIA network in the recent weeks.

Additionally, UTOPIA has been marketing to Tremonton residents. Specifically, UTOPIA staff and their ad agency have suggested/and are executing on the following advertising plan going forward which is/was to have:

- A direct mail notice sent to Tremonton City residents (already completed)
- A newspaper article and advertisement in *The Leader* (already completed)
- A new postcard to all of the available residents in Tremonton approx. in the middle of the March
- A utility stuffer in April

The hope is that having multiple advertising pieces occur over several weeks will help reminding residents of the UTOPIA offer instead of dropping all of the pieces all at once. In conjunction with these pieces, UTOPIA is also running a digital and social media campaign in Tremonton.

Attachments: None