

Date: April 23, 2015  
Time: 6:00 p.m.  
Place: Willard City Hall, 80 W 50 S, Willard, UT 84340  
Attendance: Mayor Kenneth Braegger, Council members Robert Beebe, Del Fredde, Michelle Mund, Mike Crossley and Josh Braegger, Recorder Teri Fellenz, City Planner Bryce Wheelwright

Excused:

Others: (see attached for others)

### 1. Call to Order

- a. Invocation
- b. Pledge of Allegiance

2. **Open Comment Period** (Individuals have three minutes for open comments. If required, items may be referred to department heads for resolution. Items requiring action by the City Council will be placed on the agenda for a future meeting.) No public comment was received.

### 3. Business

a. Allison – Bear River Association of Governments – Report on New Programs- Allison Richman of the Bear River Association of Governments (BRAG) presented the attached information regarding programs available through BRAG. She explained the organization covers Box Elder, Cache and Rich Counties and they have new programs available with focus on mobility. There are programs that take a proactive approach in looking at public buildings to see how accessible they are and also coming up with innovative solutions. She gave an example of a small town with a museum in a 2-story building. She explained they did not have the money to put in an elevator so they put together a computer station on the first floor and did a presentation of exhibits on the second floor. She also explained some of the transportation programs that offer reimbursements for individuals that can help transport low-income, elderly or disabled patients to medical appointments and another that will help with low-income families in rural areas with transportation to and from work or school. Allison also reported on the Bear River Heritage Area Office and programs and projects they have been working on such as Historical Farms and finding value added activities to keep the farms profitable, historic registries and organizing farmer's markets. She asked the Council if they had any questions. There were no questions and the Council members thanked her for the presentation.

b. Allena Pierce- Bear River Health Department – Annual Report- Allena Pierce, of the Bear River Health Department stated they also work with the Tri-County area. She stated their website address is brhd.org and she reviewed the attached annual report. Allena reported her position focuses on Health Promotion and she has been focusing on increasing the awareness about wearing seatbelts. She stated she was able to help with the new billboard promotion showing 7 out of 10 people in Utah wear seatbelts. She reviewed additional programs available through BRHD and thanked the Council for their time.

c. Council members Beebe/Fredde – Report on Perry City Council Work Session and financial presentation. Council member Fredde stated he attended the meeting and referred to the attached presentation on an accounting of the last five years finances for the Wastewater Treatment Plant (WWTP) He stated the report was a result of an agreement reached in a court negotiation. He stated he felt from the presentation they were open to

communication, but he feels the real issue that needs to be addressed is whether the operation and maintenance costs will be based on flows or on ownership. Council member Beebe stated he felt they (Perry City) did not want to lose financial control. Council member Fredde stated another concern through their attorney and accountant is that for the Board to be responsible for the funds they have to be a Special District. A brief discussion was held on the current agreement.

**d.** Council member Beebe- 200 West Trail Project – Council member Beebe stated there is an additional area they would like to include in the paving portion of the project that would provide a parking area on the south end of the trail. The addition to the bid from Parsons is \$7,200.

***Council member Beebe made a motion to approve \$7,200 additional funds for the parking area, seconded by Council member Braegger. The motion carried***

***Council member Beebe – yes***

***Council member Braegger – yes***

***Council member Crossley – yes***

***Council member Mund – yes***

***Council member Fredde - yes***

**e.** Resolution 2015-A RESOLUTION APPROVING THE 2014 STATE OF UTAH MUNICIPAL WASTEWATER PLANNING PROGRAM SELF ASSESSMENT REPORT. The attached annual report and resolution were presented to the City Council for approval

***Council member Braegger made a motion to approve Resolution 2015-A RESOLUTION APPROVING THE 2014 STATE OF UTAH MUNICIPAL WASTEWATER PLANNING PROGRAM SELF ASSESSMENT REPORT. The motion was seconded by Council member Crossley. The motion carried.***

***Council member Beebe – yes***

***Council member Braegger – yes***

***Council member Crossley – yes***

***Council member Mund – yes***

***Council member Fredde - yes***

**f.** Planning Commission –

1) Projects report – City Planner Bryce Wheelwright reported a public hearing will be held on May 7<sup>th</sup> for the proposed revision to the General Plan. He stated Doug Young has submitted another plan that is currently being reviewed by the City Engineer and they are also going to forward a proposed revision to the ordinance to allow 85 ft, frontage on existing lots within the City Center area.

**g.** Financial - The vouchers and warrants were presented to the Council for approval. The reports were individually reviewed.

1) Warrants

2) Vouchers

3) Reports

4) 2015-16 Budget discussion – The attached budget worksheet was presented and City Recorder Teri Fellenz asked that each of the Council members take time over the next week to meet with her to discuss upcoming needs of the various departments.

**h.** Approval of minutes: The minutes of the April 7, 2015 meeting were individually reviewed.

***Council member Beebe made a motion to approve the minutes of the April 7, 2015 meeting as written. The motion was seconded by Council member Crossley. The motion carried with Council members Mund and Braegger abstaining from the vote.***

#### **4. Department Reports**

##### **a. Maintenance Department**

1) Progress report 100 N Waterline Project – Public Works Supervisor Doug Thompson reported the waterline is complete and they are ready to repair the asphalt. He stated there is an additional area they will be asphaltting which will be an addition to the project. The additional asphalt will protect valves in the road. He also reported the water hasn't been turned into the new line and explained there is a problem with a pressure reducer valve (PRV) at the well house where the line connects to the system. Mayor Braegger explained the PRV is not functioning and stated it is one of the most important ones in the system. He stated the cost of replacing the valve is approximately \$8,000. The valve is a clay valve and he feels it is critical they get it taken care of.

***Council member Mund made a motion to approve up to \$8,000 for the purchase for the new valve and parts. The motion was seconded by Council member Braegger. The motion carried.***

***Council member Beebe – yes***

***Council member Braegger – yes***

***Council member Crossley – yes***

***Council member Mund – yes***

***Council member Fredde - yes***

Mayor Braegger then reported they are looking at the overflow from the spring line. It currently feeds the upper tank and when the tank is full it then overflows into the creek. He would like to see if they can better utilize the water by also filling the lower tank.

**b. Police Department – Chief Loveland presented the attached report. She requested approval to hire two more part-time officers to help with coverage.**

***Council member Crossley made a motion to post for 2 part-time officers, seconded by Council member Mund. The motion carried.***

***Council member Beebe – yes***

***Council member Braegger – yes***

***Council member Crossley – yes***

***Council member Mund – yes***

***Council member Fredde - yes***

It was announced that Chief Loveland was very instrumental in the rescue of two individuals from Willard Bay the previous day. She was the first to respond, commandeered a boat, and instructed two first responders, one being the Fire Chief, into the boat. They rescued the two individuals and got them to shore where one was transported by helicopter. Mayor Braegger stated he appreciates the Fire Department and the Police Department and is very impressed with the accomplishments of both of the departments.

**c. Fire Department – Chief Mund reported they have completed the ISO review which took about 5 hours. It will take about 180 days to get the result. The ISO assesses a rating of the community on fire protection which insurance companies use in setting rates.**

#### **5. Council members**

**a. Robert Beebe-** Council member Beebe reported Doug Thompson has approximately \$5,000 worth of his personal tools at the shop. He proposed they look at purchasing tools for the shop so Doug does not have to use his personal tools. Mayor Braegger asked him to consider that with the upcoming budget.

- b. Mike Crossley
- c. Del Fredde- Council member Fredde reported they will be having a 4<sup>th</sup> of July planning meeting at 8:30.
- d. Josh Braegger– Council member Braegger asked where the drag for baseball diamonds had gone. A brief discussion was held and it was seen within the last two weeks. He asked they all keep an eye out for it.
- e. Michelle Mund

***Council member Crossley made a motion to adjourn to a closed session to discuss pending litigation. The motion was seconded by Council member Beebe. The motion carried with the following vote:***

***Council member Beebe – yes***

***Council member Braegger – yes***

***Council member Crossley – yes***

***Council member Mund – yes***

***Council member Fredde - yes***

***Mayor Braegger, the City Council members, and Recorder Teri Fellenz adjourned to the city office for the closed session at 7:05 p.m.***

***Council member Mund made a motion to resume the regular meeting, seconded by Council member Beebe. The motion carried and the meeting resumed at 7:17 p.m.***

#### **6. Mayor's General Correspondence and Information**

***7. Adjourn: A motion was made by Council member Fredde to adjourn, seconded by Council member Beebe, motion carried. The meeting adjourned at 7:18 p.m.***

Minutes were read individually and approved on           May 14, 2015