

**Legacy Preparatory Academy Governing Board Meeting**  
To be held at Legacy Preparatory Academy Secondary Campus  
2214 South 1250 West Woods Cross, Utah, 84087  
Agenda, Wednesday, May 13, 2015, 7:00 pm

Governing Board Members: Wendy Aposhian-President, Matt Harmer-Vice President, Brett Taft-Treasurer, Vern Rogers, Michele McDonald, Alisha Johnson, Heather Traeden

**LPA Mission Statement: Legacy Preparatory Academy builds the foundation of knowledge and critical thinking skills necessary for children to become independent learners for life.**

**Our mission is to:**

- Provide a *classically-based curriculum* that is thorough and challenging
- Integrate *fine arts* to enhance learning
- Teach the value of public virtue to promote *respect*
- *Engage parents* as real partners to share in enriching student education
- *Honor each child* as an individual and foster their innate curiosity and desire to learn

**2014-15 LPA GOALS for Board and Administration:**

- 1) Improve Staff Retention and Development
- 2) Provide a Quality Education
- 3) Obtain Accreditation

**MEETING AGENDA**

**7:00 BOARD DEVELOPMENT**

- Approval of minutes of meetings on April 9, 2015 and April 23, 2015
- Next Board Meeting/Training: June 11<sup>th</sup>
- Board/Staff Retreat: August
- Review Status of Assignments
- New Assignments:
  1. Answer Board Emails: Alisha (May 14<sup>th</sup> to June 11<sup>th</sup>)
- Strategic Planning Training Report: Michele (10 min)
- New Board Candidate Interviews (10 min)
- Review of Executive Director Search

**7:30 ACADEMIC EXCELLENCE: How well are students doing?**

- Teacher Ombudsmen and their Role: Paul Maloy (5 min)
- Executive Director-Elizabeth Hatch (20 min)
  - Progress toward Goals
    - Staff Retention (merit pay)
    - Accreditation
    - Progress toward Goal of Increasing Jr. High Enrollment
  - Title I Parent Meeting
  - Recommendations for Organizational Chart
- April Campus Report Topics: Emergency Safety and Preparedness, SAGE Writing Assessments, Promotions and End of Year Group Progress, Interventions/FLEX, End of Year Teacher Evaluations
  - Elementary School Report: Karen Holman (10 min)
  - Junior High School Report: Erin Taylor (10 min)

**8:15 FINANCIAL MANAGEMENT: How well is the school doing financially?**

- Reports: Red Apple
  - Construction Summary: Jeff Biesinger (5 min)
  - Current financial statements, Expenditures for remaining construction funds: Courtnie Moore (10 min)
  - Recommendations for 2015 Audit Firm: Brett, Audit Committee (5 min)

- Fundraising Committee: Heather, interim chairman (5 min)
- Grant Writing presentation (10 min)

8:50 **PUBLIC COMMENT**

9:00 **ACTION ITEMS**

- Approval of Minutes (see above)
- New Board Members and Secretary
- Consent Agenda, including employment of New Executive Director
- Revised 2015-2016 School Calendar
- Expenditures for Remaining Construction Funds
- Audit firm for 2015
- Board Presidency for 2015-16

9:15 **ASSIGNMENTS**

- Review any new assignments made during meeting, if necessary

<b>Description</b>	<b>Owner</b>	<b>Due Date</b>	<b>Status</b>
Electronic meeting to approve School Land Trust plan	Board members	3/31/2015	Closed
Explore formation of Grant Committee	Vern, Jennifer Townsend	4/9/2015	Closed
Review construction contract and expenditures	Brett, Jeff Biesinger	4/9/2015	Closed
Administration Reports to Board	Admin	5/6/2015	Open
Distribute most recent financials	Courtnie	5/6/2015	Open
Board letter to Parents	Matt, Heather	5/13/2015	Open
Joint Staff Meeting/ Accreditation Celebration 2:30	Vern	5/6/2015	Open
Post next meeting's agenda on Public Meeting Notice website	Wendy	5/11/2015	Open
Letter to staff highlighting increased Paid Time Off	Alisha, Admin	5/11/2015	Open
Audit Committee to form recommendations for 2015 firm	Brett, Matt, Courtnie	5/13/2015	Open
Review board candidate applications	Board members	5/13/2015	Open
Board Email Account	Brett	5/13/2015	Open
Upload meeting reports and documents to Google Site	Brett	5/20/2015	Open
Keep policies on Website up to date	Wendy	ongoing	Open

Brief break

9:30 **CLOSED MEETING** to discuss character, professional competence, physical or mental health of an individual (employee or student), and any of the following topics, if necessary: strategy sessions to discuss the purchase, exchange, lease or sale of real property; collective bargaining; or pending litigation.