

SANPETE COUNTY COMMISSION MEETING

April 21, 2015, 2:00 P.M.

Sanpete County Courthouse, 160 North Main, Room 101, Manti, Utah

Present are: Commission Vice Chair Steve Frischknecht, Commissioner Scott Bartholomew, County Attorney Brody Keisel, and County Clerk Sandy Neill. Commission Chair Claudia Jarrett is excused.

Meeting is called to order by Commission Vice Chair Steve Frischknecht.

CLAIMS

Auditor Ilene Roth is present. Motion is made by Commissioner Bartholomew to approve payment of claims #335937 through #336007. The motion is seconded by Commissioner Frischknecht, and the motion passes.

MATT PALMER: APPROVAL TO HIRE PETER CONOVER AS THE SUSTAINABLE AGRICULTURE CENTER ASSISTANT MANAGER, A PART-TIME POSITION

Matt Palmer is present. Motion is made by Commissioner Bartholomew to approve hiring Peter Conover at \$10.50 per hour to work 29 hours per week. The motion is seconded by Commissioner Frischknecht, and the motion passes.

SHERIFF BRIAN NIELSON: APPROVAL TO POST AN OPENING FOR A PART-TIME NON-CERTIFIED PAID INTERN FOR THE SEX OFFENDER PROGRAM; APPROVAL OF A STEP 3 WAGE INCREASE FOR DISPATCHER LISA ROBERTS; APPROVAL TO PURCHASE A DATA LOGGING SYSTEM FOR DISPATCH

Sheriff Nielson and Jared Hill are present. The sex offender treatment program includes 32 inmates at a time. The first batch are now graduating and will be replaced with new inmates. Several hundred hours of testing needs to be done. Motion is made by Commissioner Bartholomew to approve posting an opening for a part-time non-certified paid intern for the sex offender program at the jail at the rate of \$12.00 per hour. The motion is seconded by Commissioner Frischknecht, and the motion passes. Motion is made by Commissioner Bartholomew to approve a step 3 raise salary increase to \$18.15 per hour for dispatcher Lisa Roberts effective April 12, 2015. The motion is seconded by Commissioner Frischknecht, and the motion passes. The data logging system is out of date, and the provider will no longer service it. Bids are being gathered at this time. This will be placed on the next Commission agenda.

THOMAS AND NORMA CRISP: REQUEST FOR A PUBLIC HEARING TO VACATE LOT 6 OF THE HORSESHOE MOUNTAIN RANCH ESTATES SUBDIVISION

Scott Olsen is present. There is a pond in the middle of lot 6 (parcel S 61056). The request is to remove this lot from the subdivision, and then deed it to the irrigation company. The road easement will be left in place. Motion is made by Commissioner Bartholomew to set a public hearing to vacate Lot 6 in the Horseshoe Mountain Ranch Estates subdivision. The motion is seconded by Commissioner Frischknecht, and the motion passes.

MARSHALL SORENSON AND KATHLEEN CHRISTENSEN: REQUEST FOR A PUBLIC HEARING FOR A PLAT AMENDMENT ON THE SORENSON PROPERTY SUBDIVISION ON S 61227

Scott Olsen is present. The proposal is to vacate a portion of the lot from the subdivision. The remaining portion will be 1.39 acres which meets the zoning requirements. Motion is made by Commissioner Bartholomew to set a public hearing for a plat amendment on the Sorenson Property Subdivision. The motion is seconded by Commissioner Frischknecht, and the motion passes.

JAMES DRAPER: REQUEST FOR A PUBLIC HEARING FOR A ZONE CHANGE FROM AGRICULTURAL TO BUSINESS COMMERCIAL ON S 22009X

Scott Olsen is present. Mr. Draper would like to build storage units on S 22009x which is a 1.5 acre lot. The property is located near Skyline Mountain Resort. The Planning and Zoning Commission was concerned about spot zoning. They recommended that if this zone change is approved by the Commission, it should be on the condition that the construction is to begin within 5 years of the date that final approval is given. If the construction does not begin within this time frame, the zone change authorization would become void, and the property would remain Agricultural. Motion is made by Commissioner Bartholomew to set a public hearing for this zone change request. The motion is seconded by Commissioner Frischknecht, and the motion passes.

VERNON DILLENBECK: APPROVAL OF A LOT-LINE ADJUSTMENT BETWEEN LOTS 8 AND 9 OF THE NORTH RIDGE SUBDIVISION

Scott Olsen and Vernon Dillenbeck are present. Both lots are now owned by Mr. Dillenbeck. This adjustment keeps the parcels the same size, and corrects a problem with a septic system that crosses the property line. Motion is made by Commissioner Bartholomew to approve a lot-line adjustment between lots 8 and 9 of the North Ridge Subdivision on parcels S 60070 and S 60071. The motion is seconded by Commissioner Frischknecht, and the motion passes.

JOHN KENT JARVIS: REQUEST FOR TAX RELIEF ON HIS DECEASED FATHER'S HOME ON S 1552

John Kent Jarvis and Ilene Roth are present. James Jarvis suffered from significant dementia that prevented him from attending to his financial matters. He passed away on February 20, 2015. He didn't complete paperwork for low income tax relief (circuit breaker) for the 2014 tax year. John Kent Jarvis is asking the Commission to discount the tax bill for 2014 so that the amount owed is the same amount as would've been due if the tax relief had been granted. County Auditor Ilene Roth explains that this property has been on circuit breaker in the past, but there was no response to the notice sent from the Auditor's Office. Bills were paid by automatic withdrawal during the time that his father was unable to take care of his finances. Motion is made by Commissioner Bartholomew to set up a payment plan with payments of \$100 per month to catch up the remaining \$651.16 due on the 2014 taxes. The motion is seconded by Commissioner Frischknecht, and the motion passes.

TRACY CHRISTENSEN: APPROVAL OF A STEP RAISE FOR JOHN BRINKERHOFF

Tracy Christensen is present. John Brinkerhoff completed 2 more certifications. He now has 3 commercial and 4 residential certifications. Motion is made by Commissioner Bartholomew to approve a step raise for John Brinkerhoff to \$19.44 per hour, effective April 21, 2015. The motion is seconded by Commissioner Frischknecht, and the motion passes.

APPROVAL TO POST A REQUEST FOR BIDS FOR A ROOFING PROJECT AT THE COURTHOUSE

The roof on the Courthouse has leaked on occasion for the last few years. It's been hard to locate the source of the problem. Motion is made by Commissioner Bartholomew to approve posting a request for bids to tear off and replace the roof on the Courthouse. The motion is seconded by Commissioner Frischknecht, and the motion passes.

APPROVAL OF TECHNICAL CHANGES TO THE VOTING PRECINCTS TO CLARIFY PRECINCTS AND SUB-PRECINCTS AND TO DIVIDE A PRECINCT TO TWO SMALLER PRECINCTS

Sandy Neill explains that every 10 years redistricting takes place to adjust the voting precincts to keep the numbers of voters in the districts as even as possible. At the last redistricting, precinct names were changed to match the areas that they now represent. The way the precincts and sub-precincts were named had an effect on reports that were run in the election computer system. The clerk would like to change the names of the precincts slightly to make the reports easier for others to follow. Also, a precinct must contain 1250 or fewer active voters. The Ephraim 2 municipal precinct now contains 1108 active voters. This could be split to 2 precincts to prevent it from being too large in the near future. This would not be a significant change to the voters in the precinct. Motion is made by Commissioner Bartholomew to authorize the clerk to make the technical changes required to rename the precincts and sub-precincts and to split the Ephraim 2M precinct. The motion is seconded by Commissioner Frischknecht, and the motion passes.

APPROVAL OF A STEP INCREASE FOR SELMA JORGENSEN

Selma Jorgensen has worked full-time in the clerk's office for over a year since her last hire. Motion is made by Commissioner Bartholomew to approve a step raise for Selma Jorgensen to \$15.41 per hour effective April 26, 2015. The motion is seconded by Commissioner Frischknecht, and the motion passes.

APPROVAL OF PAYMENT REQUEST FROM JONES & DEMILLE ENGINEERING ON THE SEVIER RIVER BRIDGE PROJECT

Motion is made by Commissioner Bartholomew to authorize UDOT to pay Jones & DeMille Engineering \$10,733.82 for work done on the Sevier River Bridge project. The motion is seconded by Commissioner Frischknecht, and the motion passes.

APPROVAL OF MINUTES

Motion is made by Commissioner Bartholomew to approve the minutes from April 7, 2015 with minor corrections. The motion is seconded by Commissioner Frischknecht, and the motion passes.

Motion is made by Commissioner Frischknecht to go into executive session to discuss the character, professional competence, or physical or mental health of an individual. The motion is seconded by Commissioner Bartholomew, and the motion passes.

EXECUTIVE SESSION

Motion is made by Commissioner Bartholomew to go out of executive session. The motion is seconded by Commissioner Frischknecht, and the motion passes. No action was necessary due to this executive session.

Motion is made by Commissioner Bartholomew to adjourn. The motion is seconded by Commissioner Frischknecht, and the motion passes.

The meeting is adjourned at 3:51 P.M.

ATTEST: *Sandy Neill*
Sandy Neill
Sanpete County Clerk

APPROVED: *Claudia Jarrett*
Claudia Jarrett
Commission Chair