

# UINTAH CITY



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Office Hours M-W 9:00-5:00 Th-F 9:00-1:00

Mayor Lawrence Flitton

UINTAH CITY COUNCIL WORK

Planning – Zeke Swander

Council Members:

SESSION

Building Inspector-Jeff Monroe

Don Pearson

Gordon Cutler

TUESDAY, April 21<sup>st</sup>, 2015

Treasurer – Mike Ulrich

Jerry Smith

Greg Johnson

7:00 PM

Sheriff – Lt. Talbot

MINUTES

Fire Chief – William Pope

Attendees: Mayor Flitton, Gordon Cutler, Greg Johnson, Jerry Smith, Don Pearson, Bill Pope, Marilyn Pearson, Mike Ulrich, Nate Hadley and Darinda Wardell.

## MEETING MINUTES:

- MEETING CALL TO ORDER:** Mayor Flitton called the meeting to order.

**PLEDGE OF ALLEGIANCE:** Led by Nate Hadley

- DISCUSSION ON 2015-2016 FY BUDGET:**

Presenter: Mayor Flitton

- Mayor Flitton advised that this first work session would be to review proposals or wish lists for next years budget.
- Chief Pope had prepared his requested budget and he submitted it to the Council for review and consideration. (attached)
- Chief Pope would like to go to a 24-7 model of staffing which would decrease response time by two minutes and increase personnel from 16 to 31.
- Chief Pope explained by having a full time staff that was EMS certified; we could save \$15,000 on the Weber County Medical agreement and only have to increase the budget by \$2255.72.
- He explained the soonest we could get fully staffed was August 1<sup>st</sup> and the Mutual Aid Agreement would still back us up on medical calls.

	FIRE/PUBLIC SAFETY EXPENSE		FY 2015-2016
10-57-110	SALARIES AND WAGES		\$ 28,000.00
10-57-130	EMPLOYEE BENEFITS		\$ 1,000.00
10-57-250	EQUIPMENT SUPPLIES & MAINTENANCE		\$ 12,000.00
10-57-280	TELEPHONE		\$ 2,480.00
10-57-310	PROFESSIONAL & TECHNICAL		\$ 4,475.72
10-57-330	EDUCATION AND TRAINING		\$ 2,100.00
10-57-350	DISPATCH FEES		\$ 600.00
10-57-470	IMPACT FEES		\$ 400.00
10-57-490	GASOLINE		\$ 1,000.00
10-57-780	GRANT EXPENDITURES		\$ 5,500.00
	<b>TOTAL</b>		<b>\$ 57,555.72</b>

- Darinda Wardell had prepared the expenses for the Justice and Administration and broke out for the Council's review a breakdown of costs in the different accounts.

	JUSTICE EXPENSE		
10-42-110	SALARIES AND WAGES		\$ 34,378.49
		Amanda Shipley	26107.92
		Judge Lambert	8270.57
10-42-130	EMPLOYEE BENEFITS		\$ 11,748.56
		Amanda Shipley	11748.56
		Judge Lambert	
10-42-230	TRAVEL		\$ 500.00
		Amanda Shipley	
		Judge Lambert	500
10-42-235	MILEAGE REIMBURSEMENT		\$ 400.00
		Amanda Shipley	400
		Judge Lambert	
10-42-240	OFFICE SUPPLIES AND EXPENSE		\$ 1,000.00
10-42-310	PROFESSIONAL & TECHNICAL		\$ 6,000.00

	Chris Allred	3000	
	Brandon Miles	3000	
10-42-330	<b>EDUCATION AND TRAINING</b>		\$ 1,200.00
	Amanda Shipley	200	
	Judge Lambert	1000	
10-42-410	<b>SURCHARGE-WEBER COUNTY TREASURER</b>		\$ -
10-42-415	<b>SURCHARGE-UTAH STATE TREASURER</b>		\$ 22,000.00
10-42-420	<b>HUNTSVILLE COURT FINES</b>		\$ 4,000.00
10-42-610	<b>STATE LIQUOR FUND</b>		\$ 1,500.00
	CTC	500	
	Prosecutor Fees	1000	
10-42-620	<b>WEBER COUNTY SHERIFF</b>		\$ 112,368.00
10-42-630	<b>WITNESS FEES</b>		\$ 100.00
10-42-640	<b>TRAFFIC SCHOOL</b>		
10-42-650	<b>COURT GRANTS</b>		
	<b>Total</b>		\$ 194,195.05
	<b>ADMINISTRATIVE EXPENSE</b>		
10-43-110	<b>SALARIES AND WAGES</b>		\$ 32,941.92
	Darinda Wardell	32941.92	
10-43-130	<b>EMPLOYEE BENEFITS</b>		\$ 14,909.34
	Darinda Wardell	14909.34	
10-43-210	<b>BOOKS, SUBSCRIPTIONS &amp; MEMBERS</b>		\$ 1,046.00
	UMCA Membership	150	
	Notary Law Membership	26	
	DMWRA Membership	20	
	Security Metrics	50	
	ULCT	800	
10-43-220	<b>PUBLIC NOTICES</b>		\$ 2,000.00
10-43-230	<b>TRAVEL</b>		
10-43-235	<b>MILEAGE REIMBURSEMENT</b>		
10-43-240	<b>OFFICE SUPPLIES AND EXPENSE</b>		\$ 2,500.00
10-43-250	<b>EQUIPMENT-SUPPLIES &amp; MAINTENAN</b>		\$ 1,500.00
	Les Olsen (copier)	500	
	Misc	500	
10-43-260	N/A		
10-43-270	<b>UTILITIES</b>		\$ 3,500.00
	Rocky Mtn Power	1700	
	Questar Gas	1700	
10-43-280	<b>TELEPHONE</b>		\$ 2,600.00
	Comcast	2580	
10-43-310	<b>PROFESSIONAL &amp; TECHNICAL SERVI</b>		\$ 43,984.00
	Caselle - \$18052		
	Caselle Support	8732	
	Cemetery	816	
	Xpress Bill Pay	1344	
	Cemetery	2160	
	Xpress Bill Pay	5000	
	Ulrich & Associates	18000	
	Pro Computer	432	
	Sterling Codifiers & Amendments	1500	
	Wood Richards & Associates	6000	
10-43-320	<b>ATTORNEY</b>		\$ 6,000.00
	Dave Wilson	6000	
10-43-440	<b>BANK CHARGES</b>		\$ 860.00
	Pay Pal	360	
	Zions	500	
10-43-480	<b>SPECIAL DEPARTMENT SUPPLIES</b>		
10-43-510	<b>INSURANCE AND SURETY BONDS</b>		\$ 16,696.00
	Treasurer Bond	250	
	Blanket Bond	135	

	Notary Bond	135	
	Annual General Liability	10023	
	Annual Property	2500	
	Annual Auto PD	1520	
	Workers Compensation	2133	
<b>10-43-610</b>	<b>MISCELLANEOUS SUPPLIES-ZIONS</b>		<b>\$ 2,000.00</b>
	Holiday Event	1000	
	Water	48	
	Misc.	500	
	<b>TOTAL</b>		<b>\$ 130,537.26</b>
<b>10-47-310</b>	<b>PROF &amp; TECH WASHINGTON TERRACE</b>		<b>\$ 5,000.00</b>
<b>10-50-370</b>	<b>ELECTIONS</b>		<b>\$ 2,500.00</b>

- Darinda explained that the cemetery module and Xpress Bill pay module would be a onetime charge; the support would be a monthly charge for as long as we use Caselle. The enterprise funds should pay for the onetime charge for Xpress Bill pay and cemetery would have to pay the onetime charge for the software. It would be nice to have our records all in one place and in an electric file.
- The only other change in the budget would be to add the elections expense for this election year. We would have to expense for both a primary and general election due to the fact we are not sure if we are going to have to have a primary election.
- Mayor Flitton suggested that we have another budget work session on May 5<sup>th</sup> and May 19<sup>th</sup> to prepare for the public hearing and adoption of the budget due in June. Both work sessions will be at 6:00 pm.

3. **MEETING ADJOURNMENT:** (00:51:24)

Gordon Cutler motioned to adjourn the meeting.

Seconded by Greg Johnson

All in favor; the motion passed. The meeting was adjourned.

APPROVED by City Council this 5<sup>th</sup>, day of May, 2015.



DARINDA K. WARDELL, City Recorder