

**Perry/Willard Wastewater  
Facility Board Meeting  
975 West 1000 North  
Willard Utah 84340  
March 30, 2015  
5:00 p.m.**

**Members Present:** Chairman Steven Pettingill, Board Member Greg Hansen, Board Member Bob Beebe, Board Member Esther Montgomery, Board Member Rod Mund

**Others Present:** Plant Manager Jeff Hollingsworth, Perry City Council Member Todd Christensen, Willard City Council Member Dale Freede, Jerry Nelson, Bruce Howard, Greg Westfall, Perry City Administrator, Hal Allen Jr., Allen & Associates, Susan K. Obray, Minutes Clerk

**1. Welcome & Call to Order**

Chairman Pettingill welcomed and called to order the Perry/Willard Wastewater Board Meeting.

**2. Approval of the March 9, 2015 Minutes**

The minutes will be approved at the next meeting.

**3. Agenda Items**

**A. Declare Conflict of Interest, If any**

There were no conflicts of interest.

**B. Approval of the Agenda**

**MOTION:** Board Member Mund moved to approve the agenda. Board Member Beebe seconded the motion. All in favor.

**C. Public Comments (if any)**

None

**D. Plant Manager Items**

- 3/10/15** Set Hach Representative up for flow meter training for both cities  
The Plant had two and a half times the normal loading of COD's.  
Notified both cities to watch for any manholes off and trucks dumping  
or cleaning.
- 3/11/15** Ordered a pallet of Polymer with Steve's approval. Had to order a new  
Pipette 1 to 5 ml for the lab @ \$250.00. Ordered backup pump for Alum  
building \$4,000.00. Picked up strainer system for Polymer injection  
system. This will help with down time on Polymer pump tear downs.
- 3/12/15** Installed strainer system for Polymer system. Replaced Alum lines as,  
they clogged.
- 3/13/15** Grit system drain clogged and over-flowed in operation building.
- 3/14/15** (Call out) Power loss 1:24 a.m.
- 3/15/15** Weekend Plant ok on walk through
- 3/16/15** Division of Environmental Quality out to sample our effluent and check  
flows.
- 3/17/15** Mike Carnholm from Hach came out to train the cities on their Hach flow

- Meters and answer any questions. Placed sealed clipboards with check list in each flow meter. Washed down UV system.
- 3/18/15** Sent required metals and organics samples for next month's DMR report. cleaned digester D.O. probes.
- 3/21/15** Weekend, Plant ok on walk through.
- 3/22/15** Weekend, during walk through found grit system overflowed. Cleaned up operation building and cleaned out grit drainage line.
- 3/23/15** Februarys, discharge monitoring report (DMR) was sent to Division of Environmental Quality.
- 3/24/15** Credit card audit with Perry City completed. Our UV systems newest set of lamps have 8300 hours on them. They are 12,000 hour lamps, so we have 5.5 months left on warranty. Jeff said we should start looking for another set of 40 for the next replacement, and a few more ballast.
- 3/25/15** Modified grit system water discharge system with new piping going to influent trench. This should help with overflowing problem. Property owner to the north overflowing into city property.
- 3/27/15** Received today Municipal Wastewater Program (MWPP) for 2014 postdated Mar 16, 2015. Delivered the financial section to Terri Fellenz at Willard City and Shanna Johnson at Perry City. These packets are due May 1, 2015. Jeff stated that this is required by the State to be completed. He said this report helps with getting grants, or financial help.
- 3/28/15** Weekend, plant ok on walk through.
- 3/29/15** Weekend, plant ok on walk through.
- Attached:** Cover Letter for municipal Wastewater Planning Program 2014.

**E. Call Outs**

**3/14/15** Power loss at 1:24 a.m.  
Jeff stated that he is on call 24/7

**F. Items to be Purchased**

- (1) Start shopping for ballast and lamps.
- (2) Grease and Oil- Jeff said he is thinking about bidding this out to get a better price.
- (3) Hach sample line

Jeff stated that the ballasts are \$800 a piece. There are 5 ballasts in one section, 10 sections total. There was some conversation whether to change to a different company regarding the lamps. Board Member Beebe felt that we should stay with the company we are dealing with now because if we switch to a different company we won't get the help we need. Jeff stated that it cost \$1,500 to have the person come out and fix the SCADA. Jeff showed the Trojan lamp and the Chinese lamp and explained the difference between them. Chairman Pettingill stated that Jeff has been running this plant since it started (5 years) without any failures. Chairman Pettingill stated that Jeff and he talked about some of the items that they need to be aware of and incorporate them into the budget. Jeff stated that the chains for the IFAS system are stretched quite a bit and they are \$7,000 a piece. He said the gears are \$2,500 a piece; the gear box is \$14,000, and \$10,000 for 40 lamps. Jeff stated that we are out

of warranty on the gear boxes (8) and the chains (8). Jeff said that the Polymer pump is \$2,000, Polymer is \$500.00 a barrel, and bearings replaced on the electric motor is \$2,000.

Chairman Pettingill stated that we need to look at the Alum process, because we are probably going to own it. He said that is something we will have to define as we go and get our permit. Chairman Pettingill stated that they are going to fight to have the State continue to pay for the Alum. He said another part of the permitting process is the inspection of the meters and how often. Chairman Pettingill reported that we need to assemble a team to do the permit. He stated that he has some names ready to submit for the team, Jerry Nelson, Bruce Howard, and Theron Miller. He said these names will be on the next regular meeting agenda for approval. Board Member Hansen asked if the permitting team is compensated. Chairman Pettingill stated he felt they should be. Jeff stated that the Board did vote to cut a \$5,000 check to South Central Weber.

Jeff said they have some engineers that go together and fight the battles for everyone. Jeff commented that they have not cut a check yet. Jeff explained that there are only three men with PHD and PE in the State of Utah. Jeff stated that he would go and put in a PO tomorrow for the \$5,000. Board Member Mund asked about the Alum pump. Jeff said that he just had the Alum pump rebuilt because it was under warranty. He said we paid \$10,000 for that pump and he has another one coming that he paid \$4,000. Jeff reported that they are going to put us at 1 part per million max on the phosphorous. Jeff said that the permit we have now says try to obtain 1 part per million and the new permit will say 1 part per million max. Board Member Hansen asked if our permitting team works with the South Central Weber team. Jeff explained that our team will go in and negotiate and look out for our best interest. Board Member Mund stated that they will go in and work with our new permit with the State. Chairman Pettingill stated we will highlight some of the issues that we want to have changed in the permit such as the metering, sampling, and phosphorous.

#### **G. Inter-Local Agreement**

Chairman Pettingill stated that he wants to touch on two things in the inter-local agreement. He said on page 3 item 14 it talks about the Operation and Maintenance Expenses. Chairman Pettingill stated that it is in the interlocal agreement and encouraged the board members to read it. He referred to page 9 of the interlocal agreement, Annual Budget Preparation. Chairman Pettingill suggested that we have a budget planning meeting on April 6<sup>th</sup>. Board Member Hansen asked if any of the items that Jeff talked about were in the budget. Chairman Pettingill said some of them were. He stated that they need to be in this year's budget. He commented that they are seeing wear at the plant and we are at 5 years now. Chairman Pettingill explained that is why we are looking at chains, sprockets, and gear boxes etc. He said these are big expensive items. He said as we move forward we need to incorporate it into the budget. Chairman Pettingill stated another item in the inter-local agreement he wanted to touch on was page 10 5.3, the Expansion Fund. He said we need to have an accounting of that and as he reads the inter-local agreement the board is the one who is supposed to be handling that.

Chairman Pettingill reported that we are supposed to be putting money into it so that when the “rainy day” comes at the sewer plant we have enough funds to cover it, and not go back to both cities and ask for more money when things are broke. Board Member Hansen said as he reads the inter-local agreement in order to create this expansion fund we need to over build to build up our reserves. Board Member Montgomery said she reads it to say that it is for the expansion of the plant and updating, not maintaining. Chairman Pettingill stated that will be another budget item. He said we also have an emergency fund and need to see that in our budget. Chairman Pettingill reported that he does not know what the emergency fund is; he doesn’t know how much is in it. He said he knows that Willard hasn’t paid it because they were unable to financially. Board Member Beebe said there is money. Chairman Pettingill said we need to understand how much is in the emergency fund. Council Member Christensen said that Perry City has their emergency fund and understood it to be a State mandate. Chairman Pettingill said he was directed by Ed Macauley when he took this job that he was to watch both cities and he has asked Willard and Perry about their emergency fund. He said Willard did not have any money at that time and he understands that there is money there now. Chairman Pettingill said we need to monitor it and make sure it is there. Council Member Christensen said that Perry City increased their MET tax so that they could have the emergency fund. Board Member Mund said we need to make sure we have money in the budget for accounting/ auditing every year. Board Member Beebe stated that the excess monies from the budget are to be placed in the expansion fund. Chairman Pettingill stated that we need to have a contingency amount when we budget so that some monies can go into that every year.

#### **H. Discussion/Action Policies and Procedures**

Chairman Pettingill read from the inter-local agreement page 7 article 4,” Sewer Facility Board Created. A Sewer Facility Board will be created for the purpose of monitoring the number of hookups allowed, monitoring each City’s use of the total wastewater capacity of the Facility, discussing problems, policies, revenues, expenditures and any other matters affecting the operation of the Facility.” He said then it goes through a number of board members and the removal of them. Chairman Pettingill stated what happened with the removal of two board members was not concurrent with the policy that was set up, because we had none. He said we felt the city could remove the member when they wanted to. He felt it was done in a very arbitrary fashion. Chairman Pettingill asked the board members if terms needed to be implemented and if the Chairman position should be passed around. He felt the Chairman should be passed around with the permitting process. Board Member Montgomery said that the Chairman can be a board member elected by the board. Chairman Pettingill showed Board Member Montgomery a copy of the flow chart and said as far as he knows it has not been changed.

Board Member Beebe said that it was agreed upon that the joint member would be the Chairman so that he didn’t have an invested interest in either City. He said one of the things you’re going to learn about down here is that the State and the equipment takes longer than 2 years to figure out and how this monster runs down here. He said in his opinion the problems start when we start swapping around every one, two, or three years. Board Member Montgomery stated that she was thinking about the other boards in place in the respective cities, such as the Planning Commission. She said we have a Vice, we

have a Chair and those change every year and the Vice is familiar with the procedures. She said even if we wanted to keep the same chair they should be appointed on an annual basis. Chairman Pettingill said on an annual basis by whom. Board Member Montgomery said by the board, as long as the cities have you appointed. Board Member Mund said we need to consider all of these things. He said there are a lot of issues that need to be clarified. He said when the interlocal agreement was adopted as far as Willard Council was concerned at some point when we got our feet underneath us we would sit down and have some work sessions and create a more clarified policy and procedure for the Board and how some of these things in the interlocal agreement will take place, and unfortunately we haven't done that yet. He said we need to schedule a work session or two and then they would have to go back to the cities respectively because they are the one that have the power to change the interlocal agreement. Chairman Pettingill said does that need to be a change to the interlocal agreement because to him it specifies that we are in charge of policy. Board Member Mund stated we need to get an opinion on that. Board Member Montgomery stated that we can write the policy for how that is, but it still needs to be passed on to the City Council's. Chairman Pettingill disagreed. Board Member Mund said the interlocal agreement gives the board the ability to create a policy and procedures within the board without changing that.

Chairman Pettingill said that we look at this and understand that if the board member wants to leave, they can leave, if the city asks you to leave in so many years that is a recommendation. Board Member Montgomery said that is why the city still has a play in it. Chairman Pettingill said the Chairman if he is taken out by either City, like was arbitrarily done, the disservice you are doing to the other city is we don't like the way he thinks. Board Member Hansen said that the Chairman cannot be taken out by either City. Jeff asked if the reason why we got the bonding and funding was because we had an interlocal agreement. Chairman Pettingill said yes. Council Member Christensen said one thing that helps clarify is that ultimately when you get back to the cities, the cities are on the hook for the bonds. He said you can't dismiss the cities entirely. Board Members agreed. Council Member Christensen said there needs to be an agreement of where the steps and where the bound are. Board Member Beebe said the flow meters are where the cities responsibilities are. Council Member Christensen stated this board is not a Sewer District. He said the cities did not form a taxing entity, you didn't get the bond. Council Member Christensen said the Cities have a vested interest from their financial obligations and some oversight of what the plant is doing. He said it needs to be defined. Chairman Pettingill said that it is already defined.

Board Member Mund said that Spanish Fork and Mapleton Cities are running the exact same interlocal agreement. He suggested that we talk to the board down there and find out if they have any fine tuning suggestions. Chairman Pettingill said we don't need to act on it tonight; it's something we need to discuss. Board Member Montgomery asked if we are talking term limits and the definition of what the Chairman does. Chairman Pettingill said that this is the direction that he was given by both Mayors. He said he does not want anyone in his position experience what he experienced. Chairman Pettingill said we need to move forward with this agenda item. Board Member Hansen said it

would be very advantageous to have City Council Members sit in the board. He commented that they would be the liaison to each community.

I. **Presentation/Discussion/Action Banking and Accounting Process**

Board Member Hansen welcomed Hal Allen Jr and asked him to talk about how they are going to handle the money. He said that Allen & Associates are doing this for other sewer districts. Hal Allen Jr. said that he is a local CPA and has worked for 12 years in public accounting. He stated that his dad is retiring and he is taking over the business. Hal said they moved their office to Perry. He said he has interlocal business (waste management landfill) that he has done the accounting for the last 8 years. He showed the board an example of what he prepares for them each month. He said he prepares a statement of net assets, statement of revenue expenditures, budget, and disbursements.

Mr. Allen explained that every meeting disbursements are approved. He said every year you will do a budget and that will be filed with the State 30 days after it is approved by the Board. He said he is in charge of writing the checks, paying the bills and presenting the financials. Board Member Montgomery asked how much he charges. Mr. Allen stated it will be \$300.00 but it also varies if activity gets bigger. Chairman Pettingill stated that he checked with two other firms, Wiggins and another person who does Willard's audit. He said Davis & Bott does Perry's books. Chairman Pettingill said he wanted to use somebody local. Mr. Allen said if you go above \$100,000 in incoming or outgoing you have to get a certain level of financials prepared by another CPA firm. He said he wouldn't do them because of a conflict of interest. Mr. Allen stated that is Utah law based on incoming and outgoing. He reported that the budget and the financials should be filed with the Governor's office every year. Board Member Hansen asked if he attends the Board meetings. Mr. Allen said he attends all the board meetings and the O&M meeting for this other business. He said he goes and presents the financials each meeting. Mr. Allen said he would attend the meetings according to the by-laws. He explained that the interlocal agreement is set up by the entity and the by-laws govern all the details. He said you could have an attorney come and draft the by-laws for you they are the specifics of what you do. He said the by-laws need to be set up right away. Hal commented that the Board should approve the financials every month.

**MOTION:** Board Member Hansen moved to approve Allen & Associates to take care of our funding. Board Member Mund seconded the motion.

**Discussion:**

Board Member Montgomery asked what instigated this change. Board Member Mund and Beebe stated the interlocal agreement. Board Member Montgomery said the interlocal agreement doesn't say anything about checking accounts. She stated that it says accessory funds. Jeff believes it says that it rotates every two years from one city to the other. Board Member Montgomery stated that she didn't see that either. Chairman Pettingill read page 8 under Collections in the interlocal agreement "each month the Sewer Facility Board and Facility Manager will collect from Perry City, on a monthly basis." He said if the board and the facility manager are going to collect the money then

they need to put it somewhere. He continued to say that the point of fairness is between the two cities and if we have the money then we can decide how the money is spent. Board Member Mund said the way he reads it is the way it was supposed to be set up. He stated that the policies and procedures are pretty important to this particular part of the discussion. We need to get this in place. Board Member Montgomery said she sees where he is talking about that the Sewer Facility Board will collect from Perry City and Willard City, but that is not how it has been done in the past. She asked why right then with no discussion between the Councils. Board Member Beebe stated this has been going on for about 8 months now. He said it was about 4 months ago that we initially approved this. Board Member Montgomery said we talked about the interlocal agreement as Councils but that had nothing to do with the financial aspect of it. Chairman Pettingill asked Board Member Montgomery if she felt that was the boards function to do that. Board Member Montgomery said she needed some time to work it through her brain. She stated she really wanted to know what pushed it through so fast. Board Member Montgomery said there were no public notice and no public hearing. Board Member Beebe said it is in the interlocal agreement and we have been going over the interlocal agreement for months now. Board Member Montgomery referred to the action that was taken a month ago regarding the financials. Board Member Mund said it has been a couple of years that we have been discussing this matter on and off. Chairman Pettingill stated that he would be glad to engage in a conversation with Board Member Montgomery and give her the complete background after the meeting. She agreed.

**Vote:** Board Member Mund-yes  
Board Member Hansen-yes

Board Member Beebe-yes  
Board Member Montgomery-nay

**Motion Approved:** 3 yes 1 nay

Board Member Hansen explained after the Bank read all the articles in the paper they were a little uncomfortable having the Sewer Board create a checking account. He said they asked from each city a statement signed by the Mayors identifying the Board Members for each city. Board Member Hansen stated that Mayor Braegger sent his in and Mayor Cronin gave hers back to him stating she did not have the authority and that the City Council will have to vote on it. Steve Vincent at the Bank sent it to their legal counsel and they agreed that they needed something from both cities signed and the Bank created the document. He said that Steve Vincent went and met with Mayor Cronin this evening and he will meet with Mayor Braegger. Board Member Hansen stated the document says that we as a city are ok for the sewer board to create a checking account. He said the City Council has to approve it and it is not on the agenda for Thursday night. Board Member Mund suggested that we table it until the next meeting in April. Board Member Hansen stated that as soon as the agreement is signed it will be already to go. He said all it identifies is who the Board Members are from each City. Board Member Montgomery said that Perry and Willard had an agreement and Perry has been running the financials this whole time, was there anything broken? Chairman Pettingill replied yes, that is what will be discussed after the meeting.

Chairman Pettingill stated what we need from Perry is an e-mail to Steve Vincent identifying the Perry board members. Board Member Hansen said that the Bank has created their own document and that they want the Mayors from each city to sign it.

**MOTION:** Board Member Mund moved to precede ahead contingent upon Perry City getting their paperwork submitted. Board Member Beebe seconded the motion.

Board Member Beebe yes

Board Member Hansen yes

Board Member Mund yes

Board Member Montgomery nay

**Motion Approved:** 3 yes 1 nay

**J. Discussion/Action Independent Contractors**

Jerry Nelson stated that Bruce Howard and he are representatives of the Perry/Willard Wastewater Facility and its possible affect on the Willard Spur and they have shortened it down to the Willard Spur Committee. He passed out a power point presentation to the Board Members. He said he was asked to be on this Committee by the Division of Water Quality Members and this Board. Jerry said that he has a degree in Biology and endorsements in Physics and in Engineering. He said the reason why Bruce Howard was chosen is because of his Engineering qualifications and the fact that he has been on the ground floor of this entire facility, and that has been invaluable. Jerry explained that they are going through a Spur Committee Study that is looking at the Willard Spur. He said they are looking at water coming from this plant going into the wetlands. Mr. Nelson explained that the problem is that they wanted to make sure that the Harold Crane area which is west and South of the Bay and The Bear River Bird Refuge. He said Perry has a little sliver in the middle that goes into Willard and Perry and Willard dumps into the Spur area. He showed a graph that identified all the places with water that they have had to investigate that is being dumped into the Spur. Jerry stated that he and Bruce are on the Steering Committee. It is their job to oversee the whole process and what is going on and attend these board meetings and talk to the Board Members about what's going on.

He said the Department of Water Quality is the one overseeing this. He showed the Board the Willard Spur Research Plan. Mr. Nelson commented that they have been tasked as a State to make sure that the Perry/Willard Wastewater Treatment Facility is not adversely going to affect the wetlands of the Great Salt Lake through the Willard Spur. Board Member Mund asked if they ever released any information on their research. Jerry said that all of the numbers have been turned in by 2014. He said the water from this plant is not making it to the Willard Spur. Mr. Nelson said if the plant does have an impact, what options could be considered. He stated that one of the options could be to re-do the permit which you are about to go through, and second is the repurpose the State Park Lagoons. Jerry said this is extremely serious, if the plant does have an impact, these are the options could be considered. He stated however they want something in place if there is a problem with the water coming out of here they want to be able to jump on board and get it straightened out fast. Mr. Nelson said he does not work for Perry City he does not work for Willard City or the Board. He stated that they have put thousands and thousands of hours into this and have come to the conclusion that they need to continue to meet with the Board and let them know these are things they are looking at and that there

are options for Perry and Willard. Jerry reported that from 2011-2014 they have completed their reporting and recommendations. (This power point presentation will be attached to the minutes). Mr. Nelson said your permit is coming due; you're going to have to start working on your permit. He commented one problem in the permitting process could cost the cities \$80,000-\$100,000 in a heartbeat. Jerry said he knows there is a lot of political stuff going on but encouraged the board to think clearly, and make sure they are reading everything that comes through the State. He informed the Council Members present that the Board has saved their cities hundreds of thousands of dollars by taking care of these things at this level. Jerry said anytime we get involved with other cities, they take this very seriously. He said we could really see Perry's and Willard's days hit hard if we don't be extremely careful. He commented that they are the four board members that have individual rights with your cities; the Chairman is the one for both. He pleaded to the board to talk with their Mayor's and Council's to make sure they are not getting involved. Jerry said we don't want them getting scare and have them saying if Perry and Willard are not going to work on this and if the Mayors are going to get in there and mess things up (their words) then we are going to make them put in a phosphorous plant, we are going to make them clean up the water and it could add another ½ a million dollars to Perry City's and Willard City's budgets.

He said the four board members were put in this position by their Mayor's and Council Members and encouraged them to take it serious because it could cost the cities a great deal of money if we don't come to a consensus. He said their consensus at the State is they don't want to work with cities, but with wastewater treatment plants, that what they do. Jerry said if the Mayor's have a question or concern make sure that they know just bring it through the cities individual board members and they will bring it to the entire board. He said at the beginning the State was very apprehensive seeing two communities get together to do a wastewater treatment plant. Mr. Nelson explained that you prepare the budget here and you send it to the cities. He said the board members who are City Council members have a responsibility to vote on that budget. Board Member Mund stated what you are saying is the little ripples from the political contention from both cities goes back to the State and they get nervous. He said if they don't know who is in charge the State will write the permit. Mr. Nelson said he is going to go to both councils and present this power point to them. He encouraged them to read the "what ifs" if the State implements them into the new permit they will be made to pay them. Jerry said the last time the Spur committee met LeAnn an Executive Secretary with Division of Water Quality told them that Perry/Willard Wastewater Facility is not adversely affect the Willard Spur. He stated that the council members that serve on the board need to declare when voting on the budget that they are voting on it here and at their council meetings. He suggested that they have a City Council member as a non-voting member and not a voting member of the board. Mr. Nelson felt that this is one of the best plants in the State and expressed his appreciation to the board and Jeff for their hard work.

Bruce Howard said that Jeff ran the campaign to reduce our critical sampling to where it has cost both cities a whole lot less because of Jeff working with the State. He has high creditability with all the people at the State. He said Jeff has saved this plant a lot of money. Chairman Pettingill said that we need to think how we are going to compensate

the Independent Contractors especially during the permitting process. Board Member Montgomery asked when the permit needed to be submitted and how long is it good for. Jeff stated we have to have it to the State 180 days prior to expiration date. Chairman Pettingill said the board needs to be proactive and not sit back and react to what happens. He said that the permit is valid for 5 years. Bruce Howard said it is good for 5 years as long as the State does not re-write it or amend it. Chairman Pettingill said we need to get back to why the Chairman represents the two cities. He said his name is on the permit and he is the point man that the State wants to talk to.

Board Member Montgomery asked when the permit is due to the State. Jeff stated that it is due to them on July 29, 2016. Board Member Mund said when the State calls Jeff, he needs to know who is in charge and be able to give an answer. Chairman Pettingill thanked Jerry Nelson and Bruce Howard for their service. He said that we need to contact Theron Miller and get his input and expertise on the permitting process.

#### **K. Board Member Items**

Board Member Beebe said this might be a good opportunity to approach the parks even if we have to run that sewer line for that and take control of the lagoons. Board Member Beebe explained if we have a problem with phosphates or nitrates, we might have already tried to have ownership and show a pro-active approach. Chairman Pettingill gave Board Member Hansen the assignment to get the banking document signed by Perry City Mayor.

Board Member Mund asked if we have a back-up plan for Jeff if he is out of town. Jeff said he is training Ken to take over when he is gone. He said Ken works one day on the weekend and that gives him some time off. Board Member Mund said so much of the operation of this plant is based on Jeff's certification. Jeff said you are going to call Leland Myers and then you are going to pay some guy a lot of money to come work here. Jeff said he has talked to Leland about this and he said he would help us through it. Board Member Hansen asked if there is some documentation in place of what Jeff does. Jeff said he started up a couple of sewer plants, and 20 years of experience, he couldn't put it in a book. Jeff said that Ken is a Union Plumber, with unbelievable work ethic and has been a huge asset. He said it has been nice to have someone to lean on. Board Member Montgomery asked when they were going to talk budget. Chairman Pettingill proposed having a budget work session in a week, Monday April 6, 2015 at 5:00 p.m.

#### **L. Payment Approval**

Board Members approved the payment approval.

#### **4. Action Taken**

- (1) Motion to hire Hal Allen & Associates for the financial services.
- (2) Schedule a budget work meeting on April 6, 2015.
- (3) Follow up on the \$5,000 check to the South Central Weber.

#### **5. Items for next Agenda**

- (1) Discussion/Action on Policies and Procedures
- (2) Discussion/Action Regarding the Banking Process

(3) Discussion/Action Regarding Independent Contractors

(4) Discussion/Action on Budget

**6. Adjournment**

**MOTION:** Board Member Mund moved to adjourn. Board Member Beebe seconded the motion. All in favor.