

MINUTES OF THE TOWN COUNCIL
MEETING
OF THE TOWN OF CLARKSTON

April 7, 2015
7:00 P.M.

Town Council Meeting held at the Clarkston Town Hall, 50 South Main, Clarkston, UT

Attendance: Mayor Kendon Godfrey
Councilmembers: Ann J. Godfrey, Steven Palmer,
Nathan Whiting,
Absent: Councilmember: Richie Calderwood

Kristi Hidalgo, Town Clerk

Also in attendance: David M. Hollingshead

1. CALL TO ORDER

Mayor Godfrey called the Clarkston Town Council to order at 7:00 p.m.
Councilmember N. Whiting led the Pledge of Allegiance and offered Reverence to begin the meeting.

2. NEW BUSINESS

Mayor Godfrey addressed the minutes of the Clarkston Town Council Meeting held March 3, 2015. Councilmember A. Godfrey motioned for the Clarkston Town Council to approve and adopt the minutes of March 3, 2015. Councilmember S. Palmer seconded the motion. All in favor "Aye". Motion carried

Business License Application – Ryan Godfrey – Ryan Godfrey was not present at the Town Council Meeting. The name of his business is Gunsight Kennels. Mayor Godfrey explained that Mr. Godfrey breeds and sells puppies. He has one male dog and three female dogs. Councilmember A. Godfrey motioned to approve the business license. Councilmember N. Whiting seconded the motion. All in favor "Aye".

3. DEPARTMENTS

Mayor Godfrey– Cemetery Clerk Letter Of Resignation - Mayor Godfrey read a resignation letter received from the Cemetery Clerk, Jaydene Godfrey. See Attachment A The Council accepted her letter of resignation. The Town Clerk will post a Job notice for this position.

Roads Department Chainsaw - Mayor Godfrey stated that the Roads Department chainsaw is still missing and asked the Councilmembers to check with their Department Supervisors to see if they may have the chain saw.

Stop Signs –200 East - Mayor Godfrey reported that the four way stop at 100 North 200 East has worked well however the two stop signs going north/south will need to be taken out or covered up during the Martin Harris Pageant, which will be presented this year.

The Council determined to temporarily cover the signs up during the Martin Harris Pageant to alleviate traffic issues that would result from the four way stop.

300 South – Mayor Godfrey informed the Council that Don Rindlisbacher approached him and asked about the possibility of making the intersection at 100 West 300 South a three way stop. Mr. Rindlisbacher feels that 300 South has the most and fastest traffic in town, due to the short divide road, and that a three way stop would help slow traffic down and make that road safer for the community. The Council discussed this issue and Mayor Godfrey stated that he would like to put stop signs on 300 South but in the winter it is hard to stop coming up the hill. The Council did not make a decision and will continue to think about this issue.

Credit Card Use Policy – Mayor Godfrey stated that Clarkston Town does not have a Credit Card Use Policy. The purpose of a Credit Card User Policy is to establish internal controls and criteria for the use of credit cards issued to Public Officials and Town Employees for the purpose of conducting Town Business. The Council discussed and determined that it would be in the best interest of the town to adopt a Credit Card Use Policy. The Town Clerk will draft a Credit Card Use Policy for the Council to review and approve at the next Town Council Meeting held April 21, 2015.

Councilmember A. Godfrey - Warrant List- Councilmember A. Godfrey presented the Warrant List for March 2015. Councilmember N. Whiting motioned for the Clarkston Town Council to approve the warrant list as read. Councilmember S. Palmer seconded the motion. All in favor “Aye”

Animal Control – Delinquent Dog License Citation Fee – Mayor Godfrey reminded the Council of Ordinance 15-01, adopted in January of this year (2015), which states the following: *Any person issued a Delinquent Dog Registration Citation must exhibit to the court clerk, a certificate of registry, showing that the license imposed by Town Code 5-1-4 has been paid for such animal before payment of citation can be made.*

Mayor Godfrey explained that currently it is not mandatory that persons appear in person at First District Court to pay citations. Citations can be paid by mail or on-line. First District Court has recommended that Clarkston Town change the Delinquent Dog License Citation Fee to \$100 with a mandatory appearance to show proof of licensing. If proof of licensing is shown then \$75 of the \$100 fee will be waived. The Delinquent Dog License Citation Fee would be treated like a fix-it ticket. The Council discussed and agreed to amend the Delinquent Dog License Citation Fee as recommended by First District Court.

Martin Harris Pageant Dinner – Councilmember A. Godfrey reported that the dinner price will be \$7.50 for reserved tickets and \$8.50 for walk-in tickets. The menu will be ham, baked potato, corn, salad, roll, and pie. The meal will be catered from Lees Marketplace. Logan Lees will make the pie and the Smithfield Lees will cater the rest of the meal, except the corn. The corn will be prepared on site.

Councilmember S. Palmer – Cemetery Department – Councilmember S. Palmer stated that Cemetery Caretaker, Jerry Godfrey, has been filling in ruts and mowing. Mayor Godfrey reported that J. Contracting is supposed to complete the Cemetery re-surfacing Project by May 1st.