

Work Session
03-10-15

MINUTES OF WORK SESSION MEETING HELD BY MORGAN CITY COUNCIL IN REGULAR
SCHEDULED OPEN PUBLIC SESSION ON TUESDAY, MARCH 10, 2015 AT 6:00 P.M., IN THE
COUNCIL ROOM OF THE CITY OFFICE LOCATED AT 90 WEST YOUNG STREET

Present: Mayor, Ray W. Little.

Council Members: Tony London, Jeff Wardell, Shelly Betz, Mike Kendell and
Fran Hopkin.

City Staff: Gary Crane, Attorney; Stephanie Roos, Deputy Recorder; Jamie Grandpre, Water
Supervisor.

Others present: none

This meeting was called to order by Mayor, Ray W. Little.

Items for Discussion

Ordinance #15-05
Electronic Sign Ordinance Amendments

This ordinance will amend the provisions of 10-16-16 of the Morgan City Code that governs electronic signs. There was recently a request from the High School to replace their existing sign with an electronic one. There will be a public hearing during council meeting on this item. The planning commission has recommended making the change to the ordinance.

Council discussed the recommended ordinance change, how it would be enforced, and the process a sign would have to go through for approval.

Attorney Crane said that he would check into it and contact Steve Garside, City Planner on sections 10-16-14 & 10-16-15. Signs may need to be looked at on a case-by-case basis. Attorney Crane stated since the ordinance dictates items such as size and height it would be beneficial to include lumens requirements.

Attorney Crane revisited and discussed the illumination provision and where they are allowed as it reads now in the ordinance. Attorney Crane asked if there is an urgent need to adopt this tonight, he would like to look into this matter further. Questions that will be looked into are as follows: 1. Illumination; 2. who approves; 3. CUP or decided on by Council; and 4. Was it intended to be allowed in all zones?

The Council and Attorney Crane feel this needs to be looked at and worded properly to address the questions that were brought up. It was decided this item would be tabled until next meeting. Council will open the public hearing and leave it open until the next meeting when these questions can be resolved.

Resolution #15-06
Wastewater Treatment Facility
Master Plan

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The City put out a request for qualifications (RFQ) for engineering firms that are interested in doing a master plan for the wastewater treatment facility. There were 5 engineering companies that responded. A committee was formed to review these proposals. They have recommended that JUB Engineering be awarded the contract to perform the master plan.

Jamie Grandpre, Wastewater Operator explained the process in which the committee reviewed and scored each engineering firm to determine which one would best fulfill the City's needs. Council Members discussed the criteria and expectations for the project. Jamie expanded on the next steps in the process and what can be expected once a Master Plan is completed.

The Council had a discussion on the bid process and criteria which was used to decide on the engineering firm. Jamie confirmed the City is looking at rate structures, impact fees, and grants to support this large project. Mike asked if Attorney Crane was aware of any funding that may be available through the State. Attorney Crane will look at possibilities that may be available.

The Council talked about scenarios and possibilities that may arise for the City. Also, criteria that would complete the City's needs and options of what plants could be implemented depending on the City's position.

Resolution #15-07
Electrical Consultants, Inc.
Engineering Services Agreement

This resolution would approve an agreement with Electrical Consultants, Inc. for electrical engineering services. Paul Simmons, Lead Lineman has been working on obtaining an engineer for these services. He had Attorney Crane review and approve the contract that is being considered tonight.

Mike had a concern, questioning why a company out of Montana would be our "go-to" for electrical service and why we would not get someone local. Mayor Little confirmed the company is based out of Montana, they have a local office in Woods Cross, Utah.

Budget Work Session

Mayor Little would like to have a work session scheduled for the upcoming budget. The tentative budget needs to be approved at the first meeting in May. He asked the members what day worked for them to hold a work session.

It was decided that a work session would be held on March 24, 2015 at 4:30 PM prior to the council meeting.

Council Department Review

Shelly stated in conjunction with the road project Jeff is working on, we are also looking at improving the road at the South Morgan Cemetery and redoing the parking lot at Riverside Park. Council had discussion on cost, funding, and direction of these improvement projects.

This meeting was recessed at 7:04 p.m.

This meeting was resumed at 8:21p.m.

Commercial Street Improvements

Mayor Little presented information that was put together from Jamie on this project concerning the water system. Council had discussion on total costs, materials, and labor for the project.

Mayor Little also presented information that was gathered by Paul Simmons, Lead Lineman for the power improvements that will go with this project. The Council discussed pole placements, lighting fixtures, and awnings which may pose an issue with the poles as well as the sidewalks.

The Council talked about circumstances that may cause potential concern with improvements entailing the sidewalks, awnings, power poles, and parking. Another concern addressed by Mayor Little was knowing what property is owned by the City and what kind of options that leaves us.

Mike discussed different parking options. Jeff stated a good first step is to figure out parking the parking situation and then move forward with other projects.

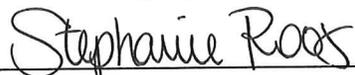
Financial Statement Review

This item was not discussed.

Attorney Crane
Council Training

This item was not discussed.

This meeting adjourned at 8:54 p.m.



Stephanie Roos, Deputy Recorder

These minutes were approved at the 04-14-15 meeting.