



**AGENDA FOR THE WORK / STUDY MEETING  
OF THE CITY COUNCIL  
OF THE CITY OF SPRINGVILLE, UTAH  
COUNCIL CHAMBERS, 110 SOUTH MAIN STREET  
APRIL 21, 2015 – 5:15 P.M.**

**MAYOR AND COUNCIL DINNER – 4:45 P.M.**

*The Mayor and Council will meet in the Council Work Room for informal discussion and dinner. No action will be taken on any items.*

**CALL TO ORDER- 5:15 P.M.**

**COUNCIL BUSINESS**

1. Calendar

- April 22 – Planning Commission Annual Training 6:00 p.m.
- April 24 – Arbor Day
- April 24, 25 – City Spring Clean Up Days
- April 28 – City Council Budget Retreat 1:00 p.m.
- May 05 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
- May 10 – Mother’s Day
- May 12 – Work/Study Meeting 5:15 p.m.
- May 19 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.

2. Discussion on this evening’s Regular Meeting agenda items

- a) Invocation – Councilmember Child
- b) Pledge of Allegiance – Councilmember Creer
- c) Consent Agenda
  4. Approval of City purchase orders required to be signed per Springville City Code §2-10-110(5)
  5. Approval of Minutes – May 13, 2014; August 05, 2014; August 12, 2014; March 17, 2015 Work/Study Meeting and March 17, 2015 Regular City Council
  6. Approval of a Resolution renewing the Interlocal Cooperation Agreement for NPDES Phase II Storm Water Public Education and Outreach – Juan Garrido, Water Reclamation and Storm Water Superintendent
  7. Approval of Acceptance of a Partial Road Dedication from The Presiding Bishop of the Church of Jesus Christ of Latter-day Saints for a Future Right-of-Way in the Quail Brook Estates Subdivision – John Penrod, Assistant City Administrator/City Attorney

3. **DISCUSSIONS/PRESENTATIONS**

- a) Public Safety Review – Scott Finlayson, Public Safety Director

**CERTIFICATE OF POSTING**

The undersigned duly appointed City Recorder of Springville City, does hereby certify that the above notice and agenda was posted within the Springville City limits on April 17, 2015 at Springville City Hall, on the City Hall Notice Board, on the Springville City website at [www.springville.org/agendasminutes](http://www.springville.org/agendasminutes) on the Utah Public Notice Website at <http://www.utah.gov/pmn/index.html> and provided to at least one newspaper of general circulation within the geographic jurisdiction of the public body  
/s/ Kim Rayburn, City Recorder

In compliance with the Americans with Disabilities Act, the City will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Recorder at (801) 489-2700 at least three business days prior to the meeting.

THIS AGENDA IS SUBJECT TO CHANGE WITH A MINIMUM OF 24-HOURS NOTICE

b) Training – John Penrod, Assistant City Administrator/City Attorney

**4. MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS**

**5. CLOSED SESSION**

*The Springville City Council may temporarily recess the regular meeting and convene in a closed session to discuss pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205*

**ADJOURNMENT**

**CERTIFICATE OF POSTING**

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**AGENDA FOR THE REGULAR MEETING  
OF THE REDEVELOPMENT AGENCY  
OF THE CITY OF SPRINGVILLE, UTAH  
COUNCIL CHAMBERS, 110 SOUTH MAIN STREET  
APRIL 21, 2015 – 6:30 P.M.**

**CALL TO ORDER**

**AGENDA**

1. Consideration of an Owners Participation agreement within the RDA.
2. Motion for review and finalization of the April 21, 2015 minutes.

**ADJOURNMENT**

This meeting was noticed in compliance with Utah Code 52-4-202 on April 17, 2015. Agendas and minutes are accessible through the Springville City website at [www.springville.org/agendasminutes](http://www.springville.org/agendasminutes). Council Meeting agendas are available through the Utah Public Meeting Notice website at <http://www.utah.gov/pmn/index.html>. Email subscriptions to Utah Public Meeting Notices are available through their website.

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**AGENDA FOR THE REGULAR MEETING  
OF THE CITY COUNCIL  
OF THE CITY OF SPRINGVILLE, UTAH  
COUNCIL CHAMBERS, 110 SOUTH MAIN STREET  
APRIL 21, 2015 – 7:00 P.M.  
AMENDED APRIL 20, 2015 AT 3:48 P.M.**

**CALL TO ORDER  
INVOCATION AND PLEDGE  
APPROVAL OF THE MEETING'S AGENDA  
MAYOR'S COMMENTS**

**PUBLIC COMMENT:** *Audience members may bring any item not on the agenda to the Mayor and Council's attention. Please complete and submit a "Request to Speak" form. Comments will be limited to two or three minutes, at the discretion of the Mayor. State Law prohibits the Council from acting on items that do not appear on the agenda.*

**CEREMONIAL/PRESENTATION AGENDA**

1. PROCLAMATION FOR SPRINGVILLE CITY BIKE WITH THE MAYOR EVENT IN HONOR OF "BIKE TO WORK" DAY ON MAY 02, 2015
2. Presentation of the 2015 Miss Springville/Mapleton Royalty
3. Presentation of the Mayor's Awards – Shannon Acor, CTC Coordinator

**CONSENT AGENDA\***

4. Approval of City purchase orders required to be signed per Springville City Code §2-10-110(5)
5. Approval of Minutes – May 13, 2014; August 05, 2014; August 12, 2014; March 17, 2015 Work/Study Meeting and March 17, 2015 Regular City Council
6. Approval of a Resolution renewing the Interlocal Cooperation Agreement for NPDES Phase II Storm Water Public Education and Outreach – Juan Garrido, Water Reclamation and Storm Water Superintendent
7. Approval of Acceptance of a Partial Road Dedication from The Presiding Bishop of the Church of Jesus Christ of Latter-day Saints for a Future Right-of-Way in the Quail Brook Estates Subdivision – John Penrod, Assistant City Administrator/City Attorney

**REGULAR AGENDA**

8. Consideration of an Award for the 400 South 800 East/Brookside Drive Intersection Realignment Project – Brad Stapley, Public Works Director

This meeting was noticed in compliance with Utah Code 52-4-202 on April 17, 2015. Agendas and minutes are accessible through the Springville City website at [www.springville.org/agendasminutes](http://www.springville.org/agendasminutes). Council Meeting agendas are available through the Utah Public Meeting Notice website at <http://www.utah.gov/pmn/index.html>. Email subscriptions to Utah Public Meeting Notices are available through their website.

- Kim Rayburn, City Recorder

The next regular Council Meeting will be held on May 05, 2015 at 7:00 p.m. in the Civic Center Council Chambers, 110 South Main Street, Springville, unless otherwise noticed. In compliance with the Americans with Disabilities Act, the City will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Recorder at (801) 489-2700 at least three business days prior to the meeting.

\*The Consent Agenda consists of items that are administrative actions where no additional discussion is needed. When approved, the recommendations in the staff reports become the action of the Council. The Agenda provides an opportunity for public comment. If after the public comment the Council removes an item from the consent agenda for discussion, the item will keep its agenda number and will be added to the regular agenda for discussion, unless placed otherwise by the Council.

THIS AGENDA IS SUBJECT TO CHANGE WITH A MINIMUM OF 24-HOURS NOTICE

9. Discussion of the timeline for the Aquatic Activity Center Bond (No Action will be Taken)

## **MAYOR, COUNCIL AND ADMINISTRATIVE REPORTS**

### **CLOSED SESSION**

10. *The Springville City Council may temporarily recess the regular meeting and convene in a closed session to discuss pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205*

### **ADJOURNMENT**

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**MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL  
OF THE CITY OF SPRINGVILLE, UTAH  
MULTI-PURPOSE ROOM, 110 SOUTH MAIN STREET  
MAY 13, 2014 – 5:15 P.M.**

6

The following are the minutes of the Regular Meeting of the Springville City Council. The meeting was held on **Tuesday, May 13, 2014 at 5:15 p.m.** in the Springville City Civic Center Multi-Purpose Room, 110 South Main Street, Springville, Utah. Adequate notice of this meeting, as required by law, was posted in the Civic Center and on the City’s website, and delivered to members of the Council, media, and interested citizens.

12 Mayor Wilford W. Clyde presided. In addition to Mayor Clyde, the following were present: Councilmember Richard Child, Councilmember Christopher Creer, Councilmember  
14 Craig Conover, Councilmember Dean Olsen, Councilmember Chris Sorensen, City Administrator Troy Fitzgerald, Assistant City Administrator/Finance Director Bruce Riddle,  
16 Assistant City Administrator/City Attorney John Penrod, and City Recorder Kim Rayburn.

Also present were: Community Development Director Fred Aegerter, Public Works  
18 Director Brad Stapley, Public Safety Director Scott Finlayson, Buildings and Grounds Director Alex Roylance, Recreation Director, Charles Keeler, Golf Director Sonny Braun, Museum of Art  
20 Director Dr. Rita Wright, Engineers, Jeff Anderson and Noah Gordon.

22 **CALL TO ORDER**

Mayor Clyde welcomed the Council, staff, and audience as he called the meeting to order  
24 at 5:15 p.m.

26 **COUNCIL BUSINESS**

1. Minutes - February 11, 2014

28 **COUNCILMEMBER CONOVER MOTIONED TO APPROVE THE MINUTES FROM THE FEBRUARY 11, 2014 WORK STUDY MEETING. COUNCILMEMBER CREER  
30 SECONDED THE MOTION AND ALL VOTED AYE.**

- 32 2. Calendar

- May 16, 2014 – Public Safety Banquet “National Peace Officers Day” 6:30 PM
- 34 • May 17, 2014 – UTA Bike with the Mayor, Splash Pad Opening 9:30 am
- May 17, 2014 – 48th Annual Art Ball 6:00 pm
- 36 • May 20 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
- May 26 – Memorial Day (City Offices Closed)
- 38 • June 7-14 – Art City Days

Mayor Clyde asked if there were any questions or additions to the calendar. There was  
40 none.

**APPROVAL OF THE MEETING’S AGENDA**

42 COUNCILMEMBER OLSEN MOVED TO APPROVE THE MEETING’S AGENDA.  
43 COUNCILMEMBER CONOVER SECONDED THE MOTION. ALL VOTED IN FAVOR OF  
44 THE MOTION. THE MOTION PASSED UNANIMOUSLY.

46 **REGULAR AGENDA**

47 3. **Consideration of awarding the 400 South Roundabout Project to the lowest**  
48 **responsible bidder and authorize the Director of Public Works to issue a Notice to**  
49 **Proceed for the project, and Authorize the Director of Public Works to issue**  
50 **Change Orders or adjustments to quantities of the unit price items, as needed, not to**  
51 **exceed 10% of the contract amount – Brad Stapley, Public Works Director**

52 City Engineer Jeff Anderson reviewed the scope of the project stating May 27, 2014 is  
53 the scheduled closure date and final completion is projected for August 15, 2014. City  
54 Administrator Fitzgerald commented the center of the roundabout will soon be up for discussion  
55 regarding what to put in the middle. Power and water will also be available at the site.

56 Engineer Anderson described the design of the roundabout noting it would have truck  
57 mountable curbing and will be widened for school bus access. He explained the detour routes  
58 have been reviewed and will have a truck route and the road near the new Junior High should be  
59 open by Memorial Day.

60 Engineer Anderson reported the bid results have Morgan Asphalt as the low bidder from  
61 four other bids. Funding will come from 49% eligible transportation impact fees, C Road Funds  
62 and the Power Department is contributing.

63 Councilmember Conover asked for information about the company receiving the bid.  
64 Engineer Anderson replied they provided paving for the City Compound and did a good job.

65 Councilmember Sorensen expressed his concern about having grass in the center of  
66 roundabout because of upkeep and traffic. Administrator Fitzgerald replied more information and  
67 ideas will be brought to the Council for approval.

68  
69 COUNCILMBER SORENSEN MOVED TO APPROVE THE AWARD OF THE 400  
70 SOUTH ROUNDABOUT PROJECT TO THE LOWEST RESPONSIBLE BIDDER **MORGAN**  
71 **ASPHALT, INC.**, IN THE AMOUNT OF **\$420,478.00**; AND AUTHORIZE THE DIRECTOR  
72 OF PUBLIC WORKS TO ISSUE A NOTICE TO PROCEED FOR THE PROJECT, AND  
73 AUTHORIZE THE DIRECTOR OF PUBLIC WORKS TO ISSUE CHANGE ORDERS OR  
74 ADJUSTMENTS TO QUANTITIES OF THE UNIT PRICE ITEMS, AS NEEDED, NOT TO  
75 EXCEED 10% OF THE CONTRACT AMOUNT

76 COUNCILMEMBER OLSEN SECONDED THE MOTION. ALL VOTED AYE, THE  
77 MOTION PASSED UNANIMOUSLY

78  
79 Councilmember Conover stated Reams Grocery Store is concerned about access during  
80 the construction and what kind of signage will be allowed. Administrator Fitzgerald replied there

will be about a half dozen businesses added to signage and Diamonds Greenhouse will need at least two. He asked if the City will pay for the signage or the businesses. Councilmember Sorensen stated the City should cover that cost. Public Safety Director Finlayson asked when the electronic signs would be up. Public Works Director Stapley replied that BMS Signs will have them up two weeks in advance. Engineer Anderson reported there will be a map of the detours and the roundabout on the City website and the main detour will be at 800 South. Councilmember Conover and Sorensen asked that more information be added to the City Newsletter and front page of the City website.

#### 90 4. **DISCUSSIONS/PRESENTATIONS**

Mayor Clyde welcomed Alison Dyer to the meeting she is a new Librarian filling in for Library Director Pam Vaughn. Mayor Clyde asked Public Safety Director Finlayson to proceed with his presentation.

##### 94 a) **Emergency Preparedness** – Scott Finlayson, Public Safety Director

Chief Finlayson reviewed the Emergency Plan for the City and noted the most common emergencies in the City are fire and flood. He explained one of the biggest concerns is a train derailment. He reviewed a recent gas leak incident in the City and during that response found a need for better communication. Following the incident the Public Safety Department did a large scale incident review in order to improve response and communication. They also did a review of the EOC (Emergency Operations Center) plan.

Chief Finlayson explained each LDS Stake is designated as a Sector for the City and each Sector has a Ham Radio Operator. He noted Support Groups include City Departments and Resource Groups include schools, churches, the Red Cross and Nestles' to name a few. Community Assistance is provided by Utah County, Utah State and FEMA. Chief Finlayson asserted Community Assistance can take up to three to four days to respond.

Chief Finlayson reported on an upcoming Mock Drill to be conducted by the Emergency Preparedness Committee and CERT Personnel. Approximately six LDS Stakes/Sectors are participating. They will be doing a basic communication exercise Saturday, August 9, 2014 at 7:30 a.m. where each Stake/Sector will contact their areas and report back how many they are able to reach.

Chief Finlayson gave a review of the new Everbridge mass notification system and stated it should be up and running soon and they are hoping to use it during the Mock Drill. Chief Finlayson explained the Everbridge System is a self-sign up system and individuals can select how they want to be contacted; email, text and cell phone. They can also add alternate addresses for business, work or schools to receive messages for those areas during an emergency. Major power outages can also be added to the system to notify residents. Chief Finlayson commented the system is very economical and should work well for the City.

Mayor Clyde expressed it would be a good idea to do an impromptu drill with the City Council on a smaller scale and commented he, Administrator Fitzgerald and Fire Chief Clinton will be attending FEMA training later this year.

b) **Storm Water, Master Plan** – Public Works Director, Brad Stapley

122 City Engineer Jeff Anderson provided printed copies for the Mayor and City Council  
then reviewed the Storm Drain Master Plan Update. Engineer Anderson explained the design  
124 parameter and how the storm drainage will be designed. He reported the retentions would be  
owned and maintained by the City. Engineer Anderson explained the design is to a ten year event  
126 and will manage for a 100 year event, because of the large cost to design for a 100 year storm.

128 **5. MAYOR, COUNCIL, ADMINISTRATIVE REPORTS**

a. Discussion with Department Directors

130 Mayor Clyde asked for updates and information from each Department.

Building and Grounds Director Alex Roylance reported the Splash Pad is ready to go and  
132 approved.

Museum of Art Director Dr. Rita Wright reported on the upcoming Art Ball and  
134 acknowledged some of the Museum of Art's own collection will be on display.

Library Director Pam Vaughn expressed the Library is gearing up for Art City days and  
136 the summer reading program with prizes. She explained donations of books have been very  
successful and they will be sending some to charity. Mayor Clyde commented some cities have  
138 Kindles for checkout; Director Vaughn agreed and noted the Library is looking at this and the  
needs for the community.

140 Recreation Director Keeler reported the Pool swim lessons have opened up and is close to  
being filled. He noted the swim team filled up in nine minutes. Director Keeler reported Art City  
142 Days will have additional power for vendors and will be able to add more vendors. He noted the  
Youth City Council is working to help during Art City Days. Two billboards are up for the  
144 Concert and Balloon Fest. The Grand Marshall at this year's parade will be Ken and Shirley  
Creer and the Resident Artist is the Musettes.

146 Golf Director Braun reported they have finished verifying the greens, edged sand bunkers  
and added sand to bring them up to standard. Director Braun commented the Snack Bar is doing  
148 well and they have been there during the hours requested. Mayor Clyde asked if they have  
looked into GPS units to speed up play. Director Braun replied it would cost about \$7000 to  
150 install in all of the carts and most golfers have their own range finders.

Public Works Director Stapley Brad reported the Main Street resurface project starts the  
152 day after Art City Days and gave an update on construction and road closures. Director Stapley  
noted they are working with UDOT on the traffic lights.

154 Finance Director Riddle reported Connie Park with the Utility Department has retired and  
they have hired new part time employee. Director Riddle also noted they are working on  
156 finishing up budget. Mayor Clyde commented the budget year to date seems off, and asked if  
the predictions were incorrect. Director Riddle replied some of the commonly used line items go  
158 off of previous history.

Community Development Director Aegerter reported the Historic Center Community Ad  
160 Hoc Committee is meeting and will be back to the City Council in June.

b. Commission, Board, and Committee Minutes

- 162 i. Arts Commission minutes of April 08, 2014  
164 ii. Library Board minutes of February 13, 2014  
166 iii. Power Advisory Board minutes for March 27, 2014  
iv. Spanish Fork/Springville Airport Board minutes for April 03, 2014  
v. Water Board minutes for April 08, 2014 and April 22, 2014

No comments.

168

c. Mayor and Council Reports

- 170 i. Springville/Spanish Fork Airport Board – Councilmember Dean Olsen  
172 ii. South Utah Valley Municipal Water Association – Councilmember Rick Child

No reports.

174 6. **CLOSED SESSION, IF NEEDED – TO BE ANNOUNCED IN MOTION**

176 *The Springville City Council may temporarily recess this meeting and convene in a*  
178 *closed session to discuss pending or reasonably imminent litigation, and the purchase,*  
*exchange, or lease of real property, as provided by Utah State Code Annotated §52-4-*  
*205*

No Closed Session.

180

**ADJOURNMENT**

182 COUNCILMEMBER CHILD MOVED TO ADJOURN THE REGULAR CITY  
184 COUNCIL MEETING AT 6:35 P.M. COUNCILMEMBER OLSEN SECONDED THE  
MOTION, AND ALL VOTED AYE

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**MINUTES FOR THE WORK/STUDY MEETING  
OF THE CITY COUNCIL  
OF THE CITY OF SPRINGVILLE, UTAH  
MULTIPURPOSE ROOM, 110 SOUTH MAIN STREET  
AUGUST 05, 2014 – 5:15 PM**

6

8 The following are the minutes of the Work/Study Meeting of the Springville City  
10 Council. The meeting was held on **Tuesday, August 05, 2014 at 5:15 p.m.** in the Springville  
12 City Civic Center Council Chambers, 110 South Main Street, Springville, Utah. Adequate notice  
of this meeting, as required by law, was posted in the Civic Center and on the City's website, and  
delivered to members of the Council, media, and interested citizens.

12

14 Mayor Wilford W. Clyde presided. In addition to Mayor Clyde, the following were  
16 present: Councilmember Richard Child, Councilmember Christopher Creer, Councilmember  
Dean Olsen, Councilmember Craig Conover, Councilmember Chris Sorensen, City  
Administrator Troy Fitzgerald, Assistant City Administrator/Finance Director Bruce Riddle,  
Assistant City Administrator/City Attorney John Penrod, and City Recorder Kim Rayburn.

18 Also present were: Community Development Director Fred Aegerter, Public Safety  
20 Director Scott Finlayson, Power Director Leon Fredrickson, Building and Grounds Director  
22 Alex Roylance, Recreation Director Charles Keeler, Library Director Pam Vaughn,  
Administrative Services Manager Rod Oldroyd, Museum of Art Director Dr. Rita Wright and  
Code Enforcement Officer Brandon Snyder.

24 **MAYOR AND COUNCIL DINNER – 4:45 P.M.**

26 *The Mayor and Council will meet in the Council Work Room for informal discussion and  
dinner. No action will be taken on any items.*

28 **CALL TO ORDER**

30 Mayor Clyde welcomed the Council, staff, and audience as he called the meeting to order  
at 5:17 p.m.

32 **COUNCIL BUSINESS**

- 34 1. Calendar
- August 12 – Work/Study Meeting 5:15 p.m.
  - August 19 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
  - August 22 – City Council Retreat Noon
  - September 1 – Labor Day (City Offices Closed)
  - September 2 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
  - September 9 – Work/Study Meeting 5:15 p.m.
  - September 10-12 – ULCT Annual Conference – Salt Lake City
  - September 16 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.

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A reminder was given regarding the August 9, 2015 Community Mock Drill for citizens.

44 This particular drill the City Council will not need to participate.

46 Mayor Clyde reported he would be out of town on August 12, 2014. Mayor Clyde asked for more information regarding the Utah League of Cities Towns conference.

48 2. Discussion on this evening's Regular Meeting agenda items

a) Invocation – Councilmember Conover

50 b) Pledge of Allegiance – Councilmember Sorensen

c) Consent Agenda

52 2. Approval of all City purchase orders properly signed (SCC §2-10-110(5))

3. Approval of Minutes – April 08, 2014 Work/Study Meeting

54 4. Consideration of approval to allow for the construction of a partial street width on 950 West for the development of the Ashford of Springville Subdivision located at 333 South 950 West.

56 5. Consideration of amending Springville City's power rate Resolution #2014-14 to establish a rate and charges for renewable energy sold and delivered through the Springville City municipal electric power system – Leon Fredrickson, Power Department Director

62 Councilmember Sorensen reported the walkway between the Brookside subdivision and the Springville High School is overgrown with weeds. He also has safety concerns about a removable post in that area that would allow motor vehicles and four wheelers to have access. Building and Grounds Director Roylance replied the weeds were taken care of today and he will follow up on the removable post.

68 3. **DISCUSSIONS/PRESENTATIONS**

a) **Code Enforcement Policy** – Fred Aegerter, Community Development Director

70 Code Enforcement Officer Brandon Snyder reported on the Code Enforcement Policy for the City and noted it has been in effect since September of 2013. Mr. Snyder explained the objective of the policy is to protect the health, safety and welfare of Springville City and to strive for voluntary conformance.

74 Mr. Snyder went on to explain the various City codes establishing the responsibility of the Code Enforcement Department. He reported most complaints come in from citizens or staff by telephone and email; he then conducts an observation of the complaint. A courtesy letter is sent when a violation is observed or a telephone call and a follow up letter if needed. For violations that are not addressed a no compliance case is forwarded to the City Prosecutors office and will then be handled by the Springville Justice Court. Mr. Snyder explained a considerable effort is made to prevent cases from going to the Prosecutors Office. Common violations include weed problems, parking of cars on property, storage, business licensing and fencing to name a few.

84 Mr. Snyder stated citizens are concerned about getting too close to fencing with the  
potential of damaging others property. He explained the Code Enforcement Office will work  
with both the property owner and the citizen complainant to resolve the issue.

86 Councilmember Sorensen asked how many complaints are being reported. Mr. Snyder  
replied over the last few months over 800 noxious weed violations were reported, usually  
88 regarding undeveloped property. Attorney Penrod explained they have gone to a letter format to  
avoid confrontations; other Cities have done this to limit the number of confrontations they have  
90 encountered. Mr. Snyder stated he keeps information regarding contacts so that should  
something come up he can give them a phone call. Mayor Clyde expressed the need to be  
92 consistent with process. Administrator Fitzgerald provided information handouts detailing  
ratings of City services; he noted Citizens are saying the City needs to do a better job.

94 Mayor Clyde commented Staff needs to be proactive and identify an area that is a real  
nuisance or safety issue. It is the City's obligation to investigate complaints, and use consistent  
96 judgment. Going out and identifying every violation is not possible.

98 Administrator Fitzgerald asked the Mayor and Council how they would like Staff to  
address or tract violations. Mr. Snyder replied he will review a complaint and observe other areas  
for similar violations so as to not have selective enforcement.

100 Councilmember Sorensen stated a part time secretary could address the email and  
paperwork, so Mr. Snyder could go out and do the enforcement. He noted he understands it may  
102 be a future budget item.

104 Councilmember Olsen reported it is not good for the City Council to get personally  
involved, it's important to hold to the ordinance, and help the neighbors that are hesitant to  
complain.

106 Councilmember Child expressed having voluntary compliance and working with citizens  
is important and most will try to comply.

108 **b) Youth City Council Report – Kerry Oman**

110 Mayor Clyde asked the Youth City Council (YCC) members in attendance to give  
introductions and then turned the time over to YCC Advisor Kerry Oman.

112 Mr. Oman gave a presentation on recent YCC happenings. He stated this year there are  
110 members, double from last year. They recently elected a Mayor and divided into four teams  
114 with team leaders. Mr. Oman reported twenty-five participated in the Bike with the Mayor event  
and the group has participated with ropes courses, taught personal leadership, and teamwork  
116 exercises, zip line and rock wall climbing. This year the YCC helped with Art City Days events  
and the Children's Art Festival. They also volunteered at Sagecreek Elementary School and  
118 helped with tutoring and reading.

120 Mayor Clyde expressed he would like to highlight the Youth City Council in the Mayor's  
Message in the next City Source Newsletter. Mr. Oman replied he will have the YCC Mayor  
send Mayor Clyde information about what they have been doing. Mr. Oman recited he and his  
122 advisors are working towards not only doing service projects, but, providing positive experiences  
for the youth that are participating in the YCC.

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c) **Training** – John Penrod, Assistant City Administrator/City Attorney

Attorney Penrod reviewed with the Mayor and City Council guidelines for a public hearing.

**4. MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS**

Attorney Penrod reported a developer is looking to develop 450 square feet of property by Neways close to the Days Inn property. Attorney Penrod stated he would bring back more information at a future meeting.

Attorney Penrod reported Namifyer, is looking to purchase 3500 square feet of property owned by the City adjacent to their property. They would like to purchase the property to expand their parking area and landscape. Councilmember Child stated the City should allow others to bid on the property. Mayor Clyde agreed. Attorney Penrod reported because of zoning requirements there is not much you can do with that size of property. Attorney Penrod replied he would review with Staff before going forward.

Attorney Penrod explained the City purchased property a few years ago at approximately 950 west; currently it is a detention basin and a barn structure that was already in place crosses over the property. Attorney Penrod asked the Council if they would like to work out a temporary easement with the property owner regarding the structure. Attorney Penrod reported he would bring information back to the City Council.

Attorney Penrod reported on a boundary line with a private property owner in the Industrial Park. The property owner would like to swap like property and the property owner is willing to give an easement. Chief Finlayson commented the property owner uses the area as a turnaround for semi-trucks. Attorney Penrod will bring back information to the City Council.

**5. CLOSED SESSION**

*The Springville City Council may temporarily recess the regular meeting and convene in a closed session to discuss pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205*

COUNCILMEMBER CHILD MOVED TO TEMPORARILY RECESS THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL AND CONVENE IN A CLOSED SESSION AT 6:35 P.M. TO DISCUSS REAL PROPERTY.

COUNCILMEMBER CONOVER SECONDED THE MOTION. THE VOTE IS RECORDED AS FOLLOWS: COUNCIL MEMBER CREER -AYE, COUNCILMEMBER OLSEN-AYE, COUNCILMEMBER CHILD -AYE, COUNCILMEMBER CONOVER-AYE, AND COUNCIL MEMBER SORENSEN-AYE. THE MOTION PASSED UNANIMOUSLY.

**ADJOURNMENT**

166 COUNCILMEMBER CONOVER MOVED TO ADJOURN THE WORK/STUDY  
MEETING OF THE SPRINGVILLE CITY COUNCIL AT 6:58 P.M. COUNCILMEMBER  
168 CREER SECONDED THE MOTION, ALL VOTED AYE.

170



**MINUTES OF THE WORK/STUDY MEETING  
OF THE CITY COUNCIL  
OF THE CITY OF SPRINGVILLE, UTAH  
MULTI-PURPOSE ROOM, 110 SOUTH MAIN STREET  
AUGUST 12, 2014 – 5:15 P.M.**

6

The following are the minutes of the Work/Study Meeting of the Springville City Council. The meeting was held on **Tuesday, August 12, 2014 at 5:15 p.m.** in the Springville City Civic Center Multi-Purpose Room, 110 South Main Street, Springville, Utah. Adequate notice of this meeting, as required by law, was posted in the Civic Center and on the City's website, and delivered to members of the Council, media, and interested citizens.

12 Mayor Wilford Clyde was excused from the meeting. Councilmember Sorensen motioned to have Councilmember Conover serve as Mayor Pro Tem. Councilmember Olsen seconded the motion and all present voted aye. The motion passed unanimously

16 Mayor Pro Tem Conover presided. In addition to Mayor Pro Tem Conover, the following were present: Councilmember Richard Child, Councilmember Christopher Creer, Councilmember Dean Olsen, Councilmember Chris Sorensen, City Administrator Troy Fitzgerald, Assistant City Administrator/Finance Director Bruce Riddle, Assistant City Administrator/City Attorney John Penrod, and City Recorder Kim Rayburn.

20 Also present were: Community Development Director Fred Aegerter, Power Director Leon Fredrickson, Public Works Director Brad Stapley, Public Safety Director Scott Finlayson, Buildings and Grounds Director Alex Roylance, Recreation Director, Charles Keeler, Golf Director Sonny Braun, Museum of Art Director Dr. Rita Wright and Library Director Pam Vaughn.

26 **CALL TO ORDER**

Mayor Pro Tem Conover called the work meeting to order at 5:16 p.m.

28

**COUNCIL BUSINESS**

30

1. Calendar

- August 19 - Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
- August 22 – City Council Retreat 1:00 p.m. NOON
- September 1 – Labor Day (City Offices Closed)
- September 2 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
- September 9 – Work/Study Meeting 5:15 p.m.
- September 10-12 – ULCT Annual Conference – Salt Lake City
- September 16 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.

38

40

42

44       2. **DISCUSSIONS/PRESENTATIONS**

          a. **Public Safety** – Scott Finlayson, Public Safety Director

46           Fire Chief Clinton presented on the new certification program for EMT's and explained  
48 some of the changes. Chief Clinton explained currently they are able to offer a higher level of  
service to citizens. He reported they are working on a "Paramedic when Available License"  
where they would be able to offer additional paramedic skills.

50           Chief Clinton reported two volunteers have passed the national registry for paramedics.  
On staff they have 15 Paramedics as part time employees and two volunteer Paramedics. With  
52 current staffing they are able to provide Paramedics 95% of the time during day shift. Benefits  
include an increase in level of patient care to the community and an increase in transport  
54 revenue.

          Chief Clinton explained the training comparison of what they have today compared to a  
56 Paramedic. He noted advanced training involves approximately 300 hours of classroom training  
to 1500 hours for a Paramedic, in addition to more hours of clinical training. He explained most  
58 Utah County cities north of Springville provide Paramedic care and Santaquin City to the south.

          Chief Clinton remarked with the new certification program there will be little cost to the  
60 City, there is a nominal application fee, and it will require an increased drug inventory and no  
increase in personnel. The process for the new program asks for City Council approval and  
62 stressed the importance of having the program be supported by the City. Administrator  
Fitzgerald stated the City plans on moving forward with program, unless the City Council  
64 disagrees.

          Councilmember Child asked if someone were to leave what is the process and cost for  
66 replacement. Chief Clinton replied they will come and go and explained they will look at hiring  
at Paramedic level. Administrator Fitzgerald explained they are looking at the process and will  
68 work with Human Resources.

70           Chief Finlayson gave a report on crime statics for Springville. He explained the  
population has almost doubled in twenty years and crime statistics have gone up and down. The  
72 National trend is crime has been dropping and drug use has gone down. Chief Finlayson reported  
the Police Department has an officer working with the Utah County Drug Task Force and they  
74 have been effective in dealing with drug users. He noted Officer Pratt and Officer Flores will be  
receiving awards from UNOA (Utah Narcotics Officers Association) for their efforts in drug  
76 seizures.

          Chief Finlayson gave a synopsis of the recent Emergency Preparation Drill. Stating the  
78 drill lasted about an hour and a half and a number of youth and adults participated as victims.  
The goal for the drill was being able to communicate with each sector (stake), talk to areas  
80 within their boundaries, have a CERT drill, and test the new alert system. About 80% of stakes

82 or sectors reported back on how well their area participated. All HAM radio operators participated and reported back. About 50 CERT members participated in the drill at the Senior Center and the Citizen Alert system was tested.

84 Chief Finlayson explained the alert system made 45,000 attempts in one hour to notify citizens. 4470 confirmed receipt of the message, 8040 did not confirm and 2110 were unreachable. Messages not confirmed each person will receive multiple notifications. Feedback from the drill, about 50 have moved from Springville, all who have requested to be removed, have been done within 24 hours. Chief Finlayson explained you can go in and enter how you want to be contacted. With this drill text message is showing the most reliable. They are working to find a balance with the system, as data gets better the system will work better. Chief Finlayson commented during the drill a volunteer was walking through a neighborhood and a mobile home was on fire. They called in and the Fire Department responded. He expressed that could have easily saved a life.

94 b. **Training** – John Penrod, Assistant City Administrator/City Attorney

96 Attorney Penrod reviewed with the Mayor and City Council Rules of Conduct for Open Meetings. Attorney Penrod was asked to prepare a table of various motions for the City Council to review.

98 **3. MAYOR, COUNCIL, ADMINISTRATIVE REPORTS**

100 a. **Discussion with Department Directors**

102 Power Director Fredrickson reported they had the largest peak usage in July close to 62,000 KW on July 14, 2014 at 4:00 p.m. Councilmember Sorensen asked about the maximum capacity. Director Fredrickson replied the system capacity is about 100,000 KW with room for growth. Also, Power is servicing customers on the North end of the City. The transfer was completed with Rocky Mountain Power recently. Councilmember Conover asked about Spanish Fork and Payson's peak usage. Director Fredrickson replied Spanish Fork is about the same and Payson is about half. Director Fredrickson reported the Power Department has started with a new tree trimming contractor to help trim trees that are in the power lines. He noted a citizen was not happy with some of the trimming and his department is working with them. The City arborist did inspect the particular tree and approved of the trimming.

112 Recreation Director Keeler reported soccer practice has started. He stated football numbers are down and he has met with individuals involved in the football program. He explained Mapleton and Spanish Fork stated a Utah Valley Football group has conducted a high level of recruiting. The Recreation Department will continue with the program and noted it has had some effect on flag football. Attorney Penrod asked if other Cities go with another program what teams will Springville play. Director Keeler replied, currently Salem and Santaquin are in the City Football Program. Director Keeler reported Heritage Days will have about 20 booths involved and encourages the Chamber of Commerce to be involved. The recent movie in the park event, attendance was down. Building and Grounds Director Roylance reported the mosquito abatement group has been contacted about spraying area parks.

122 Museum of Art Director, Dr. Rita Wright reported the Museum had a good turnout for  
the quilt show and they are getting ready for fall.

124 Building and Grounds Director Roylance advised various projects are moving along and  
the contractor is starting on the Contractors Monument. He noted a follow up meeting regarding  
126 Bartholomew Park is scheduled. Public Works Director Stapley reported the pond outlet  
structure didn't meet specs, and the pond was drained. Once the back fill is completed the pond  
128 will be filled. Councilmember Sorensen commented the walkway through Brookside Subdivision  
to the High School is looking good.

Golf Director Braun stated they are trying to hold onto County golfers and they are not  
130 attracting Salt Lake play as much as in the past. He noted Salt Lake is discounting and gas prices  
have had an effect. He reported Sundays have picked up; Monday, Tuesday and Wednesday  
132 afternoons are slow.

Councilmember Olsen commented the Folk Fest numbers are not in as of yet and he  
134 wanted to thank Chief Finlayson, Director Fredrickson, Director Keeler and Director Roylance  
for their department personnel in helping with the event.

136 Public Works Director Stapley explained a few weeks ago they were able to secure MAG  
funding and since UDOT has bought into some of the projects. He reported on the upcoming  
138 projects. He explained the project regarding 400 South stripping from Main Street to 200 South  
and a right turn lane onto main street going east on 400 south. MAG also funded the Brookside  
140 project next to Reams. He explained this project will also affect one of the homes in the area.  
Councilmember Conover asked when the work is done around Brookside and Reams to try and  
142 keep 400 south open. Director Stapley reported on the Roundabout at 1300 East and 400 South,  
and noted they will leave the 400 east detour in place for a few days so that large trucks are not  
144 driving on the concrete. Landscaping will also need to be done before the ribbon cutting.

146 Library Director Vaughn reported they have had a two week break from summer reading  
and the Library will be slow until school starts. She noted they have applied for three grants.  
One they were able to pick up will allow them to start digitalizing the Springville Herald  
148 newspapers, which are very old. The Historical Society has donated 1000 hours towards the  
project. The project should be done in about three months and will be in a searchable format.

150 Finance Director Riddle explained his department is working on some of the ideas that  
came from the Spring Innovations program. They are currently auditing utility accounts for any  
152 billing errors. A company has been retained to help with this; they will review all accounts and  
identify any accounts with billing errors. Director Riddle explained they are only paid for the  
154 accounts they find that are being under billed. Director Riddle will report back to the Council  
with their findings.

156 Attorney Penrod reported Reagan Signs has made a formal request to raise the sign at 900  
north main 30 feet. Attorney Penrod responded to Reagan that the City Council may not be  
158 interested. The City Council was in agreement to not consider this item on an agenda.

160 Councilmember Child commented he has received complements from business owners  
along Main Street about how happy they are with the resurfacing and the company that

162 completed the project. The Council agreed they would like to send Staker Parsons the contractor  
a letter of thanks. Administrator Fitzgerald said he would take care of the letter. Public Works  
Director Stapley stated they worked well with the City on this project.

164 Councilmember Conover commended the redesign of the City Source Newsletter. He  
thought it looked professional. Administrator Fitzgerald stated next month's newsletter will be  
166 asking for citizen feedback.

168 **b. Commission, Board, and Committee Minutes**

i. Emergency Preparedness Committee minutes for June 19, 2014

170 ii. Water Board minutes for May 13, 2014 and June 10, 2014

172 **c. Mayor and Council Reports**

There were no reports.

174 **4. CLOSED SESSION, IF NEEDED – TO BE ANNOUNCED IN MOTION**

176 *The Springville City Council may temporarily recess this meeting and convene in a*  
*closed session to discuss pending or reasonably imminent litigation, and the purchase,*  
178 *exchange, or lease of real property, as provided by Utah State Code Annotated §52-4-*  
*205*

180 No Closed Session.

**ADJOURNMENT**

182 COUNCIL MEMBER CHILD MOVED TO ADJOURN THE CITY COUNCIL  
WORK/STUDY MEETING AT 6:43 P.M. COUNCIL MEMBER OLSEN SECONDED THE  
184 MOTION, AND ALL PRESENT VOTED AYE. THE MOTION PASSED UNANIMOUSLY



**MINUTES OF THE WORK SESSION  
OF THE CITY COUNCIL  
OF THE CITY OF SPRINGVILLE, UTAH  
COUNCIL CHAMBERS, 110 SOUTH MAIN STREET  
MARCH 17, 2015 – 5:15 P.M.**

The following are the minutes of the Work/Study Meeting of the Springville City Council.  
8 The meeting was held on **Tuesday, March 17, 2015 at 5:15 p.m.** in the Springville City Civic  
Center Council Chambers, 110 South Main Street, Springville, Utah. Adequate notice of this  
10 meeting, as required by law, was posted in the Civic Center and on the City's website, and delivered  
to members of the Council, media, and interested citizens.

12  
14 Mayor Pro Tem Craig Conover presided. In addition to Mayor Pro Tem Conover, the  
following were present: Councilmember Richard Child, Councilmember Dean Olsen,  
16 Councilmember Chris Sorensen, City Administrator Troy Fitzgerald, Assistant City  
Administrator/Finance Director Bruce Riddle, Assistant City Administrator/City Attorney John  
Penrod and Deputy City Recorder Jennifer Grigg.

18 Also present were: Power Director Leon Fredrickson, Public Safety Director Scott Finlayson  
Administrative Services Manager Rod Oldroyd, Recreation Director, Corey Meredith, Library  
20 Director Pam Vaughn, Museum of Art Director Dr. Rita Wright, Golf Course Director Craig  
Norman, Recreation Supervisor Jake Davis and Community Development Director Fred Aegerter.

22 The following were excused from the meeting: Mayor Wilford W. Clyde, City Recorder Kim  
Rayburn, Councilmember Christopher Creer, Buildings and Grounds Director Alex Roylance, Public  
24 Works Director Brad Stapley and Recreation Director Corey Meredith.

26 Councilman Child moved to nominate Councilman Conover as Mayor Pro Tem. Councilman  
Olsen seconded the motion and all present voted aye.

28 **CALL TO ORDER**

Mayor Pro Tem Conover called the meeting to order at 5:19 P.M.

30  
32 **COUNCIL BUSINESS**

34 1) Calendar

- April 05 – Easter Sunday
- April 06-10 Nebo School District Spring Break
- April 07 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
- April 14 – Work/Study Meeting 5:15 p.m.
- April 21 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
- April 21-24 – ULCT Road School Convention; St George, Utah
- April 24 – Arbor Day

40 Mayor Pro Tem Conover acknowledged the calendar and an additional item; City  
Administrator Troy Fitzgerald sent out an invitation to Council to attend Utah League of Cities and

42 Towns Convention April 8 – 10. Road School is the following week aimed at Operations and paving  
education. Administrator Fitzgerald requested Council set aside time in the last week of April for the  
44 Annual Budget Retreat.

Mayor Pro Tem Conover asked if the City has plans for Arbor Day.

46 Corey Meredith, the new Recreation Director, starts April 22<sup>nd</sup> and may be asked to introduce  
himself at Regular Council Meeting tonight.

48 Councilman Sorensen requested an update on Art City Days.

50 2) **Discussion on this evening’s Regular Meeting agenda items**

a) Invocation – Councilmember Conover

52 b) Pledge of Allegiance – Councilmember Sorensen

c) Consent Agenda

54 2. Approval of City purchase orders required to be signed per Springville City Code §2-  
10-110(5)

56 3. Approval of Minutes – For the July 01, 2014; July 8, 2014; Work/Study meeting.

58 4. Approval of Spanish Fork/Springville Airport Task Order J with Armstrong  
Consultants and the Grant Agreement for State aid for development of public airports  
– Bruce Riddle, Assistant City Administrator/Finance Director

60 5. Approval of an Interlocal Agreement with Everbridge – John Penrod, Assistant City  
Administrator/City Attorney

62

3) **DISCUSSIONS/PRESENTATIONS**

64 a) **Culinary Water Rates** – Brad Stapley, Public Works Director,

**Culinary Water Rates was postponed. City Administrator Fitzgerald will give an  
66 update on the Water Board and discuss Economic Incentives.**

City Administrator Fitzgerald updated the Council on the Water Board.

68 The Water Board, for the first time, put our culinary water rates on their agenda at the last  
meeting. It has been a year since there was a 1% commercial water rate increase. The rate was not  
70 implemented pending discussion with the Water Board on how to generate those dollars without the  
increase. Possibilities include: Presidential Tiered Water Rates and Commercial Water Rates.

72 The Water Board has been working on it since last summer and called a meeting on March  
31, 2015 to finalize their recommendation to the Council.

74

b) **Economic Incentives**—City Administrator Troy Fitzgerald

76 The Economic Advisory Commission/Committee is preparing a report/plan to present to the  
City Council and they are interested in what the Council’s general ideas and philosophies are about  
78 incentives. The Commission is collecting information and formulating questions about the economic  
activity and incentives in general. They are looking for feedback from the Council.

80 State has limited what can be an incentive. The State code lists incentives as:

82 1) Tax Rebates- property tax and/or sales tax

Acronyms

- 84 i) EDA – Economic Development Agency (jobs, industrial park)  
85 ii) CDA – Community Development Agency (commercial)  
86 iii) RDA/UDA – Re-Development Agency/Urban Development Agency (blight)  
87 iv) The City Council functions as the board/authority for each of these.

- 88
- 2) Infrastructure
- 89 i) Formal—Actual agreement with developer on 1750 West to pave road if they  
90 would bring in a Big Box store.
- 91 ii) Informal— \$175,000 city upgraded intersection at 1750 with 2 lanes turning  
92 north required by UDOT to access Eastside of 400 South.
- 93
- 94
- 3) Impact Fees Waived—funds must be recovered from another source in budget.
- 95
- 96
- 4) Loans—Springville hasn't ever established a loan program, but many cities do, like  
97 Provo.
- 98

The Spanish Fork development around Costco was discussed by staff and Council as an  
100 example of economic incentives.

What do Businesses Bring?

101 Incentivizing business should be based on actual revenue accrued from business.

Councilman Conover cautioned against incentivizing a business that could go out of business.

103 Councilman Child noted to be careful when setting a precedent. Infrastructure benefits the whole  
104 city. Existing businesses have developed in Springville without incentive. Springville is unique with  
105 the most available property with freeway access. Business will develop without incentive.

106 Administrator Fitzgerald asked how long we are willing to wait. Performance based  
107 incentives can protect the City.

108 Councilman Conover answered it depends on who is coming in; plus we will lose good development  
109 to other cities.

110 Councilman Sorensen said the majority of our citizens believe that Springville is not business  
111 friendly. He requested an informational piece describing Economic Incentive and the intelligence  
112 used in Springville as opposed to other cities. Administrator Fitzgerald indicated the survey showed  
113 80% of Springville citizens are in favor of incentives. Citizens want the City and Council to be  
114 proactive on economic development.

115 **Karen Ifediba 450 S 100 E** commented her brother lives in Spanish Fork. The citizens of  
116 Springville need to know what incentives are costing Spanish Fork residents.

117

c) **Training – John Penrod, Assistant City Administrator/City Attorney**

118

119 Aquatic Center Committee will bring recommendations to City Council in April. The  
120 Committee has narrowed the site selection to two sites; Westfields by the new elementary school and  
121 the City Arts Park.

122

123 Councilman Sorensen reviewed the committee was divided between solely funding an  
124 Aquatic Center and a more general Recreational Center. By adding recreation activates, the added  
revenue would offset operations costs.

126 Councilman Olsen clarified issues with a new road from roundabout will not be built in the  
near future. There is only one clear access to the Arts Park site.

128 Additional, Assistant Administrator Penrod reviewed legislation which was passed by the 2015 Utah  
State Legislature.

130 Legislature HB 348 increases the workload on our municipal court while relieving the  
workload on the district courts by lowering penalties for controlled substances and funding more  
132 rehabilitation. It will greatly reduce 2<sup>nd</sup>/3<sup>rd</sup> degree felonies and increase Class A/Class B  
misdemeanors. It becomes law on October 1, 2015. Many vehicle Class C misdemeanors will be  
134 lowered to an infraction.

Councilman Olsen acknowledged the new law would be confusing to officers.

136 Councilman Sorensen asked for clarification on the gas tax considered by this year's legislature.  
Administrator Fitzgerald described the final details of this legislatures gas tax changes. The City will  
138 get an estimated \$200,000 increase. The County Commission can authorize general election on a  
local option on all sales tax that must be spent on transportation projects.

140

4) **MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS**

142 Mayor Pro Tem Conover reviewed current details for Art City Days.

144 5) **CLOSED SESSION**

*The Springville City Council may temporarily recess the regular meeting and convene in a  
146 closed session to discuss pending or reasonably imminent litigation, and the purchase, exchange, or  
lease of real property, as provided by Utah Code Annotated §52-4-205*

148

COUNCILMEMBER CHILD MOVED TO TEMPORARILY RECESS THE  
150 WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL AND CONVENE IN A  
CLOSED SESSION AT 6:30 P.M. TO DISCUSS PENDING PURCHASE OF REAL PROPERTY.

152 COUNCILMEMBER OLSEN SECONDED THE MOTION. THE VOTE IS RECORDED  
AS FOLLOWS:

154	COUNCILMEMBER CHILD	AYE
	COUNCILMEMBER CONOVER	AYE
156	COUNCILMEMBER OLSEN	AYE
	COUNCILMEMBER SORENSEN	AYE

158 THE MOTION PASSED UNANIMOUSLY.

160 **ADJOURNMENT**

COUNCILMEMBER SORENSEN MOVED TO ADJOURN THE WORK/STUDY  
162 MEETING OF THE SPRINGVILLE CITY COUNCIL AT 6:42 P.M. COUNCILMEMBER OLSEN  
SECONDED THE MOTION, ALL VOTED AYE.



**MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL  
OF THE CITY OF SPRINGVILLE, UTAH  
COUNCIL CHAMBERS, 110 SOUTH MAIN STREET  
MARCH 17, 2015 – 7:00 P.M.**

6

The following are the minutes of the Regular Meeting of the Springville City Council.  
8 The meeting was held on **Tuesday, March 17, 2015 at 5:15 p.m.** in the Springville City Civic  
Center Council Chambers, 110 South Main Street, Springville, Utah. Adequate notice of this  
10 meeting, as required by law, was posted in the Civic Center and on the City's website, and  
delivered to members of the Council, media, and interested citizens.

12  
Mayor Pro Tem Craig Conover presided. In addition to Mayor Pro Tem Conover, the  
14 following were present: Councilmember Richard Child, Councilmember Dean Olsen,  
Councilmember Chris Sorensen, City Administrator Troy Fitzgerald, Assistant City  
16 Administrator/Finance Director Bruce Riddle, Assistant City Administrator/City Attorney John  
Penrod and Deputy City Recorder Jennifer Grigg.

18 Also present were: Fred Aegerter, Community Development Director, Power Director  
Leon Fredrickson, Public Safety Director Scott Finlayson, Administrative Services Manager Rod  
20 Oldroyd, Recreation Director Corey Meredith, Shannon Acor, Communities That Care  
Coordinator, Library Director Pam Vaughn, Museum of Art Director Dr. Rita Wright and Jake  
22 Davis Recreation Superintendent.

Excused from the meeting; Mayor Wilford W. Clyde, Councilmember Christopher  
24 Creer, City Recorder Kim Rayburn, Public Works Director Brad Stapley, Whitehead Plant  
Operations Manager/Resource Specialist Coordinator Shawn Black and Buildings and Grounds  
26 Director Alex Roylance.

28 **CALL TO ORDER**

Mayor Pro Tem Craig Conover called the meeting to order at 7:00 P.M

30 **INVOCATION AND PLEDGE**

32 Councilmember Sorensen offered the invocation, and Administrator Fitzgerald led the  
Pledge of Allegiance.

34 **APPROVAL OF THE MEETING'S AGENDA**

36 COUNCILMEMBER CHILD MOVED TO APPROVE THE MEETING'S AGENDA  
AS WRITTEN. COUNCILMEMBER OLSEN SECONDED THE MOTION AND ALL  
38 VOTED AYE.

42 **MAYOR’S COMMENTS**

44 Mayor Pro Tem Conover welcomed the Council, staff and audience. He observed Scouts  
in the audience and asked them to stand and introduce themselves. Scouts from Troop #129 were  
recognized.

46

**PUBLIC COMMENT**

48 Mayor Pro Tem Conover introduced the Public Comment section of the agenda. He asked  
if there were any requests.

50 **Mark Slik, 698 N 650 East**, moved here from the military from Dover, Delaware. As a  
member of the Board at Merit College Preparatory Academy, Mr. Slik presented a single-page  
52 questionnaire to the Mayor and Council, to review plans for growth goals and objectives, goals  
of the Academy and tmake sure they marry with the goals of the City. He and students from all  
54 over the valley know Merit is great, and he chose Springville to relocate to when he saw the  
Halloween trick-or-treating on Main Street. He thanks the Council for honoring the kids of  
56 Merit, including his daughter.

58 **CEREMONIAL/PRESENTATION AGENDA**

1. **Presentation Merit Academy Sterling Scholars and Mayor’s Awards** – Shannon  
60 Acor, CTC Coordinator.

KSL Deseret News sponsor Sterling Scholar Competition. Allison Boone, Vocal  
62 Performance, James Call, Science, Isaac Davidson, Instrumental Music, Keaton Gaskell, Visual  
Arts, Sawyer Hunt, Theatre, Speech and Forensics, Joy Petrucka, Dance, Abby Slik, Social  
64 Science. Mayor Recognition Awards; Daniel Beech, Jayden Rogers, Peggy Sorensen

66 **CONSENT AGENDA**

2. Approval of City purchase orders required to be signed per Springville City Code §2-10-  
68 110(5)
3. Approval of Minutes – For the July 01, 2014; July 8, 2014 and July 15, 2014 Work/Study  
70 meeting.
4. Approval of Spanish Fork/Springville Airport Task Order J with Armstrong Consultants  
72 and the Grant Agreement for State aid for development of public airports – Bruce Riddle,  
Assistant City Administrator/Finance Director
- 74 5. Approval of an Interlocal Agreement with Everbridge – John Penrod, Assistant City  
Administrator/City Attorney
- 76 6. Approval of a Contract for the Recreation Director – Troy Fitzgerald, City Administrator

78 COUNCILMEMBER SORENSEN MOVED TO APPROVE THE CONSENT  
AGENDA AS WRITTEN. COUNCILMEMBER OLSEN SECONDED THE MOTION. THE  
80 MOTION PASSED UNANIMOUSLY.

82 Recreation Director Corey Meredith introduced himself. He worked 23 years in  
Springville and 6.5 years in Spanish Fork. He is looking forward to starting next Monday.

84

**PUBLIC HEARING**

86 7. **Consideration of amending to Title 11-Development Code concerning: Procedures**  
87 **for Amendments; Retail Sales in the CC Zone District; Purpose of the RMF Zoning**  
88 **District; Off Street Parking; and Review of School Plans** – Fred Aegerter, Community  
Development Director

90 Councilmember Sorensen asked the definition of tandem parking. Director Aegerter  
clarified front to back is allowed on private property.

92

93 Mayor Pro Tem Conover opened the public hearing for comment. There was no  
94 comment.

96 COUNCILMEMBER CHILD MOVED TO CLOSE THE PUBLIC HEARING.  
COUNCILMEMBER CONOVER SECONDED THE MOTION. ALL PRESENT VOTED IN  
98 FAVOR OF THE MOTION. THE MOTION PASSED UNANIMOUSLY.

100 Motion – **SECTION 11-DEVELOPMENT CODE AMENDMENTS**

101 COUNCILMEMBER SORENSEN MOVED TO APPROVE **ORDINANCE #06-2015**  
102 AMENDING VARIOUS SECTIONS OF TITLE 11-DEVELOPMENT CODE OF  
103 SPRINGVILLE CITY IN REGARDS TO: THE PROCEDURE FOR AMENDMENTS;  
104 RETAIL SALES IN THE CC ZONE; SIZE OF BUILDING AND LOT COVERAGE IN THE  
CC ZONE; PURPOSE OF THE RMF ZONING DISTRICT; OFF-STREET PARKING; AND  
106 REVIEW OF SCHOOL PLANS.

107 COUNCIL MEMBER CHILD SECONDED THE MOTION. THE VOTE IS  
108 RECORDED AS FOLLOWS:

109	COUNCILMEMBER CHILD	AYE
110	COUNCILMEMBER CONOVER	AYE
	COUNCILMEMBER OLSEN	AYE
112	COUNCILMEMBER SORENSEN	AYE

114 THE MOTION CARRIED UNANIMOUSLY **ORDINANCE #06-2015** ADOPTED.

116 **REGULAR AGENDA**

117 8. **State of the Library** – MariLee Allred, Library Board of Directors Chair, presented the  
118 report for 2014 to the Council. Her presentation is included.

119 Councilmember Sorensen thanked MariLee and commented that the Library’s Christmas  
120 lights were great this year and Council is taking applications for Library Board members.

122

**MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS**

124 Community Cub Scouts Tiger Cubs, 6 to 7-year-olds, were welcomed.

126 **CLOSED SESSION**

128 9. *The Springville City Council may temporarily recess the regular meeting and convene in*  
128 *a closed session to discuss pending or reasonably imminent litigation, and the purchase,*  
128 *exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205*

130 There was no closed session.

132 **ADJOURNMENT**

134 COUNCILMEMBER CHILD MOVED TO ADJOURN THE CITY COUNCIL  
134 MEETING AT 7:41 P.M. COUNCILMEMBER SORENSEN SECONDED THE MOTION  
AND ALL VOTED AYE.



## STAFF REPORT

**DATE:** April 7, 2015  
**TO:** Mayor and City Council  
**FROM:** Juan Garrido, Storm Water/Waste Water Superintendent  
**SUBJECT: MUNICIPAL WASTEWATER PLANNING PROGRAM ANNUAL REPORT**

---

### **RECOMMENDATION**

Move to adopt resolution \_\_\_\_\_, which approves Springville City's Municipal Wastewater Planning Report for 2014.

### **GOALS, OBJECTIVES AND STRATEGIES AT ISSUE**

The Springville City General Plan discusses "Community Services and Facilities" and contains the following goal:

*To provide functionally effective community facilities and services to support a safe, healthy, and vibrant community life.*

Objective 7 of this goal is to:

*Provide a wastewater collection and treatment system that protects the health and safety of the City, is economical, and is designed to meet the needs of Springville City now and in the future.*

Strategy 7B within this objective encourages City staff to:

*Adopt and carry out a system maintenance program (e.g., viewing the lines to identify problems, cleaning out lines to ensure capacity is maintained and the chance for back-up reduced).*

Strategy 7C within this objective encourages City staff to:

*Continue working to ensure compliance with state and federal laws.*

This resolution verifies that the City's waste water collections system is being inspected, cleaned and repaired; and the waste water reclamation facility is in compliance with federal, and state permit requirements.

## **DISCUSSION**

The Municipal Wastewater Planning Annual Report is a program established by the State of Utah Department of Environmental Quality to assist cities in their awareness of their wastewater collection and treatment facilities.

The purpose of the Municipal Wastewater Planning Annual Report is to allow Springville City to identify and solve potential problems in the Wastewater Collection System and the Wastewater Treatment Plant before they become serious and costly.

The report is a self-assessment report developed by the Department of Environmental Quality. It includes, but is not limited to the following sections and subsections:

- **Collection system**
  - I. System Age
  - II. Bypasses
  - III. New Development
  - IV. Operator Certification
  - V. Facility Maintenance
  - VI. SSMP Evaluation
  - VII. Subjective Evaluation
- **Mechanical Plant (Wastewater Treatment Plant)**
  - I. Influent Information
  - II. Effluent Information
  - III. Facility Age
  - IV. Bypasses
  - V. Solids Handling
  - VI. New Development
  - VII. Operator Certification
  - VIII. Facility Maintenance
  - IX. Subjective Evaluation
- **Financial Evaluation**
  - I. Operation and Maintenance
  - II. Capital Improvements
  - III. General Questions
  - IV. Project Needs

## **BENEFITS TO COMPLETING THE SELF-ASSESSMENT REPORT**

Cities are requested to fill out and return the Self-Assessment Report and receive the following benefits when they do so:

- Completion of the Self-Assessment Report gives Springville City additional points on the Utah Wastewater Project Priority List/System. The Priority List is used to allocate funds under the wastewater grant and loan programs.
- The results are used to focus on State's technical assistance programs.
- Operator(s) completing these forms will be given operational continuing education units (CEU's) for each form returned.

## **FISCAL IMPACT**

No expenditures, however the possibility of grant and loan assistance is increased by participating in this program.

# STATE OF UTAH

## *MUNICIPAL WASTEWATER PLANNING PROGRAM*

### SELF-ASSESSMENT REPORT

FOR

SPRINGVILLE

2014



Resolution Number \_\_\_\_\_

**MUNICIPAL WASTEWATER PLANNING PROGRAM RESOLUTION**

RESOLVED that **SPRINGVILLE** informs the Water Quality Board the following actions were taken by the **CITY COUNCIL**

1. Reviewed the attached Municipal Wastewater Planning Program Report for 2014.
2. Have taken all appropriate actions necessary to maintain effluent requirements contained in the UPDES Permit (If Applicable).

Passed by a (majority) (unanimous) vote on

\_\_\_\_\_  
(date)

\_\_\_\_\_  
Mayor/Chairman

\_\_\_\_\_  
Attest:

\_\_\_\_\_  
Recorder/Clerk

# Municipal Wastewater Planning Program (MWPP) Collection System Section

Owner Name: SPRINGVILLE

Name and Title of Contact Person:

Rick Roberts

POTW Manager

Phone: 801-489-2745

E-mail: rroberts@springville.org

**PLEASE SUBMIT TO STATE BY: May 1, 2015**

Mail to: MWPP - Department of Environmental Quality  
Division of Water Quality  
195 North 1950 West  
P.O. Box 144870  
Salt Lake City, Utah 84114-4870  
Phone : (801) 536-4300

Form completed by

Rick Roberts

**Part I: SYSTEM AGE**

A. What year was your collection system first constructed (approximately)?

Year 1935

B. What is the oldest part of your present system?

Oldest part 80 years

**Part II: BYPASSES**

A. Please complete the following table:

Question	Number	Points Earned	Total Points
How many days last year was there a bypass, overflow or basement flooding by untreated wastewater in the system due to rain or snowmelt?	0	0 times = 0 points 1 time = 5 points 2 times = 10 points 3 times = 15 points 4 times = 20 points 5 or more = 25 points	0
How many days last year was there a bypass, overflow or basement flooding by untreated wastewater due to equipment failure? (except plugged laterals)	1	0 times = 0 points 1 time = 5 points 2 times = 10 points 3 times = 15 points 4 times = 20 points 5 or more = 25 points	5
<b>TOTAL PART II =</b>			<b>5</b>

B. The Utah Sewer Management Program defines sanitary sewer overflows into two classes. Below include the number of SSOs that occurred in 2014:

Number of Class 1 SSOs in Calendar year 2014 1

Number of Class 2 SSOs in Calendar year 2014 0

*Class 1*- a Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that:

- (a) effects more than five private structures;
- (b) affects one or more public, commercial or industrial structure(s);
- (c) may result in a public health risk to the general public;
- (d) has a spill volume that exceeds 5,000 gallons, excluding those in single private structures; or
- (e) discharges to Waters of the state.

*Class 2* – a Non-Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that does not meet the Class 1 SSO criteria.

**Part II: BYPASSES (cont.)**

- C. Please specify whether the SSOs were caused a contract or tributary community, etc.  
 N/A
- 
- 
- 
- 
- 

**Part III: NEW DEVELOPMENT**

A. Please complete the following table:

Question	Points Earned	Total Points
Has an industry (or other development) moved into the community or expanded production in the past two years, such that either flow or wastewater loadings to the sewerage system were significantly increased (10-20%)?	No = 0 points Yes = 10 points	0
Are there any major new developments (industrial, commercial, or residential) anticipated in the next 2-3 years, such that either flow or BOD <sub>5</sub> loadings to the sewerage system could significantly increase (25%)?	No = 0 points Yes = 10 points	0
<b>TOTAL PART III =</b>		0

- B. Approximate number of new residential sewer connections in the last year  
 80 new residential connections
- C. Approximate number of new commercial/industrial connections in the last year  
 8 new commercial/industrial connections
- D. Approximate number of new population serviced in the last year  
 1241 new people served

**Part IV: OPERATOR CERTIFICATION**

A. How many collection system operators are currently employed by your facility?

6 collection system operators employed

B. What is/are the name(s) of your DRC operator(s)?

Alan Robinson  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

C. You are required to have the collection DRC operator(s) certified at **Grade III**

What is the current grade of the DRC operator(s)? Grade III

D. State of Utah Administrative Rules requires all operators considered to be in DRC to be appropriately certified. List all the operators in your system by their certification class.

<i>Not Certified</i>	<u>2</u>
Small Lagoons	_____
Collection I	_____
Collection II	<u>1</u>
Collection III	<u>1</u>
Collection IV	<u>2</u>

E. Please complete the following table:

Question	Points Earned	Total Points
Is/are your DRC operator(s) currently certified at the appropriate grade for this facility? (see C)	Yes = 0 points No = 50 points	0
How many continuing education units has each of the DRC operator(s) completed over the last 3 years?	3 or more = 0 points less than 3 = 10 points	0
<b>TOTAL PART IV =</b>		<b>0</b>

**Part V: FACILITY MAINTENANCE**

A. Please complete the following table:

Question	Points Earned	Total Points
Do you follow an annual preventative maintenance program?	Yes = 0 points No = 30 points	0
Is it written?	Yes = 0 points No = 20 points	0
Do you have a written emergency response plan?	Yes = 0 points No = 20 points	0
Do you have an updated operations and maintenance manual	Yes = 0 points No = 20 points	0
Do you have a written safety plan?	Yes = 0 points No = 20 points	0
<b>TOTAL PART V =</b>		0

**Part VI: SSMP EVALUATION**

- A. Has your system completed its Sewer System Management Plan (SSMP)?  
 Yes  NO
- B. If the SSMP has been completed then has the SSMP been public noticed?  
 No  Yes, included date of public notice \_\_\_\_\_
- C. Has the SSMP been approved by the permittee's governing body at a public meeting?  
 Yes  NO
- D. During the annual assessment of the operation and maintenance plan were any adjustments needed based on the performance of the plan?  
 No  If yes, what components of the plan were changed (i.e. line cleaning, CCTV inspections and manhole inspections and/or SSO events)

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**Part VI: SSMP EVALUATION (cont.)**

E. During 2014 was any part of the SSMP audited as part of the five year audit?

No     x    

If yes, what part of the SSMP was audited and were changed made to the SSMP as a result of the audit? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

F. Has your system completed its *System Evaluation and Capacity Assurance Plan (SECAP)* as defined by the Utah Sewer Management Program?

Yes     x          NO           

The following are required completion dates that the SSMP and SECAP based on population. The SSMP and SECAP must be public noticed and approved by the permittee's governing body in order to be considered complete.

Program	Population				
	< 2,000	2,000 - 3,500	3,501 – 15,000	15,001 – 50,000	> 50,000
SSMP	3-31-16	3-31-16	9-30-15	3-31-15	9-30-14
SECAP	Optional	9-30-17	9-30-16	3-31-16	9-30-15

**SSMP Signatory Requirement**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Juan Garrido  
 \_\_\_\_\_  
 Signature of Signatory Official

4/3/15  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Print Name of Signatory Official

Superintendent  
 \_\_\_\_\_  
 Title

The signatory official is the person authorized to sign permit documents, per R317-8-3.4.

Part VII: SUBJECTIVE EVALUATION

*This section should be with the system operators.*

- A. Describe the physical condition of the sewer collection system: (lift stations, etc. included)

**Lift Stations-** good condition

**Collections System-** overall good condition, we have identified problem areas that receive constant maintenance, and immediate repairs are conducted as critical problems are found.

- B. What sewerage system improvements does the community have under consideration for the next 10 years?

**Lift Stations-** Replacing pump control panel and transfer switch at Valtek pump station, Replacing 2 pumps at West Fields pump station, and building a larger wet well at Oak Brook pump station.

**Collections System-** Rehab of 100 S from 400 E to 800 E, any main pipe lines that are not in the public right of way.

- C. Explain what problems, other than plugging have you experienced over the last year

None

- D. Is your community presently involved in formal planning for system expansion/upgrading? If so explain.

Installed 3000 feet of main line from 1500 W to 950 W along the future 700 S road.

- E. Does the municipality/district pay for the continuing education expenses of operators?

ALWAYS   x             SOMETIMES              NO           

If they do, what percentage is paid?

approximately   100   %



# Municipal Wastewater Planning Program (MWPP) Mechanical Plant Section

Owner Name: *SPRINGVILLE*

Name and Title of Contact Person:

Rick Roberts

POTW Manage

Phone: 801-489-2745

E-mail: rroberts@springville.org

**PLEASE SUBMIT TO STATE BY: May 1, 2015**

Mail to: MWPP - Department of Environmental Quality  
Division of Water Quality  
195 North 1950 West  
P.O. Box 144870  
Salt Lake City, Utah 84114-4870  
Phone : (801) 536-4300

Form completed by

Rick Roberts

**Part I: INFLUENT INFORMATION**

A. Please update (if needed) the average design flow and average design BOD<sub>5</sub> and TSS loading for your facility.

	Average Design Flow (MGD)	Average Design BOD <sub>5</sub> Loading (lbs/day)	Average Design TSS Loading (lbs/day)
Design Criteria	7.7	20,140	10,293
90% of the Design Criteria	6.2	16,112	8,234

B. Please list the average monthly flows in millions of gallons per day (MGD) and BOD<sub>5</sub> and TSS loadings in milligrams per liter (mg/L) **received** at your facility during 2014. (Calculate the BOD<sub>5</sub> and TSS loadings in pounds per day (lbs/day).

Month	(1) Average Monthly Flow (MGD)	(2) Average Monthly BOD <sub>5</sub> Concentration (mg/L)	(3) Average BOD <sub>5</sub> Loading (lbs/day) <sup>1</sup>	(4) Average Monthly TSS Concentration (mg/L)	(5) Average TSS Loading (lbs/day) <sup>2</sup>
January	3.49	332	9,663	179	5,210
February	3.83	293	9,359	159	5,079
March	3.62	348	10,506	184	5,555
April	3.48	317	9,200	170	4,934
May	3.61	288	8,671	153	4,606
June	3.73	300	9,332	164	5,102
July	3.83	305	9,742	154	4,919
August	3.76	261	8,185	142	4,453
September	3.69	327	10,063	177	5,447
October	3.38	390	10,994	194	5,469
November	3.24	382	10,322	202	5,458
December	3.29	367	10,070	191	5,241
Average	3.58	326	9,676	172	5,123

<sup>1</sup> BOD<sub>5</sub> Loading (3) = Average Monthly Flow (1) x Average Monthly BOD<sub>5</sub> Concentration (2) x 8.34

<sup>2</sup> TSS Loading (5) = Average Monthly Flow (1) x Average Monthly TSS Concentration (4) x 8.34

**Part I. INFLUENT INFORMATION (cont.)**

C. Refer to the information in A & B to determine a point value for your facility. Please enter the points for each question in the blank provided.

Question	Number	Points Earned	Total Points
How many times did the average monthly flow (Part B., Column 1) to the wastewater facility exceed 90% of design flow?		0 = 0 points 1 - 2 = 10 points 3 - 4 = 20 points 5 or more = 30 points	0
How many times did the average monthly flow (Part B., Column 1) to the wastewater facility exceed the design flow?		0 = 0 points 1 - 2 = 20 points 3 - 4 = 40 points 5 or more = 60 points	0
How many times did the average monthly BOD <sub>5</sub> loading (Part B., Column 3) to the wastewater facility exceed 90% of the design loading?		0-1 = 0 points 1 - 2 = 10 points 3 - 4 = 20 points 5 or more = 30 points	0
How many times did the average monthly BOD <sub>5</sub> loading (Part B., Column 3) to the wastewater facility exceed the design loading?		0 = 0 points 1 - 2 = 20 points 3 - 5 = 40 points 5 or more = 60 points	0
<b>TOTAL PART I =</b>			0

**Part II: EFFLUENT INFORMATION**

A. Please list the average monthly BOD<sub>5</sub>, TSS, Ammonia (NH<sub>3</sub>), monthly maximum Cl<sub>2</sub>, minimum monthly DO, and 30-day geometric averages for Fecal and Total Coliform, or E-Coli produced by your facility during 2014.

Month	(1) BOD <sub>5</sub> (mg/L)	(2) TSS (mg/L)	(3) Fecal Coliform (#/100 mL)	(4) Total Coliform (#/100 mL)	(5) E-Coli	(6) Cl <sub>2</sub> (mg/L)	(7) DO (mg/L)	(8) NH <sub>3</sub> (mg/L)
	Whole Numbers Only					One Decimal Place Only		
January	5	4			1		6.1	0.2
February	5	4			1		5.8	0.5
March	5	4			1		5.8	0.2
April	5	4			2		5.3	0.2
May	5	4			1		5.2	0.4
June	5	4			3		5.1	0.4
July	5	4			2		5.2	0.2
August	5	4			1		5.1	0.2
September	5	4			3		5.8	0.3
October	5	4			1		5.5	0.2
November	6	6			1		6.1	0.4
December	5	4			2		5.8	0.4
Average	5.1	4.2			1.6		5.6	0.3

B. Please list the monthly average permit limits for the facility in the blanks below.

	BOD <sub>5</sub> (CBOD <sub>5</sub> ) (mg/L)	maximum Cl <sub>2</sub> (mg/L)	NH <sub>3</sub> (mg/L)	minimum DO (mg/L)
Monthly Permit Limit	25	N/A	1/1/14 4.2 4/1/14 1.8	5.0
80% of the Permit Limit	20	N/A	1/1/14 3.4 4/1/14 1.35	6.0

**Part II: EFFLUENT INFORMATION (cont.)**

C. Refer to the information in A & B and your operating reports to determine a point values for your facility.

Question	Number	Points Earned	Total Points
How many months did the effluent BOD <sub>5</sub> (CBOD <sub>5</sub> ) exceed 80% of monthly permit limit?		0 - 1 = 0 points 2 = 5 points 3 = 10 points 4 = 15 points 5 or more = 20 points	0
How many months did the effluent BOD <sub>5</sub> (CBOD <sub>5</sub> ) exceed the monthly permit limits?		0 = 0 points 1 - 2 = 10 points 3 or more = 20 points	0
How many months did the effluent TSS exceed 20 mg/L?		0 - 1 = 0 points 2 = 5 points 3 = 10 points 4 = 15 points 5 or more = 20 points	0
How many months did the effluent TSS exceed 25 mg/L?		0 = 0 points 1 - 2 = 10 points 3 or more = 20 points	0
How many times did the Cl <sub>2</sub> exceed permit limit?		0 = 0 points 1 - 2 = 15 points 3 or more = 30 points	N/A
How many times did the NH <sub>3</sub> exceed permit limits?		0 = 0 points 1 - 2 = 15 points 3 or more = 30 points	0
How many times did the DO not meet permit limit?		0 = 0 points 1 - 2 = 15 points 3 or more = 30 points	0
How many months did the 30-day fecal coliform exceed 200 #/100 mL?		0 = 0 points 1 - 2 = 10 points 3 or more = 20 points	N/A
How many months did the 30-day total coliform exceed 2,000 #/100 mL?		0 = 0 points 1 - 2 = 10 points 3 or more = 20 points	N/A
How many months did the 30-day E-coli exceed 126 #/100 mL?		0 = 0 points 1 - 2 = 20 points 3 or more = 40 points	0
<b>TOTAL PART II =</b>			<b>0</b>

### Part III: FACILITY AGE

In what year were the following process units constructed or underwent a major upgrade? To determine a point score subtract the construction or upgrade year from 2014.

$$\text{Points} = \text{Age} = \text{Present Year} - \text{Construction or Upgrade Year.}$$

Enter the calculated age below.

**If the point total exceeds 20 points, enter only 20 points.**

Unit Process	Current Year	Construction or Last Upgrade Year	Age = Points
Headworks	2014	1999	16
Primary Treatment	2014	1997	18
Secondary Treatment	2014	2009	5
Solids Handling	2014	2009	5
Disinfection	2014	2009	5
<b>TOTAL PART III (not greater than 20) =</b>			<b>20</b>

### Part IV: BYPASSES

Please complete the following table:

Question	Number	Points Earned	Total Points
How many days in the past year was there a bypass or overflow of untreated wastewater due to high flows?	0	0 = 0 points 1 = 5 points 2 = 10 points 3 = 15 points 4 = 20 points 5 or more = 25 points	0
How many days in the last year was there a bypass or overflow of untreated wastewater due to equipment failure?	0	0 = 0 points 1 = 5 points 2 = 10 points 3 = 15 points 4 = 20 points 5 or more = 25 points	0
<b>TOTAL PART IV =</b>			<b>0</b>

**Part V: SOLIDS HANDLING**

A. Please complete the following table:

Current Disposal Method (check all that apply)	Points Earned	Total Points
Landfill	Class B = 0 points < Class B = 50 points	0
Land Application	Site Life 0 - 5 years = 20 points 5 - 10 years = 10 points 10+ years = 0 points	0
Give Away/Distribution and Marketing	Class A = 10 points Class B = 20 points	10
<b>TOTAL PART V =</b>		10

**Part VI: NEW DEVELOPMENT**

A. Please complete the following table:

Question	Points Earned	Total Points
Has an industry (or other development) moved into the community or expanded production in the past two years, such that either flow or wastewater loadings to the sewerage system were significantly increased (10 - 20%)?	No = 0 points Yes = 10 points	0
Are there any major new developments (industrial, commercial, or residential) anticipated in the next 2- 3 years, such that either flow or BOD <sub>5</sub> loadings to the sewerage system could significantly increase (25%)?	No = 0 points Yes = 10 points	0
Have you experienced any upset due to septage haulers?	No = 0 points Yes = 10 points	0
<b>TOTAL PART VI =</b>		0

**Part VI: NEW DEVELOPMENT (cont.)**

- B. Approximate number of new residential sewer connections in the last year  
80 new residential connections
- C. Approximate number of new commercial/industrial connections in the last year  
8 new commercial/industrial connections
- D. Approximate number of new population serviced in the last year  
1,241 new people served

**Part VII: OPERATOR CERTIFICATION**

- A. How many operators are currently employed by your facility?  
6 operator(s) employed
- B. What is/are the name(s) of your DRC operator(s)?  
Rick Roberts  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- C. You are required to have the treatment DRC operator(s) certified at GRADE III.  
What is the current grade of the DRC operator(s)? III
- D. State of Utah Administrative Rules Require that all operators considered to be in DRC to be appropriately certified. List all the operators in your system by their certification class.

Not Certified	<u>2</u>
Treatment I	<u>1</u>
Treatment II	<u>1</u>
Treatment III	<u>1</u>
Treatment IV	<u>1</u>

**Part VII: OPERATOR CERTIFICATION (cont.)**

E. Please complete the following table:

Question	Points Earned	Total Points
Is/are your DRC operator(s) currently certified at the appropriate grade for this facility? (see C)	Yes = 0 points No = 50 points	0
How many continuing education units has each of the DRC operator(s) completed over the last 3 years?	3 or more = 0 points less than 3 = 10 points	0
<b>TOTAL PART VII =</b>		0

**Part VIII: FACILITY MAINTENANCE**

A. Please complete the following table:

Question	Points Earned	Total Points
Do you follow an annual preventative maintenance program?	Yes = 0 points No = 30 points	0
Is it written?	Yes = 0 points No = 20 points	0
Do you have a written emergency response plan?	Yes = 0 points No = 20 points	0
Do you have an updated operations and maintenance manual	Yes = 0 points No = 20 points	0
Do you have a written safety plan?	Yes = 0 points No = 20 points	0
<b>TOTAL PART VIII =</b>		0

Part IX: SUBJECTIVE EVALUATION

*This section should be completed with the facility operators.*

- A. Do you consider your wastewater facility to be in good physical and structural condition?

YES  NO

If NOT, why?

---

---

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---

- B. What improvements do you think the plant will need in the next 5 years?

We are planing on constructing an anoxic tank, chemical feed system for  
Phosphorous removal and sludge thickening system to increase holding time in the  
digesters.

---

---

---

- C. Where there any backups into basements at any point in the collection system in 2014.

YES  NO

Why? (do not include backups due to clogged laterals)

---

---

---

- D. Does the municipality/district pay for the continuing education expenses of operators?

ALWAYS  SOMETIMES  NO

If so, what percentage do they pay?

approximately 100 %



## POINT SUMMATION

Fill in the values from Parts I through VIII in the blanks provided in column 1. Add the numbers to determine the MWPP point total that your wastewater facility has generated for the past twelve months.

Part	Points
I	0
II	0
III	20
IV	0
V	10
VI	0
VII	0
VIII	0
Total	30

# Municipal Wastewater Planning Program (MWPP) Financial Evaluation Section

Owner Name: *SPRINGVILLE*

Name and Title of Financial Contact Person:

Rick Roberts

POTW Manage

Phone: 801-489-2745

E-mail: rroberts@springville.org

**PLEASE SUBMIT TO STATE BY: May 1, 2015**

Mail to: MWPP - Department of Environmental Quality  
Division of Water Quality  
195 North 1950 West  
P.O. Box 144870  
Salt Lake City, Utah 84114-4870  
Phone : (801) 536-4300

*NOTE: This questionnaire has been compiled for your benefit by a state sponsored task force comprised of representatives of local government and service districts. It is designed to assist you in making an evaluation of your wastewater system and financial planning. Please answer questions as accurately as possible to give you the best evaluation of your facility. If you need assistance please call, Emily Cantón. Utah Division of Water Quality: (801) 536-4342.*

I. Definitions: The following terms and definitions may help you complete the worksheets and questionnaire:

**User Charge (UC)** - A fee established for one or more class(es) of users of the wastewater treatment facilities that generate revenues to pay for costs of the system.

**Operation and Maintenance Expense** - Expenditures incurred for materials, labor, utilities, and other items necessary for managing and maintaining the facility to achieve or maintain the capacity and performance for which it was designed and constructed.

**Repair and Replacement Cost** - Expenditures incurred during the useful life of the treatment works for obtaining and installing equipment, accessories, and/or appurtenances necessary to maintain the existing capacity and the performance for which the facility was designed and constructed.

**Capital Needs** - Cost to construct, upgrade or improve the facility.

**Capital Improvement Reserve Account** - A reserve established to accumulate funds for construction and/or replacement of treatment facilities, collection lines or other capital improvement needs.

**Reserve for Debt Service** - A reserve for bond repayment as may be defined in accordance with terms of a bond indenture.

**Current Debt Service** - Interest and principal costs for debt payable this year.

**Repair and Replacement Sinking Fund** - A fund to accumulate funds for repairs and maintenance to fixed assets not normally included in operation expenses and for replacement costs (defined above).

## Part I: OPERATION AND MAINTENANCE

Complete the following table:

Question	Points Earned	Total
Are revenues sufficient to cover operation, maintenance, and repair & replacement (OM&R) costs <b><i>at this time?</i></b>	YES = 0 points NO = 25 points	0
Are the projected revenues sufficient to cover operation, maintenance, and repair & replacement (OM&R) costs for the <b><i>next five years?</i></b>	YES = 0 points NO = 25 points	0
Does the facility have sufficient staff to ensure proper O&M?	YES = 0 points NO = 25 points	0
Has a dedicated sinking fund been established to provide for repair & replacement costs?	YES = 0 points NO = 25 points	0
Is the repair & replacement sinking fund adequate to meet anticipated needs?	YES = 0 points NO = 25 points	0
<b>TOTAL PART I =</b>		<b>0</b>

## Part II: CAPITAL IMPROVEMENTS

Complete the following table:

Question	Points Earned	Total
Are present revenues collected sufficient to cover all costs and provide funding for capital improvements?	YES = 0 points NO = 25 points	0
Are projected funding sources sufficient to cover all projected capital improvement costs for the <b><i>next five years?</i></b>	YES = 0 points NO = 25 points	0
Are projected funding sources sufficient to cover all projected capital improvement costs for the <b><i>next ten years?</i></b>	YES = 0 points NO = 25 points	0
Are projected funding sources sufficient to cover all projected capital improvement costs for the <b><i>next twenty years?</i></b>	YES = 0 points NO = 25 points	0
Has a dedicated sinking fund been established to provide for future capital improvements?	YES = 0 points NO = 25 points	0
<b>TOTAL PART II =</b>		<b>0</b>

**Part III: GENERAL QUESTIONS**

Complete the following table:

Question	Points Earned	Total
Is the wastewater treatment fund a separate enterprise fund/account or district?	YES = 0 points NO = 25 points	0
Are you collecting <b>95%</b> or more of your sewer billings?	YES = 0 points NO = 25 points	0
Is there a review, at least annually, of user fees?	YES = 0 points NO = 25 points	0
Are bond reserve requirements being met if applicable?	YES = 0 points NO = 25 points	0
<b>TOTAL PART III =</b>		0

**Part IV: PROJECTED NEEDS**

Estimate as best you can the following:

Cost of projected capital improvements (in thousands)	2015	2016	2017	2018	2019
	1.003	0.928	0.908	0.798	0.724

**Point Summation**

Fill in the values from Parts I through III in the blanks provided in column 1. Add the numbers to determine the MWPP point total that reflects your present financial position for meeting your wastewater needs.

Part	Points
I	0
II	0
III	0
Total	0

**RESOLUTION #2015-**

**A RESOLUTION BY THE CITY COUNCIL OF SPRINGVILLE CITY, UTAH, TO  
INFORM THE STATE OF UTAH WATER QUALITY BOARD OF ACTIONS TAKEN  
CONCERNING THE MUNICIPAL WASTEWATER PLANNING PROGRAM REPORT  
FOR 2014**

**WHEREAS**, the Municipal Wastewater Planning Program is a program established by the State of Utah Department of Environmental Quality to assist cities in evaluating their wastewater and treatment facilities, their financial planning for current and future needs, and to assess their preparedness for future development potential.

**WHEREAS**, the purpose of the Municipal Wastewater Planning Annual Report is to allow Springville City to identify and solve potential problems in the Wastewater Collection System and the Wastewater Treatment Plant before they become serious and costly;

**WHEREAS**, there are benefits for Springville City that may be accrued by completion of the Self-Assessment Report, to wit: Springville City will receive additional points on the Utah Wastewater Project Priority List/System, which is used to allocate funds under the wastewater grant and loan programs; the results of the report are used to focus the State's technical assistance programs; and, Springville City's employee operators will be given operational continuing education units (CUE's) for completing the report.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of Springville City, Utah that:

1. The City Council acknowledges to the State of Utah Water Quality Board that they have received and reviewed the attached Municipal Wastewater Planning Program Report for 2014, and
2. The City Council has implemented all appropriate actions necessary to maintain the effluent requirements contained in the Utah Pollutant Discharge Elimination System (UPDES) Permit.

Passed this 21<sup>st</sup> day of April, 2015

\_\_\_\_\_  
Wilford W. Clyde, Mayor

Attest:

\_\_\_\_\_  
Kim Rayburn, City Recorder



## STAFF REPORT

**DATE:** December 30, 2014

**TO:** The Honorable Mayor and City Council

**FROM:** John Penrod, City Attorney

**SUBJECT: CONSIDERATION OF ACCEPTING PROPERTY FROM THE CORPORATION OF THE PRESIDING BISHOP OF THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS FOR A FUTURE RIGHT-OF-WAY LOCATED IN THE QUAIL BROOK ESTATES SUBDIVISION.**

### RECOMMENDED ACTION

Motion to Approve the acceptance of a partial road dedication from The Presiding Bishop of the Church of Jesus Christ of Latter-day Saints for a future right-of-way in the Quail Brook Estates Subdivision.

### GOALS, OBJECTIVES AND STRATEGIES AT ISSUE

General Plan Goal - To provide functionally effective community facilities and services to support a safe, healthy, and vibrant community life.

### BACKGROUND

The developer of the Quail Brook Estates Subdivision is in the process of finalizing Plat "B" of the subdivision. The subdivision runs along the east side 235 East immediately north of 400 North. A copy of the subdivision plat is attached to this report. A portion of 235 East that will be developed as part of Plat "B" of the subdivision is currently owned by the LDS Church. The LDS Church has agreed to dedicate the needed property to allow 235 East to be completed.

Plat "B" of the Quail Brook Estates Subdivision has not yet received final approval. However, the LDS Church has asked the City to agree to accept the right-of-way dedication prior to the subdivision receiving final approval. The street dedication will not cost the City any money.

The LDS Church will dedicate the right-of-way through a quitclaim dedication deed. As part of the dedication, the City is only allowed to use the property for a right-of-way and utilities. The LDS Church will retain all water rights and mineral rights associated with the property.

**FISCAL IMPACT** – None.

Attachments: Proposed Quitclaim Deed that Dedicates the ROW  
Subdivision Plat

**CITY COUNCIL AGENDA**



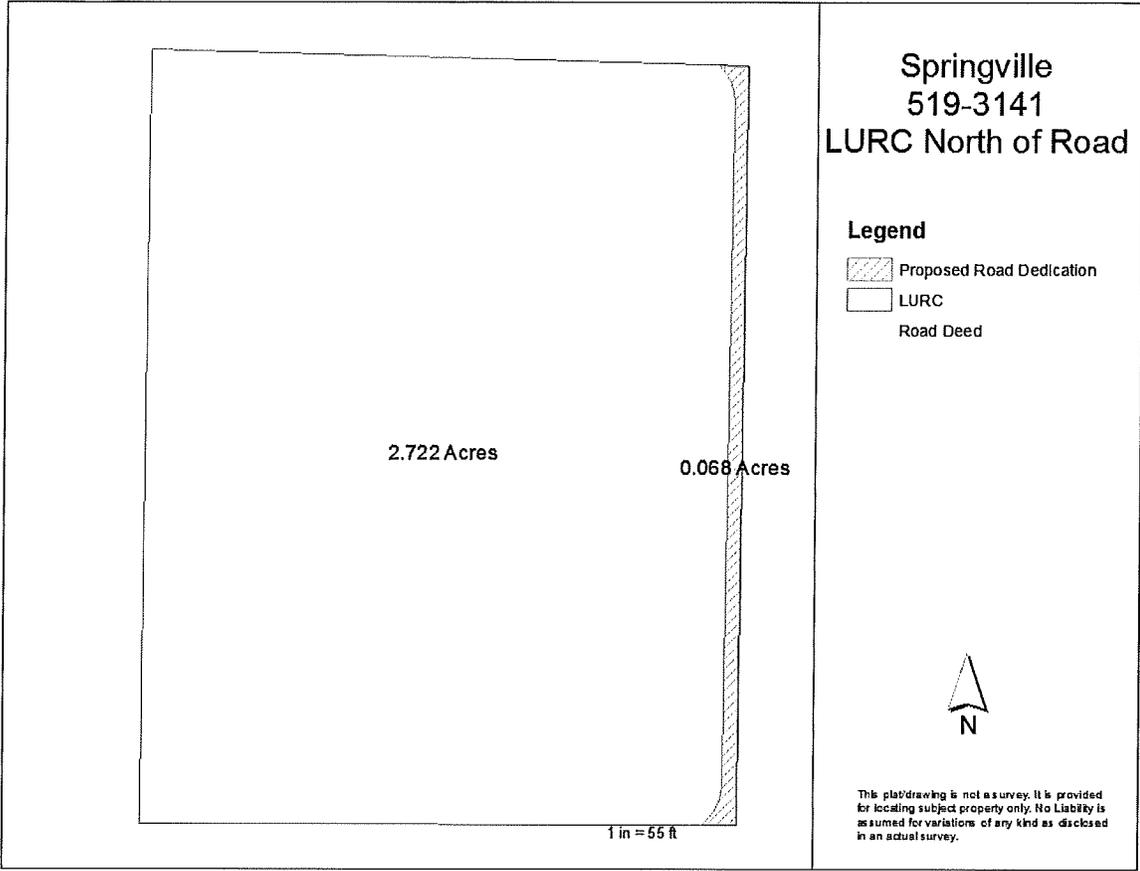


EXHIBIT 1.9

Recording Requested by and  
When Recorded, Send To:

Springville City

Attn: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(Space above this line for Recorder's Use)

**QUITCLAIM DEED**

(Property number 519-3141)

For Ten Dollars and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, CORPORATION OF THE PRESIDING BISHOP OF THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS, a Utah corporation sole ("Grantor"), hereby quitclaims, to SPRINGVILLE CITY, a Utah municipal corporation ("Grantee"), for public use for street and road purposes, together with the right to use the same for water, sewer, gas, power, telephone and other public utilities and all those other uses that are ordinarily associated with streets or roads or vital to the public's health, safety and welfare, all of that certain lot, piece and parcel of land situated, lying and being in Utah County, State of Utah (the "Property"), and more particularly described, to wit:

See Exhibit A attached hereto and incorporated herein by this reference  
(the "Property").

BY THIS DEDICATION, Grantee obligates itself to preserve and use the Property for the purpose listed above.

GRANTOR SPECIFICALLY RESERVES, excepts and retains all water, water rights, and Mineral Rights. For purposes of this instrument, "Mineral Rights" include, whether on, in or under the Property, all of the following minerals, whether common or precious; coal; carbons; hydrocarbons; oil; gas; petroleum; chemical elements and substances whether in solid, liquid or gaseous form; and steam and all sources of geothermal energy. In the event all or part of the Mineral Rights have been reserved or severed previously from the surface estate, Grantor hereby reserves, excepts and retains all of the Mineral Rights not previously reserved and reserves, excepts and retains its after-acquired title to all of the Mineral Rights to the extent that prior reservations thereof are released or abandoned after the date of this conveyance. Grantor does not reserve the right of surface or subsurface entry within 500 feet of the surface.

GRANTOR ALSO RESERVES any water rights or rights to the use of water whether appurtenant to the Property or not in which Grantor may have an interest. Grantor does not intend by this deed to transfer any water rights or rights to the use of water and it is Grantor's

intent that this conveyance shall not transfer any water rights or rights to the use of water by implication.

IN THE EVENT any portion of the Property is vacated, abandoned, closed or declared surplus by Grantee, the Property shall automatically revert to Grantor.

WITNESS the hand of said Grantor this \_\_\_\_ day of \_\_\_\_\_, 2014.

CORPORATION OF THE PRESIDING BISHOP OF THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS, a Utah corporation sole

By: \_\_\_\_\_

Name (print): \_\_\_\_\_

Its: Authorized Agent

STATE OF UTAH )  
 :ss  
COUNTY OF SALT LAKE )

On this \_\_\_\_ day of \_\_\_\_\_, 2014, personally appeared before me \_\_\_\_\_, personally known to me to be an Authorized Agent of CORPORATION OF THE PRESIDING BISHOP OF THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS, a Utah corporation sole, who acknowledged before me that he signed the foregoing instrument as Authorized Agent for CORPORATION OF THE PRESIDING BISHOP OF THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS, a Utah corporation sole, and that the seal impressed on the within instrument is the seal of said corporation; and that said instrument is the free and voluntary act of said corporation, for the uses and purposes therein mentioned, and on oath stated that he was authorized to execute said instrument on behalf of said corporation and that said corporation executed the same.

\_\_\_\_\_  
NOTARY PUBLIC

**EXHIBIT A**

(Description of the Property)

That certain real property located in Utah County, Utah, specifically described as follows:

COMMENCING AT THE NORTH <sup>1</sup>/<sub>4</sub> OF SECTION 33 TOWNSHIP 7 SOUTH RANGE 3 EAST SALT LAKE BASE AND MERIDIAN THENCE N 89°37'19" E A DISTANCE OF 617.94 FEET AND NORTH A DISTANCE OF 235.86 FEET TO A POINT OF BEGINNING;

THENCE BEARING S 89°55'33" W A DISTANCE OF 18.01 FEET TO A POINT OF CURVATURE OF A 28.00 FOOT RADIUS NON-TANGENT CURVE TO THE LEFT; THENCE NORTHEASTERLY ALONG THE ARC OF SAID CURVE A DISTANCE OF 24.61 FEET, HAVING A CENTRAL ANGLE OF 50°21'28" AND A CHORD THAT BEARS N 25°50'35" E A DISTANCE OF 23.82 FEET; THENCE BEARING N 00°39'51" E A DISTANCE OF 345.17 FEET TO A POINT OF CURVATURE OF A 28.00 FOOT RADIUS TANGENT CURVE TO THE LEFT; THENCE NORTHWESTERLY ALONG THE ARC OF SAID CURVE A DISTANCE OF 21.54 FEET, HAVING A CENTRAL ANGLE OF 44°04'15" AND A CHORD THAT BEARS N 21°22'16" W A DISTANCE OF 21.01 FEET; THENCE BEARING S 88°29'52" E A DISTANCE OF 14.77 FEET; THENCE BEARING S 00°31'04" W A DISTANCE OF 385.76 FEET TO THE POINT OF BEGINNING.

SAID PROPERTY CONTAINS 2959 SQ. FT. OR 0.068 ACRES



## STAFF REPORT

**DATE:** April 14, 2015  
**TO:** Mayor and City Council  
**FROM:** Jeff Anderson, City Engineer  
**SUBJECT:** 400 SOUTH 800 EAST/BROOKSIDE DRIVE INTERSECTION REALIGNMENT

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### **RECOMMENDED ACTION**

Motion to:

Award the 400 South 800 East/Brookside Drive Intersection Realignment project to the lowest responsible bidder B. Jackson Construction in the amount of \$\_\_\_\_\_ and authorize the Director of Public Works to issue a Notice to Proceed for the project.

### **BACKGROUND**

The intersection of 400 South and 800 East has been identified as a hazardous location presenting unsafe conditions to both motorized and non-motorized traffic. The north leg of 800 East to 400 South is offset approximately 85 feet east of the south leg of 800 East/Brookside Drive. The misalignment causes westbound left turning traffic from 400 South to overlap with eastbound left turning traffic from 400 South. North/south traffic traveling within the community is impeded by the offset through this intersection. Due to the offset, traffic attempting to cross 400 South often cut diagonally across 400 South resulting in traffic that is actually traveling in the wrong direction to opposing traffic for a considerable distance.

Pedestrian movements through this intersection are also at elevated risk due to the offset streets. The intersection is adjacent to an elementary school, with a cross walk on in the middle of the intersection. In addition the Reams neighborhood grocery store is located on the northwest corner of the intersection which produces numerous vehicular and pedestrian trips.

Realignment of the intersection has been a topic of discussion for several years in order to increase safety to vehicles and pedestrians. In the spring of 2014, City Engineering personnel submitted information to the Mountainland Association of Governments (MAG) who acts as the local metropolitan planning organization (MPO) in order to acquire funding for this project as well as several other transportation-related projects. This project was selected for funding and received \$590,000.

***CITY COUNCIL MEETING***

*April 21, 2015*

## **INTERSECTION ALIGNMENT ALTERNATIVES**

Three intersection realignment (build) alternatives were considered to correct the alignment problems and address the traffic and pedestrian capacity issues as explained above. These alternatives are described below:

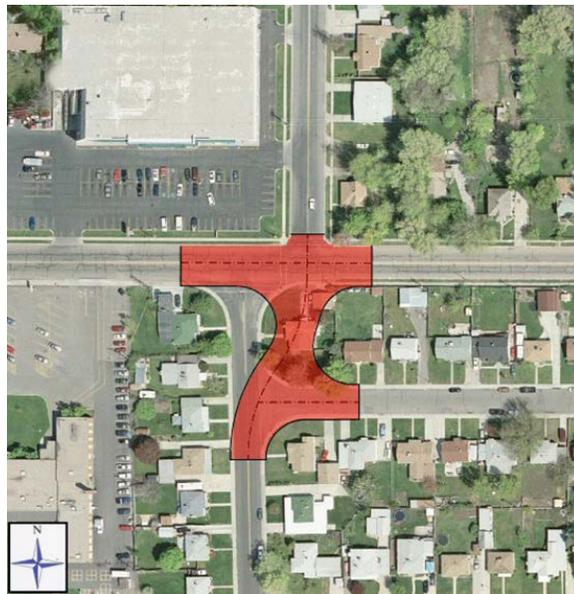
### **Intersection Alternative 1 – Realign 800 East North and Realign Brookside Drive South of 400 South**

This alternative would create a conventional four legged intersection by adjusting both of the 800 East intersection approaches. The realigned 800 East intersection leg north of 400 South would affect the Ream’s grocery store parking lot by removing approximately eight parking stalls. The realigned Brookside Drive intersection leg south of 400 South would require the removal of the house south east of the intersection.



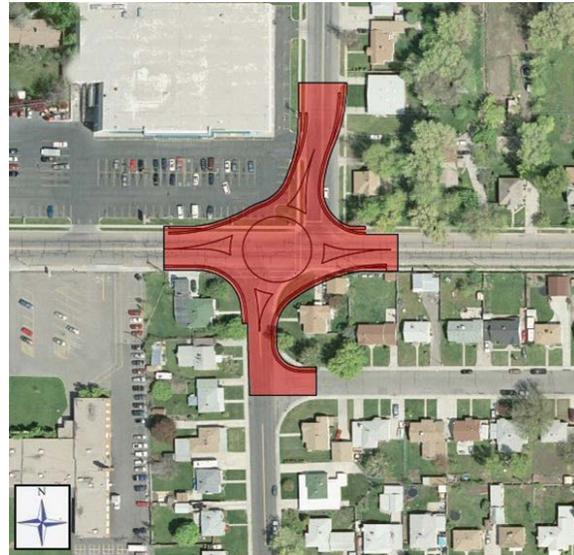
### **Intersection Alternative 2 – Realign Brookside Drive South of 400 South**

This alternative would realign Brookside Drive by only affecting the south leg of the intersection to create a conventional four legged intersection. Properties on the north intersection approach are not affected, while the house on the south east intersection corner would be removed.



**Intersection Alternative 3 – Roundabout Intersection**

This intersection alternative proposes a modern roundabout intersection to address deficiencies of the present intersection. Other roundabout intersections in nearby communities show favorable results with similar traffic volumes. Impacts to properties with this proposal are substantial. The residential property on the south east intersection corner is affected to the point that relocation is necessary, and approximately 15 parking stalls in the Ream’s parking lot would be removed.



After evaluating the different alternatives presented above, it was decided that the preferred alternative is Alternative 2.

**SCOPE OF WORK**

This project will align the south leg of the intersection greatly improving safety for motorists and pedestrians alike. The project includes reconstruction and realignment of the south leg of the 400 South-800 East/Brookside Drive intersection. Project includes demolition and removal of a home, the removal and re-construction of the full roadway cross section, curb and gutter, sidewalk, associated grade adjustment of existing manholes and water valves, and installation of associated storm drainage infrastructure. The work shall also include the restoration and installation of landscaping (including sprinkling system and sod) adjacent to the roadway re-alignment. The work to be performed shall include furnishing all necessary materials, equipment, facilities, services and appurtenances thereto needed for the complete construction of the project.

Exhibit “A” shows the project limits for this project.

**BID ALTERNATIVES & CONDITIONS FOR A RESPONSIVE BID**

City Public Works Department Engineering Division personnel prepared plans, specifications, and bidding documents (i.e. Contract Documents) for the project. These Contract Documents were placed on BidSync, an internet bidding service approved by the State of Utah.

The following information was given to Contractors to guide them as they prepared their bids:

*The Owner desires to evaluate Project Bids under multiple alternative conditions and schedules as described below. The Owner understands that due to the constraints imposed by these alternative conditions and schedules, potential changes in construction approach and cost may result for each. More information regarding constraints and critical dates for each alternative is provided below.*

*In order to be considered a responsive bid, Bidder must submit complete and correct competitive bid schedules for ALL bid alternatives. Any bid alternative submitted by a Bidder where the bid schedule contains null values for all bid items, or zero unit prices for all bid items, will be deemed non-responsive and the entire bid will be deemed non-responsive and will not be considered by the Owner.*

**BID ALTERNATIVE #1 – ROAD CLOSURE FOR MAX. 21 CONSECUTIVE DAYS, PROJECT SUBSTANTIALLY COMPLETE PRIOR TO SCHOOL OPENING**

A. Approach To Work and Constraints

The following shall be considered in preparing Bid Alternative #1:

1. One lane of traffic in each direction (min 11-ft wide lanes) on 400 South must be maintained at all times.
2. Full closure to traffic of Brookside Drive is allowed in order to accommodate construction. This closure shall be for a maximum of 21 consecutive calendar days.
3. *All road striping, including cross walks, must be completed by the substantial completion date.*

B. Critical Dates

The following dates shall be considered in preparing Bid Alternative #1.

Notice to Proceed / Commence Construction	Monday, June 22, 2015
Construction <i>Substantial Completion</i>	<i>Tuesday, August 18, 2015</i>
School Starts	Wednesday, August, 19, 2015
Construction Final Completion	Tuesday, August 25, 2015

**BID ALTERNATIVE #2 – NO ROAD CLOSURE, EXTENDED PROJECT SCHEDULE**

A. Approach To Work and Constraints

The following shall be considered in preparing Bid Alternative #2:

1. One lane of traffic in each direction (min 11-ft wide lanes) on 400 South must be maintained at all times.
2. One lane of traffic in each direction (min 11-ft wide lanes) on Brookside Drive must be provided for at all times as well as full turning access to 400 South.
3. All road striping, including cross-walk striping, must be completed by the substantial completion date.
4. The safe walking route must be completed by the Safe Walk to School Route completion date shown in the table below. This means, at a minimum, the following:
  - a. Sidewalks, ADAs and crosswalks must be completed on both sides (north and south) of 400 South.
  - b. Sidewalks, ADAs and crosswalks must be completed on at least one side of Brookside Drive.

B. Critical Dates

The following dates shall be considered in preparing Bid Alternative #2.

Notice to Proceed / Commence Construction	Monday, June 22, 2015
Safe Walk to School Route Completion	Tuesday, August 18, 2015
School Starts	Wednesday, August, 19, 2015
Construction <i>Substantial Completion</i>	<b><i>Friday, September 18, 2015</i></b>
Construction Final Completion	Friday, September 25, 2015

**BID ALTERNATIVE #3 – NO ROAD CLOSURE, PROJECT SUBSTANTIALLY COMPLETE PRIOR TO SCHOOL OPENING**

A. Approach To Work and Constraints

The following shall be considered in preparing Bid Alternative #3:

1. One lane of traffic in each direction (min 11-ft wide lanes) on 400 South must be maintained at all times.
2. One lane of traffic in each direction (min 11-ft wide lanes) on Brookside Drive must be provided for at all times as well as full turning access to 400 South.
3. All road striping, including cross-walk striping, must be completed by the substantial completion date.

B. Critical Dates

The following dates shall be considered in preparing Bid Alternative #3.

Notice to Proceed / Commence Construction	Monday, June 22, 2015
Construction <i>Substantial Completion</i>	<i>Tuesday, August 18, 2015</i>
School Starts	Wednesday, August, 19, 2015
Construction Final Completion	Tuesday, August 25, 2015

**BID RESULTS**

As noted above, Bidders were required to submit bids on all three bid alternatives in order to be considered a responsible bidder. Bids were received from four contractors. A summary of the bid results are listed below:

	<b>B. Jackson</b>	<b>Johnston &amp; Phillips</b>	<b>Morgan</b>	<b>Condie</b>
<b>Bid Alt #1</b>	\$283,065.15*	\$292,085.40	\$299,261.45	\$301,632.80
<b>Bid Alt #2</b>	\$301,907.75*	\$334,035.40	\$328,261.45	\$344,935.20
<b>Bid Alt #3</b>	\$312,907.75*	\$354,035.40	\$348,261.45	\$333,287.70

\* *Lowest responsible bid for bid alternative*

**FISCAL IMPACT**

**Funding**

This project is funded from the following sources:

MAG grant monies	\$590,000
Proposed 2015-2016 budget	\$25,000
<b>TOTAL funds allotted</b>	<b>\$615,000</b>

**Project Costs**

In addition to the road reconstruction work to be performed under this contract, funds have already been expended for some items, and funds still need to be expended for additional items in order to complete the project. These include purchase of the house and associated property, moving costs for the existing resident, asbestos testing and abatement (if required) and the cost of a traffic signal. These are summarized below:

Description	Cost	Funding Notes
Intersection Realignment Project Costs	Varies based on Bid Alternative Selected	To be awarded
House purchase	\$180,000	Previously expended
Moving costs	\$15,000	Previously expended
Asbestos Test	\$2,500	Estimated
Asbestos Abatement (if required)	Varies based on results of asbestos test	Varies
<b>Traffic Signal</b>	<b>\$150,000*</b>	Estimated

*\*City staff is looking into options to reduce this cost by obtaining traffic signal fixtures from other sources at little to no cost to the City*

The following table shows the amount of remaining funds that would be available if the project is awarded to the lowest responsible bidder for each bid alternative:

	Key Points of Bid Alternative	Estimated Cost for Intersection Realignment, House Purchase (\$180k) and Moving Costs (\$15k)	Remaining Funds Available for Traffic Signal and Asbestos Testing/Abatement
<b>Bid Alt #1</b>	<ul style="list-style-type: none"> <li>•21 Day road closure</li> <li>•Complete before school starts</li> </ul>	\$478,065.15	\$136,934.85
<b>Bid Alt #2</b>	<ul style="list-style-type: none"> <li>•No road closure</li> <li>•Complete 1 month after school starts</li> </ul>	\$496,907.75	\$118,092.25
<b>Bid Alt #3</b>	<ul style="list-style-type: none"> <li>•No road closure</li> <li>•Complete before school starts</li> </ul>	\$507,907.75	\$107,092.25

Exhibit "A"

