



**MINUTES FOR THE REGULAR MEETING  
OF THE EMERGENCY PREPAREDNESS COMMITTEE  
OF THE CITY OF SPRINGVILLE, UTAH**

**March 19, 2015**

**5:30 p.m.**

**ATTENDANCE:** (ROLL)

**WELCOME/COMMITTEE BUSINESS**

Chief Clinton conducting.

**APPROVAL OF THE MINUTES**

Sarah Ralston made the motion to accept the meeting minutes from February 19, 2015, Shauna Johnson seconded the motion, motion passed.

**COMMITTEE BUSINESS**

**RADIO TEST REPORT:** David Mair reports participation from sectors 3, 4, 5, 6, 7, and 8 on the NET Test performed on March 1, 2015.

NET tests are held the first Sunday of the month at 6:30 p.m. on frequency 145.75. David Mair's email address is [dmair.1@gmail.com](mailto:dmair.1@gmail.com).

**EMERGENCY OPERATION CENTER (EOC) OVERVIEW AND ACTIVATION:** The State of Utah EOC – “Preparing for the Unthinkable” video was shown and discussed (this video is available on YouTube). A handout titled “Springville City Emergency Operations Plan” was provided and the contents discussed. A few key points were further discussed: only the Mayor can make policy decisions, the importance of documentation and record keeping.

**GOOD OF THE ORDER:** There is still concern about miscommunication or lack of communication between Stake Presidents and the Emergency Preparedness Specialists. Suggestions to improve include:

- Quarterly meetings with Stake President
- Some type of mechanism to make meeting happen between Ward Emergency Preparedness Specialists and Stake Emergency Preparedness Specialists
- Have Chief Clinton talk to the Stake Presidents regarding adding Emergency Preparedness to their Stake Council Meeting and make it a regular agenda item at those meetings.
- Make Stake leaders aware of their authority
- Improve communication between High Council and Stake Presidency. Information should funnel up to the Stake President as he is the policy maker. Should have a mechanism in place to send information up the chain of command
- Stake Emergency Preparedness Representative should push the preparedness information and training.

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Approved April 16, 2015

**NEXT MEETING:** The next meeting will be April 16, 2015.

**ADJOURNED**

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Approved April 16, 2015