



Developing youth who are
CAPABLE
CONFIDENT &
CONTRIBUTING

Lakeview Academy Board of Trustees Meeting

October 7, 2010

527 West 400 North Saratoga Springs Utah

(all times listed are approximate and the board reserves the right to vote on any item on the agenda)

- | | | |
|-------|----------------------------------------------------------------------------------------------------------------------------------|------|
| I. | Roll Call | 5:00 |
| II. | Executive Session | |
| | 1. Educational Coordinator Report | 5:00 |
| | 2. Director Coordinating Session | 5:30 |
| | 3. Questions about the agenda | 6:30 |
| | 4. Board Picture Taken | 6:45 |
| III. | If needed a motion to enter a closed session for the purpose of discussion of litigation matters, or authorized personal issues. | |
| IV. | Action if any from closed session | |
| V. | Welcome to General Session | 7:00 |
| VI. | Pledge of Allegiance | |
| VII. | Reports | 7:05 |
| | 1. Director Reports | |
| | 2. Board Reports | |
| | 3. State Reports | |
| | a. CRT | |
| | b. Iowa | |
| | c. DWA | |
| | d. AFR | |
| | e. APR | |
| | 4. Financial Reports | |
| | 5. Benchmark Reports | |
| | 6. Squire Membership Audit | |
| VIII. | Board Business | 7:30 |
| VIX. | Charter/Governance Training | 7:35 |
| | 1. Reading Financial Statements | |
| | 2. Just as parent? | |
| X. | Public comment not related to items on the agenda, each comment is limited to two minutes. | 8:00 |
| XI. | Consent Agenda | 8:10 |
| | 1. Lakeview Academy July 2010 Financials | |
| | 2. Fee Wavier Policy | |
| | 3. Middle School Credit and | |
| | 4. Biology Class Proposal | |
| | 5. Special Education Handbook | |
| | 6. Pay Easy Renewal Forms and Contract | |
| | 7. Charter Pool Renewal | |
| | 8. Facility Use Policy | |
| | 9. Lakeview Academy August 2010 Financials | |
| | 10. Stipends 2010-2011 | |
| | 11. Wal-Mart Grant Application | |
| | 12. Occupational Therapy Contract | |

	13. Arbitrage Compliance Proposal	
	14. Expenditures of One Time Federal Funds	
XII.	Action Items	8:15
XII.	Study Items	8:15
	1. Character Education	
	2. Purchase Policy	
	3. Parent Satisfaction Ends Policy	
	4. Extra-Curricular Policy	
XIV.	New Business	8:55
XV.	Strategic Development Planning and Training	9:00
	1. Director Evaluation Committee Report	
	2. Board Evaluation Committee Report	
XVI.	Adjourn	9:30

Lakeview Academy Board Meeting
Public Comment and Pattern of Formality Guidelines

The following are guidelines that were taken from Robert's Rules of Order and modified to assist the Lakeview Academy Board in running efficient meetings:

Public Comment

1. During the agenda under the Public Comment section, the public may address any issue not related to items already on the agenda. Please state your name for the official minutes. Please be mindful of the length of the board meeting and limit your comments to two minutes.
2. After an item has been introduced and debated by the board, the President will call for Public comment on that item only. Each public attendee shall have the opportunity to speak two times on the same issue on the same day. It shall proceed that everyone will be given their first opportunity to speak before anyone will be given their second opportunity.
3. To maintain order, if someone from the public is out of order, the President will verbally counsel them by calling, "point of order."

Order of Debate

1. The item will be introduced by the sponsor if the sponsor is not present then the President will assign someone to do the introduction.
2. Members debate the item (unless no one wished to debate it). Each member is allowed two separate opportunities to speak on the item.
3. The President will then open the item up for Public Comment following the directions in public comment section 2.
4. The item will then be opened up to the Board for additional debate if necessary.
5. A member makes a motion by saying, "I move that..." if it is long, it should be prepared in writing and given to the President or Secretary. If no motion is made then the item dies, and no further debate will occur.
6. Another board member may amend the motion. If the motion is amended the President asks is their any objection to adopting the amendment. If no objection is made, the chair may declare the amendment adopted. If even one member objects, however the amendment is subject to debate and vote like any other motion.
7. If the motion is amended the President may open it up to further board comment if necessary.
8. The President will then call the question and take a vote on the item.
9. The President announces the vote.

Pattern of Formality

1. The President should be addressed as Mister or Madam President as appropriate.
2. Wait to be acknowledged verbally or with a nod before speaking by the President.

3. Speak only to the President or through him/her.
4. Avoid personalizing any issue; speak to the subject, not the person you disagree with. An example of this would be if you believe something said to be untrue, you would say, I believe the member is mistaken instead of saying something was a lie.
5. If anyone breaches Robert's Rules or for example speaks out of turn, it is called a point of order and will be corrected by the President or any other board member that catches it. One would say, "Point of Order" The President would acknowledge the person and they would say what breach occurred. The President would then say "the point of order is well taken" or if unfounded, "the point of order is not well taken."



Director's Report
Education Coordinator Report

**** DIBELS (elementary), Oral Reading Fluency (middle school), Language Arts (middle school), math benchmark reports**

****Character Education program proposal**

****Grade-Level Newsletters**

Elementary

Kindergarten

The Kindergarten students are doing great! It is always amazing to watch them learn and grow each and every day. We are really getting into our routines and learning to become amazing readers, writers, and mathematicians. We would like to remind all parents who are interested in helping in the class or being chaperones on field trips to please complete their PALS training ASAP.

Classroom Activities and Concepts for September

- School Safety
- Citizenship
- The Pledge of Allegiance
- Our 5 Senses
- Overview of the 4 seasons
- Letter Recognition

Classroom Activities and Concepts for October

- Night and Day
- Pumpkins
- Field Trip to Pumpkin Patch- TBA
- Ant Farms and other Bugs
- Halloween Party
- Fall

First Grade

- Finish Families and Friend Unit
- Start Rocks and Soil Unit
 - Explore differences in rock types
 - Explore differences in soil types
 - Sort and Classify Rocks and Soil
- Start second rotation of mini classes
 - Cooking
 - Magnets
 - Drama
- Explore the Constitution

Second Grade

Second grade is off to a great start!

We have been focusing on...

- Character Education (respect and responsibility) gravity germs labor day.
We are gearing up for...
- Constitution Day
- Eric Carle
- learning how to research

3rd Grade

We are so excited to be gearing up for another great year at Lakeview! Here are the highlights in 3rd grade:

- Our monthly theme is space! We will be working on planet mobiles, space dioramas, star charts, and more!
- We have started our first reading unit discussing money. Some of the classes will be working on a coin drive, “guess how many is in the jar”, and financial literacy.
- We are enhancing our mapping skills by coordinating and participating in a treasure hunt.

It’s going to be a great year!

Fourth Grade

2010 is off to an exciting start in the 4th grade! We’ve been learning about the early Indians of Utah and have made our own pictographs (complete with translations!). We’ve studied the water cycle (even illustrating it with water colors!) and found out that Utah is the second driest state in the United States! We visited Camp Floyd for our first field trip and got to make candles, learn to shoot rifles, make adobe bricks

and visit the one room schoolhouse built in 1898 (we wrote on slate boards and read from McGuffey Readers!) We are looking forward to many interesting adventures in the coming months!

Fifth Grade

This year we have gotten off to a running start and the students are adapting beautifully. Here are some of the highlights from the last month:

- Constitution Convention, Friday, September 17th.
- 5th Grade Camp, October 6-7.
- Students are preparing Power Point presentations that will be shown at the Constitution Convention.
- Students learned about Income vs. Education (Finance in the Classroom).
- This month they are playing kickball in PE.
- In science the students are learning about atoms and molecules. Recently they built some molecules with marshmallows and tooth picks.

Sixth Grade

The 6th grade is off to an awesome start. Students are getting used to using lockers, moving about the school with proper manners, and just learning to be sixth graders. These are great students, and we are expecting great things from them! In Science, we have been studying about waves and we experimented with the properties of heat. In Social Studies we have been using Thinking-Based Learning to discover the components of civilization and we are also beginning the study of our first ancient civilization of Mesopotamia. This Friday's Enhancement on September 10th will be remembering 9-11. This is a time period, just as World War I and World War II, which we will study later in the year. On September 17th, we will celebrate Constitution Day. We hope your students have been coming home happy and excited about the new school year. Thank you, the Sixth Grade.

Middle School

English

- English-We are researching alternative sources of power to determine efficacy of changing Lakeview Academy's source of power to a greener energy source. We plan to write proposals, funding grant requests, and press releases later in the year.

Spanish

- Spanish I – Making salsa by hand with fresh tomatoes, onions, jalapenos, peppers etc.
- Spanish II- We are planning a quincinera party. The students are planning it all themselves including learning a dance, buying and designing the napkins, invitations etc.

Art and Math

- Tessellations: art and math collaboration
- Photography: Find the letters of your name, take a picture
- We would also like to recognize Madeleine Gustafson for being recognized in the Lehi Arts Council art contest. Forest Heelis and Madeleine Gustafson won second place awards in the
- Art Gallery Outlet children’s summer art contest. Congratulations!!!!

History

- Utah Studies are growing Brine Shrimp and studying their growth patterns.
- U.S. History is doing an Explorer Simulation.
- World Civilization are developing their own country along with its history, culture, etc.

Technology

- We’re creating educational posters in 3D Design, using Photoshop. Soon, CTE will be participating in Ms. Jensen’s Ice Cream Shop.

Science

- Science students are studying historical figures in science. Students are reading short biographies that outline the scientists’ methods, successes, failures, and focus of study. Students are also picking out specific points about these scientists and their methods that the students should also be learning as outlined in the Utah State Corer Intended Learning Outcomes.

Drama

- Drama will be working on how to present a strong monologue performance by viewing and critiquing videos of monologues. Choir will be working with our accompanist on performance pieces.

Business Manager's Report
October 2010

Here is a list of things that I have been able to accomplish:

1. Kept up on twice weekly bank deposits. (over 30K so far this year)
2. Balanced all bank accounts, including new money marked where we have already made 62.55 in interest income.
3. PALS video is now online. Several parents have taken the training already. (I had 10 the first day)
4. Input all payroll data
5. Replaced parts in the middle school lab (it was a struggle to say the least)
6. Finished all remaining system images
7. Replaced Jodeene Edrington's broken phone and got Kathryn Stone a phone capable of paging.
8. Received RMA RAM for LVAFileserver and replaced memory.
9. Imported all Patron Data for Alexandria Librarian. (I have been working with the people at COMPANION to try to get the remaining data back, but I am not hopeful.
10. Received back a bad Lenovo laptop (covered by warrantee, the back light went out), and got it back in service so that Melissa Reda could do some data input to get ready for STAR tutoring.
11. Got an old laptop for Carl Nelson to use at night to help with better communication for the Maintenance staff.
12. Setup 3 of the 6 camera's we have for security monitoring, allowing people to see who is in the building if the alarm goes off.
13. Kept Bank deposits on the 3 day deadline
14. Got Liz Matthews phone up, now everyone has a phone but several people still have old messages. I have sent out several emails and am trying to work on a better way to make sure people change the voice mail.
15. Moved a wifi access point from Mrs. Matthews Art Room where there are not enough network drops, to Mr. G's room where there are extra's
16. Setup 6 mini computers with Ubuntu and gave them to teachers to test before we implement them for the k-2 pod.
17. Installed a color laser printer for Liz Matthews, now our art students can do high quality art prints.
18. Worked on cleaning my office
19. Finished financial reports
20. Completed PRAMA request for 2009 payroll.
21. Replaced dead laptop #4 out of the K-2Pod Computer Lab
22. Put the K-2 Pod Mobile Lab in Lacie Jensen's room to free up the stationary lab for the 6th grade teachers, and other middle school classes.
23. Mounted the dead smartboard in Mr. Fillmore's office so the ability to use his office as a conference room increases.

24. Got a camera for Liz Matthews to take pictures of the art work her students do.
25. Finished all program accounting for 2009-2010 school year, which means that along with a thousand other little things that are completed, Lakeview's end of the Audit is complete. We still have to complete the AFR and APR before they are submitted.
26. Attended the quarterly Charter Pool meeting where we learned that there is a single claim of over \$800,000.00 that is responsible for a large part of the claims that EMIA paid out over the last plan year, however that claim is almost complete and they don't anticipate it effecting out rates by much. However the new laws enacted by the healthcare reform bill will have a significant increase on our premiums. In **addition** to our normal increase next year the reform package, in its first steps, will increase our benefits cost by an additional 4.5%. Please be prepared for additional rate hikes next school year.

On the financial reports there are some things that you need to be aware of.

1. The small equipment budget will need to be increased to compensate for the speakers that were purchased. The money comes from Trust Lands.
2. Our building repairs budget is close to what we budgeted and because of some hail damage we are going to need to make a very significant increase to that line item. There has been some major damage to our air conditioning units. All the intake vents have been crushed by hail. We are working with Tripple T heating and AC (well Bryan is) to get these combed out and then we will have to make covers for the vents to make sure that this does not happen again. Once all the repairs are made I will submit the claim to our insurance.

FACILITY MANAGER'S REPORT

October 2010

I am at the three-year mark managing the Lakeview Academy facilities. Numerous projects have been completed during this time, and I have been able to develop a team of trusted subcontractors and service people that are professional, dependable and competitively priced. We have been able to save considerable money with plumbing, electrical, concrete, and construction contractors. I have worked with each one of them in different facets of the projects we have completed, and I am glad they are a part of my service team. As we move forward, a shift will develop with the mechanics of the building. I will place more time and energy into preventative maintenance, in particular our heating and air system. A comprehensive schedule has been developed to minimize expensive repair costs in the future. I have worked with United Team Mechanical this last week in repairing severe hail damage to the coil vents on most of the units. All these vents need to be repaired to keep the units from further damage. I had meetings with Gunther's Heating And Air and United Team Mechanical to discuss our options for preventing this in the future. I am

having custom vent covers manufactured which we will be installing next week. The original plumbing contractor did a poor job plumbing the gas lines for the HVAC units on the roof, resulting in approx. 23 gas leaks. Most were minor with a few that were more serious in nature. The repairs have been completed. We had our fire inspection in which we did a complete walk through. This included all of our fire suppression equipment. I had all our equipment inspected and tagged last spring so every thing went well. I had a meeting with the fire chief and we went through the fire codes pertaining to our building We are now compliant in the code requirements. Preventative maintenance programs will need to be developed for all of the building systems. Our janitorial and landscape equipment receives routine maintenance and parts replacements when needed as we continue to add hours to this equipment. As we move forward, my focus will become the facility, its grounds, repairs, maintenance, projects, supplies, equipment, and janitorial service . We will be depending on volunteers to do the set ups for assemblies and other events. I have completed many maintenance tasks this past month and am involved with continuing projects. I wanted to focus on the general state of facilities management to date. The facilities are in good shape and I am satisfied with our performance as a team. As always, the cleaning crew continues to do a great job.

**Lakeview Academy Afterschool Programs
1st Quarter 2010**

Spanish Club		45
Debate Club	10	
Fall Drama Production	30	
Musical Express	20	
Musical Express Jr.		20
Robotics Club	40	
Band	45	
Cheerleading		50
Cross Country	5	
Volleyball	12	
Total Participating	277 Students	

**Enrollment Report
9/17/2010**

Grade	Current Enrollment	Waitlist (2010-2011)	Student Lost	Reason for Exit	Students Gained
K	76	174	1	uniforms	1
1	77	104	0		0

2	100	14	3	Drive/grass is greener/accepted at...	3
3	100	18	1	uniforms	1
4	99	40	3	Drive/grass is greener/accepted at...	2
5	75	9	1	Drive	1
6	73	0	2	Carpool/drive	0
7	48	0	0		0
8	51	0	0		0
9	6	0	0		0
Total	703	359	11		8



Board Reports

Tina Smith

Here is my board report - and no it is not on the new form...please delete this line.....lol

This month has been a great month of getting to know the students and faculty at Lakeview. I had the privilege to attend a potluck with the staff and had a great time getting to know them better. As I am in the school frequently wearing both a parent and board member hat; I have been amazed at the incredible things I have seen in just a few short weeks of school in session. The Charter is alive and well at Lakeview. The Constitutional Convention, Leo on Wheels, the coin drive service project, and the many after school programs and clubs. What a great thing to see.

I have spent a great deal of time this month in strategic development working with the other board members on continued governance training. I have worked with two other board members on developing and refining the job descriptions for the board members as well as creating a process of evaluation for the board as a whole with regards to our overall performance. I have attended the Utah Charter Association meeting as well as the State Directors meeting. I have begun training the two newest board members and look forward to the marvelous contributions they will make to the board and the school as a whole. I continue to facilitate communication between the Director and the rest of the board on items as they present themselves and work with the treasurer and the busies manager on weekly financial matters.

Tina Smith

Board President
Lakeview Academy

April Thompson

It has been exciting to watch the school year start. I enjoy immensely the opportunity to spend time in the classroom. I have been so excited with what I have observed. I enjoy seeing Mr. Stone every morning on the playground interacting with the children. I appreciate the quiet and polite way the students all walk to lunch. I enjoy the buzz I hear in small group instruction. I love the laughter on the playground. I appreciate seeing teachers file in bright and early so they are prepared for their students. I love the feeling of camaraderie and fun that I witness at the faculty meetings or potlucks I attend. I appreciate the respect and

compassion the administration and staff show to the students. I sense that the Lakeview Academy staff and students are starting to develop a school culture. I do see capable, confident, and contributing members of society, and I know that the charter is working.

I attended the faculty potluck on Sept. 8th. I had a delightful time learning new information about our teachers. Thank you to the 4th grade team for organizing this event. It was fun!

I represented Lakeview at the State Charter Conference. The topics of discussion were the bi-laws and also the nominees for the state charter board. I appreciated listening to each candidate and hearing their campaign speech. The elections will be held next month.

I watched the 5th grade Constitutional Convention. It was terrific! I am really proud of your students. Thank you to the 5th grade teachers and Mrs. Garner for all the extra time and work events like that take.

I have been meeting with Cory, Justin, Lincoln, and Mr. and Mrs. Stone to review the evaluation process. Our committee was asked to refine the evaluation process for the director and educational coordinator. In addition, we were asked to clearly define the outcomes the board wants achieved and decide an emphasis that the board wants to have this year. I have spent a significant amount of hours researching, reading, and talking with my committee. We worked hard to have a proposal ready for the October board meeting.

It is hard to believe that so many great things have already happened this year. I can only imagine what this staff and student body will achieve by May!

April Thompson
Vice President
Lakeview Academy

Joylin Lincoln

I have taken it very easy this month and just worked on my committee assignments and getting more policies and handbooks up on the web site.

Cory Thorson

Alan Daniels

Over the course of the last few weeks, the majority of my work has been spent working on the board job descriptions. As part of a board committee, I was able to meet with other board members, and work together on board job descriptions, board assessment, and roles and duties of the board. As part of this effort it was a good opportunity to go back through the charter, bylaws, and a variety of policies.

Some time was also spent reviewing and discussing the Extracurricular policy, and the Extracurricular participation policy.

Thanks,

Alan Daniels

CRT Yearly Comparison

Language Arts	2007		2008		2009		2010		% Proficient
	LEA	State	LEA	State	LEA	State	LEA	State	
1st Grade	87%	84%							
2nd Grade	81%	81%	82%	80%	85%	83%	86%	82%	91%
3rd Grade	80%	77%	80%	80%	84%	81%	79%	80%	82%
4th Grade	80%	80%	83%	79%	77%	78%	77%	77%	78%
5th Grade	75%	79%	81%	79%	82%	79%	82%	80%	82%
6th Grade	78%	80%	78%	80%	81%	80%	81%	81%	77%
7th Grade	77%	75%	74%	75%	76%	78%	83%	82%	84%
8th Grade	69%	62%	77%	75%	67%	71%	66%	71%	79%
9th Grade			71%	73%	74%	73%	77%	76%	91%

MATH	2007		2008		2009		2010		% Proficient
	LEA	State	LEA	State	LEA	State	LEA	State	
1st Grade	85%	85%							
2nd Grade	80%	78%	77%	81%	81%	81%	84%	83%	82%
3rd Grade	71%	73%	71%	72%	70%	74%	73%	75%	70%
4th Grade	74%	73%	73%	72%	68%	71%	71%	72%	76%
5th Grade	61%	66%	64%	62%	65%	63%	71%	69%	84%
6th Grade	52%	64%	57%	65%	65%	63%	67%	67%	66%
7th Grade	54%	64%	55%	63%	60%	63%	65%	70%	53%
Pre-Algebra	71%	65%	64%	68%	54%	64%	62%	70%	51%
Elem. Algebra	76%	63%	77%	66%	54%	60%	73%	67%	73%
Geometry	79%	63%	60%	61%	61%	62%	71%	67%	71%
Algebra II									

Science	2007		2008		2009		2010		% Proficient
	LEA	State	LEA	State	LEA	State	LEA	State	
4th Grade	76%	72%	70%	70%	68%	70%	73%	73%	64%
5th Grade	60%	73%	72%	73%	74%	74%	79%	76%	84%
6th Grade	64%	70%	65%	72%	72%	75%	74%	74%	70%
7th Grade	61%	68%	70%	70%	77%	71%	69%	71%	69%
8th Grade	56%	66%	67%	66%	71%	67%	72%	69%	73%
Earth Systems			62%	65%	73%	68%	73%	66%	83%
Biology									

SOE 06 2522-10
3/30/2010



**ANNUAL
FINANCIAL
REPORT**
53A-3-303

Utah Charter Schools

For Fiscal Year Ending
June 30, 2010

BUDGET 53A-19-101
6/4/2010 6/4/2010
Date of Hearing Date of Adoption

ACTUAL 53A-3-404
Last Date Budget Amended by Board

4C Lakeview Academy
Entity

James Fillmore 7/12/2010
Prepared by Date

James Fillmore
email address

I certify that the data contained in this report
are true and correct to the best of my knowledge.

Signature of Business Administrator: Date

Return the Budget report (paper copy)
by July 15 to:

1. Utah State Auditor
c/o Kent Godfrey
Utah State Capitol Complex
East Office Building, Suite E310
Salt Lake City, Utah 84114
2. Electronic copy to von.hortin@schools.utah.gov

Return the Actual report by October 1 to:

1. School Finance & Statistics
Von Hortin
von.hortin@schools.utah.gov
2. Utah State Auditor
c/o Kent Godfrey
Utah State Capitol Complex
East Office Building, Suite E310
Salt Lake City, Utah 84114

Date Received @ USOE

SOE 06 2522-10
School Year 2009-2010



ANNUAL PROGRAM REPORT

Utah School Districts
and Charter Schools
For Fiscal Year Ending
June 30, 2010

Lakeview Academy 4C

District:

Prepared by: _____ Date _____

email address _____ Date _____

I certify that the data contained in this report
are true and correct to the best of my knowledge.

Signature of Business Administrator _____ Date _____

Return this report by October 1 to:
School Finance & Statistics
E-mail address:

yon.herdin@schools.utah.gov

or sean.thomas@schools.utah.gov

Date Received @ USOE: _____

**Lakeview Academy
Account Reconciliation
As of Aug 31, 2010
1030 - Cash in Bank**

Bank Statement Date: August 31, 2010

Filter Criteria Includes: Report is printed in Detail Format.

Beginning GL Balance		1,027,042.38
Add: Cash Receipts		9,775.48
Less: Cash Disbursements		(231,704.07)
Add (Less) Other		(14.25)
Ending GL Balance		805,009.54
Ending Bank Balance		839,773.64
Add back deposits in transit		
Total deposits in transit		
(Less) outstanding checks		
Jul 31, 2008	1617	(314.95)
Aug 7, 2008	1632	(105.00)
Oct 31, 2008	200888	(1,027.35)
Dec 23, 2008	200953	(472.83)
Dec 31, 2009	201289	(1,095.74)
Apr 30, 2010	201385	(131.83)
Jul 1, 2010	201409	(161.06)
Jul 1, 2010	201410	(124.86)
Jan 12, 2009	2022	(180.00)
Jan 26, 2009	2079	(11.91)
Mar 19, 2009	2230	(250.00)
May 26, 2009	2329V	130.00
May 1, 2009	2340	(550.96)
May 5, 2009	2342	(80.00)
May 6, 2009	2355	(174.86)
May 6, 2009	2364	(46.48)
May 11, 2009	2412	(33.52)
Jun 3, 2009	2452	(20.10)
Jun 10, 2009	2479	(19.44)
Oct 27, 2009	2813	(60.00)
Dec 3, 2009	2887	(14.40)
Feb 24, 2010	3091	(42.50)
Jul 14, 2010	3359	(15.00)
Aug 10, 2010	3388	
Aug 13, 2010	3393	(1,040.00)
Aug 27, 2010	3422	(5,327.84)
Aug 27, 2010	3423	(60.00)
Aug 27, 2010	3424	(46.88)
Aug 27, 2010	3425	(137.54)
Aug 27, 2010	3426	(581.38)
Aug 27, 2010	3427	(2,385.01)
Aug 27, 2010	3428	(302.34)
Aug 27, 2010	3429	(477.13)
Aug 27, 2010	3430	(246.77)
Aug 27, 2010	3431	(67.02)
Aug 27, 2010	3432	(11,204.34)
Aug 27, 2010	3433	(1,740.00)
Aug 27, 2010	3434	(2,000.00)
Aug 27, 2010	3436	(2,061.86)
Aug 31, 2010	3437	(288.20)
Jan 30, 2008	5200	(285.00)
Mar 31, 2009	UAPCS	(1,610.00)
Total outstanding checks		(34,674.10)
Add (Less) Other		

2,201,484.87
Balance Sheet
August 31, 2010

ASSETS

Current Assets		
Cash in Bank	\$	805,099.54
Cash in Savings		250,062.34
Petty Cash in Drawer		792.98
State Purchase Card		7,650.68
US Bank - BOND PRN FD		24,166.68
US Bank - BD INT FUND		85,662.29
US Bank - RESERVE FD		676,346.25
US Bank - TX INS ESC		78,481.81
US Bank - REP REPL FD		62,234.00
US Bank - EXP FUND		522.39
US Bank - Analyzed checking		2,062.42
Prepaid Insurance		24,280.26
State Recievable		44,835.00
Federal Recieveable		126,581.00
Prepaid Expenditures		17,288.83
Deffered Rev - State		(4,581.60)
		<hr/>
Total Current Assets		2,201,484.87
Property and Equipment		
		<hr/>
Total Property and Equipment		0.00
Other Assets		
		<hr/>
Total Other Assets		0.00
		<hr/>
Total Assets	\$	<u><u>2,201,484.87</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Accounts Payable	\$	46,752.30
Income Tax Sweep		(105,706.88)
Home Depot Card		2,440.83
		<hr/>
Total Current Liabilities		(56,513.75)
Long-Term Liabilities		
		<hr/>
Total Long-Term Liabilities		0.00
		<hr/>
Total Liabilities		(56,513.75)
Capital		
Retained Earnings		2,557,957.51
Net Income		(299,958.89)
		<hr/>
Total Capital		2,257,998.62
		<hr/>
Total Liabilities & Capital	\$	<u><u>2,201,484.87</u></u>

Unaudited - For Management Purposes Only

Lakeview Academy
Statement of Cash Flow
For the two Months Ended August 31, 2010

	Current Month	Year to Date
Cash Flows from operating activities		
Net Income	\$ 97,168.57	\$ (146,572.86)
Adjustments to reconcile net income to net cash provided by operating activities		
A/D- Leasehold Improvements	0.00	0.00
A/D- Furniture & Fixtures	0.00	0.00
A/D- Equipment	0.00	0.00
A/D- Start up Costs	0.00	0.00
State WPU Receivable	0.00	0.00
Federal Receivable	0.00	0.00
Prepaid Insurance	0.00	0.00
Rent Deposit	0.00	0.00
Marketable Securities	0.00	0.00
Valuation Allowance	0.00	0.00
Local Receivable	0.00	0.00
State Receivable	0.00	0.00
Federal Recievable	0.00	0.00
Prepaid Expenditures	0.00	0.00
Accrued Salaries & Withholding	0.00	0.00
Deffered Rev - State	0.00	0.00
Accrued Payroll	0.00	0.00
Accounts Payable	4,549.62	14,544.18
Merit Pay Accrual	0.00	0.00
Employee Retirement Liability	0.00	0.00
Income Tax Sweep	(2,293.51)	(1,443.98)
Home Depot Card	0.00	0.00
	<u>2,256.11</u>	<u>13,100.20</u>
Net Cash provided by Operations	<u>99,424.68</u>	<u>(133,472.66)</u>
Cash Flows from investing activities		
Used For		
Net cash used in investing	<u>0.00</u>	<u>0.00</u>
Cash Flows from financing activities		
Proceeds From		
Acc Other Comp Gain	0.00	0.00
Used For		
Acc Other Comp Gain	<u>0.00</u>	<u>0.00</u>
Net cash used in financing	<u>0.00</u>	<u>0.00</u>
Net increase <decrease> in cash	<u>\$ 99,424.68</u>	<u>\$ (133,472.66)</u>
Summary		
Cash Balance at End of Period	\$ 1,993,081.38	\$ 1,993,081.38
Cash Balance at Beg of Period	<u>(1,893,656.70)</u>	<u>(2,126,554.04)</u>
Net Increase <Decrease> in Cash	<u>\$ 99,424.68</u>	<u>\$ (133,472.66)</u>

Unaudited - For Internal Use Only.

Lakeview Academy
 Monthly Report
 Compared with Budget
 For the Two Months Ending August 31, 2010

Account ID	Actual	Current Month Actual	Year to Date Budget	Year to Date Actual	Year to Date Percentage Variance Used/Reclieved
Revenues					
01.130A	Student Fees	230.77	\$ 9,200.00	\$ 230.77	(8,969.23) 2.51
01.310	Income - Background Checks	0.00	1,000.00	0.00	(1,000.00) 0.00
01.500	Income-Interest Income	62.34	2,000.00	62.34	(1,937.66) 3.12
01.610	Lunch Fee - Students	4,205.17	75,000.00	4,200.67	(70,799.33) 5.60
01.620	Lunch Fee - Adult	0.00	1,500.00	0.00	(1,500.00) 0.00
01.900B	Fundraising	4,579.84	20,000.00	4,579.84	(15,420.16) 22.90
01.900E	Income-Student Government EM	0.00	1,800.00	0.00	(1,800.00) 0.00
01.900O	Student Government - Orphanage	26.25	100.00	26.25	(73.75) 26.25
03.010	Income-K-12 WPU	133,317.00	1,563,079.35	266,634.00	(1,296,445.35) 17.06
03.020	Income-Professional Staff	5,466.00	62,523.17	10,932.00	(51,591.17) 17.48
03.105	Income-Special Ed Add-on	15,955.00	179,745.75	31,911.00	(147,834.75) 17.75
03.110	Income-SPED Self-Contained	1,492.00	25,770.00	2,985.00	(22,785.00) 11.58
03.155	Career And Tech Add On	0.00	0.00	367.00	367.00 0.00
03.211	Income--Accelerated Learning	0.00	2,122.93	0.00	(2,122.93) 0.00
03.215	Income--At-Risk Student Progra	380.00	4,497.86	760.00	(3,737.86) 16.90
03.230	Income--Class Size Reduction	13,283.00	151,836.36	26,565.00	(125,271.36) 17.50
03.270	Income--Interventions for Stud	0.00	11,833.79	0.00	(11,833.79) 0.00
03.405	Income--Soc Security & Retirem	367.00	208,549.95	19,618.00	(188,931.95) 9.41
03.410	Flexible Allocation	19,251.00	0.00	19,251.00	19,251.00 0.00
03.468	Income-School Nurses	95.00	0.00	190.00	190.00 0.00
03.520	Income--LAND Trust	0.00	23,756.58	25,809.00	2,052.42 108.64
03.719	Income--Charter Local Replacem	97,080.00	1,065,520.00	194,159.00	(871,361.00) 18.22
03.770	State Liquor Control Tax	0.00	18,800.00	0.00	(18,800.00) 0.00
03.772	State Substance Abuse	0.00	0.00	423.00	423.00 0.00
03.805	Income--Reading Achievement	0.00	13,712.22	0.00	(13,712.22) 0.00
03.810	Income--Library Books and Supp	39.00	588.84	79.00	(509.84) 13.42
03.842	Income--Administrative Costs	6,250.00	69,100.00	12,500.00	(56,600.00) 18.09
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03.990	Income--U-PASS	148.00	0.00	296.00	296.00 0.00
04.522	Federal PL	0.00	0.00	7,339.00	7,339.00 0.00
04.524	Federal IDEA Flow Through	0.00	114,277.00	34,136.00	(80,141.00) 29.87
04.524A	Federal IDEA Discretionary	0.00	1,834.00	0.00	(1,834.00) 0.00
04.571	Lunch--Federal Reimbursement	0.00	12,174.00	0.00	(12,174.00) 0.00

09/17/2010 at 7:50 AM

For Review Purposes

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Lakeview Academy Math Benchmark (Elementary) 2006-2011

Math Score 2006-2011		Beginning Benchmark				Middle Benchmark				End Benchmark			
		Intensive	Strategic	Benchmark	Above Bench	Intensive	Somewhat Intensive	Benchmark	Above Benchmark	Intensive	Somewhat Intensive	Benchmark	Above Benchmark
K	2006-2007	0%	12%	89%	0%	0%	39%	62%	0%	0%	6%	94%	
	2007-2008	9%	23%	56%	12%	9%	31%	45%	15%	3%	5%	45%	47%
	2008-2009	8%	24%	53%	15%	7%	13%	26%	54%	5%	12%	32%	51%
	2009-2010	8%	13%	71%	8%	4%	5%	65%	26%	0%	4%	51%	45%
2010-2011	28%	21%	43%	8%									
1st	2006-2007	5%	5%	90%	0%	4%	16%	80%	0%	1%	17%	82%	
	2007-2008	14%	26%	56%	4%	2%	14%	59%	25%	0%	6%	50%	44%
	2008-2009	12%	11%	43%	34%	8%	16%	33%	43%	5%	4%	33%	58%
	2009-2010	20%	8%	44%	28%	11%	17%	27%	45%	9%	3%	35%	53%
2010-2011	33%	9%	18%	40%									
2nd	2006-2007	0%	11%	89%	0%	JTIPS Testing				12%	52%	36%	
	2007-2008	15%	26%	42%	17%	9%	13%	37%	41%	4%	10%	36%	50%
	2008-2009	25%	16%	47%	12%	4%	10%	36%	50%	5%	14%	20%	61%
	2009-2010	14%	38%	36%	12%	0%	11%	25%	64%	3%	12%	49%	36%
2010-2011	23%	35%	28%	14%									
3rd	2006-2007	41%	41%	19%	0%	11%	25%	64%	0%	23%	23%	54%	
	2007-2008	48%	33%	16%	3%	9%	18%	19%	55%	2%	13%	26%	59%
	2008-2009	39%	27%	33%	1%	1%	11%	25%	63%	6%	3%	21%	70%
	2009-2010	28%	22%	18%	32%	7%	10%	21%	62%	3%	4%	34%	59%
2010-2011	22%	21%	33%	24%									
4th	2006-2007	20%	36%	44%	0%	23%	34%	43%	0%	29%	47%	24%	
	2007-2008	20%	25%	25%	27%	23%	15%	29%	33%	9%	9%	23%	59%
	2008-2009	38%	15%	21%	26%	12%	12%	32%	44%	7%	4%	41%	48%
	2009-2010	51%	17%	20%	12%	17%	18%	26%	39%	6%	11%	23%	61%
2010-2011	44%	20%	18%	18%									
5th	2006-2007	38%	27%	0%	0%	36%	45%	19%	0%	42%	47%	11%	
	2007-2008	34%	0%	24%	42%	33%	12%	16%	38%	18%	15%	22%	45%
	2008-2009	10%	33%	23%	34%	10%	24%	35%	31%	9%	16%	25%	45%
	2009-2010	41%	24%	20%	14%	19%	10%	27%	44%	8%	6%	32%	54%
2010-2011	50%	22%	18%	10%									
6th	2006-2007	33%	27%	40%	0%	JTIPS Testing				78%	16%	6%	
	2007-2008	15%	16%	37%	32%	42%	17%	19%	22%	40%	10%	22%	28%
	2008-2009	38%	16%	21%	25%	33%	5%	16%	46%	27%	5%	20%	48%
	2009-2010	57%	11%	15%	17%	16%	20%	24%	40%	19%	15%	19%	47%
2010-2011	33%	20%	32%	15%									

Total Elementary		Beginning Benchmark				Middle Benchmark				End Benchmark			
		Intensive	Strategic	Benchmark	A. Bench	Intensive	Strategic	Benchmark	A. Bench	Intensive	Strategic	Benchmark	A. Bench
K-6th	2007-2008									10%	9%	33%	48%
K-6th	2008-2009	23%	20%	36%	21%	9%	11%	30%	30%	9%	9%	27%	33%
K-6th	2009-2010	30%	20%	34%	18%	10%	13%	30%	47%	7%	8%	35%	50%
K-6th	2010-2011	28%	22%	27%	23%								

Lakeview Academy Elementary DIBELS Benchmark

Elementary 2006-20110		Beginning Benchmark			Middle Benchmark			End Benchmark		
		Intensive	Strategic	Benchmark	Intensive	Strategic	Benchmark	Intensive	Strategic	Benchmark
K	2006-2007	1%	27%	72%	4%	14%	82%	10%	7%	83%
	2007-2008	3%	22%	73%	8%	23%	67%	11%	16%	73%
	2008-2009	10%	33%	53%	8%	20%	72%	16%	9%	73%
	2009-2010	10%	38%	52%	9%	17%	74%	11%	8%	81%
	2010-2011	3%	37%	60%						
1st	2006-2007	2%	10%	88%	8%	26%	67%	11%	20%	69%
	2007-2008	8%	17%	74%	8%	20%	72%	3%	20%	77%
	2008-2009	10%	20%	70%	7%	17%	76%	9%	12%	79%
	2009-2010	12%	13%	75%	9%	16%	73%	14%	11%	73%
	2010-2011	6%	26%	68%						
2nd	2006-2007	11%	19%	70%	13%	13%	72%	13%	31%	67%
	2007-2008	16%	22%	70%	13%	15%	72%	19%	10%	77%
	2008-2009	13%	20%	63%	12%	11%	77%	10%	9%	81%
	2009-2010	12%	22%	66%	7%	13%	80%	11%	8%	81%
	2010-2011	22%	16%	62%						
3rd	2006-2007	7%	21%	72%	10%	23%	67%	11%	32%	57%
	2007-2008	19%	25%	57%	20%	17%	63%	19%	26%	59%
	2008-2009	13%	24%	63%	13%	12%	73%	8%	20%	72%
	2009-2010	14%	18%	68%	10%	20%	70%	12%	23%	63%
	2010-2011	10%	15%	73%						
4th	2006-2007	22%	16%	62%	12%	20%	67%	16%	24%	60%
	2007-2008	16%	17%	67%	12%	17%	71%	13%	20%	63%
	2008-2009	31%	12%	57%	13%	19%	66%	20%	8%	72%
	2009-2010	20%	19%	61%	10%	13%	77%	19%	8%	73%
	2010-2011	17%	23%	58%						
5th	2006-2007	13%	26%	58%	13%	25%	57%	32%	21%	46%
	2007-2008	16%	21%	66%	18%	14%	68%	16%	18%	66%
	2008-2009	19%	16%	63%	15%	13%	72%	13%	10%	77%
	2009-2010	26%	9%	66%	21%	1%	78%	20%	3%	73%
	2010-2011	12%	20%	68%						
6th	2006-2007	12%	16%	72%	22%	21%	57%	33%	22%	43%
	2007-2008	14%	17%	69%	31%	12%	57%	33%	22%	43%
	2008-2009	10%	16%	74%	11%	14%	75%	14%	13%	73%
	2009-2010	12%	11%	77%	13%	14%	73%	15%	16%	70%
	2010-2011	13%	11%	78%						
Total Elementary		Beginning Benchmark			Middle Benchmark			End Benchmark		
		Intensive	Strategic	Benchmark	Intensive	Strategic	Benchmark	Intensive	Strategic	Benchmark
K-6	2007-2008									
K-6	2008-2009	15%	21%	64%	12%	15%	73%	13%	12%	76%
K-6	2009-2010	14%	19%	67%	11%	14%	75%	14%	11%	75%
K-6	2010-2011	12%	22%	66%						

Lakeview Academy
 Monthly Report
 Compared with Budget
 For the Two Months Ending August 31, 2010

Account ID	Actual	Current Month Actual	Year to Date Budget	Year to Date Actual	Year to Date Percentage Variance	Used/Releived
Revenues						
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01.310	Income - Background Checks	0.00	1,000.00	0.00	(1,000.00)	0.00
01.500	Income-Interest Income	62.34	2,000.00	62.34	(1,937.66)	3.12
01.610	Lunch Fee - Students	4,205.17	75,000.00	4,200.67	(70,799.33)	5.60
01.620	Lunch Fee - Adult	0.00	1,500.00	0.00	(1,500.00)	0.00
01.900B	Fundraising	4,579.84	20,000.00	4,579.84	(15,420.16)	22.90
01.900E	Income-Student Government EM	0.00	1,800.00	0.00	(1,800.00)	0.00
01.900O	Student Government - Orphanage	26.25	100.00	26.25	(73.75)	26.25
03.010	Income-K-12 WPU	133,317.00	1,563,079.35	266,634.00	(1,296,445.35)	17.06
03.020	Income-Professional Staff	5,466.00	62,523.17	10,932.00	(51,591.17)	17.48
03.105	Income-Special Ed Add-on	15,955.00	179,745.75	31,911.00	(147,834.75)	17.75
03.110	Income-SPED Self-Contained	1,492.00	25,770.00	2,985.00	(22,785.00)	11.58
03.155	Career And Tech Add On	0.00	0.00	367.00	367.00	0.00
03.211	Income--Accelerated Learning	0.00	2,122.93	0.00	(2,122.93)	0.00
03.215	Income--At-Risk Student Progra	380.00	4,497.86	760.00	(3,737.86)	16.90
03.230	Income--Class Size Reduction	13,283.00	151,836.36	26,565.00	(125,271.36)	17.50
03.270	Income--Interventions for Stud	0.00	11,833.79	0.00	(11,833.79)	0.00
03.405	Income--Soc Security & Retirem	367.00	208,549.95	19,618.00	(188,931.95)	9.41
03.410	Flexible Allocation	19,251.00	0.00	19,251.00	19,251.00	0.00
03.468	Income-School Nurses	95.00	0.00	190.00	190.00	0.00
03.520	Income--LAND Trust	0.00	23,756.58	25,809.00	2,052.42	108.64
03.719	Income--Charter Local Replacem	97,080.00	1,065,520.00	194,159.00	(871,361.00)	18.22
03.770	State Liquor Control Tax	0.00	18,800.00	0.00	(18,800.00)	0.00
03.772	State Substance Abuse	0.00	0.00	423.00	423.00	0.00
03.805	Income--Reading Achievement	0.00	13,712.22	0.00	(13,712.22)	0.00
03.810	Income--Library Books and Supp	39.00	588.84	79.00	(509.84)	13.42
03.842	Income--Administrative Costs	6,250.00	69,100.00	12,500.00	(56,600.00)	18.09
03.868	Income--Teachers Mat. & Supp.	0.00	5,700.00	4,986.00	(714.00)	87.47
03.876	Income - Educator Salary Adjus	15,478.00	183,518.00	30,956.00	(152,562.00)	16.87
03.990	Income--U-PASS	148.00	0.00	296.00	296.00	0.00
04.522	Federal PL	0.00	0.00	7,339.00	7,339.00	0.00
04.524	Federal IDEA Flow Through	0.00	114,277.00	34,136.00	(80,141.00)	29.87
04.524A	Federal IDEA Discretionary	0.00	1,834.00	0.00	(1,834.00)	0.00
04.571	Lunch--Federal Reimbursement	0.00	12,174.00	0.00	(12,174.00)	0.00

09/17/2010 at 7:50 AM

For Review Purposes

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Application for Community Grant

Return completed form to the Walmart where you obtained this application

Facility Use Only
 Facility #: _____ City: _____ ST: _____ Amount Requested: \$ _____

Manager's Name (signed and printed): _____

This application must be completed and kept in record retention for three years at your facility.

To be Completed by the Organization:
 Select one: 501(c)(3) organization OR Public School Federal, State or Local Government Agency**
 *To qualify as a public school, you must have a current letterhead which states under section 501(c)(3) of the Internal Revenue Service Code. (2) must qualify as a public school under Section 501(c)(3) or 501(c)(2) of the Internal Revenue Code, and (3) must be listed in the most current IRS 501 State Master File at the time of application.
 **Any grant of funds to a governmental entity would be considered upon the funds being used exclusively for public purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code.

Federal 501(c)(3) Tax ID #: (if applicable) 176885-002-570 Public Charity Status: 509(a)(1) or 509(a)(2)

Organization Name: Lakeview Academy a Public Charter School
 Address: 527 W. 40th N City: Saratoga Springs ST: VT Zip: 87045
 Contact Name: Brad Stone Contact Phone: 802-331-6738 ext 3000

What service does your organization provide to the community?
Small group differentiated instruction to students K-4th grade
Specifically how will funds from this grant be utilized in your local community?
Character Education Curriculum - Books
 If awarded a grant, will the funds be utilized within this LOCAL community? Yes No

Which of the following groups will this funding primarily benefit? This information is used solely to track and fund to specific diverse community groups and is NOT considered during the grant review or approval process. Please select only one most appropriate:
 Hispanic African American Asian American Native American Disabled Community Other

By checking this box, Organization acknowledges that if awarded a grant, there is no obligation to buy merchandise from any Wal-Mart Stores Inc. location

Organization Representative: By signing below, I acknowledge that this form represents a request for funding, and is not a guarantee of funding. Full approval is subject to the guidelines of the Walmart Foundation. All organizations requesting grant funding must follow the rules and guidelines set forth by the location, Wal-Mart Stores, Inc., and the Walmart Foundation. This request will not be processed unless completed and signed by all parties.

Signed: Brad Stone Printed: Harold W. Stone Date: 9.8.10

Spectrum Academy OT Service Agreement

- I. **Description of services to be provided:**
 1. Occupational Therapy services including:
 1. Evaluations
 2. Direct Services
 3. Consultation Services
 4. Services on Behalf of the Student, including: materials preparation, accommodations & modifications, etc.
 5. IEP preparation
 6. Staff inservice/training
- II. **Services provided by:** Spectrum Academy, 575 Cutler Drive, North Salt Lake, UT, 84054
- III. **Services provided to:** Lakeview Academy
- IV. **Dates of Service:** August 1, 2010 to July 31, 2011
- V. **Pricing:**
 1. direct service and necessary administrative duties (documentation, evaluation write-ups, IEP preparation, etc.): \$60.00 per hour
 2. mileage: \$.50 per mile
- VI. **responsibilities of provider:**
 1. provide Occupational Therapy services through a licensed professional
 2. complete IEP paperwork by date required (to be provided by service recipient)
 3. complete evaluations within 30 working days
 4. provide services according to IEP requirements
 5. consult with parents, clients, and teachers as needed
 6. provide written invoice of service within 30 days
 7. maintain confidentiality of client records and other communication
- VII. **responsibilities of client:**
 1. notify provider of due dates for IEP's, evaluations, and other necessary paperwork
 2. provide location for services
 3. assist with scheduling of services
 4. provide documentation to provider as needed (existing evaluations, IEP documents, etc.)

Board Meeting Proposal

Proposal Title: Character Education
Submitted by: Kathryn Stone
Sponsoring Administrator: Bud Stone
Proposal Abstract/details:

1. Proposal supports the charter by...? (site reference page)

Page 7

- Provide character development instruction every day to improve student behavior and self-esteem

2. Are funds being requested? If so, how much and from what budget category?

Yes.

\$4093.80

In addition I would like to order some "parenting" books. I am attempting to get permission to copy after we have bought *some* copies of the books. I can give you the details regarding this at our work meeting or Board Meeting. I am hoping if we spend \$109.95 (1 set of 5 books per age level) that they would then give us permission to copy. This order would then be for **\$4093.80** should the publisher allow us permission to copy for the additional parent books we would require/desire. Additional funds would be needed for copying expenses to cover 1 copy for each level needed within the family, i.e. teen, ages 6-9, etc. We have received at least 1 smaller grant (thanks to Deanne) for \$500, another possible grant for \$500 (not received yet but written) and about \$500 from the State (UCA) to go towards the total order which would bring us closer to \$2,500-\$3,000.

3. Does this replace a current program or policy? If so, please attach a red-line version of requested changes.

January 22, 2008

To the Board of Trustees for Lakeview Academy

RE: Premier Agenda Character Education Proposal

I would like to propose that we use the Premier Character Development Agenda as a source of our character education program for the 2008-2009 school year.

Premier offers two separate programs for children K-12th grades. The first one is the "Seven Habits" model by Sean Covey; the second is the "Pyramid of Success" by John Wooden.

This past year, we used planners with the "Seven Habits" model but did not implement the lessons presented as part of our character development curriculum. After viewing both curriculums, it is my suggestion that we use the Pyramid of Success for our K-6th grades and then transition to the "Seven Habits" model for 7th-9th grades.

The Premier Agenda offers an excellent character education curriculum coupled with an effective agenda for helping students plan, prepare and be accountable.

K-6th: Pyramid of Success:



Students join Inch and Miles on their adventurous journey to success. Coach Wooden's "Pyramid of Success" was developed and refined over a period of fourteen years during his long career of teaching his players how to be successful. His book *Inch and Miles: The Journey to Success* helps children explore and understand the Pyramid of Success.

Based upon Coach John Wooden's Pyramid of Success, *Inch and Miles: The Journey to Success* delivers a gentle message about the personal greatness that lives within all of us.

Inch and Miles have one final assignment before summer vacation begins. Their wise teacher, Mr. Wooden, has asked them the meaning of success. Using a magic silver whistle, Inch and Miles set out on a journey to discover the blocks of the Pyramid of Success and learn how to try, 100%, to be their personal best.

Delightful characters introduce each of the 14 blocks of Coach Wooden's Pyramid of Success to your students, helping them learn more about:

1. Hard work
2. Enthusiasm
3. Friendship
4. Praise
5. Fitness
6. Loyalty
7. Cooperation
8. Self-Control
9. Confidence
10. Skill
11. Alertness
12. Action
13. Determination
14. Team Spirit

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7th-9th: The 7 Habits of Highly Effective Teens:

For teens, life is not a playground, it's a jungle. And, being the parent of a teenager isn't any walk in the park, either. In his book, *The 7 Habits of Highly Effective Teens*, author Sean Covey attempts to provide "a compass to help teens and their parents navigate the problems they encounter daily."

How will they deal with peer pressure? Motivation? Success or lack thereof? The life of a teenager is full of tough issues and life-changing decisions. As a parent, you are responsible to help them learn the principles and ethics that will help them to reach their goals and live a successful life.

While it's all well and good to tell kids how to live their lives, "teens watch what you do more than they listen to what you say," Covey says. So practice what you preach. Your example can be very influential.

Covey himself has done well by following a parent's example. His dad, Stephen Covey, wrote the book *The 7 Habits of Highly Successful People*, which sold over 15 million copies. Sean's a chip off the old block, and no slacker. His own book has rung in a more than respectable 2 million copies sold. Here are his seven habits, and some ideas for helping your teen understand and apply them:

Be Proactive

Being proactive is the key to unlocking the other habits. Help your teen take control and responsibility for her life. Proactive people understand that they are responsible for their own happiness or unhappiness. They don't blame others for their own actions or feelings.

Begin With the End in Mind

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If teens aren't clear about where they want to end up in life, about their values, goals, and what they stand for, they will wander, waste time, and be tossed to and fro by the opinions of others. Help your teen create a personal mission statement which will act as a road map and direct and guide his decision-making process.

Put First Things First

This habit helps teens prioritize and manage their time so that they focus on and complete the most important things in their lives. Putting first things first also means learning to overcome fears and being strong during difficult times. It's living life according to what matters most.

Think Win-Win

Teens can learn to foster the belief that it is possible to create an atmosphere of win-win in every relationship. This habit encourages the idea that in any given discussion or situation both parties can arrive at a mutually beneficial solution. Your teen will learn to celebrate the accomplishments of others instead of being threatened by them.

Seek First to Understand, Then to be Understood

Because most people don't listen very well, one of the great frustrations in life is that many don't feel understood. This habit will ensure your teen learns the most important communication skill there is: active listening.

Synergize

Synergy is achieved when two or more people work together to create something better than either could alone. Through this habit, teens learn it doesn't have to be "your way" or "my way" but rather a better way, a higher way. Synergy allows teens to value differences and better appreciate others.

Sharpen the Saw

Teens should never get too busy living to take time to renew themselves. When a teen "sharpens the saw" she is keeping her personal self sharp so that she can better deal with life. It means regularly renewing and strengthening the four key dimensions of life — body, brain, heart, and soul.

Conclusion

Both the "Pyramid of Success" and "The 7 Habits of Highly Effective Teens" are well known for their success in teaching important principles that help develop the character traits and skills necessary to become successful.

I personally feel that having character education as part of our student planners will aid in our success.

Premier offers a Teacher Edition of the agenda with lesson plans for teaching each lesson along with a record chart and lesson plan section for all other subjects taught.

I suggest that we purchase the "7 Habits of Highly Successful Teens" for each student and use it as curriculum for their advisory class while using the workbook contained in the agenda to reinforce the principles taught.

~~A copy of the "Pyramid of Success" along with "The 7 Habits of Highly Effective Teens" will be available for review in the office between now and the Board Meeting.~~

4. If a new program/policy, please attach the policy or program proposal.

The administration would like to propose that Lakeview Academy adopt the CHARACTER COUNTS! program. CHARACTER COUNTS! teaches consensus values known as the "Six Pillars of Character": trustworthiness, respect, responsibility, fairness, caring and citizenship. It is a common language framework that helps educators effectively integrate ethical concepts into state standard aligned curricula, intervention programs and organizational culture. CHARACTER COUNTS! character education program will take the place of Pyramid of Success (K-6) and The 7 Habits of Highly Effective Teens (MS). My suggestion would be to continue to use these programs as resources, i.e. 7 Habits may be used in a Study Skills class or part of a core subject class as additional information to assist students in being successful in the class.

The characters and descriptions for the proposed program, CHARACTER COUNTS!, are as follows:

Trustworthiness

Be honest • Don't deceive, cheat, or steal • Be reliable — do what you say you'll do • Have the courage to do the right thing • Build a good reputation • Be loyal — stand by your family, friends, and country

Respect

Treat others with respect; follow the Golden Rule • Be tolerant and accepting of differences • Use good manners, not bad language • Be considerate of the feelings of others • Don't threaten, hit or hurt anyone • Deal peacefully with anger, insults, and disagreements

Responsibility

Do what you are supposed to do • Plan ahead • Persevere: keep on trying! • Always do your best • Use self-control • Be self-disciplined • Think before you act — consider the consequences • Be accountable for your words, actions, and attitudes • Set a good example for others

Fairness

Play by the rules • Take turns and share • Be open-minded; listen to others • Don't take advantage of others • Don't blame others carelessly • Treat all people fairly

Caring

Be kind • Be compassionate and show you care • Express gratitude • Forgive others • Help people in need

Citizenship

Do your share to make your school and community better • Cooperate • Get involved in community affairs • Stay informed; vote • Be a good neighbor • Obey laws and rules • Respect authority • Protect the environment • Volunteer

COLOR SCHEME

Trustworthiness: blue

Think "true blue"

Respect: yellow/gold

Think The Golden Rule

Responsibility: green

Think being responsible for a garden or finances; or as in being solid and reliable like an oak

Fairness: orange

Think of dividing an orange into equal sections to share fairly with friends

Caring: red

Think of a heart

Citizenship: purple

Think regal purple as representing the state

Our plan would be to add components of the program over the next 3 years.

Year 1: Basic materials for teachers including lessons books, discussions cards, some DVD's to use interactively to support discussions regarding each trait, banners in front foyer, 18ft. banner for gymnasium and smaller banners for each pod area and MS., etc. We would also like to purchase some "parenting" books entitled "What's A Parent To Do?" (5 different grade levels) which parents could purchase (this could be a fundraiser), or the school would purchase 1 per family. Additional books for the family would need to be purchased by the parent. These booklet help parents teach character with tips on how to model and instill good behavior, activity charts to measure progress, and advice on how to resolve common dilemmas. This would be a great bridge between home and school!

Shirts, sweatshirts, pencils, pins, bumper stickers, stickers, bookmarks, wallet cards, silicone wristbands, Six Pillar Dog Tags, zipper pulls, lunch bags, totes etc. are also available for sale, fundraiser activities, positive reinforcement, etc. etc. We will add these as we can.

As part of our "Teacher Appreciation" this year, we *may* get each teacher a Polo shirt with the "Character Pillars" emblem on each. This is still in the thought process since the budget will need to be considered.

Year 2: Complete the adding of materials not yet purchased in years 1, i.e. DVDs, items from year one not yet purchased, etc. We have the option to add 4 other supporting traits for the middle school which are: Honesty, Courage, Diligence and Integrity. These would be taught through discussion guides accompanying the DVDs.

Year 3: Character Always Classroom Management System is a "positive discipline" plan based on the Six Pillars of Character. Developed by teachers, this plan places discipline back on students, holding them accountable for their actions while providing consistency throughout the school. The use of the components on a daily basis assists students in making the connection that their choices reflect their character.

Evaluation of the implementation and successfulness of the program will be through:

- **Administrative Observation (teachers teaching program using consistent follow through)**
- **Performance Assessment by teachers, administration**
- **Fewer discipline referrals by consistent offenders**
- **Survey (questions could be included in parent, teacher, student survey already sent by Board/School)**

5. Please attach any other options that may be considered.
None.

6. Please attach any relevant information and all supporting documentation.

Comments at bottom of sheet by Lan Burden
Rubric for Supplemental Core Programs

- Rigorous

- Sequential across grade level

- Provides for differential learning (high-low)

- Inexpensive methods for implementations

- Multi-sensory/Hands-on approach and activities

- Engages student interest

- Aligns with State Core Standards

The video presentation gave me the impression the c.c. would meet all of the above statements. I definitely agree with the goals and the standards this program is trying to instill. My only reservation is the documentation included seems to allude that this program goes beyond religion and worship.

Lan Burden

Mr. Hertzler

Rubric for Supplemental Core Programs

- Rigorous

Not necessarily, but it doesn't need to be, but I like that there is a different weekly emphasis.

- Sequential across grade level

As far as I can tell.

- Provides for differential learning (high-low)

N/A Principles of character are the same for every person at every stage of life.

- Inexpensive methods for implementations

Most of the items in the catalog seem reasonably priced

- Multi-sensory/Hands-on approach and activities

Multi-sensory: yes

Hands-on: hard to tell with what I've seen

- Engages student interest

I think real-life experiences of people implementing and living principles of character can be very effective in keeping students' interest.

- Aligns with State Core Standards

Yes

Completed by Mr. Hertzler

Kathryn Stone

Rubric for Supplemental Core Programs

- Rigorous

N/A

- Sequential across grade level

Topics and activities are age level appropriate

- Provides for differential learning (high-low)

Yes, in regards to student's levels of understandings.

- Inexpensive methods for implementations

Each teacher does not have to have an entire "kit" of materials.

There are many more resources, but you can add each desired and financially able.

- Multi-sensory/Hands-on approach and activities

Yes. An example of one of the "Discussion Card" activities is as follows:



“Select an object or image that represents something about you that nobody knows. Place all the objects on a table and place a sheet of paper next to each one. Write who you think each object belongs to and why. How does it feel when others judge us without knowing us?”

- Engages student interest
Yes. I think anytime you are talking about real-life scenarios, there will be student engagement.
- Aligns with State Core Standards
Yes. Healthy Lifestyles.

Policy Type: Required Policy
Policy Title: Purchase Policy

1 Purpose

The policy has been adopted to allow the school to carry out its procurement functions in a manner that is consistent with state law, dealing fairly with all vendors, and providing for an efficient management and proper expenditure of school resources.

2 Authority

The Board of Trustees delegates authority to the Board’s Treasurer to oversee the purchasing functions of the school and to ensure that these functions are in accordance with the mission of the school and in compliance with other related board policies, in addition to full compliance with state law and administrative rule. The Treasurer may delegate purchasing authority to the school principal and other school employees or volunteers. The Board President may delegate authority in the event of his or her absence to the Board Vice President.

3 Scope

The policy applies to all purchases made by the school covering all programs and activities of the school, independent of the source of the money to be expended. It includes all direct purchases, leases and leases with an option to purchase, and all procurement items, i.e. supplies, furniture and equipment, materials, and services.

4 Competitive Solicitations

- 4.1 The school defines small purchases as those purchases less than \$50,000. The State procurement policy subdivides small purchases into several levels determined by the amount of the intended purchase. Competitive pricing is required for all purchases. No purchase or contract shall be artificially divided to avoid the requirements of this policy.
- 4.2 For purchases less than \$500, a purchase may be made without seeking competitive quotes, using the best possible sources based on price, delivery, and prior vendor performance.
- 4.3 For purchases between \$500 and \$5,000, a purchase may be made after obtaining at least two price quotes, preferably purchasing from the vendor offering the lowest quote. Quotations should include the complete description of the item to be purchased, the quantity, the price, the total costs, the vendor’s name and address,

the date and the name of the person providing the quote. All quotes from vendors shall be in written form, including a letter, web-based quote, fax quote, or another format that provides the required information; these quotes should be included with a requisition for a purchase order.

- 4.4 For purchases between \$5,000 and \$50,000, a purchase may be made after obtaining at least three price quotes, following the same requirements as in 4.3. An award shall be made to the business offering the lowest acceptable quotation.
- 4.5 For purchases over \$50,000, the school shall formally prepare a bid or proposal using either a competitive sealed bidding process or a competitive sealed proposal process, in accordance with state law, including full specifications development, publishing public notices, and all other requirements.
- 4.6 The use of statewide contracts as prepared by the Utah State Purchasing Division is encouraged as a consideration in making a purchase decision.

5 Exceptions

Sole source procurement shall be used only if a purchase requirement is reasonably available from a single supplier. Any request that the procurement be restricted to one potential vendor shall be accompanied by a written explanation as to why no other vendor will be suitable or acceptable to meet the need. If there is a reasonable doubt, then competitive quotes must be obtained.

6 Requisitions

Requisitions for a purchase order or check shall be signed by ~~both the Treasurer and Board President~~ the school director and the board treasurer. In the event the board treasurer is not able to sign the check or purchase order, the board president shall be authorized to sign the purchase order or check. In the event the school director is unable to sign the check or purchase order the board president and board treasurer shall retain authority to sign the purchase order or check. The board president and board treasurer will retain it's full authority to sign purchase orders and checks. A requisition for a purchase order shall have both signatures prior to placing an order. A requisition for a check shall have both signatures prior to releasing payment for any expenditure other than approved purchases made with the school's purchasing card. A requisition for a purchase from a line item on the budget that the administration has sole discretion over must have the signature of the Director, Treasurer, In the even one party is unable to sign, the board president shall retain authority to sign,- and Board President.

All receipts for purchases made on the school's purchasing card shall be submitted to the business manager. The business manager shall attach receipts and the itemized bill to the check requisition prior to submitting to the school director and board treasurer for signatures. ~~Treasurer and President for signatures.~~

Any party submitting a requisition shall complete all necessary vendor information, program, purpose, description, quantity and cost. Check requisitions shall have the appropriate number of price quotes attached prior to being submitted for signatures.

7 Emergency Purchasing

An emergency condition is a situation that creates a threat to public health, welfare, or safety and may arise from serious flooding, epidemics, riots, etc and establishes an immediate need for supplies or services that cannot be met through normal procurement methods. In such a situation, the school is authorized to suspend the normal methods and obtain the required items in time to meet the emergency.

8 Purchasing Card

With approval of the Board Treasurer, school personnel may obtain a purchasing card from the State for use in making small purchases of less than \$500 or \$1,000 as authorized for each user's card. This purchasing method is to encourage buying efficiencies, but all transactions must be held in strict compliance with the procedures and practices established by the State Purchasing Division.

9 Budget Practices

The school's Administration shall submit proposed expenditures for the subsequent fiscal year at the April board meeting. The administration shall take into account the recommendation of the Site Advisory Council when planning proposed expenditures.

Where deemed necessary, the Board of Trustees will include monies as part of line items on the budget for unanticipated expenditures. The amount of these monies will be approved as part of the proposed expenditures for a line item. The Administration may utilize these funds without submittal for board approval. To utilize any additional monies, the Board of Trustees has included in a line item, the Administration shall submit a proposal for approval of expenditures.

The Treasurer may delegate the expenditure of budget line items to an Administrator. The treasurer will notify the Administration and the Board of Trustees, in writing, when delegating the oversight of a line item. The Administration shall have sole discretion over the expenditure of budget line items the Treasurer has delegated to them. The Administration shall ensure that these expenditures do not exceed the approved budget amount for each line item. The Board of Trustees or Treasurer may revoke, in writing, the oversight of a line item from and Administrator at any time. The Board of Trustees will hold the Administration accountable to ensure that all expenditures over which they have discretion are in line with the vision and philosophy of Lakeview Academy as set forth in the charter.

The Treasurer and Board President shall be allowed to individually approve purchases under \$150. The Treasurer and Board President shall be allowed to jointly approve purchase over \$150 and under \$2000. All other purchasing procedures still apply for requisitions and purchasing card purchases.

10. Purchasing Authority Delegated

10.1 The following budget items are hereby delegated to the school director in accordance with this policy.

- General Office Supplies
- Parent Survey
- Classroom Supplies
- Lunch Program
- Copier & Printer Supplies
- Postage and mailing
- First Aid Supplies
- Special Ed
- Testing & Testing Materials
- Extracurricular- Elementary Committee.
 - Cinco De Mayo.
 - Arts
- Elementary Administrative Supplies
- Elementary Student Motivation
- Property and Equipment Repairs
- PE Supplies
- Extracurricular Math, Science.
 - Middle School.
 - Sports
- Middle School Administrative Supplies
- Middle School Student Motivation (\$600)

110 Illegal Activities

- | 110.1 Employees. Any employee acting as a procurement officer for the school, or who in any official capacity participates in the procurement of supplies, services, construction, real property or insurance for any such political unit is guilty of a felony if the person asks, receives, or offers to receive any emolument, gratuity, contribution, loan, or reward, or any promise thereof, either for the person's own use or the use of benefits or any other person or organization from any person interested in the sale of such supplies, construction, real property, or insurance.
- | 110.2 It is not appropriate for an employee to use their employment position or influence at the school to obtain goods or services for a personal benefit of the employee or others by seeking to make purchases at discounted rates not available to the general school public, receiving items at no cost, or making purchases with the intent of avoiding sales taxes. Activities of this nature subject the employee to disciplinary action, including dismissal and possible criminal charges.
- | 110.3 It is allowable for an employee to obtain goods or services for personal use at discounted rates where suppliers normally offer educational discounts to all of employees of the school, independent of any employee's position or influence. Employees are responsible for the payment of sales tax and no purchase arrangement shall be made using a school purchase order or purchase card.
- | 110.4 Vendors. Any person who is interested in any way in the sale of any supplies, services, construction, real property, or insurance to the school, is guilty of a felony if the person gives or offers to give any emolument, gratuity, contribution, loan or reward, or any promise thereof to any person acting as a procurement officer, or who in any official capacity participates in the procurement of such supplies, services, construction, real property, or insurance, whether it is given for his own use or for the use or benefit of any other person or organization.

11 Reimbursement

Board members, employees, and approved volunteers may be reimbursed for mileage expenses for trips over 15 miles one way within Utah County. Board members and volunteers may be reimbursed for out of pocket expenses used directly for the school (i.e. paper, toner, school supplies, printing costs, etc.). Board members may not be reimbursed for normally scheduled board meetings. Board members can be reimbursed for up to \$50.00 a month for phone bill charges, but a bill with itemized calls must accompany the request.

12 Validity

This policy replaces all previous purchasing policies, effective June 5, 2008.

References

Utah Code Annotated Title 63, Chapter 56
 Utah Administrative Code R33

Certification

The Undersigned officers and or directors of Lakeview Academy certify that this purchase policy was duly adopted as of August 4, 2008 and replaces all previous purchase policies.

Signature: Tina Smith _____

Print Name: Tina Smith _____

Title: Board Vice President _____

Signature: Joylin Lincoln _____

Print Name: Joylin Lincoln _____

Title: Board Member _____
 Purchase Authority Delegated to the School Director's

Elementary Director	
General Office Supplies	09/04/08
Parent Survey	09/04/08
Classroom Supplies	09/04/08
Lunch Program	09/04/08
Copier & Printer Supplies	09/04/08
Postage and mailing	09/04/08
First Aid Supplies	09/04/08
Special Ed	09/04/08
Testing & Testing Materials	09/04/08
Extracurricular-	
Elementary Committee,	
Cinco De Mayo, Arts	09/04/08
Elementary Administrative Supplies	09/04/08
Elementary Student Motivation (\$1100)	09/30/08
Middle School Director	
Property and Equipment Repairs	09/04/08
PE Supplies	09/04/08
Extracurricular	
Math, Science, Middle	
School, Sports	09/04/08
Middle School Administrative Supplies	09/04/08
Middle School Student Motivation (\$600)	09/30/08



Policy Type: Ends Policy
Policy Title: Parent Satisfaction

When students, parents, teachers, and administration are held accountable for the success of Lakeview, students' needs are met at a higher level improving academic outcomes.

Accordingly:

1. Lakeview Academy will develop a strong school culture of ...

This will be measured by...

2. On annual parent surveys 80% of parents will rate the school as
satisfactory or higher.

This will be measured annually through board-produced surveys.

3. Lakeview Academy will have at least a 90% student retention rate.

This will be measured through monthly enrollment reports.

4. Lakeview Academy's Highly Outstanding Teacher retention rate will meet or exceed
the average retention rate of teachers in surrounding Charter Schools.

This will be measured annually through staff retention reports.

Certification

The Undersigned officers and or directors of Lakeview Academy certify that this Parent Satisfaction Ends Policy was duly adopted as of January 7, 2010.

Signature: _____

Print Name: _____

Title: _____

Signature: _____

Print Name: _____

Title: _____



Policy Type: Required Policy
Policy Title: Extracurricular

Policy

The Board of Trustees recognizes the importance of offering a comprehensive, balanced school program to all [Lakeview Academy](#) students. Extracurricular activities which are designed to enhance the total development of the student - mental, physical, social, and emotional - shall be available. Reasonable rules and regulations which govern the eligibility of students are established to ensure that participation in extracurricular activities does not interfere with the academic achievement of participating [Lakeview Academy](#) students.

A. Generally

Student activities are extracurricular and supplement the regular school curriculum. Student activities are voluntary and do not carry credit toward graduation. They take the form of special interest groups, honor societies, athletic teams and other extensions of classroom work. All extracurricular activities are designed to develop capable, confident, and contributing members of society. Extracurricular activities and the eligibility requirements shall be approved by the Board of Trustees. All student organizations and activities shall be under the direct supervision of the school director(s) or a designee, and shall supplement the regular program of the school. They should be evaluated periodically to ensure that interruption of the instructional programs are avoided. [Lakeview s](#)Students should not be permitted to engage in such organizations and activities to the detriment of their classroom work.

B. Categories

Extracurricular activities are divided into four general categories:

1. Interscholastic and intramural athletics.
2. Activities stemming directly from classroom studies. Examples are student government, musical productions, [band](#), dramatics, debate, the school newspaper and literary publications.
3. Activities designed to promote interest in academic achievement and/or specific subject areas. Examples are the National Honor Society and subject matter organizations.
4. Activities which promote general educational goals and are school-oriented. Examples are service and special interest clubs.

C. Access to Extracurricular Activities

Access to and participation in extracurricular activities shall be open to all [Lakeview Academy](#) students as provided in state and federal regulations, and school board policy.

D. Supervision

The administration shall appoint qualified members of the faculty, or in the absence of qualified faculty members, may appoint qualified community members who are PALS II certified as sponsors for each activity. The sponsor shall be responsible for the guidance and general supervision of the activity and shall ensure that all actions conform to school policies and regulations [and state law](#). **The supervisor will ensure that all students have been properly picked up before leaving the school grounds.** School policy and fees regarding late pick up will apply for all extracurricular activities.

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E. Team Practice/Club Rules

Coaches and sponsors will establish and submit team/club rules and regulations using the extracurricular activities form to the Director(s) for approval. The extracurricular activities form will need to be filled out each year and will be kept on file in the office.

F. Permission by School Director

The actions and activities of each organization must be approved by the school director by submitting the proper activities form.

G. Financial Support

The school sponsored extracurricular activities named in Section B-1 and B-2 may receive partial financial support. Transportation may be provided, or the cost of transportation may be paid from appropriated funds.

An estimate of funds required for each activity shall be submitted to the school director for approval prior to February 1st of the previous school year. This estimate shall be submitted by the sponsor of the activity for inclusion in the individual school budget.

The school sponsored extracurricular activities covered in Sections B-3 and B-4 should be financially self-supporting. School transportation for these activities, however, may be requested. If it cannot be provided, then vehicle transportation may be by commercial means, or by private car under regulations established for such use.

G. Parental Permission

In each instance when an organization schedules an activity after school or away from school parents will be notified and written permission obtained.

H. Fraternalities and/or Sororities

Fraternalities, sororities or any clandestine organization shall not be permitted in the school division. The director shall inform students that activities associated with such organizations shall be prohibited at school.

I. Lakeview Academy Student Participation

Lakeview Academy students involved in extracurricular activities at Lakeview Academy should recognize that their selection and/or participation is a **privilege not a right**. As with all privileges, there are responsibilities a student accepts when he/she agrees to become a member of an athletic team and/or club. The athletic staff, faculty and sponsors are extremely proud of their students and their accomplishments. These students represent the level of excellence that has become synonymous with Lakeview Academy. Specific guidelines for Lakeview students assist them in maintaining exemplary behavior both on and off the field and in and out of school. Participation in extracurricular activities is dependent upon compliance with all applicable rules and regulations. A minimum requirement for all students for participation is good citizenship. Students are expected to abide by all school, team and club rules, policies and regulations, and to comply with all state laws.

A. Grade Requirements

A student must have a 2.0 GPA and not be failing any class. A student who has failed to meet the minimum requirements set forth shall be ineligible for participation in games, concerts, club meetings, etc. until grades meet the requirements. Attendance at practice is not prohibited. The

administration will set up a written procedure for checking grades so that they are checked consistently through all extracurricular programs. This procedure will be distributed to parents

B. Class Attendance

1. Students must attend all scheduled classes on the day of a competition/activity to be eligible to participate in extracurricular activities that day. Exceptions must be cleared through the director AND your coach/sponsor notified.

2. Classroom behavior is expected to be good. Poor behavior, class disruptions and/or teacher referrals may result in exclusion from an activity at the discretion of the director, coach, sponsor, or teacher.

3. A student who is suspended from school may not attend practice/club meeting or participate in any school-sponsored activity for the duration of the suspension and may forfeit the opportunity to play for the remainder of the season depending on the severity of the offense. This includes in-school suspension.

C. Court Disciplinary Action

School officials may suspend a student from participation in extracurricular activities who has been charged with a misdemeanor or felony involving violence, weapons, alcohol and/or substance abuse until disposition of the charges. The student must report the incident to the coach/sponsor. The coach/sponsor will present the facts as known to the school director whom will determine eligibility for participation. School officials may deny participation in all extracurricular activities to any student convicted or found "not innocent" of a misdemeanor involving violence, weapons, alcohol, and/or substance abuse or any felony charge. The student may appeal for reinstatement the following semester.

D. Hazing

Students are expected to follow both the discipline policy and the hazing policy. Any violation of either of these policies regardless of the severity the director and parent will be informed of the instance immediately. The director will then inform the Board of Trustees and the Police will be notified if needed.

(delete next section)

Students may not engage in hazing or other mistreatment to another student. Hazing demeaning or assaultive behavior, whether consensual or not, including behavior involving physical violence, restraint, improper touching, or inappropriate exposure of body parts not normally exposed in public setting, forced ingestion of any substance, or any act which would constitute a crime against a person or public order under Utah Law. Based on the severity persistence and effect on the victim the following may occur: warning, detention, in school suspension, 1-10 day out of school suspension, and possible referral for expulsion. Regardless of the severity of the Hazing the director and parent will be informed of the instance immediately. The director will then inform the Board of Trustees and Police will be notified.

E. Substance Abuse:

The staff at Lakeview Academy believes that all participants in extracurricular activities should commit to a healthy lifestyle. This lifestyle includes not using alcohol, tobacco or any illegal drugs. Prior to making a determination that a student may be subject to any exclusionary consequence as a result of substance abuse, the coach or school authorities shall give the student the right to explain his or her conduct. The student with his or her parents' permission may voluntarily submit to an appropriate drug test (if applicable) to attempt to establish that he or she has not violated the drug policy. The result of any such testing shall be kept confidential, but shall be communicated to the student and his or her parent/guardian and appropriate school authorities.

1. On School Grounds

The Lakeview Academy Regulation will be strictly adhered to in instances while on school grounds or while participating in school-sponsored activities.

2. Off School Grounds:

In cases where there is evidence of a student in violation of the policy Lakeview administration will look into the matter and take appropriate action.

*Please Note: In the case that a student is found in possession of tobacco, alcohol, and/or any other illegal substance, that student will face the same consequences (listed above) as one who has actually abused the above substances

F. Appeals process

Students and their parents/guardians may appeal decisions related to the Extracurricular Participation Policy. The appeal process works in the following manner:

First Appeal.....Coach/Sponsor

Second Appeal.....Director

Third Appeal.....Board of Trustees

Certification

The Undersigned officers and or directors of Lakeview Academy certify that this extracurricular policy was duly adopted as of June 5, 2008 and replaces all previous standardized dress code policies and PE uniform policies.

Signature: Tina Smith

Print Name: Tina Smith

Title: Board Member

Signature: Tim Willden

Print Name: Tim Willden

Title: Board Vice President