

UINTAH CITY



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Office Hours M-W 9:00-5:00 Th-F 9:00-1:00

Mayor Lawrence Flitton

UINTAH CITY COUNCIL MEETING

Planning – Zeke Swander

Council Members:

TUESDAY, March 17th, 2015

Building Inspector-Jeff Monroe

Don Pearson

Gordon Cutler

7:00 PM

Treasurer – Mike Ulrich

Jerry Smith

Greg Johnson

MINUTES

Sheriff – Lt. Talbot

Fire Chief – William Pope

Attendees: Mayor Flitton, Gordon Cutler, Jerry Smith, Mike Ulrich, Lt. Talbot, Bill Pope, Kristen Stuart, and Amanda Shipley.

MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Flitton called the meeting to order and excused Don Pearson and Greg Johnson.

PLEDGE OF ALLEGIANCE: Led by Lt. Talbot

CONFLICT OF INTEREST: Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.

Mayor Flitton asked the Council if they had any conflicts of interest with tonight's agenda; there was none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:00:49)

- There were none.

3. **APPROVAL OF CITY WORK SESSION AND CITY COUNCIL MEETING MINUTES HELD March 3rd, 2015:**

Presenter: Mayor Flitton (00:01:06)

- Mayor Flitton asked if there were any questions on the minutes.
- Gordon Cutler motioned to approve the City Council meeting minutes for the meeting held March 3rd, 2015.
- Seconded by Jerry Smith.
- All in favor; the motion passed.

4. **TREASURERS REPORT:** (00:02:52)

Presenter: Mike Ulrich

- a. Invoice Register:

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month per guidelines from the state and our auditors in order to stay in compliance with the laws of the state financial code.

The invoice register for February was reviewed.

Jerry Smith questioned the three different charges for The Mail Room Invoice. Mike Ulrich explained the total is broken down into three different departments: water, garbage and storm water.

Mayor Flitton questioned Chief Pope regarding the difference in the amounts of the hotels for the training the Fire Department attended. Chief Pope explained there were four rooms and he had to arrive earlier for training than other fire fighters.

Jerry Smith motioned to approve the invoice register for 02-01-2015 through 02-28-15.

Seconded by Gordon Cutler.

All in favor; Mayor Flitton – yes; Gordon Cutler – yes; Jerry Smith – yes.

The motion passed.

- b. Transaction Register:

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS, water, storm water, or garbage. The changes are credits given, over charges reduced or added, late fees removed.

These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code.

The transaction register was reviewed for the period of 02/13/2015 – 03/12/2015.

There was a credit to an account that Amanda Shipley explained was for garbage and recycling service during the winter months; the citizen had cancelled due to the house being unoccupied.

There were two returned checks on the register, Amanda Shipley explained one of the checks has been collected on, the other has not.

Gordon Cutler motioned to approve the Transaction Register for the period of 02-13-2015-03-12-2015

Jerry Smith seconded the motion.

All in favor; Mayor Flitton – yes; Gordon Cutler – yes; Jerry Smith - yes.

The motion passed.

c. Budget:

Mike Ulrich explained the budget looks good. Mayor Flitton wanted to discuss the road budget and how much was available because the roads department is looking at doing projects, 10-60-650 shows \$45,000 has been spent. Gordon Cutler asked for explanation on account 10-36-150 Class "C" to be appropriated. Mike Ulrich explained the expenditures are \$100,000 but there may be more funds available that could be spent. Jerry Smith asked Mike Ulrich to find out how much money is available. Mayor Flitton thanked Mike Ulrich for the clarification. Mike Ulrich stated we are having a budget work session on April 21, 2015; he has handed out worksheets that show the previous two years and the current budget. He reminded the Council the current year actual is only through February. Mayor Flitton asked the Council to review and understand this worksheet and come up with wish lists. Mike Ulrich reminded the Council the way the wages were allotted have been changed, please keep this in mind. Everything else should be similar.

d. Transaction Reversal Report for February:

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the court. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code. The Transaction Reversal Report for February was blank; no action required.

e. Impact Fees: Nothing discussed

f. Audit: Nothing discussed.

5. **FIRE DEPARTMENT REPORT:** (00:15:01)

Presenter: Chief Bill Pope

- Chief Pope reported two new items on his report: the dotted lines on the graph and the last page shows savings to the City by having a volunteer department versus a regular department. The Department has submitted all required documentation for 911 Response/Non-Transport License with the State Bureau of Emergency Medical Services. The application has been approved, and is awaiting a signature from the Bureau Executive Director.

6. **SHERIFF'S REPORT:** (00:17:54)

Presenter: Lt. Talbot

- Lt. Talbot reported there were six reportable accidents and one hit and run this month which is not a lot for the amount of traffic on Highway 89. The calls for service were seventy-eight which was up from thirty-four in 2014. Last month was busy. Mayor Flitton questioned the thirty premise checks. Lt. Talbot explained these are Deputies checking businesses to make sure they are secure. Productivity was part of Lt. Talbot's plan; the numbers of citations are up to thirty versus nine last year. The performance standard he has set should continue to work. Mayor Flitton asked Lt. Talbot to educate him again on the statistics and to clarify which statistic they use for the contract. Lt. Talbot explained it would be the calls for service that generated a police report which was twenty-two for February; the other calls were self-initiated by Deputies. Lt. Talbot explained everything we do creates a case number, when he sign out for council, dispatch creates a case number. Jerry Smith asked if Lt. Talbot uses the five year comparison when working with his Deputies. Lt. Talbot stated he does use it for his crews; he likes to create healthy competition.

7. **OTHER BUSINESS:** (00:31:14)

- Gordon Cutler reported there is a Weber County Animal Shelter meeting tomorrow regarding Lt. Ferrin and changing his wages from law enforcement to animal control. We may need to pay more. Mayor Flitton asked if that is for this year or next. Gordon Cutler thought it would be this year but he will find out more tomorrow.
- Chief Pope reported open burn is March 30th to May 30th.
- Jerry Smith asked Chief Pope if he has accepted the opportunity for training on the ditch cleaning day. Chief Pope said the Fire Department will be present.

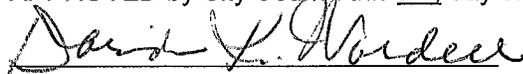
8. **MEETING ADJOURNMENT:** (00:33:20)

Jerry Smith motioned to adjourn the meeting.

Seconded by Gordon Cutler.

All in favor; the motion passed. The meeting was adjourned.

APPROVED by City Council this 7th, day of April, 2015.



DARINDA K. WARDELL, City Recorder