TOWN OF DUTCH JOHN, UTAH • EMERGENCY MEDICAL SERVICES
FUNDED BY USDA RURAL DEVELOPMENT COMMUNITY FACILITIES GRANT (CFDA #10.766)

REQUEST FOR PROPOSALS (RFP)

RFP # 2026-EMS-001: NEW TYPE I / TYPE III EMS AMBULANCE

Issuing Agency:	Town of Dutch John, 530 South Blvd, Dutch John, UT 84023
Federal Funding Source:	USDA Rural Development Grant (Case No. 52-005-*****8603)
Procurement Standard:	2 C.F.R. § 200.318–320 (Full & Open Competition)
RFP Issuance Date:	November 2, 2026
Proposal Submission Deadline:	December 9, 2026 at 5:00 PM MST
Primary Point of Contact:	Mayor Lester Johns | Phone: 307-350-0739 | Town Hall

SECTION 1: PURPOSE & GENERAL INFORMATION

1.1 Intent & Overview

The Town of Dutch John, Utah is soliciting formal competitive proposals from qualified emergency vehicle manufacturers and authorized dealers for the manufacture, assembly, custom emergency fitting, and delivery of one (1) new, fully operational Emergency Medical Services (EMS) Ambulance. This procurement is fully funded through a grant administered by the United States Department of Agriculture (USDA) Rural Development Community Facilities Grant Program.

1.2 Federal Procurement Governance

This Request for Proposals (RFP) is conducted in full compliance with USDA Rural Development regulations (7 C.F.R. Part 3570, Subpart B) and federal procurement standards set forth in 2 C.F.R. § 200.318 through § 200.320. Specifically, competitive proposals are solicited under 2 C.F.R. § 200.320(b)(2) to ensure maximum full and open competition. All participating vendors must comply with federal non-discrimination, debarment, and anti-lobbying requirements.

SECTION 2: SCHEDULE OF EVENTS & PROCUREMENT TIMELINE

The following schedule outlines the key milestones and critical deadlines for this procurement. The Town of Dutch John reserves the right to modify any timeline dates via written addendum submitted to all prospective bidders.

Procurement Event / Activity	Target Date / Deadline	Responsible Party
Public Issuance of RFP & USDA RD Approval	November 2, 2026	Town / USDA RD
Deadline for Written Clarification Questions	November 15, 2026, at 5:00 PM MST	Prospective Bidders
Town Response / Issuance of RFP Addenda	November 20, 2026	Town of Dutch John
Proposal Submission Deadline (Closing)	December 9, 2026, at 5:00 PM MST	Bidders / Town Clerk
Public Opening & Initial Compliance Review	December 9, 2026 at 7:00 PM MST	Evaluation Committee
Formal Evaluation & Scoring Phase	December 9 – December 16, 2026	Evaluation Committee
Notice of Intent to Award / Contract Execution	December 16, 2026	Town Council / Vendor
Final Vehicle Manufacturing, Delivery & Testing	December 2026 – October 2027	Winning Vendor / Town

SECTION 3: SCOPE OF WORK & TECHNICAL VEHICLE SPECIFICATIONS

The proposed ambulance must meet or exceed all current Federal Ambulance Specifications (KKK-A-1822F / NFPA 1917 standards) and Utah Department of Health & Human Services EMS regulations. Minimum required specifications include:

- **Chassis & Powertrain:** 4x4 Dual Rear Wheel chassis (Ford F-350 / RAM 3500 or equivalent Heavy-Duty Diesel) designed for rugged mountain/rural terrain, all-weather conditions, and off-road stability.
- **Patient Compartment Module:** Minimum 150-inch length, 72-inch interior headroom, full aluminum body structure with seamless interior cabinetry, climate control HVAC, and anti-microbial surfaces.
- **Emergency Lighting & Warning Systems:** 360-degree LED emergency light bar package, dual sirens, electronic air horn, high-visibility reflective striping, and high-intensity LED scene/load illumination.
- **Medical & Oxygen Systems:** Integrated dual-position main oxygen tank retention system, multiple quick-connect O2 wall outlets, suction system, and adjustable gurney locking/fastening mechanism.
- **Electrical & Onboard Power:** Heavy-duty dual alternators, solid-state electrical distribution panel, shoreline battery charger/inverter system, and multi-outlet 110V AC / 12V DC interior power.

SECTION 4: PROPOSAL EVALUATION & SCORING METHODOLOGY

Proposals will be evaluated objectively by a designated Town Evaluation Committee in accordance with 2 C.F.R. § 200.320(b)(2). A total maximum score of 100 points is achievable across four core evaluation categories. Award will be made to the responsible bidder whose proposal represents the best overall value to the Town of Dutch John.

Evaluation Criteria Category	Max Points	Evaluation Focus & Scoring Methodology
Cost Proposal & Price Justification	**20 Points**	Evaluates total purchase price, itemized body/equipment cost breakdowns, warranty coverage, and overall cost-effectiveness. Lowest cost receives maximum points.
Technical Compliance & Vehicle Specs	**20 Points**	Assesses full adherence to required chassis, patient compartment, 4x4 capability, electrical, medical, and safety specifications outlined in Section 3.
Vendor Experience & Qualifications	**10 Points**	Evaluates manufacturer stability, past performance on similar public safety/municipal contracts, client references, and SAM.gov active registration status.
Delivery Schedule & Warranty/Service	**50 Points**	Evaluates guaranteed delivery timeframe (months from order to final delivery), proximity of authorized service/repair centers, and bumper-to-bumper warranty terms.

SECTION 5: SUBMISSION INSTRUCTIONS & MANDATORY REQUIREMENTS

5.1 Submission Deliverables

Bidders must submit one (1) original hard copy and one (1) electronic PDF copy (via USB flash drive) of their proposal in a sealed envelope clearly marked:

"**RFP # 2026-EMS-001 AMBULANCE PROPOSAL - TOWN OF DUTCH JOHN**"

Proposals must be delivered to:

Town Clerk, Town of Dutch John
PO Box 235 | 530 South Boulevard
Dutch John, UT 84023

5.2 Mandatory Submission Content

Proposals must include the following required documentation:

1. Letter of Transmittal signed by an authorized corporate representative.
2. Complete Technical Specification Response Matrix detailing compliance or exceptions line-by-line.
3. Total Cost Proposal Form including itemized chassis, body, equipment, delivery, and warranty pricing.
4. Proof of active SAM.gov registration and Unique Entity ID (UEI) number per 2 C.F.R. Part 25.
5. Non-Collusion Affidavit and Certification Regarding Debarment/Suspension (Form RD 3570-3 requirements).
6. Minimum of three (3) municipal or emergency service references for similar vehicle deliveries within the past 3 years.