CITY COUNCIL MEETING

Thursday, November 05, 2026 at 6:30 PM
Council Chambers, 60 West Main, Hyrum, Utah

AGENDA

Public notice is hereby given of a Hyrum City Council Meeting to be held in the Council Chambers, 60 West Main, Hyrum, Utah at 6:30 PM, November 05, 2026. The proposed agenda is as follows:

1. ROLL CALL

2. CALL TO ORDER

3. WELCOME

4. PLEDGE OF ALLEGIANCE

5. INVOCATION

6. APPROVAL OF MINUTES

7. AGENDA ADOPTION

8. PUBLIC COMMENT

9. SCHEDULED DELEGATIONS

A. **Brindley Darais** - To request a Home Occcupation Business License for Sunday Salon at 1450 East 480 South for hair styling services.

10. INTRODUCTION AND APPROVAL OF RESOLUTIONS AND ORDINANCES

A. **Resolution 26-28** - A resolution approving the Hyrum City Comprehensive Sewer Collection System Master Plan.

B. **Resolution 26-29** - A resolution setting the 2027 Hyrum City Recreation Fee Schedule.

C. **Ordinance 26-23** - An ordinance amending the 2026-2027 Hyrum City Compensation Schedule for Fire Fighter AEMT Full Time, Paramedic Part Time, and Fire Fighter AEMT Part Time.

11. OTHER BUSINESS

A. Consideration and award of sole source bid for switchgear protection and control design for Substation 3.

B. Mayor and City Council reports.

12. ADJOURNMENT

_____

Stephanie Fricke
City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Council Member will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Hyrum City at 435-245-6033 at least three working days before the meeting.

CERTIFICATE OF POSTING - The undersigned, duly appointed and acting City Recorder of Hyrum City, Utah, does hereby certify that a copy of the foregoing Notice was emailed to The Herald Journal, Logan, Utah, posted on the Utah Public Notice Website and Hyrum City's Website, provided to each member of the governing body, and posted at the City Offices, 60 West Main, Hyrum, Utah, this **2nd day of November, 2026**. Stephanie Fricke, MMC, City Recorder.

HYRUM CITY
Established 1860
60 West Main Street
Hyrum, Utah 84319
Ph. (435) 245-6033
www.hyrumcity.gov

City Council Agenda Information

To: Mayor Miller and City Council

From: Keesha Rinderknecht, Business License Specialist

Date: October 30, 2026

Subject: Consideration and Approval of a Home Occupation Business License

Summary: **Business License Clerk is recommending approval of the Home Occupation Business License for Sunday Salon.**

Summary:
The proposed application was submitted by Brindley Darais for Sunday Salon, a Salon business, to be located at 1450 East 480 South in Hyrum. Application has been reviewed by myself & Zoning Administrator Tony Ekins recommending the approval to build an out building on applicants property to operate proposed business once constructed.

Recommendation:
Business License Specialist Keesha Rinderknecht is recommending approval to the City Council with the following recommendations:

1. Applicant has submitted proper applications and meets the requirements of a Home Occupation Level 2 License.

City Council Meeting Details:
• Meeting Date: November 5, 2026 •
Council Role: Legislative with Vote

Attachments:

1. Business License Application
2. Home Occupation Business License Application

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BUSINESS LICENSE APPLICATION

For businesses with a permanent physical location in Hyrum City limits.

Business Name: Sunday Salon

"Doing Business As": Cosmetologist

Business Address: 1450 E 480 S Hyrum, UT 84319

Mailing Address: 1450 E 480 S Hyrum, UT 84319

Business Phone #: 208-569-5934

E-mail: brindleydarais@icloud.com

Website: N/A

Utah State Tax Commission Sales Tax #: N/A

State and/or Federal License #: 9035140-1101

Nature of Business: Providing hair styling services to clients

Owner Name: Brindley Darais

Manager Name: Brindley Darais Manager Phone #: 208-569-5934

Manager Address: 1450 E 480 S Hyrum, UT 84319

Businesses must register with the Utah Division of Corporations www.business.utah.gov/registration. Businesses involved with the sale of tangible goods must provide evidence of a State Sales Tax Number from the State Tax Commission. If your profession is regulated by the Utah Department of Occupational & Professional Licensing, a copy of that professional license must be provided.

I affirm that: I am authorized agent of the business for which application is being made, and the information on this form is both complete and accurate to the best of my knowledge.

Owner Signature	Printed Name	Date
[signature]	Brindley Darais	10/28/26

Office Use Only

Approved by: _____ Date Approved: _____ License #: _____

Date Paid: _____ Amount: _____ Receipt #: _____

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HOME OCCUPATION BUSINESS LICENSE APPLICATION

For businesses operating within a residence in Hyrum City limits.

Applicant(s) Name: Brindley Darais

Date Submitted: _____

Address: 1450 E 480 S Hyrum, UT 84319

Telephone #: 208-569-5834

Name of Business: Sunday Salon

1. What is the proposed home occupation? Salon for doing haircuts and colors
2. How many clients will be coming to the home at any one time during a daily interval? 1-2
3. What provisions are available for off street parking? 3 car driveway
4. What type of equipment, materials, machinery, tools, and merchandise stock are involved in the home occupation? Scissors, hair color, hot tools
5. What type of modifications to the residential structure are anticipated because of the home occupation? None

ALL HOME OCCUPATIONS MUST COMPLY WITH THE FOLLOWING REQUIREMENTS OF ZONING ORDINANCE 5.04.200 (please initial)

BD A. "Home occupation" means an occupation performed wholly within a residence or the yard and accessory buildings being a part of such residence. Home occupations shall not change the character of the residence or the residential neighborhood. A business license is required for some home occupations. They shall be issued for a one-year period and are renewable. The City Council may review a license in reaction to neighbor's complaints and may revoke it if evidence warrants this action.

BD B. Two levels of home occupations exist. Both are required to maintain all c standards of a home occupation business license. Because of the potential negative impact on residential area, the following businesses are prohibited as home occupations: auto/RV repairs, salvage yards, major appliance repair, or service.

BD C. Level one applicants are in occupation categories that the City Council has determined have virtually no negative impact on residential neighborhoods and do not require a license. Occasional businesses operated by a minor are not required to obtain a business license.

BD D. All applicants whose home occupations receive commercial delivery service, has signage advertising the business, performs services in view or hearing of the public, or has customers coming to the residence, are considered level two home occupations and require a license. They also may be required to meet with the City Council and explain how their home occupation is in conformance with the home occupation standards. The City Council may attach limitations or conditions to their licenses.

E. Home occupation standards:

BD 1. The exterior of the home will not be modified in any way to accommodate the home occupation (i.e. loading ramps, loading doors, etc).

BD 2. The occupation will be conducted entirely within the house, yard, and existing outbuildings.

BD 3. The home occupation license covers only residents of the home.

BD 4. No outside storage of goods or materials is permitted.

BD 5. Pedestrian and vehicular traffic will not be in excess of that normally associated with a residential neighborhood.

BD 6. One sign will be permitted on the property. It must meet the requirements of 17.72.010 "Name Plate".

BD 7. The home occupation must be operated in full conformity with fire, health, building, electrical, plumbing codes, and all State and City laws and ordinances.

BD 8. No noise, odor, light, vibrations or dust in excess of that normally associated with a residential neighborhood shall pass beyond the premises.

BD 10. State licenses will be required for "Professional Child Care".

BD F. The City Council may, at their discretion, waive certain of the above standards for the elderly or handicapped.

In order to guarantee that the Home Occupation, once authorized, will not become a nuisance to the neighbors, the City Council may impose other reasonable conditions initially and also subsequently to protect the public health, safety, peace, and welfare of the residents of the surrounding area.

Applicant's Affidavit: I (we), Brindley Darais, affirm that I (we) am (are) the owner(s) or authorized agent(s) of the owner of property involved in the attached application and that the statements and answers therein contained and the information provided in the attached plans and other exhibits are complete, to the best of my (our) knowledge and, that the statements and information above referred to are in all respects true and correct to the best of my (our) knowledge and belief.

Property Owner(s) Signature: BDarais

Applicants Signature: BDarais

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City Council Agenda Information

To: Mayor Miller and City Council

From: Angela Pritchett, Water Reclamation Manager

Date: 11/5/2026

Subject: Sewer Collection System Master Plan

Summary: A comprehensive Sewer Collection System Master Plan has been completed to provide the City with the strategic framework for managing its wastewater collection infrastructure. The Master Plan evaluates existing system conditions, identifies future infrastructure needs, and establishes priorities for capital improvement projects.

The purpose of the Master Plan is to guide City decision makers in planning and prioritizing future capital expenditures related to the sewer collection system. The plan serves as a critical tool for addressing both anticipated growth and the City's aging infrastructure while maintaining reliable service and regulatory compliance.

The Master Plan represents the first step in updating the City's sewer impact fees, which have not been comprehensively reviewed or revised in more than twenty years. Upon approval of the Master Plan, the City can proceed with evaluating and updating both sewer impact fees and rate structures to ensure sufficient funding for ongoing operations, maintenance, rehabilitation, replacement, and future system expansion.

It is important to note that this Master Plan is limited to the City's sewer collection system and does not include the Water Reclamation Facility (WRF). A separate WRF Plan is currently underway and is anticipated to be completed in the first quarter of 2027. The recommendations and financial needs identified in the future WRF Master Plan will be evaluated independently.

Recommendation:

Approve the Sewer Collection System Master Plan to guide future capital investments, impact fee update and rates for the sewer collection system.

City Council Meeting Details:
• Meeting Date: 11/5/2026
• Council Role: Approve Sewer Collection System Master Plan

Attachments:
1. Sewer Collection System Master Plan, Stamped 10/02/2026

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City Council Agenda Information

To: Mayor Steve Miller and City Council

From: Robert Stroud, Recreation Manager

Date: November 5, 2026

Subject: Review and approval of the annual Recreation Department fee schedule, administrative pricing parameters, and officiating/ contractor pay scales.

Summary: **The Recreation Department presents its annual program and administrative pricing guide update for City Council review and adoption. Because community recreation demand, facility operations, equipment costs, and staffing requirements evolve over time, this annual update establishes a comprehensive, transparent operational framework for municipal youth athletic leagues, adult sports, instructional classes, community wellness programs, and special events.**

ATTACHMENT NOTICE: All specific fee schedules, individual program pricing tiers, team rates, official pay scales, and field staff wage structures are detailed in the accompanying Excel spreadsheet (Attachment A: 2025–2028 Recreation Fee Schedule & Staff Wage Matrix). This memorandum highlights the programmatic scope, structural adjustments, and policy frameworks governed by the document.

The primary objectives of this annual update are to:

- **Cost Recovery Alignment:** Align program user fees with municipal cost-recovery targets while preserving broad community accessibility.
- **Growth Management:** Support rapid program growth and facility utilization through standardized fee structures.
- **Non-Resident Policy:** Standardize non-resident fee parameters across high-demand youth and adult programs.
- **Contractor & Officiating:** Establish competitive, structured pay rates for sports officials, scorekeepers, site supervisors, and program contractors.
- **Administrative Agility:** Provide administrative flexibility to respond to market conditions and cost fluctuations without requiring frequent code revisions.

Overview of Document Structure and Program Scope

The updated guide is organized into six functional operational sections, outlined below:

1. Youth Sports Leagues & Program Expansion

- **Core Youth Leagues:** Covers active youth divisions in basketball, baseball, softball, flag football, volleyball, track & field, cheer, and pickleball. Modest rate updates accommodate rising facility maintenance and equipment expenses (see attached Excel sheet for specific league rates).

- **Standardized Non-Resident Surcharge:** Applies a uniform non-resident surcharge across primary youth athletic leagues to ensure resident priority and equitable facility funding.

2. Adult Leagues & Community Tournaments

- **Adult Athletic Leagues:** Establishes team registration rates for Men's and Co-ed Adult Softball leagues as well as indoor and outdoor Pickleball leagues.
- **Specialty Tournaments:** Includes team entry pricing for community tournaments such as late-season Softball, the Pickleball Open, and 3v3 Streetball competitions.

3. Instructional Lessons & Partner Models

- **Instructional Offerings:** Defines fee structures for youth, adult, and senior pickleball instruction, youth fishing classes (partnered with Hyrum Dam), skateboard lessons, square dancing, and community STEAM workshops.
- **Public-Private & Institutional Partnerships:** Highlights cooperative agreements with local specialized partners (e.g., The Paddle, Directive, local schools, and other businesses) to broaden community offerings at low net cost to the municipality.

4. Community Fitness & Special Events

- **Free Community Wellness Initiatives:** Reaffirms that core community group fitness classes, including REV + FLOW, REFIT, and the annual Fitness Bash, remain 100% free to the public as part of community health and wellness initiatives.
- **Special Events & Traditions:** Details entry rates and vendor fees for signature civic traditions, including Movies in the Park (Free), Parent & Daughter Dance, July 4th Craft & Food Vendor spaces, and parade entries.
- **Future Program Pipeline (2027–2028):** Previews multi-year program rollouts for 2027–2028, including Adaptive Sports programs, Children's Theater, Itty Bitty Sports clinics, a Disc Golf event series, and Noon Year's Eve family events.

5. Officiating, Contractor, & Volunteer Incentives

- **Game Officials' Pay Scale:** Defines per-game compensation schedules for youth and adult sports referees and umpires based on sport, age division, and certification levels.
- **Facility & Event Support:** Sets hourly wage rates for facility supervisors, hall monitors, practice site supervisors, scorekeepers, and administrative interns.
- **Volunteer Leadership Recognition:** Outlines volunteer coach fee refund parameters and free registration incentives for head program leads to encourage community volunteer leadership.

Key Presentation Points for City Council Review

- **Addressing Capacity & Demand:** Several core youth sports reached 100% registration capacity in 2026. The structured non-resident surcharges and minor rate adjustments reflect direct operational costs and generate essential revenue to support facility expansion.
- **Preserving Accessibility & Public Health:** The pricing schedule maintains a strong commitment to public health by keeping group fitness classes and major community gatherings free or low-cost, ensuring equitable access for all families.

RESOLUTION 26-29

A RESOLUTION SETTING THE 2027 HYRUM CITY RECREATION FEE SCHEDULE.

WHEREAS, Hyrum City provides a variety of recreational programs, athletic leagues, instructional classes, community fitness opportunities, special events, and facility activities for residents and surrounding communities; and

WHEREAS, the costs associated with providing recreational services, including facility maintenance, equipment, supplies, staffing, officiating, and program operations, continue to increase; and

WHEREAS, the Hyrum City Recreation Department has reviewed its existing program fees and recommends adjustments to certain registration fees, team fees, instructional fees, and non-resident surcharges to better reflect operational costs while maintaining accessible recreational opportunities; and

WHEREAS, several youth athletic programs reached 100% registration capacity in 2026, demonstrating increased community demand and the need to provide adequate funding for program operations, facility maintenance, and potential facility expansion; and

WHEREAS, the proposed 2027 Recreation Fee Schedule establishes consistent fee structures for youth athletic leagues, adult athletic leagues, community tournaments, instructional programs, special events, and other recreational activities; and

WHEREAS, the proposed schedule establishes a standardized non-resident surcharge for designated youth athletic leagues to prioritize Hyrum City residents and provide equitable funding for the use and maintenance of City recreational facilities; and

WHEREAS, the Recreation Department continues to support community health and accessibility by maintaining free community fitness programs, including REV + FLOW, REFIT, and the annual Fitness Bash, as well as free community events such as Movies in the Park; and

WHEREAS, Hyrum City recognizes the value of partnerships with local businesses, organizations, schools, and specialized instructors to expand recreational opportunities while minimizing the financial impact on the City; and

WHEREAS, the proposed fee schedule also establishes compensation for game officials, facility supervisors, scorekeepers, and other program support personnel, as well as volunteer coach incentives and registration benefits to encourage community involvement and leadership; and

WHEREAS, the Hyrum City Council has reviewed the proposed 2027 Recreation Fee Schedule and finds that the recommended fees and program structures are reasonable and in the best interest of Hyrum City and its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HYRUM CITY, UTAH, AS FOLLOWS:

The Hyrum City Council hereby adopts the 2027 Recreation Fee Schedule, attached hereto as Exhibit "A". The adopted schedule establishes the fees, registration rates, surcharges, compensation schedules, and volunteer incentives applicable to the City's recreation programs and activities for 2027.

2. EFFECTIVE DATE. This ordinance shall become effective upon posting three (3) copies in three (3) public places within Hyrum City.

3. ADOPTION. This ordinance is hereby adopted and passed by the Hyrum City Council this of 5th day of November, 2026.

HYRUM CITY

BY: _____
Steve J. Miller
Mayor

ATTEST:

_____
Stephanie Fricke
City Recorder

Roll Call Vote -	**Aye**	**Nay**	**Absent**
Councilmember Rebecca Foulger	☐	☐	☐
Councilmember Michael Nelson	☐	☐	☐
Councilmember Nalyn Nelson	☐	☐	☐
Councilmember Craig Rasmussen	☐	☐	☐
Councilmember James L. Wright	☐	☐	☐

Recreation Department and the Programs It Supports							
First Year	Program / Division	Current Pricing	Updated Pricing	Add-Ons	2025 Participants/ Teams	2026 Participants/ Teams	Program Notes & Needs
	YOUTH SPORTS LEAGUES						
	Youth Girls Basketball (Winter League)					**140**	
2026	1st and 2nd Grade Girls	$40.00	$45.00	$10 NR	N/A	44	FULL in 2026; Expanding Program in 2027: Update will go into effect in 2027 for this program
2026	3rd and 4th Grade Girls	$45.00	$45.00	$10 NR	N/A	60	FULL in 2026; Expanding Program in 2027
2026	5th and 6th Grade Girls	$50.00	$50.00	$10 NR	N/A	24	FULL in 2026; Expanding Program in 2027
2026	7th and 8th Grade Girls	$50.00	$50.00	$10 NR	N/A	12	FULL in 2026; Expanding Program in 2027
	Youth Boys Basketball (Winter League)					**309**	
2026	1st and 2nd Grade Boys	$40.00	$45.00	$10 NR	N/A	98	FULL in 2026; Expanding Program in 2027
2026	3rd and 4th Grade Boys	$45.00	$45.00	$10 NR	N/A	99	FULL in 2026; Expanding Program in 2027
2026	5th and 6th Grade Boys	$50.00	$50.00	$10 NR	N/A	56	FULL in 2026; Expanding Program in 2027
2026	7th and 8th Grade Boys	$50.00	$50.00	$10 NR	N/A	56	FULL in 2026; Expanding Program in 2027
	Youth Tee Ball					**94**	
	6 years old or younger on August 31	$25.00	$30.00		87	94	100 is FULL; Had to use more than just Tee Ball Field to meet demand
	Youth Baseball				**137**	**180**	
	Rookie 7 - 8 years (1st & 2nd Grade)	$40.00	$40.00		55	74	Pitching Machine will likely need to be replaced with in 2 years
	Minor 9 - 10 years (3rd - 4th Grade)	$70.00	$70.00		44	62	Participants play with teams from Providence, Nibley, Paradise, & Wellsville
	Major 11 - 12 years (5th & 6th Grade)	$75.00	$75.00		25	31	Participants play with teams from Providence, Nibley, Paradise, & Wellsville
	Pony 13 - 14 years (7th & 8th Grade)	$75.00	$75.00		13	13	Participants play with teams from Preston to Wellsville
	Comp Youth Baseball						
2026	Youth Comp Baseball (Team Pricing)	$700.00	$725.00		N/A	9	Ran by Recreation department with volunteers and teams helping. 9 Teams
	Youth Softball				**101**	**110**	
	Ponytail 8 & under (1st & 2nd Grade)	$40.00	$40.00		34	28	Participants play with teams from Providence, Nibley, Paradise, & Wellsville
	Fastpitch 10 & under (3rd & 4th Grade)	$45.00	$45.00		38	37	Participants play with teams from Providence, Nibley, Paradise, & Wellsville
	Fastpitch 12 & under (5th & 6th Grade)	$45.00	$45.00		16	23	Participants play with teams from Smithfield to Wellsville
	Fastpitch 14 & under (7th & 8th Grade)	$55.00	$55.00		13	22	Participants play with teams from Smithfield to Wellsville
	Youth Flag Football				**46**	**71**	
2025	Co-ed 1st & 2nd Grade	$35.00	$35.00		24	33	Currently playing with other cities for participation needs
2025	Co-ed 3rd & 4th Grade	$35.00	$35.00		18	29	Currently playing with other cities for participation needs
2025	Co-ed 5th & 6th Grade	$45.00	$45.00		4	9	Currently playing with other cities for participation needs
	Youth Volleyball						
2027	Co-ed 3rd & 4th Grade		$40.00	$10 NR	N/A	N/A	This will be a stand alone program ran at MCHS like Jr Jazz; Coaches and AD are onboard for the program. Will have NR fee as this will be the only Rec City Program on the South End of the Valley. **Will need an additional Recreational Staff for this program.**
2027	Co-ed 5th & 6th Grade		$40.00	$10 NR	N/A	N/A	
2027	Co-ed 7th & 8th Grade		$40.00	$10 NR	N/A	N/A	
	Youth Pickleball						
2026	**Youth Pickleball League (8-15yrs old)**		$40.00				Price will reflect how long the program will go. In Fall of 2026 we are $40 for 4 day program from 4:30PM -6PM. Mondays and Wednesdays — Sept. 29, Oct. 13, Oct. 20, and Oct. 27
	Other Youth Leagues						
2026	Youth Track & Field	$40.00	$40.00		N/A	49	Volunteered ran Program; Practice at SCMS
	ADULT LEAGUES						
	Adult Softball				**15**	**22**	
2025	2-Pitch (Team Pricing)	$315.00	$315.00		4	3	Demand isn't where I'd like it to be and likely to be discontinued.
2025	Standard Pitch (Team Pricing)	$415.00	$415.00		11	19	Men's and Coed Leagues. Slowly growing and getting the word out. Based on Fall & Spring Numbers
	Adult Pickleball				**52**		
2025	Outdoor Pickleball Leagues	$30.00	$40.00		52	N/A	Moved away from program due to lack of volunteers & staffing to run. Will look to bring it back when able to.
2025	Indoor Pickleball Leagues	$30.00	$40.00		N/A	12	In partnership with The Paddle Pickleball LLC
	TOURNAMENTS						
TBA	Softball Tournaments (Team Pricing)		TBA		N/A	TBA	Looking at a Tournament late September
TBA	Pickleball Open Tournament (Team Pricing)		$50.00		N/A	N/A	Will need staff, volunteers or contractors for this program.
TBA	3V3 Streetball Classic (Team Pricing)		$100.00		N/A	N/A	Will need staff, volunteers or contractors for this program.
	LESSONS & CLASSES						
	Pickleball Lessons						
2026	Adult & Senior Lessons	$40–$50	$40.00		N/A	21	Adult Lessons Slowed & Senior Lessons are being handled by the Paddle
2026	Youth Lessons (4yrs+)	$40–$50	$40.00		N/A	68	Still doing more sessions in 2026; Partnered with Paddle; Price
	Other Lessons & Classes						
2026	Fishing Lessons (8yrs+)	$25.00	$25.00		N/A	31	Both sessions sold out. Looking to add a third session in 2027. Partnered with Hyrum Dam.
2026	Skateboard Lessons (7yrs+)	$65.00	$65.00		N/A	42	Partnered with Directive who ran program; Bringing back in 2027; Looking at partnered Event.
2025	Square Dance Lessons (15yrs+)	$40.00	$40.00		16	44	Partnered with Lace & Levi who does the program for a free Elite Hall Rentals.
2025	STEAM Classes (4yrs - 14yrs)	FREE or up to $5	FREE or up to $5		217	180+	Volunteered Program ran out of the Civic Center; 2026 Slowed & two cancelled sessions; reworking
2026	Date Night Art Class		$25.00		N/A	N/A	Classes will be brought on once we have contractors to teach them. 2026 is a shared program with USU students
	FITNESS CLASSES						
	REV + FLOW	FREE	FREE		25	68	Volunteer certified fitness instructors teach this class; Brought under Rec umbrella in 2025 but has been going on for years!
	REFIT	FREE	FREE		10	48	
	Fitness Bash	FREE	FREE		10	40	New Years Event
	SPECIAL EVENTS & PROGRAMS						
2027/ 2028	Camps (e.g. Lego Camp, DND Camp, Board Game Camp)		TBA				Pricing of camps will be based on what is included.

2027/ 2028	Adaptive Program & Sports		Free to $30	N/A			Looking to add in 2027/2028 with a contractors or volunteers running the program
2027	Program: Children's Theater		$85.00	NR $15	N/A	N/A	Looking to add in winter of 2027 with a contractor running the program
2027/ 2028	Program: Itty Bitty Sports		$30.00		N/A	N/A	Looking to add in 2027 with a contractor running the program; 4 per year, roughly one each quarter
2025	Movie in the Park	FREE	FREE		?	?	Estimated 70 to 200+ participants per showing. Rec has asked Youth Council to assist with concessions. 3 movies a year, with plans to expand into a bigger event with activities in 2027/2028, depending on volunteer and staff availability.
2025	Parent & Daughter Dance	ter Couple: $20Additional Child: $5Additiona	l/Daughter Couple: $15Additional Child: $5Additional Adult: $7		48		Reducing price in a effort to create a higher demand based on value & cost. Rec has asked Youth Council to assist. Will try this program again in a year or two.
	Main Street Mile	FREE	FREE		?		Councilmember Rebecca Foulger Program, Rec Assists when asked
	Parade	$25 NR	TBA		109	134	Councilmember Mont Wright to set prices
2026	July 4th Craft Vendors	$20.00	$30.00	$10 Elec	N/A	28	Councilmember Rebecca Foulger Program, Rec Assists when asked
2026	July 4th Food Vendors	$20.00	$50.00	$10 Elec	N/A	9	Councilmember Rebecca Foulger Program, Rec Assists when asked
2027/ 2028	Food Trucks & Market	N/A	Following July 4th Pricing	$10 Elec	N/A	N/A	Would need a volunteer/ Staff/ Or Contractor to Supervise site during program nights.
	Hyrum Patriotic Children's Choir		FREE		127	123	Councilmember Nalyn Nelson Program, Rec Assists when asked
2026	Healthy Utah Community						Community Services Program
2025	Community Yard Sale						2025 program not bringing right now. No one seems to be calling for this program, but could come back in the future.
	National Night Out Against Crime						Councilmember Mont Wright Program, Rec Assists when asked
	National Day of Service						Councilmember Nalyn Nelson Program, Rec Assists when asked
	New Program Pay	**Staff has the degression to create the new pay for new programs for cost recovery goals.**					
NR	**Non-Resident (Used when there is a facility rental or extra details to program)**						
Elec	**Electricity**						
	Contractors Pay, Coach Refunds, & Financials						
	Program	**Role/ League**	**Pay Range**				
2025	**Coach Refunds**	**Cost of program up to $45, whichever is less.**					**Must be a head coach**
	Program Lead/ Running the Program	**Their children are free to participant for free.**					
	Youth Flag Football Pay	**Referee (3rd grade & up)**	**Solo: $25**				
		Referee (1st & 2nd)	**Call their own**				
	Youth Basketball Jr Jazz Pay	**Referee (1st & 2nd)**	**$10 with Partner; x1.5 if Solo**				
		Referee (3rd & 4th)	**$12 with Partner; x1.5 if Solo**				
		Referee 1 (5th Grade & Up)	**$15 with Partner if in HS; Adult is $25; x1.5 if Solo**				
		Scorekeeper	**$12.00**				
		Hall Supervisor	**$10.00**				
		Practice Site Supervisor	**$12.00**				
	Baseball & Softball Umpire Pay	**BB: Pony**	**$50.00**				
		BB: Majors & Minors; SB: U12 & U14	**$35.00**				
		SB: U10	**$20.00**				
		U8 and Rookies call their own	**Call their own**				
	Comp Youth Baseball	**Plate Umpire**	**$45.00**				
		Field Umpire	**$40.00**				
	Adult Softball	**2 Pitch Umpire**	**$20.00**				
		2 Pitch Scorekeeper/ Site Sup	**$13.00**				
		Regular Pitch Softball Umpire	**$25.00**				
		Regular Pitch Softball	**$15.00**				
	College Interns for Administrative & Program Assistance		**$12.00**	**$12hr for admin & program assistance but will assume rates above when officiating programs**			
	Revenue Streams						
	Program & League Fees						
2026	**Grant Funding**						
2027/ 2028	**Sponsorship Funds**						
	*** Recreation Department Staff has permission set pricing for new programs under $50 for residents and $100 for non residents**						
	Anything with a future date or TBA may or may not happen dependant on time, staffing/ volunteers and resources.						
	The Recreation Department may brand events and programs beyond the program name.						

Sports	Special Events	Classes/ Programs	Other
Pee Wee T Ball	Parent/ Child Princess Party	Fishing Classes	Public Art via Grants
Spring & Fall Pickleball	Silent Dance Party/ Glow in the Dark Party	Art Classes	Sponsorship Program
Flag Football	Glow in the Dark Kayaking	Pottery Classes	Scholarship Program for At-Risk Youth
Youth Basketball	Blood Drives	Painting Classes	Mountain Bike program with new tracks
Adult Basketball	Farmer's Market	Printing Classes	Campsite playground & agreements
Youth Volleyball	Arbor Day Celebration/ (Remembering the Wind Storm when Hyrum came together)	Sports Development for Pre K	DND with Cards of Ruin
Adult Volleyball	Cultural Festival	Cooking Classes	Ice Skating
Adult Soccer	Rubber Duck Race to Celebrate Irrigation Water in Ditch	Gardening Classes	Sing along Movie in the Park
Adult Kickball	Dog Festival	Lunch & Learns	Food Truck Night, Vendors, Music
Youth Kickball	Summer Kick-Off Party	Pickleball Classes	Battle of the Bands
Youth Pickleball	End of Summer Celebration	Tennis Classes	
Tennis League	Movies in the Park	Ice Fishing with the DNR	
Lacrosse	Winter Market/ Santa's Lifesize Village/ Quilt Display	Healthy Utah Community	
Disc Golf League	Cornhole Tournament	Adaptive Recreation Programs	
Senior Softball	Pumpkin Walk	Open Mic Night	
Senior Pickleball	Easter Hop around the Block with East Egg Hunt	Children Cooking Class	
preK soccer	Color Run 5K	Hiking Class	
Street Hockey	Adult Prom	Christmas Break Kids Art Class	
High School Wood Bat Lea	Hyrum Night at the Jazz		
Adult Wood bat baseball le	Food Truck Rally at the Park with Open Mic Nights		
	UOVA tournament		
	Outdoor Concerts		
	Art Based Date Night Event		
	Cooking Based Date Night Event		
	Hyrum Night at the Hockey Club		
	Community Campout in the Parks		
	Glow in the Dark Mile		
	Treasure Hunt & Riddles (Leperchaun Hunt)		
	Treasure Hunt & Riddles (Ghost Hunt)		
	Park Crawl		

Department/ Organization	Program	Early Bird Registration	Regular Registration	Late Registration (If Available)	Projected Start Range	2025 Projected Dates	2026 Projected Dates	Notes
	Hyrum Fitness At The Elite Hall					Wednesday, January 1, 2025	Thursday, January 1, 2026	
Recreation	Youth Basketball	60 Days before League Start	45 days before		Second or First Saturday Start in January	N/A	Saturday, January 10, 2026	
Recreation	Hyrum Explorers (January)	N/A	Day After Last Program		Second Tuesday each Month		Tuesday, January 13, 2026	
Recreation	Ice Fishing Class	TBA	TBA	TBA	TBA	N/A	Saturday, January 17, 2026	
Recreation	Hyrum Explorers (February)	N/A	Day After Last Program		Second Tuesday each Month		Tuesday, February 10, 2026	
Recreation	Hyrum Explorers (March)	N/A	Day After Last Program		Second Tuesday each Month	N/A	Tuesday, March 10, 2026	
Recreation/ SCSL	Youth Spring Soccer					Tuesday, April 1, 2025	Wednesday, April 1, 2026	
Recreation/ City Council	Easter Egg Hunt	N/A	N/A		Saturday before Easter	Saturday, April 19, 2025	Saturday, April 4, 2026	Hyrum Park Hop
Recreation	Wednesday Market w/ Food Trucks	N/A	N/A		April to October as weather permits		Monday, April 6, 2026	
Recreation	Hyrum Explorers (April)	N/A	Day After Last Program		Second Tuesday each Month	N/A	Tuesday, April 14, 2026	
Parks	Spring Clean Up /Green Waste				First weekend of May	Thursday, May 1, 2025	Thursday, April 30, 2026	
Recreation	Adult Pickleball (Spring League)				First week of May	Wednesday, May 21, 2025	Tuesday, May 5, 2026	
Recreation	Community Yard Sale	N/A			Saturday Following Spring Clean Up		Saturday, May 9, 2026	
Recreation	Adult Softball (Spring) (Monday & Thursday)				Second week of May	N/A	Monday, May 11, 2026	
Recreation	Hyrum Explorers (May)	N/A	Day After Last Program		Second Tuesday each Month		Tuesday, May 12, 2026	
Recreation	Youth Softball				3rd/ 4th Week of May	Monday, May 26, 2025	Monday, May 18, 2026	
Recreation	Youth Baseball				3rd/ 4th Week of May	Monday, May 19, 2025	Monday, May 18, 2026	
Recreation/ Parks	Camp Rentals	N/A			After Memorial Day	Monday, May 26, 2025	Monday, May 25, 2026	
Recreation/ Parks/ Jaxon Burbank/ Council	Hyrum Hornets Baseball				Last Friday in May	Friday, May 30, 2025	Friday, May 29, 2026	
Recreation	Pee Wee Tee Ball (3 & 4yr olds)				First Week in June (Friday Only)	Monday, June 2, 2025	Monday, June 1, 2026	
Recreation	Tee Ball (5 & 6yr olds)				First Week in June	Monday, June 2, 2025	Monday, June 1, 2026	
Recreation/ City Council	Candy Cabin	N/A			First week June to the first week of August	Monday, June 2, 2025	Monday, June 1, 2026	
Recreation	Hyrum Explorers (June)	N/A	Day After Last Program		Second Tuesday each Month	Tuesday, June 10, 2025	Tuesday, June 9, 2026	
Recreation	Movies in the Park	N/A	N/A		Second Friday in June	Friday, June 13, 2025	Friday, June 12, 2026	
Recreation/ Parks/ Saddle Club	Star Spangled Rodeo				Friday & Saturday before July 4th	Friday, June 27, 2025	Friday, June 26, 2026	
Youth Council/ Mayor/ Recreation	Youth Bike Parade				Saturday before July 4th	Saturday, June 28, 2025	Saturday, June 27, 2026	
Fire Department	Water Fight With Firemen				Saturday before July 4th	Saturday, June 28, 2025	Saturday, June 27, 2026	
Youth Council	Teen Dance				Saturday before July 4th	Saturday, June 28, 2025	Saturday, June 27, 2026	
Recreation/ Council/ Parks	Patriotic Program				Sunday before July 4th	Sunday, June 29, 2025	Sunday, June 28, 2026	
National Multiple Sclerosis Society	Bike MS: Harmons Best Dam Bike Ride				Last Sunday in June	Sunday, June 29, 2025	Sunday, June 28, 2026	
Recreation	July 4th Market				July 4th	Friday, July 4, 2025	Saturday, July 4, 2026	
All Departments & City Council	Star Spangled Celebration	N/A	N/A		July 4th	Friday, July 4, 2025	Saturday, July 4, 2026	
Top of Utah	Blacksmith Fork Freedom Run				July 4th	Friday, July 4, 2025	Saturday, July 4, 2026	
MT Crest Band	Chuckwagon Breakfast				July 4th	Friday, July 4, 2025	Saturday, July 4, 2026	
City Council	Main Street Mile				July 4th	Friday, July 4, 2025	Saturday, July 4, 2026	
Museum	Patriotic Flag Display				July 4th	Friday, July 4, 2025	Saturday, July 4, 2026	
Recreation/ Council	Parade				July 4th	Friday, July 4, 2025	Saturday, July 4, 2026	
Recreation/ Parks/ Jaxon Burbank/ Council	Hyrum Hornets Baseball Game				July 4th	Friday, July 4, 2025	Saturday, July 4, 2026	
Council	Fireworks				July 4th	Friday, July 4, 2025	Saturday, July 4, 2026	
Recreation	Movies in the Park	N/A	N/A		Second Friday in July	Friday, July 11, 2025	Friday, July 10, 2026	
Recreation	Hyrum Explorers (July)	N/A	Day After Last Program		Second Tuesday each Month	Tuesday, July 15, 2025	Tuesday, July 14, 2026	
Troy Lowe/ Flying B Rodeo	Blacksmith Fork Rodeo				3rd Thursday in July	Thursday, July 17, 2025	Thursday, July 16, 2026	
Recreation	Adult Pickleball (Summer League)				Week after July 24th	Monday, July 21, 2025	Monday, July 27, 2026	
City Council	National Night Out Against Crime	N/A	N/A		First Tuesday in August	Tuesday, August 5, 2025	Tuesday, August 4, 2026	
Recreation	Movies in the Park (Trilogy) Part 1	N/A	N/A		1st 3 Fridays in August	Friday, August 1, 2025	Friday, August 7, 2026	
Recreation	Adult Softball (Fall)				Fourth Week in August	Monday, August 25, 2025	Monday, August 24, 2026	
Recreation	Hyrum Explorers (August)	N/A	Day After Last Program		Second Tuesday each Month	Tuesday, August 12, 2025	Tuesday, August 11, 2026	
Recreation	Movies in the Park (Trilogy) Part 2	N/A	N/A		1st 3 Fridays in August	Friday, August 1, 2025	Friday, August 14, 2026	
Recreation	Movies in the Park (Trilogy) Part 3	N/A	N/A		1st 3 Fridays in August	Friday, August 1, 2025	Friday, August 21, 2026	
Top of Utah	Top of Utah Half Marathon				Fourth Saturday in August	Saturday, August 23, 2025	Saturday, August 22, 2026	
Recreation/ SCSL	Youth Spring Soccer					Monday, September 1, 2025	Tuesday, September 1, 2026	
Recreation	Adult Pickleball (Fall League)				1st week of September	Monday, September 1, 2025	Tuesday, September 1, 2026	
Recreation	Hyrum Explorers (September)	N/A	Day After Last Program		Second Tuesday each Month	Tuesday, September 9, 2025	Tuesday, September 8, 2026	
Recreation	Youth Flag Football				2nd/ 3rd Week in September	Monday, September 15, 2025	Monday, September 14, 2026	
Recreation	Youth Volleyball	TBA	TBA	TBA	2nd/ 3rd Week in September		Monday, September 21, 2026	
Recreation	Hyrum Explorers (October)	N/A	Day After Last Program		Second Tuesday each Month	Tuesday, October 14, 2025	Tuesday, October 13, 2026	
Recreation/ Griffin Auto	Truck or Treat @ Griffin Auto				2nd/ 3rd Wednesday in October	Wednesday, October 15, 2025	Wednesday, October 14, 2026	Needs East Park Parking lot of Senior Center Lot
Recreation	Pumpkin Walk	N/A	N/A		Friday Night before Halloween week		Friday, October 23, 2026	
Recreation	Daddy Daughter Date				First Saturday in November	Saturday, November 8, 2025	Saturday, November 7, 2026	
Recreation	Hyrum Explorers (November)	N/A	Day After Last Program		Second Tuesday each Month	Tuesday, November 11, 2025	Tuesday, November 10, 2026	
Recreation/ City Council	Christmas Celebration - Tree & Gingerbread Display	N/A	N/A		First Friday in December	Friday, December 5, 2025	Friday, December 4, 2026	
Recreation	Youth Street Hockey	TBA	TBA	TBA	TBA		TBA	

City Council/ Senior Center/ Recreation	Home For The Holiday Christmas Lighting Contest	December 2025/ 2026	TBA
Recreation/ Utah Jazz	Hyrum Night at the Jazz	Fall 2025/ Winter 2026	TBA
Recreation/ UOVA	UOVA tournament	Summer 2026	TBA
Recreation & Partnership	Sports Development for Pre K (All Sports)	Spring 2026	TBA
Recreation	End of Summer Celebration	Last Saturday before School Starts	TBA
Recreation & Partnership	Art Classes	TBA	TBA
Recreation & Partnership	Painting Classes	TBA	TBA
Recreation & Partnership	Cooking Classes	TBA	TBA
Recreation & Partnership	Gardening Classes	TBA	TBA
Recreation & Partnership	Pickleball Classes	Summer 2026	TBA
Recreation & Partnership	Children Cooking Class	TBA	TBA
Recreation & Partnership	Hiking Class	Summer 2026	TBA
	LaCrosse		
	Noon Years Eve		
Recreation & Partnership	Christmas Break Kids Art Class	December 2025/ 2026	TBA

Program in Development/ Discussion
NEW PROGRAM
3RD PARTY INVOLVED

Adult Soccer

Program Name	2022	2023	2024	2025	2026	2027
July 4th Main Street Mile					76	
Parade Entry					134	
Hyrum Patriotic Children's Choir					123	
Coed Tee Ball	83	75	89	87	94	
Girls Softball	66	74	79	101	110	
Boys Baseball	116	115	144	137	180	
Adult Pickleball			32	50		
Adult Softball				15 Teams	19 Teams	
Jr Jazz Youth Basketball					451	250 taking reg for 2027 season
Flag Football				47	72	
Pickleball Lessons				30	60	
Fitness Classes				56	100	
Dance Classes				15 Couples	15	
Hyrum Explorer's (STEM/ STEAM Classes)				226	181	
Hyrum Fitness Bash				30	10	
Parent/ Child Dance				24 families	0	
Comp Baseball					9 Teams	
Youth Pickleball League					3	
Youth Track & Field					49	
Fishing Lessons					31	
Skateboard Lessons					42	
July 4th Main Street Mile					76	
Parade Entry					134	
Hyrum City Square July 4th Vendors					37	
Hyrum Patriotic Children's Choir					123	

ORDINANCE 26-23

WHEREAS, on June 18, 2026, the Hyrum City Council adopted Ordinance 26-13 establishing the Compensation Schedule for all Hyrum City employees; and

WHEREAS, the compensation range established for the Fire Fighter AEMT Full Time, Paramedic Part Time, and Fire Fighter AEMT Part Time positions were set higher than requested by the Hyrum Fire Department; and

WHEREAS, the Hyrum Fire Chief has requested an adjustment to the hourly wage range for the Fire Fighter AEMT Full Time, Paramedic Part Time, and Fire Fighter AEMT Part Time positions to more accurately reflect the positions' job description, responsibilities, and compensation requirements; and

WHEREAS, the requested adjustment is to reduce the hourly wage range from the previously adopted range of $22.00 minimum, $30.00 mid-range, and $38.00 maximum to $17.00 Minimum, $23.50 Mid Range, and $30.00 Maximum per hour.

NOW, THEREFORE, the Hyrum City Council hereby adopts, passes, and publishes the following:

AN ORDINANCE AMENDING THE 2026-2027 HYRUM CITY COMPENSATION SCHEDULE FOR FIRE FIGHTER AEMT FULL TIME, PARAMEDIC PART TIME, AND FIRE FIGHTER AEMT PART TIME.

BE IT ORDAINED by the City Council of Hyrum City, Cache County, State of Utah, that as follows:

1. The 2026-2027 Hyrum City Compensation Schedule for Fire Fighter AEMT Full Time, Paramedic Part Time, and Fire Fighter AEMT Part Time be amended as follows:

Position	Type	Minimum	Mid	Maximum	Phone Allowance	Safety Incentive	Appreciation Bonus
Fire Fighter AEMT Full Time	Hourly	$17.00	$23.50	$30.00	$35.00 month	$10.00 month	$324.85 annually
Fire Fighter AEMT Part Time	Hourly	$17.00	$23.50	$30.00			
Paramedic Part Time	Hourly	$17.00	$23.50	$30.00			

2. EFFECTIVE DATE. This ordinance shall become effective upon posting three (3) copies in three (3) public places within Hyrum City.

3. ADOPTION. This ordinance is hereby adopted and passed by the Hyrum City Council this of 5th day of November, 2026.

HYRUM CITY

BY:_____
Steve J. Miller
Mayor

ATTEST:

_____
Stephanie Fricke
City Recorder

Posted:_____

Roll Call Vote -	**Aye**	**Nay**	**Absent**
Councilmember Rebecca Foulger	☐	☐	☐
Councilmember Michael Nelson	☐	☐	☐
Councilmember Nalyn Nelson	☐	☐	☐
Councilmember Craig Rasmussen	☐	☐	☐
Councilmember James L. Wright	☐	☐	☐

HYRUM CITY
Established 1860
60 West Main Street
Hyrum, Utah 84319
Ph. (435) 245-6033
www.hyrumcity.gov

City Council Agenda Information

To: Mayor Miller and City Council

From: Dan Ferris, City Administrator

Date: November 2, 2026

Subject: Recommendation to Adjust Paramedic and Firefighter/AEMT Salary Ranges

Summary: At the City Council Meeting on June 18th, 2026, the City Council approved an ordinance amending Chapter 2.12. Section 2.12.010 of the Hyrum City Municipal Code to provide for adjustments in the salaries of officers and employees of Hyrum City. In the Position Wage Scale, there were some errors that need to be corrected.

Recommendation:
Staff recommends changing the pay range for Firefighter AEMT and Paramedic/AEMT Part Time positions as follows:

Previous:

POSITION	TYPE	MINIMUM	MID	MAXIMUM
Firefighter AEMT	Hourly	$22.00	$30.00	$38.00
Paramedic/AEMT Part Time	Hourly	$22.00	$30.00	$38.00

New:

POSITION	TYPE	MINIMUM	MID	MAXIMUM
Firefighter AEMT	Hourly	$17.00	$23.50	$30.00
Paramedic/AEMT Part Time	Hourly	$17.00	$23.50	$30.00

City Council Meeting Details:
• Meeting Date: November 5, 2026
• Council Role: Approval

Attachments:

None

HYRUM CITY
Established 1860
60 West Main Street
Hyrum, Utah 84319
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City Council Agenda Information

To: Mayor Miller and City Council

From: Larry Coleman, Power Superintendent

Date: October 29, 2026

Subject: Acceptance of Switchgear Protection & Controls Design Bid

Summary: As part of the Substation 3 Switchgear installation, there will be outside engineering that needs to take place on site to coordinate the building with our system. Historically we have had WSP do much of our relay protection and controls to coordinate between any electrical equipment, substations, and SCADA. Because of their familiarity of our system and have had a vital role in the substation 3 switchgear building RFP, they have all the necessary data for this project. We would like to use them as the electrical engineering firm to assist in the switchgear protection and control design. The breakdown of the scope of work and costs are attached in this packet.

Recommendation:
Larry Coleman, Power Superintendent, is recommending approval of bid from WSP to perform the Protection and Controls design and commissioning of the Substation 3 switchgear building.

City Council Meeting Details:
• Meeting Date: Nov.5 2026
• Council Role: Approval

Attachments:
1

October 13th 2026

Substation 3 - Switchgear P&C Design
Hyrum City Power
Attn: Larry Coleman
60 W Main St.
Hyrum, UT 84319

Subject: Substation 3 Switchgear P&C Design

Dear Larry:

Thank you for the opportunity to submit WSP's proposal for Hyrum City's installation of a new switchgear at the Substation 3 site. The following proposal package includes our proposed work plan, schedule, and cost.

The primary contact person for this proposal is Lucas Becker P.E, who is also the project manager. The Primary Engineer will be Gabrielle Panday, E.I.T.

Attached with this cover letter is our project approach for this project where we identify key tasks that we will perform.

We appreciate your consideration and look forward to discussing our proposal with Hyrum. Please reach out with any questions or comments.

Thank you once again for this opportunity to serve Hyrum City Power!

Sincerely,



Lucas Becker, PE

Primary Contact:	**Secondary Contact:**
Lucas Becker, PE	Gabrielle Panday, E.I.T.
Senior Technical Manager	Experienced Professional
T: (303)716-8913	T: (352) 657-4375
Lucas.Becker@wsp.com	Gabrielle.panday@wsp.com

Project Scope of Work

The City of Hyrum is planning an expansion of Substation 3 that includes installing new metal-clad switchgear with four distribution bays and new relay panels housing protection and control devices for the site's three existing line breakers and one transformer breaker.

WSP's scope of services will include:

- Detailed design for the installation of the metal-clad switchgear.
- Protective relay coordination and documentation, relay settings, and test sheets
    - Includes coordination, settings, protection philosophy, and test sheets for local relays.
- SCADA Points List updates and RTAC programming
- Updates to existing cable schedules
- Project Reporting (incl. Remote Testing and Commissioning Support)
- Updating associated drawings as required

Deliverables

Once the City's approval is received WSP will move forward with a 60% / 90% / 100% Design Package schedule.

WSP Engineers will include the following documents and reports for each stage of design transmittals.

Design Deliverables		
Design Stage	**Drawings**	**Reports/Calcs**
60% Submittal	Updated Switchgear Bid package with comments from ICC addressed.	
	Three line Diagrams	
	AC and DC Panel Drawings	
	DC Control Schematics	
90% Submittal	60% Package with Comments Incorporated from Hyrum	
	Equipment Wiring Diagrams	
	Panel Wiring Diagrams	
	Circuit List/Cable Schedule	
		Testing and Commissioning Specification
		Protection Philosophy
IFC Submittal	90% Package with Comments Incorporated from Hyrum	
		Protective Relay/SCADA Settings
		Relay Test sheets
		SCADA Points list
		Equipment Test Sheets
For Record	For Record Drawing Set with Field Red-Lines Incorporated	
		Reviewed and Approved Testing Results and Reports

Schedule

Design Deliverables	
Deliverable	**Date**
60%	04/01/2026
90% (IFC)	06/01/2026
100% (RECORD)	TBD

Cost Estimates

WSP proposes the following rates for the engineering classifications proposed. Estimated hours are based on the above preliminary schedule. This cost proposal is submitted on a Time and Material Not to Exceed basis, any hours or expenses not actually charged to the project will not be invoiced.

PROJECT DESIGN		
Subtask	**Hours**	**Total Cost**
Project Management	48.00	8,200.00
Electrical Design	444.00	73,252.00
Relay Settings	104.00	20,984.00
Commissioning Support	40.00	8,344.00
Total	**636.00**	**110,780.00**

Notable Exclusions

WSP proposes the list of exceptions below:

- Hyrum will provide WSP with available fault currents for necessary relay coordination studies and settings development.
- This proposal covers the P&C design inside of the switchgear and the control wiring from the switchgear to the yard equipment. Hyrum will be responsible for all physical, conduit and grounding modifications necessary at the Substation 3 site.
- Hyrum will provide any available CAD versions (dwg preferred) of equipment vendor drawings for WSP to edit.
    - Should CAD files of drawings not be available, Hyrum will provide any necessary drawings as scanned version of hard copies for WSP to edit.
- Hyrum will provide existing settings for all remote and local line relays.
- WSP typical calculation and detailing procedures will be used for engineering design.
- Offsite support includes 40 hours of remote technical support for any questions concerning the above scope of work.
- This proposal does not include a pre-design site walkdown. Information not readily available on existing drawings will be verified by Hyrum onsite personnel as directed by WSP.
- This proposal is based off the switchgear bid package issued on 05/08/2026. Any major deviations from the initial bid package will require a change order.