MINUTES OF THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, OCTOBER 06, 2026, AT 5:30 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Presiding and Conducting: Mayor Matt Packard

Elected Officials in Attendance: Karen Ellingson
Logan Millsap
Jake Smith
Mike Snelson via Telephone
Mindi Wright

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Administrative Services Director Patrick Monney, Community Development Director Josh Yost, Internal Services Director Scott Sensanbaugher, Library Director Dan Mickelson, Museum of Art Director Emily Larsen, Parks and Recreation Director Stacey Child, Power Director Jason Miller, Public Works Director Brad Stapley, and Public Safety Director Lance Haight.

CALL TO ORDER – Mayor Packard welcomed everyone and called the Work/Study meeting to order at 5:33 p.m.

COUNCIL BUSINESS

1. Calendar
   - Oct 20 – Work Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
   - Oct 27-28 – ULCT Annual Conference – Salt Palace, Salt Lake City
   - Nov 03 – Work Meeting 5:30 p.m., Regular Meeting 7:00 p.m.

Mayor Packard asked whether there were any additions to the calendar. It was noted that Friday, October 30, would be the downtown Trick or Treat event from 3:00 p.m. to 5:00 p.m.

2. **DISCUSSION ON THIS EVENING'S REGULAR MEETING AGENDA ITEMS**
   a) Invocation – Councilmember Smith
   b) Pledge of Allegiance – Councilmember Wright
   c) Consent Agenda
      3. Approval of the minutes for the September 15, 2026 Work and Regular meetings

Mayor Packard asked whether there was any discussion regarding the Consent Agenda.
There was none.

3. **WORK MEETING DISCUSSIONS/PRESENTATIONS**

a) **Discussion on Council Focus for 2027**

City Administrator Fitzgerald reported on the continuation of discussions from the fall strategy meeting. He stated that Economic Development would pursue an update to the Economic Master Plan. The Community Board would review the plan after completing its review of the General Plan. The City website would also be updated with current Economic Development information.

Public Works Director Brad Stapley presented options for advancing the City's active transportation plan. He reviewed research on residents' comfort levels with bicycling, noting that approximately 51% to 56% were interested in bicycling but concerned about safety. He discussed how the City could reach more residents within available funding and reviewed future shared-use trail projects funded through the Utah Department of Transportation (UDOT) and the Mountainland Association of Governments (MAG). Potential connections along 1470 East, Center Street, and 1200 West were discussed, along with improved signage, visibility, a website campaign, and dedicated funding sources. Assistant Public Works Director Jeff Anderson provided an update on MAG projects in Springville. Stapley also reported that staff were exploring improvements to the shared-use trail on Center Street, west of the railroad tracks.

Museum Director Emily Larsen presented a preliminary design for the Museum Campus. The concept included an Education Center, an expanded sculpture garden, a new field trip entrance, an expanded historic gym with gallery space, an art archive, and a community center. She reported that fundraising efforts and partnerships were progressing and that the project was receiving community support. Larsen reviewed the preliminary campaign timeline and discussed the City's work with the school district to acquire the former school gym and include the associated parking lot. She noted that the school district wanted to retain use of the parking lot for student drop-off.

Parks and Recreation Director Stacey Child reported on plans to enhance existing parks and open spaces, with a goal of completing improvements at one park each year while maintaining projects within available staffing and budget resources. Staff would pursue outside funding through PAR funds, grants, and donations and would prepare for future enhancement opportunities. Child reviewed proposed playground and basketball/pickleball improvements at Hobble Creek Park. She stated that staff would continue developing a prioritized list of improvements with input from the Council, PAR Board, and citizen surveys. In response to Councilmember Wright's question about the Community Park, Child stated that it would be addressed in a future plan.

Director Patrick Monney presented the City's communication strategy. He explained that staff member Jen managed social media, newsletter, and podcasts, and noted the challenges of communicating through the many available platforms. The City would focus on a coordinated communications plan directing residents to official City communication channels, including the website, Facebook, Instagram, YouTube, podcasts, and the newsletter. The plan would emphasize consistent City branding and the use of these platforms for official information.

Mayor Packard noted that some communication platforms were not user-friendly and asked how they could be made easier for residents to navigate. Councilmember Wright suggested consulting a user experience (UX) designer, and Councilmember Millsap asked whether the City would increase the frequency of its posts.

Mayor Packard requested a progress report on the identified proposals within 90 days.

b) **City Communications Update, CIP Fund Reallocation, and Department Update – Patrick Monney, Director of Administrative Services**

Director Monney reported on a proposed $5,000 reallocation from the Administration Capital Improvement Project (CIP) fund. The funds would be transferred from the administration fleet vehicle awning project to the Municipal Courts for a customer-facing window upgrade similar to the one installed in the Police Department.

Director Monney also provided a departmental update covering Human Resources, Records, the City Recorder's Office, Municipal Courts, Passport Services, and Communications.

c) **Discussion regarding the Transportation Utility Fee (TUF) – Brad Stapley, Public Works Director**

Director Brad Stapley presented Public Works funding needs and a proposal to implement a Transportation Utility Fee (TUF). He recommended a $5 monthly fee, with annual increases tied to construction inflation, using a proposed 1% annual increase over the next 20 years. He explained that without construction inflation, a $5 monthly fee would increase to approximately $5.52 over ten years. He discussed conducting annual roadway assessments to prioritize maintenance and other TUF-related projects, with an emphasis on congestion reduction and pavement and concrete maintenance.

Councilmember Smith suggested installing signs identifying projects funded through the TUF. Jeff Anderson reported that Director Emily Larsen's team was developing a graphic for this purpose.

Councilmember Ellingson recommended that public messaging explain why existing funding was insufficient to cover the identified projects.

Councilmember Millsap asked whether implementing a $5 monthly TUF would shorten roadway lifespans. Stapley explained that Public Works was evaluating operational efficiencies and improved materials to extend road longevity.

Mayor Packard requested that Public Works report to the Council annually to provide accountability, verify the accuracy of the fee formula and calculations, and review the effects of favorable or adverse weather conditions on roadway maintenance.

Councilmember Wright expressed concern that TUF revenues might be saved for future projects rather than used for current needs. Anderson explained that the revenues would be maintained in a separate, designated fund and that savings could be necessary for larger projects. City Administrator Fitzgerald noted that new legislation could also affect the program.

Councilmember Ellingson emphasized the importance of clearly explaining the fee and its intended uses to the public. Finance Director Riddle stated that the Council could review and scrutinize the funds annually during the budget process.

MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

Mayor Packard asked if there was further discussion. Administrator Fitzgerald reported on the Provo interlocal agreement that was in process. Provo adopted a revised version this evening, and he will present it to the council in two weeks.

ADJOURNMENT CLOSED SESSION IF NEEDED – TO BE ANNOUNCED IN MOTION

The Springville City Council may temporarily recess the meeting and convene in a closed session as provided by UCA 52-4-205.

Motion: Councilmember Smith moved to adjourn the work meeting and adjourn to a Closed Meeting regarding property at 6:48 p.m. **Councilmember Millsap seconded** the motion. **Voting Yes:** Councilmember Ellingson, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 5-0.**

This document constitutes the official minutes for the Springville City Council Work/Study Meeting held on Tuesday, October 06, 2026.

I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true, accurate, and complete record of this meeting held on Tuesday, October 06, 2026.

DATE APPROVED: October 20. 2026

Kim Crane
City Recorder