



BOARD OF TRUSTEES MEETING NOTICE
NOTICE IS HERBY GIVEN that the Board of Trustees of the
Washington County Water Conservancy District, Washington County, Utah
will meet in public session Monday, November 2, 2026, at 6:00 PM for board meeting at
533 E Waterworks Drive, St. George, Utah

1. Consider a resolution to update the Personnel Policy and Procedures Manual 8.12.2 Anonymous Complaints Policy (in the Reporting Fraud, Abuse and Waste section):

Background: Providing an effective mechanism for anonymous reporting has uncovered misconduct within Utah governmental entities. The purpose is to update the existing policy language to improve the clarity and effectiveness of the policy.

Recommendation: Staff recommends the Board approves the resolution updating the policy.

2. Consider a resolution to update the Administrative Policy and Procedures Manual 10.5.1 Reporting Fraud, Abuse and Waste section (including Anonymous Complaints Policy and related sections):

Background: Providing an effective mechanism for anonymous reporting has uncovered misconduct within Utah governmental entities. The purpose is to update the existing policy language to improve the clarity and effectiveness of the policy.

Recommendation: Staff recommends the Board approves the resolution updating the manual.

3. Consider a resolution approving Pine Valley Water Quality Protection Study

Background: As the wastewater authority for a portion of unincorporated county, the district contracted Spheros Environmental to perform a water quality protection study for the Pine Valley area. The study recommends requiring 5 acres for each traditional septic system and supports the allowance of acreage credit transfers out of sensitive water protection areas provided an administrative process is established to ensure that parcels from which credits are transferred remain undeveloped.

Recommendation: Staff recommends adopting the resolution.

4. Five-year budget presentation (2027-2031)

Background: In accordance with the district's practice of financial planning, this 5-year budget report shows planned and projected expenditures and funding sources. This item is for board information and discussion and does not require board action at this time.

5. Consider approval of 2027 Reuse Owner Advisor Workplan with Stantec

Background: The Stantec Annual Work Plan identifies Owner Advisor planned services, staffing, and estimated fees for delivery of program management support services for the Regional Reuse Purification System for the period of February 2027 through January 2028.

Recommendation: Staff recommends approving the 2027 Reuse Owner Advisor Workplan with Stantec.

6. Consider approval of agreement for Advanced Water Purification (AWP) Demonstration Facility Process System Equipment Procurement

Background: The district published an Invitation for Bids for Process System Equipment for the Advance Water Purification (AWP) Demonstration Facility. Vendors provided bids for equipment and services for the complete treatment system as described in the project specifications and bid documents.

Recommendation: After reviewing all bids for completeness, the district recommendation is to award the bid to Intuitech, Inc.

7. Consider approval of P-Card for Stephanie Runs Through

Background: A new employee requires a district p-card to make authorized purchases associated with their job responsibilities. Approval is requested to issue a p-card to the employee in accordance with the district's purchasing card policies, procedures, and established spending limits.

Recommendation: Staff recommends approving the P-Card for Stephanie Runs Through.

8. 2026 Fraud Risk Assessment Presentation

Background: The Fraud Risk Assessment (Assessment) was developed to help local government board members understand best practices in fraud detection and prevention. It assigns an overall risk level of undetected fraud based upon points earned for the implementation of identified best practices. The Assessment must be completed and presented to the governing board before the end of each fiscal year.

9. Manager's report
10. Request for a closed session to discuss a personnel matter
11. Return to open session
12. Consider approval of October 5, 2026 board meeting minutes

Mindy Mees
Secretary