Oath of Office UpdateAzure Fields Charter High School

Monthly Board Meeting

Oct 6, 2026 7:00 PM

MEMBERS PRESENT:	Members Absent with Notice:
☑ Sara Archibald ☑ Marta Barlow ☐ Christian Swenson ☑ Alysha Milligan ☑ Tamra Watson Others Present: Admin: ☑ Carol Ann Gregory Other Faculty: ☐ Other Community Members: Suzanne Owen (UAPCS)	~~Susan McDonald - President~~ ~~Thesa Callinicos~~ Christian Swenson Members Absent without Notice: Quorum is Met? (min 3 members with at least 1 Officer and 1 Voting Member) ☑ Yes ☐ No

In Person Location: 1275 W 1600 N St #100 Orem UT 84057

Virtual Access on Zoom
Zoom Link: https://us02web.zoom.us/j/86486408822?pwd=CYSgK4eneRC92ZEGbZA5SAyggvYkPP.1
Meeting ID: 864 8640 8822
Passcode: 038148

MINUTES Recorded by: Sara Archibald & Carol Gregory

(8:03)

Call to Order

The America Verse:

May our feeling penetrate
Into the center of our heart,
And seek, in love, to unite itself
With the human beings seeking the same goal,
With the spirit beings who, bearing grace,
Strengthening us from realms of light
And illuminating our love,
Are gazing down upon
Our earnest, heart-felt striving.

-Rudolf Steiner

10 Minutes

Steiner Study

Next Month (November): Sara Between Form and Freedom Chapter 1

December:: Marta Ch2

10 Minutes

Board Capacity Building

Not this month.

15 Minutes

Public Comments

- ☑ Were members of the public present?
  - ☑ If so, were comments asked for?

Notes:

10 Minutes

Review Of The Minutes

☑ Were minutes emailed to the board for review?	Vote Vote to approve the last Board meeting notes called by: Marta

	Seconded by: Alysha Vote Outcome: ☑ Sara Archibald - Secretary ☑ Marta Barlow - Treasurer ☐ Christian Swenson ☑ Tamra Watson ☑ Alysha Milligan

8:18

Business

• Susan McDonald (President) resigned Sept 12; and Thesa Callinicos have also stepped down. We need to vote to accept their resignation.
• **Minutes:** The Board formally accepted both resignations by vote.
 	
• Board reconfiguration: new Board President and which officer roles can be combined
• **Minutes:** Decision deferred to the next meeting so that Christian can take part in it.
  ○
 	
• We submitted a proposal for Azure Fields to serve 7-12 grades.
  ○ The SCSB did not approve our proposal.
  ○ We are still operating under our 9-12 grade Charter Agreement.
• **Minutes:** Enrollment stands at 7 students against the goal of 150 by December 1. Outreach efforts to date have not produced the leads needed.
• **Minutes:** Marketing leads put the likelihood of reaching the enrollment goal at roughly 15%, with a risk of falling to about 3% without an immediate, major shift in momentum.
	Voting
	
	Vote to ratify Susan resignation called by: Marta
	Seconded by: Alysha
	Vote Outcome:
	☑ Sara Archibald
	☑ Marta Barlow
	☐ Christian Swenson
	☑ Tamra Watson
	☑ Alysha Milligan
	
	Vote to ratify Thesa resignation called by: Marta
	Seconded by: Tamra
	Vote Outcome:
	☑ Sara Archibald

- We need a marketing committee.
    - What can board members do?
        - Each Board Member: Find 1-3 additional people to help with these tasks
        - Commit to 1-2 tasks
    - We have 6 parents who have asked to be contacted about ways they can help.
    - We have 1-3 potential staff members who are willing to sign up.
    - We have a few other community members who have also said they are willing to help.

Utilize the Schola Lead Sheet (86 names)

- **Clean the sheet.** Merge the four duplicates, flag 8th vs. 9th–11th, add columns for "student name," "last contacted," and "next step,"
- **Email #1 to the full list.** The subject line could be "You asked about Azure Fields. Here's what's next." Include a one-paragraph vision and intent to enroll form.
- **Text or call the ~20 families with phone numbers** who haven't replied by Friday. A short personal text gets a better response than a third email.
- **Ask interested students to share information with their friends and neighbors**

Generate New Leads (20 to 40 per week)

- **Activate interested student families to recruit new families - referral program** - ask them to share a text or email. Post on social media.
- **Send an email to administration of potential feeder schools** - asking them to share the information with their families (i.e. Mountain Sunrise, Treeside, Wasatch Waldorf)
- **Start flyer distribution**
    - All public libraries in Draper, Lehi, American Fork, Pleasant Grove, Lindon, and Saratoga Springs
    - Farmstores (ask if they have a consumer email listing as well): Snuck Farms, Pleasant Grove; Oliver's Place, Pleasant Grove.
    - Identify: Local coffee shops, bookstores, and health food stores, music, art, dance studios, kids' activity centers and nature-based organizations.
    - Farmers markets and community boards
- **Post in Facebook groups or online forums** (follow each group's rules): Utah County homeschool groups, Utah charter school parent groups, "Provo/Orem/Lehi moms," and Waldorf or Montessori interest groups.
- Send information about Azure Fields Charter High School to other Utah County Charter Schools - contact school counselor.

- ☑ Marta Barlow
- ☐ Christian Swenson
- ☑ Tamra Watson
- ☑ Alysha Milligan

Vote to close Azure Fields Charter High School called by: Tamra
Seconded by: Marta
Vote Outcome:

- ☑ Sara Archibald
- ☑ Marta Barlow
- ☑ Christian Swenson
- ☑ Tamra Watson
- ☐ Alysha Milligan- Votes No

- Closure criteria and timeline
    - If we cannot get enough help with outreach tasks, contact the authorizer about closing
    - If progress is not adequate by the end of October, initiate closure
- **Minutes:** Following discussion of the lack of growth momentum, the Board reached consensus that the school is not viable at this time and that the community may not be ready for a Waldorf-model high school. A motion to initiate closure of Azure Fields Charter High School was made, seconded and passed.

- ~~Utah Charter School Program (CSP) grant, Round 3~~
    - ~~Eligibility review complete; invited to submit the full application (due in October, awards in December)~~
    - ~~Review feedback from the last two applications and the CSP folder in the shared drive (use your @azurefields.org login)~~
    - ~~Board members have viewer access to the application portal; ask Carol for editing rights to help with a section~~
    - ~~UAPCS has requested a conversation to make sure we have the capacity to manage the grant (especially with our financial situation and that this is a refund grant), we don't have to complete this application.~~

- ~~Oath of Office Update~~
    - ~~SCSB Office presented details to Charter Directors on the new legislation for Charter Board Oath of Office.~~
        - ~~Initial Oath should be administered by an authorized official:~~
            - ~~SCSB Member, Judge, Notary Public, etc.~~
            - ~~Specific legislative language of the oath:~~
                - ~~"I do solemnly swear that I will support, obey, and defend the Constitution of the United States and the Constitution of the State of Utah, and that I will discharge the duties of my office as a charter school governing board member with fidelity."~~
        - ~~Signed oath records must be maintained on file at the LEA and submitted to be held on file with the Utah Division of Archives and Records.~~

- ~~Once the initial Board is sworn in, future new board members can be sworn in by the Board President~~
- ~~Timeline for getting all current charter school boards in Utah is still being determined. We can wait to schedule this until we are certain we are on a path to open.~~
- ~~Document Link: Oath of Office Standard Operating Procedure Manual (linked in the Board Drive)~~

- ~~Board training~~
  - ~~Pre-Op Training Wed Oct 7, 7 pm MT: Charter School Facility and Finance Readiness 101 [Tomorrow] (still required for all AFCHS Board Members)~~

Board Committee Reports

Finance Committee:

- ☐ Report Given

  Report By:

  Notes: Financial Status Review

  - No Change. We are not spending money.
  - Current balance: $164,091.58
    - Last month's balance minus monthly bank fees

Marketing/Outreach/PCC Committee: Discussed Above

☐ Report Given

Report By:

Notes:

Carol Ann Gregory 8:25

Administration Report

~~No school status changes~~

- ~~Director is still participating in state meetings, Alliance meetings, and professional development opportunities.~~
- ~~Innovations Professional Development in September @ SCSB Office~~
  - ~~Collaboration resources available for educators across the state~~
    - ~~Program could be used to connect teachers in the Waldorf-Inspired & Public Waldorf schools in Utah, as well as other schools with similar models (outdoor education, developmental models, etc)~~
    - ~~Building connections and collaborations with other Utah Charter schools~~
- ~~Charter Director's Convening at University of Utah in Salt Lake~~
  - ~~Will send documents/resources from the training today~~
  - ~~CARE feedback framework~~
    - ~~Useful tool that aligns with our work~~
    - ~~Helpful for Board self-evaluation and director evaluation, as well as for teachers and students~~
  - ~~Building connections and collaborations with other Utah Charter Schools~~
  - ~~Concern-Based Adoption Model to support organizational changes~~

• ~~SCSB staff are impressed with how our team has navigated this startup process. They have respect for our team and want us to be successful.~~	

	(8:47)
Adjournment	
A healthy social life is found only, when in the mirror of each soul the whole community finds its reflection, and when in the whole community the virtue of each one is living. ~ Rudolph Steiner ~ **Minutes:** Closing remarks expressed appreciation for the team's efforts and for the support of the state authorizer, who gave positive feedback on the Board's professional conduct throughout the process. The meeting was adjourned following a final reading.	Vote to Adjourn called by: Alysha Seconded by: Marta Vote Outcome: ☑ Sara Archibald ☑ Marta Barlow ☐ Christian Swenson ☑ Alysha Milligan ☑ Tamra Watson