Minutes of the City Council Meeting
City Hall
Price, Utah

October 14, 2026

Present:

Mayor Willis	Jaci Adams, City Recorder
Councilmembers:	Nick Tatton, Administrative Director
Layne Miller	Lisa Richens, Finance Director
Tanner Richardson	Miles Nelson, Public Works Director
Tina Urbanik	

Excused: Councilmember Root, Councilmember Seeley

Staff/Others: See Public Meeting Sign-In Sheet

1. PLEDGE OF ALLEGIANCE
Mayor Willis called the regular meeting to order at 5:30 p.m. Mayor Willis led the Pledge of Allegiance.

2. ROLL CALL
Roll was called with the above Councilmembers and staff in attendance.

3. SAFETY SECONDS
Councilmember Urbanik reminded everyone about October/Halloween safety such as; parents choosing bright costumes, use flashlights or glow sticks, when trick or treating, stay on sidewalk, drivers slow down and stay alert, watch for children who may dart out in the road and homeowners keep walkways well-lit and free of tripping hazards.

4. GENERAL BUSINESS/DISCUSSION

a. QUARTERLY SAFETY DRAWING. Drawing for the quarterly safety prize for qualifying Price City employees.

The winner of the quarterly safety prize was Zack Tonc.

b. CASELLE COMMUNITY CONNECT. Consideration and possible approval to accept the Caselle Citizen Portal contract.

Lisa Richens, Finance Director explained the that Price City will be advertising over the next month about the new software system. There will be no extra fees for residents and it will be more user friendly. Customers will have access to forms on the Pricie City website also.

MOTION.
Councilmember Urbanik moved to approve and accept the Caselle Citizen Portal contract. Councilmember Miller seconded and motion carried.

c. SPONSORSHIP/DONATION REQUEST/CASTLE COUNTRY CHRISTMAS TREE REGALIA. Consideration and possible approval of a $500 sponsorship/donation for the annual 2026 Castle Country Christmas Tree Regalia. The CCCTR committee will be in attendance to highlight the event.

Emily Wood was in attendance to highlight the history of the Castle Country Christmas Tree Regalia that was started in the early 1990's and has grown tremendously becoming very successful with businesses with generous proceeds that go back to the community to help local children. Along with beautifully decorated Christmas trees that are bid on each year, there is also a Christmas store for the community to enjoy.

MOTION.
Councilmember Urbanik moved to approve a $500 sponsorship/donation for the annual 2026 Castle Country Christmas Tree Regalia. Councilmember Richardson seconded and motion carried.

d. APPROVAL FOR TERMINAL/EQUIPMENT. Consideration and possible approval to purchase six (6) P2 SmartPad terminals to use with the Caselle Citizen Portal in the amount of $2,154.00.

Mayor Willis noted that the P2 SmartPad terminals will be needed at all places that take payments.

MOTION.
Councilmember Miller moved to approve the purchase of six (6) P2 SmartPad terminals to use with the Caselle Citizen Portal in the amount of $2,154.00. Councilmember Urbanik seconded and motion carried.

e. CASELLE CLOUD SOFTWARE & SERVICES PROPOSAL. Consideration and possible approval of a Caselle Cloud software and service proposal in the amount of $18,420.

Seth Huntington, IT Manager talked about the cost savings that Price City would benefit from with the Caselle software and services.

MOTION.
Councilmember Urbanik moved to approve the Caselle Cloud software and service proposal in the amount of $18,420. Councilmember Miller seconded and motion carried.

f. ENGINEERING SERVICES AGREEMENT LEAD & COPPER RULE REVISIONS (LCRR). Consideration and possible approval of an agreement with Jones & DeMille Engineering to assist the City in meeting the EPA's requirements for the LCRR. Estimated cost of services not to exceed $70,000. Project is grant funded.

Josh Graves, Jones & DeMille Engineering was in attendance to review the EPA's requirements regarding the lead and copper rule revisions and to assist Price City in meeting the deadline for completing the entire inventory database and plan in the fall of 2027.

MOTION.
Councilmember Richardson moved to approve an agreement with Jones & DeMille Engineering to assist the City in meeting the EPA's requirements for the LCRR, not to exceed $70,000. Councilmember Urbanik seconded and motion carried.

g. ENGINEERING SERVICES AGREEMENT EWP PROJECT. Consideration and possible approval of an agreement with Johansen and Tuttle Engineering for services on the City's Emergency Watershed Protection Project to construct two detention basins and make improvements to Mead's Wash. Project is grant funded through the National Resources Conservation Service (NRCS).

Miles Nelson, Public Works Director reviewed the agreement for the emergency watershed protection project and how the two detention basins above Covecrest and Mont Harmon would benefit the city to help prevent flooding issues.

MOTION.
Councilmember Miller moved to approve an agreement with Johansen and Tuttle Engineering for services on the City's Emergency Watershed Protection project to construct two detention basins and make improvements to Mead's Wash. Councilmember Richardson seconded and motion carried.

h. FUNDING APPLICATION FOR WATER TREATMENT PLANT UPGRADE DESIGN. Ratification of a funding application to the Division of Drinking Water for design engineering of the necessary upgrades to the City's Water Treatment Plant. Total project cost is $1,924,747.00 which includes a $50,000 cash match from the City. If awarded, funding will likely be some combination of loan and grant, with the potential to be all loan.

Miles Nelson, Public Works Director reviewed the necessity of the funding for the design and upgrades to the Price City Treatment Plant.

MOTION.
Councilmember Urbanik moved to approve ratification of a funding application to the Division of Drinking Water for design engineering of the necessary upgrades to the City's Water Treatment Plant. Councilmember Miller seconded and motion carried.

5. CONSENT AGENDA

MOTION.
Councilmember Urbanik moved to approve consent agenda items a. thru f. Councilmember Richardson seconded and motion carried.

a. MINUTES for 09-23-2026 City Council.

b. 2027 PRICE RENAISSANCE FESTIVAL. Consideration and possible approval for the 2027 Price Renaissance Festival anticipated to be held on April 16-17, 2027, and also confirmation of who the chairperson will be for the 2027 festival.

c. ROSE PARK IMPROVEMENTS PLAYGROUND AGREEMENT. Consideration and possible approval of an agreement with Garrett Park and Play for installation of new playground equipment at Rose Park for $74,996.00.

d. SPRING WATER TRANSMISSION LINE ENGINEERING AMENDMENT #2. Consideration and possible approval of an amendment to the current agreement with Johansen and Tuttle Engineering for additional geotechnical work on Segment C for $13,300.00.

e. BUSINESS LICENSES. Helen Gustafson LLC at 790 N Cedar Hills Dr., INTRSTLR Security at 850 N 1100 E for Wyatt Henrie.

f. TRAVEL REQUESTS. Colton Greener, Homicide Investigation Conference, October 26-29, 2026, Ogden, UT. Anthony Hathaway, POST Basic Emergency Vehicle Operations Course, Lehi, UT., October 4-7, 2026. Brandon Rigby & Chris White, UC Chat Fundamentals, Murray, UT., November 1-5, 2026. Jennifer Christensen, 2026 ULEAP Conference, Springdale, UT., November 2-5, 2026. Brandon Ratcliffe & Shawn Sackett, 4th Annual Homicide Investigation Conference, Ogden, UT., October 26-29, 2026.

6. PUBLIC COMMENTS (LIMITED TO TWO MINUTES PER PERSON/NO ACTION TAKEN ON DISCUSSED ITEMS)

Mersades Morgan, USARRA was in attendance to thank Price City for the sponsorship donation and support during their annual Recovery Days event.

7. UNFINISHED BUSINESS

Mayor Willis reminded everyone that a Landscape Class will be held October 28, 2026 at 5:30 p.m. at the Price City Library.

Mayor Willis asked for a motion to close the regular City Council meeting.

Councilmember Urbanik moved to close the regular City Council meeting. Councilmember Miller seconded and motion carried.

The regular City Council meeting was adjourned at 6:03 p.m.

APPROVED: ATTEST:

Terry Willis, Mayor Jaci Adams, City Recorder