Mona City
435-623-4913
www.monautah.gov
20 West Center Street, Mona, Utah

Mona City Council Meeting Agenda

Tuesday, October 13, 2026
Mona City Building – 20 West Center
7:00 p.m.

- **Pledge**
- **Prayer**
- **Approval of Previous Meeting Minutes**
  - September 22, 2026, City Council Meeting Minutes
  - September 22, 2026, Work Session & Closed Meeting Minutes
- **Action Items**
  - Consideration and Approval of Hiring Recommendations
  - Consideration and adoption of Ordinance 2026-11: Updates to Mona City Code Sections 3, 7, 8, 9, and 10
  - Authorization of payment of $7,500 to Central Utah Water Conservancy District for Juab Water Supply Master Plan
- **Land Use**
  - Tom Barnes – Accessory Building Permit with utilities– 16 W. 980 S.
- **R6 Community Advisor Jess Peterson**
  - Capital Improvement Plan
  - ADA Compliance
  - Regional Growth Summit
- **Secretary**
  - Resolution 2026-18: updates to Mona City Cemetery Policies and Procedures
- **Finance**
  - Approval of finances
- **Gas & Water & Roads**
  - Approval to sell Mona City Vehicle for $5,250.00
- **Sewer**
- **Recorder**
  - New building permit software - Utilisync
  - Website upgrade for ADA Compliance
- **Council Reports**
- **Public Comment**
- **Adjournment**

CERTIFICATE OF POSTING

This agenda is hereby properly advertised on this 8th day of October, 2026, by posting copies in the following places: the Mona City Office, on the Mona City website at monautah.gov, at the United States Post Office Mona City Branch, and on the Utah Public Notice Website at www.utah.gov/pmn/index.html.

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20 West Center Street Mona, Utah

Mona City Council Meeting Minutes
Tuesday, October 13, 2026
Mona City Council Room – 20 West Center

MEMBERS PRESENT:	Troy Painter - Mayor Kris Kay - Councilmember Tony Openshaw - Councilmember Alesha Newton - Councilmember Kevin Squire – Councilmember, Mayor Pro-temp Devan Ingram – Councilmember
MEMBERS ABSENT	
STAFF PRESENT	Alicia Hills – Recorder/Clerk Michelle Dalton – Secretary/Treasurer Kelly Andrews – Communications Coordinator Preston Laforett – Road & Water Worker Jonathan Jones – Water Rights Consultant Dennis Gardner – Planning and Zoning Chair Jess Peterson – R6 Community Advisor
OTHERS PRESENT:	Jobina Davis; Josh Davis; Dan Fechner, Myrna Trauntvein – Times News Reporter; Leonard Trauntvein; Jeanette Southwarth; Arlene Bassett; Sara Samuelson; David Fletcher; Scott Sorenson

Mayor Troy Painter called the meeting to order at 7:04 pm.

Opening prayer/Pledge of Allegiance:
Councilmember Squire led the Pledge of Allegiance
Mayor Painter led the prayer
Marnee Hansen, Paxton Griffith, and Ryan Samuelson sang the National Anthem

Approval of Meeting Minutes:

Councilmember Openshaw motioned to approve the City Council Meeting Minutes of September 22, 2026, as written. Councilmember Squire seconded the motion. The Mona City Council roll call votes to approve the City Council Meeting Minutes of September 22, 2026, were as follows:

Councilmember Ingram:	Aye
Councilmember Kay:	Aye
Councilmember Newton	Aye
Councilmember Openshaw:	Aye
Councilmember Squire	Aye

Councilmember Squire motioned to approve the Work Session and Closed Meeting Minutes of September 22, 2026, as written. Councilmember Ingram seconded the

motion. The Mona City Council roll call votes to approve the Work Session and Closed Meeting Minutes of September 22, 2026, were as follows:

Councilmember Ingram:	Aye
Councilmember Kay:	Aye
Councilmember Newton	Aye
Councilmember Openshaw:	Aye
Councilmember Squire	Aye

Action Items:

- Consideration and Approval of Hiring Recommendations

  Councilmember Newton stated that the Councilmembers have received a recommended position for the hiring of a HR Coordinator and Accounting Clerk. She said that interviews were held last week and a primary recommendation and an alternative position are being recommended because we want to make sure that we can move quickly on this position.

  Councilmember Squire motioned to approve the hiring recommendation of a HR Coordinator and Accounting Clerk. Councilmember Ingram seconded the motion. The Mona City Council roll call votes to approve to approve the hiring of a HR Coordinator and Accounting Clerk, were as follows:

Councilmember Ingram:	Aye
Councilmember Kay:	Aye
Councilmember Newton	Aye
Councilmember Openshaw:	Aye
Councilmember Squire	Aye

- Ordinance 2026-11: Updates to Mona City Code

  Councilmember Ingram motioned to approve Ordinance 2026-11, Updates to Mona City Code Sections 3, 7, 8, 9, and 10. Councilmember Ingram seconded the motion. The Mona City Council roll call votes to approve Ordinance 2026-11, were as follows:

Councilmember Ingram:	Aye
Councilmember Kay:	Aye
Councilmember Newton	Aye
Councilmember Openshaw:	Aye
Councilmember Squire	Aye

- Consideration and approval of payment to Central Utah Water Conservancy District for Juab Water Supply Master Plan:

  Recorder Alicia Hills stated that Water Rights Consultant Jonathan Jones talked with the CUWD and negotiated Mona City's payment toward the Juab Water Supply Master Plan down to $7,500.00. She stated that it can also be paid in yearly installments.

  Councilmember Squire motioned to approve the payment of $7,500.00 to the Central Utah Water Conservancy District for the Juab Water Supply Master Plan.

Councilmember Ingram seconded the motion. The Mona City Council roll call vote to approve the payment were as follows:

Councilmember Ingram:	Aye
Councilmember Kay:	Nay
Councilmember Newton	Aye
Councilmember Openshaw:	Aye
Councilmember Squire	Aye

Land Use:

Tom Barnes - Accessory Building Permit with utilities – 16 W. 980 S.

Planning and Zoning Chair Dennis Gardner stated that the Planning Commission approved a small barn with attached greenhouse at 16 W. 980 S. with water and power.

Councilmember Openshaw motioned to approve the Barnes Accessory Building at 16 W. 980 S. with utilities. Councilmember Squire seconded the motion. The Mona City Council roll call vote to approve the Barnes accessory building were as follows:

Councilmember Ingram:	Aye
Councilmember Kay:	Aye
Councilmember Newton	Aye
Councilmember Openshaw:	Aye
Councilmember Squire	Aye

Planning and Zoning Chair also stated that at the recent Planning and Zoning meeting that the Troy Linton Billboard was denied.

R6 Community Advisor Jess Peterson:

R6 Community Advisor Jess Peterson reported the following:

- ADA Compliance: Mr. Peterson stated that there is a new requirement that websites now need to be ADA compliant. He stated that as the R6 gains more information that they will pass it along to Mona City.

- Capital Improvement Plan: Mr. Peterson distributed a handout explaining Capital Improvement Plans (CIPs), including their purpose and implementation. He emphasized that a CIP is an important tool for planning annual budgets, identifying and understanding the City's infrastructure and service needs, and preparing for future projects. He also noted that a well-maintained CIP is particularly valuable when seeking funding opportunities, as it demonstrates long-term planning and project readiness. Mr. Peterson recommended that the CIP be reviewed and updated annually to ensure it remains accurate and effective.

- Regional Growth Summit: Mr. Peterson announced that the Summit would be held the following week and asked interested individuals to let him know if they wished to attend.

Mr. Peterson also stated that the UDOT TPA Grant will be opening the beginning of December.

Secretary:

Resolution 2026-18: Updates to Mona City Cemetery Policies and Procedures

Cemetery Secretary Michelle Dalton reported that she had received a request to install a 36-inch headstone in the cemetery. She noted that City code currently limits headstones to a maximum height of 24 inches. To address such requests, she distributed a proposed Headstone Variance and Dimension Waiver form, which would allow property owners to request an exception while acknowledging responsibility for any damage or liability associated with the larger headstone. The form would be completed and signed by the headstone owner.

Councilmember Ingram asked how liability would be addressed if a taller headstone were struck and damaged by City employees while digging a grave. Mayor Painter explained that, under the proposed waiver, responsibility would remain with the owner.

Councilmember Newton expressed concern that granting variances should involve formal approval rather than simply accepting a signed waiver. She stated that all exceptions should be documented and tracked to allow for appropriate review and to help determine whether the existing cemetery regulations remain suitable or should be amended.

Councilmember Newton motioned to approve Resolution No. 2026-18, adopting updates to the Mona City Cemetery Policies and Procedures, with the contingency that any request for a variance or exception be reviewed and voted upon by the City Council on a case-by-case basis. Councilmember Openshaw seconded the motion. The roll call vote of the Mona City Council to approve Resolution No. 2026-18, with the stated contingency, was as follows:

Councilmember Ingram:	Aye
Councilmember Kay:	Aye
Councilmember Newton	Aye
Councilmember Openshaw:	Aye
Councilmember Squire	Aye

Finance:

- Approval of Finances

  Councilmember Newton presented the financial expenditures for the period of September 16, 2026, through October 10, 2026. She directed the Council's attention to the Utah Local Governments Trust insurance payments listed in the financial report, explaining that these are annual insurance premiums for City-owned assets and are typically paid each July. There were no questions or comments from the Council regarding the financial report.

  Councilmember Squire motioned to approve the finances for September 16, 2026 through October 10, 2026. Councilmember Ingram seconded the motion. The Mona City Council roll call votes to approve the finances for September 16, 2026 through October 10, 2026, were as follows:

Councilmember Ingram:	Aye
Councilmember Kay:	Aye
Councilmember Newton	Aye
Councilmember Openshaw:	Aye
Councilmember Squire	Aye

Gas, Roads, and Water:
Water and Roads Worker Preston Laforett reported that crews are nearly finished exercising water valves and have replaced several water meters. Other completed work included mowing along streets, weed control, street sweeping, and general maintenance of City equipment. Crews also filled potholes at washed-out street corners, completed blue staking requests, and repaired two water leaks. Preston reported that he has registered for water certification classes scheduled for October 20-22. He also noted that a burial is scheduled for October 24, and Troy has offered to assist with the service.

- Approval to sell Mona City vehicle for $5,250.00.
  Water and Roads Worker Preston Laforett stated that a bid was received for the purchase of the old work truck for $5,250.00 but that it was received over a month ago and the bid may not still be wanted. Recorder Hills suggested that the Council approve the selling of the truck for a minimum bid of $4,0000. Ingram, Squire
  Councilmember Ingram motioned to approve the sale of the Mona City vehicle for a minimum bid of $4,000.00. Councilmember Ingram seconded the motion. The Mona City Council roll call votes to approve the sale of the Mona City vehicle for a minimum bid of $4,000.00 were as follows:

Councilmember Ingram:	Aye
Councilmember Kay:	Aye
Councilmember Newton	Aye
Councilmember Openshaw:	Aye
Councilmember Squire	Aye

Sewer:
Mayor Painter asked whether the lining project was working as intended. Councilmember Kay reported that Brent had sent a text message indicating that operations were running well again. He stated that approximately 375,000 gallons had been treated the previous day and that staff were working to catch up on the backlog created after a power outage disrupted the system. He explained that excessive foam and related issues had pushed the system close to its operating limits.

Sewer Supervisor Arns further reported that the basins were draining properly and that staff were successfully treating the additional flow. They were also performing extensive cleanup work inside the facility and planned to clean up the foam accumulation at the lyft station now that the system was draining correctly. He noted that the HVAC contractor had completed the installation of the mini-split units.

Arns stated that the City continues to experience significant inflow and infiltration within the sewer system. They are monitoring flow levels to determine whether they decrease now that the irrigation season has ended.

Recorder:

- New Building Permit Software – Utilisync

Recorder Hills reported that, in an effort to ensure ADA compliance, she has obtained bids from several website hosting and design providers. She indicated that she is leaning toward the Munibid web design platform due to its competitive cost, ADA compliance training opportunities, and the inclusion of a free community text messaging service, which could eliminate the need for a separate vendor currently used by Mona City. Councilmember Newton requested additional research into the features and tools offered by each website platform to determine whether any built-in services could improve efficiency and reduce costs for the City.

Council Reports:

Councilmember Openshaw

Councilmember Openshaw reported that he attended the JRDA meeting. He stated that commercial vehicles are currently not permitted on Saturdays, although allowing Saturday access is being considered as a potential means of generating additional revenue to fund road improvements and support the hiring of additional employees.

Councilmember Openshaw also reported that four independent towing companies assist with the cleanup of abandoned vehicles along the roadway. He noted that these companies generally do not receive reimbursement for their services other than payments that may be recovered through insurance claims when an insurance provider can be identified.

Councilmember Openshaw also stated that CR Mulch is no longer taking limbs so he will start burning at the green waste and limbs can be accepted.

Councilmember Squire

Councilmember Squire had nothing to report.

Councilmember Newton:

Councilmember Newton reported that the pickleball court tiles are lifting during periods of hot weather, creating a potential tripping hazard. Although it is unclear whether the issue is related to the size of the surface, she noted that both the basketball and pickleball courts require annual maintenance, including cleaning dirt out from under the tile surfaces. She emphasized the importance of considering long-term maintenance costs when evaluating the overall value of the courts. The Council suggested contacting the original installer to discuss the issue and determine whether any warranty coverage may apply.

Councilmember Newton also reported that the Community Engagement Coordinator has scheduled a free car seat safety check event for later this week and continues preparations for the upcoming Halloween party.

She also stated that from a communications standpoint, the quarterly staff and City Council highlights publication has been completed and distributed. Councilmember Newton complimented the finished publication, noting that it looked excellent, and expressed appreciation to everyone who contributed to its development.

Councilmember Ingram
Councilmember Ingram had nothing to report. Secretary Dalton stated that she received a call today that there are Two potholes at 300 South and 200 East that are getting bigger and need repaired. Councilmember Ingram stated that he would have the street workers look into the repairs.

Councilmember Kay
Councilmember Kay inquired about purchasing a road salter/sander. The Council discussed available options and associated costs. They also noted that there is currently no salt stored at the shed. Additionally, the Council discussed constructing a covered storage shed for salt. While the City already has the metal materials needed for the project, no one has yet volunteered to build the structure.

Public Comment:

Janette Southworth asked Councilmember Newton if she had written the letter to the data center developer to come and present to the City. Councilmember Newton stated that the Developer will be at the city council meeting on October 27th to present.

Adjournment:

Councilmember Kay made a motion to adjourn the meeting at 8:12 pm. Councilmember Squire seconded the motion. The Council's vote to adjourn the meeting at 8:12 pm was as follows:

Councilmember Ingram:	Aye
Councilmember Kay:	Aye
Councilmember Newton:	Aye
Councilmember Openshaw:	Aye
Councilmember Squire	Aye

Troy Painter, Mayor

Alicia Hills, Mona City Recorder

Date of approval: 10/27/26