GLEN CANYON SPECIAL SERVICE DISTRICT OF BIG WATER

Approved Minutes

Wednesday September 16, 2026

60 N Aaron Burr Big Water, UT 84741

Work Session 5:30 PM-– Meeting 6:00 pm

WORK SESSION-

1. **Call to Order –** 5:33pm
2. **Roll Call** – Gangola, Lassen, Loyd, Lybarger all present. Meeks absent.
3. **Discussion-** Discussion on privacy policy. Mark mentions that there was an audit on our website and it showed that there are some deficiencies. Mark mentions that we are looking to switch website providers and will comply as much as possible in the meantime. Discussion on the minimal amount of personal information that we do collect. There will be more work to be done over the years to become fully compliant, but the state is aware that compliance will take several years.
   Regarding Peggy as HR designee. Peggy was moved to full time by the Mayor as the supervisor to help with several extra responsibilities that in turn helped the SSD with HR duties as well.
   Transfer Station Disposal Rates and Fees- Discussion on how to charge for debris now that we have a new rate with Pro Waste. David mentions that Pro Waste would like to put a compactor down there to store for now. Discussion on Pro Waste bringing a proposal.
   Discussion on North Well Building. We have a bid from Schmuker Construction to include the concrete slab, a solid block 14x20 building, insulation, metal roof, no electrical. Lybarger mentions that the bid seems high and the board would like to see more bids if we can get any other company to even be interested.

4.Work Session Adjourned at 5:59pm

MEETING

1. **Call to Order –** Jennie calls to order at 6:00pm
2. **Roll Call** – Mark Gangola, Jennie Lassen, Jim Loyd, Jim Lybarger here, Graydon Meeks absent.
3. **Statement of Conflict –** No conflict
4. **Citizen Comments -** None
5. **Approval of August Minutes** – Jennie would like the word added to the last sentence of the first page to add "needs" after District regarding the privacy policy discussed last. Jim motions to approve with the addition of the word needed. Loyd seconds. All in favor.
6. **Water Master Report** – The State came for our 3-year Sanitary Survey. All went well. A couple of suggestions to send pictures of the South Well when it is all up and running again. The building around the north well- they would like us to go through an engineer but is not required. David fixed a meter leak, installed a new setter and barrel.
7. **Treasurer Report**- Peggy has been out with surgery. The $3500 to Republic was unexpected for the transfer station removal. Mark asks for clarification between Assessment and water sales. Peggy explains that assessments are paid on the property taxes.

8. **OLD BUSINESS-**

   A.) **Discussion and Possible Action on Resolution 2026-11 Adopting a Privacy Policy-** Loyd motions to adopt resolution a resolution adopting a privacy program policy. Lybarger seconds. All in favor.

   B.) **Discussion and Possible Action on Resolution 2026-10 Designating Peggy Short as the Human Resources Designee Pursuant to Utah State Code 17B-1-805-** Lybarger motions to adopt resolution 2026-10. Gangola seconds. All in favor.

9. **NEW BUSINESS**

   A.) **Discussion on Transfer Station Disposal Rates and Fees-** We will get a rough draft of fees for next month, then we will have a public hearing. We will schedule a public hearing next month after we have a fee schedule drafted. Will build cost of backhoe to smash down big items into the prices.

   B.) **Discussion and Possible Action on North Well Building-** We discussed Judah Schmuker's bid, would like to get more bids. We have the structural requirements that David made and will get more quotes. According to

our procurement policy, if it is under $100k we don't need a formal bid process. Lybarger motions to continue until next month. Loyd seconds. All in favor.

C.) **Discussion and Possible Action Approving Financials and Check Register- *note to Board-** we have received over $1000 in revenue recovery from URRP program. Gangola motions to approve the financials and check register. Loyd seconds. All in favor.

D.) **Discussion and Possible Action on Closed Session to Discuss One or More of the Following Pursuant to Utah State Code § 52-4-205; The Character, Professional Competence Or Physical Or Mental Health Of An Individual; Collective Bargaining And Contract Negotiations; Pending Or Reasonably Imminent Litigation, The Purchase, Exchange, Or Lease Of Real Property; Investigative Proceedings Regarding Allegations Of Criminal Misconduct; Deployment Of Security Personnel, Devices, or Systems**- No Closed session called

10. **ADJOURNMENT** – Lybarger motions to adjourn at 6:18pm. Gangola seconds. All in favor.