DRAFT

Regular City Council Meeting

Minutes

Tuesday, October 13, 2026 at 6:30 pm

75 West Center, Fillmore, Utah 84631 - (435) 743-5233

To join remotely: Click to Join Zoom Meeting
MAYOR: Curt Hare
CITY COUNCIL: Kyle Stevens, Eugene Larsen, Michael B. Winget, Dennis W. Alldredge, Amber Rausch

1. **CALL TO ORDER and Pledge of Allegiance**

   Minutes:
   Welcome and pledge of allegiance by Mayor Hare at 6:30 p.m.
   Those present were: Mayor Hare, Councilmembers Larsen, Winget, Alldredge, and Rausch. City Administrator/Recorder Kevin Orton and Attorney Payton Harris.
   Others present were: Dan Rowley, Larry Edwards, Kurt Forsyth, Shay Morrison, Shellie Cox, and Johnathan Munoz.

2. **ADMINISTRATIVE BUSINESS**

   a. **Approve Minutes of the Previous Meeting**

      Minutes:
      MOTION: To accept the meeting minutes of the September 22, 2026 city council meeting, as written. By: Councilmember Larsen; Second: Councilmember Winget Unanimous. Motion carried.

   b. **Approve Purchase Orders, Payroll and Payment of Bills**

      Minutes:
      MOTION: To approve the payment of bills listed on the invoice register dated September 23, 2026 – October 13, 2026, and payroll dated September 27, 2026. By: Councilmember Winget Second: Councilmember Rausch Vote: Unanimous. Motion carried.
      MOTION: To approve Purchase Order 27-33 payable to Wheeler Machinery Co in the amount of $13,225 for rental of a 326 excavator. By: Councilmember Winget Second: Councilmember Larsen Vote: Unanimous. Motion carried.
      MOTION: To approve Purchase Order 27-34 payable to Ascent Aviation Group in the amount of $24,926.86 for purchase of 100 LL aviation fuel. By: Councilmember Larsen Second: Councilmember Winget Vote: Unanimous.

Motion carried.
MOTION: To approve Purchase Order 27-35 payable to Penney's Tree Removal in the amount of $12,000 for work to clear trees from Chalk Creek. By: Councilmember Larsen Second: Councilmember Alldredge Vote: Unanimous. Motion carried.
MOTION: To approve Purchase Order 27-36 payable to Mountainland Supply Company in the amount of $49,200 for a new booster system at the cemetery. By: Councilmember Larsen Second: Councilmember Rausch Vote: Unanimous. Motion carried. (Councilmember Alldredge abstained)
MOTION: To approve Purchase Order 27-37 payable to Breeze Creative, LLC in the amount of $22,288 for purchase of Build Alive hardware and software for the library.
By: Councilmember Winget Second: Councilmember Alldredge Vote: Unanimous. Motion carried.
MOTION: To approve Purchase Order 27-40 payable to Wheeler Machinery in the amount of $10,592 for rental of a 326 LR excavator. By: Councilmember Alldredge Second: Councilmember Larsen Vote: Unanimous. Motion carried.
MOTION: To approve Purchase Order 27-41 payable to Power West Engineering in the amount of $10,557.61 for purchase of 40 Itron disconnect power meters. By: Councilmember Winget Second: Councilmember Alldredge Vote: Unanimous. Motion carried.

c. Licenses and Permits

PUBLIC COMMENTS

Minutes:
During the public comment period, Jonathan Munoz, a Fillmore property owner and community benefactor, expressed general concerns regarding municipal project procedures. Mr. Munoz noted that his private architect had unsuccessfully bid on the architectural work for the new fire station, which was ultimately awarded to the city's contracted engineering firm. Mayor Hare clarified the procedure, explaining that a local contractor/architect had volunteered the preliminary drafting services. These drafts were subsequently transferred to the city's contracted engineering firm to finalize the technical engineering and planning phases, in accordance with the city's active service contract. Furthermore, Mayor Hare stated that under current municipal procurement policies, professional services are exempt from the standard Request for Proposals (RFP) process, though he confirmed that the actual construction phase of the fire station will be formally executed through a competitive RFP process.

Kurt Forsyth, President of Fillmore Intermountain Hospital, expressed the organization's interest in identifying opportunities to invest in local community development projects. In response, Mayor Hare requested that Mr. Forsyth coordinate with city administration to evaluate potential donation and sponsorship opportunities specifically benefiting the upcoming library expansion initiative.

3. COMMUNICATIONS AND REQUESTS

a. Contribution to Community Presentation - Kurt Forsyth, Intermountain

Minutes:
Kurt Forsyth, President of Intermountain Fillmore Hospital, presented the

facility's 2025 Annual Community Report to fulfill regulatory reporting obligations required of Intermountain Health as a not-for-profit organization. The presentation affirmed that the hospital meets all state-mandated guidelines set by the State of Utah for calculating community contributions and maintaining its non-profit status. In alignment with Intermountain's core mission to assist individuals in living the healthiest lives possible, the hospital maintains a comprehensive care policy that ensures all patients are treated regardless of their ability to pay. As part of a longstanding initiative to reinvest resources directly back into local communities, Intermountain conducts a Community Health Needs Assessment every three years to identify regional healthcare gaps and develop strategic solutions.
The current assessment highlighted a critical deficit in local mental health resources, noting that while some services exist, a significant challenge remains the lack of public awareness regarding these available programs. In addition to community health initiatives, Mr. Forsyth reviewed operational metrics from 2025, tracking statistical trends across key service areas, including surgical volumes, emergency medical services (ambulance runs), and newborn deliveries. The administration expressed its continued commitment to the area and welcomed strategic feedback on how to enhance service delivery and better address community needs. Following the presentation, Mayor Hare emphasized the critical and immediate need to expand local mental health services, while Councilmember Rausch noted that Intermountain's ongoing initiatives have been instrumental in helping the city achieve its Healthy Community status.

b. Request to place purple ribbons on Main Street for Domestic Violence Awareness Month - Angelica Carbajal of New Horizons Crisis Center

Minutes:
This item will be moved to a later city council meeting agenda.

c. Request for creation of scholarship funding for the library - Shellie Cox, Library Director

Minutes:
Ms. Cox stated that the library board is considering introducing scholarships provided through the library where the kids will be required to perform a service project or community project to qualify for the scholarship. It is proposed to provide four scholarships of $500 dollars each. Scholarships generally close in October so these proposed scholarships would be considered for next year's budget. The council is in favor of supporting this initiative and instructed Ms. Cox to move forward with it.

d. Information regarding Fall Carnival that will be held at Millard High School - Lesha Swallow

Minutes:
This item may be moved to a later city council meeting agenda.

e. R6 Regional Council updates and other information - Shay Morrison, R6 Community Advisor

Minutes:
Mr. Morrison is a community advisor for R6 and shared with the council ways that he can assist the city in many areas to include grant writing, ordinances, planning, etc. Mr. Morrison verified that the city has adopted the Wildlife Urban Interface (WUI) code and offered additional assistance with that if the city would like it. The library expansion project could be a candidate for CDBG funding, and the city could apply for that. If the city submits application for it they would need to conduct an income survey. Mr. Morrison stated that if the city needs an update to their transportation master plan, R6 could help with that in the near future in the form of a grant. Most of the outdoor recreation grants open up in the spring. They can fund up to $200,000 with a 30% match. Councilmember Rausch stated that the city is planning to do a historical themed park between the city building and the swimming pool.

f. Discussion regarding easement and land use on 100 East north of Center Street - Wayne Jackson

Minutes:
The easement issue on 100 East, north of Center Street, has become increasingly complex. The County Recorder indicated that an underlap may exist in the area. City staff reviewed the county plats to identify the potential owner of the property; however, it is possible that the property has no record owner.
The first step will be to identify and verify any utilities located within the area. Once the location of the utilities is better understood, Attorney Harris will present the Council with available options. A fire hydrant is currently located behind a fence, and the precise property boundaries remain unclear.
A survey will be conducted to establish the property lines. Sunrise was initially identified to perform the survey; however, because a Sunrise employee owns property in the affected area, it was suggested that an independent surveying company be retained to avoid a potential conflict of interest. These matters should be resolved before the city contacts the affected landowners.

4. OTHER BUSINESS BROUGHT BEFORE COUNCIL

a. Discuss and possibly approve bid to purchase landfill scale

Minutes:
The plan for the landfill scale is to have two separate scales, one for scaling in, and one for scaling out. The city already owns one scale, and this request for bids is to acquire the second scale. City Administrator/Recorder Kevin Orton presented the three bids that were accepted by the city and to be considered. Councilmember Alldredge suggested that the city not purchase the second scale because he does not have a problem with trucks scaling in and out on the same scale. He also stated that he believes that the landfill will not be busy enough to require two scales. Councilmember Winget would approve a second scale to be installed now so as to have it in place already should the landfill increase in volume or need to be expanded in the future.
MOTION: To NOT purchase a second scale for the landfill.
By: Councilmember Alldredge Second: Councilmember Larsen Vote: 3 to 1 in

favor. Councilmember Winget voted no. Motion carried.

Vote results:

Ayes: 3 / Nays: 1 / Abstains: 0

b. Discuss and possibly adopt Ordinance 26-04 creating an appeals procedure for Title 9, Building Permits

Minutes:

MOTION: To adopt Ordinance 26-03 creating an appeals procedure for Title 9, Building Permits.
By: Councilmember Winget Second: Councilmember Alldredge Roll-Call Vote: Councilmember Larsen – Yes Councilmember Winget – Yes Councilmember Rausch – Yes Councilmember Alldredge - Yes Councilmember Stevens - Absent
Unanimous. Motion carried.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

c. Discuss and possibly adopt Resolution 26-18 amending the Fillmore City Cemetery Policy

Minutes:

The purpose of this resolution is to clarify the city's cemetery policies and procedures as there have been some inconsistencies in the current policy.
MOTION: To adopt Ordinance 26-18 amending the Fillmore City Cemetery Policy, referring to the booklet as presented that would replace Appendix A, and a correction in Section L, from "may" to "shall".
By: Councilmember Alldredge Second: Councilmember Larsen Roll-Call Vote: Councilmember Larsen – Yes Councilmember Winget – Yes Councilmember Rausch – Yes Councilmember Alldredge - Yes Councilmember Stevens - Absent
Unanimous. Motion carried.

5. COUNCIL/CITY ATTORNEY/MAYOR DEPARTMENT REPORTS

Minutes:

Councilmember Rausch The groundbreaking event for the community garden has been put on hold until the city figures out the easement and property lines issue. It will probably happen in the spring.
The FBLA will be putting on a fall festival this weekend at Millard High School. There will be 48 vendors at the event. The first 150 people who arrive will receive free pumpkins.
On Friday of this week the Territorial Statehouse will be doing a candlelight tour of the statehouse from 7:00 p.m. to 9:00 p.m.
Bids have been provided to the county for the sound panels for the armory building. Mayor Hare proposed to the county that they install them.
Councilmember Alldredge The trees that were cut down and pulled from the creek are piled up near the trailer park and are creating a fire hazard.
The golf course is inquiring as to an availability of emergency funds to help pay for the

damage done to the course during the minor flooding that happened a few weeks ago. Councilmember Alldredge conveyed to them that there would not be any funds available unless the golf course were to be considered a disaster area.
The city has identified a location to place a new well. Three-phase power would need to be run to that location. The closest location of three-phase power would be at the city pump station, and the new location for the new well is approximately one mile west of the pump station. The landowner in the area is amenable to working with the city and will sell at least one acre to the city for the project.
There are wells owned by residences that are one to two acre-feet that will not be taken by the state because they are not big in terms of acre-feet. Now the state is saying that people will not lose their water rights, but they will curtail by percentage the water right after a certain date. In this case, the city would not lose all of their water rights after 1957, but they may lose a percentage of them. If they only take one-third of the city's shares, the city stands to save a considerable amount of water.
Councilmember Winget No report
Councilmember Larsen UAMPS received their shadow rating that will be happening on the bonding for the Millard County power project. Fillmore City does have time to improve their bond rating, but Councilmember Larsen has requested a report with a detailed breakdown of their rating. He wants to find out what Fillmore City's weaknesses are.
Councilmember Larsen will be attending a manufacturing plant in San Jose that will be supplying parts to the new power plant. He will report a summary of their discussions upon his return.
Mayor Hare It has been great to work with the leadership of the county's towns and with the county during the fire and flood mitigation work. They have been good to work with during this difficult process.

6. ADJOURN

Minutes:
Upon motion by Councilmember Larsen and second by Councilmember Rausch, the meeting adjourned at 8:38 p.m.
Approved, Curt Hare, Mayor:

DRAFT

Contact: Kevin Orton (recorder@fillmoreutah.gov 435-743-5233 x 5)