

**Legacy Preparatory Academy Governing Board Meeting**  
To be held at Legacy Preparatory Academy Secondary Campus  
2214 South 1250 West Woods Cross, Utah, 84087  
Agenda, Thursday, April 9, 2015, 6:00 pm

Governing Board Members: Wendy Aposhian-President, Matt Harmer-Vice President, Brett Taft-Treasurer, Vern Rogers, Michele McDonald, Alisha Johnson, Heather Traeden

**LPA Mission Statement: Legacy Preparatory Academy builds the foundation of knowledge and critical thinking skills necessary for children to become independent learners for life.**

**Our mission is to:**

- **Provide a *classically-based curriculum* that is thorough and challenging**
- **Integrate *fine arts* to enhance learning**
- **Teach the value of public virtue to promote *respect***
- ***Engage parents* as real partners to share in enriching student education**
- ***Honor each child* as an individual and foster their innate curiosity and desire to learn**

**2014-15 LPA GOALS for Board and Administration:**

- 1) **Improve Staff Retention and Development**
- 2) **Provide a Quality Education**
- 3) **Obtain Accreditation**

**MEETING AGENDA**

6:00 **BOARD DEVELOPMENT**

Potential board member candidate orientation

7:00 **BOARD ASSIGNMENTS AND SCHEDULE**

- Next Board Meeting: May 13<sup>th</sup>, 7:00 pm
- Review Status of Assignments
- New Assignments:
  1. Answer Board Emails: Brett (April 10<sup>th</sup> to May 13<sup>th</sup>)
  2. Board Message to Parents: Wendy (submit by May 6<sup>th</sup>)
- Approval Minutes of meetings on March 11, 12, and 26, 2015

7:05 **ACADEMIC EXCELLENCE: *How well are students doing?***

Builders Report on Parent Volunteerism: Jennifer Townsend

Teacher Ombudsmen: Paul Maloy, Chris Jacobs

Executive Director-Elizabeth Hatch

1. Progress toward 3 Goals- Staff Retention, Educational Quality and Accreditation
2. Progress toward Goal of Increasing Jr. High Enrollment
3. Title I Parent Meeting

April Report Topics: Parent Teacher Conferences, Behavior Management and Character Development, Professional Development

- Elementary School Report: Karen Holman
- Junior High School Report: Erin Taylor

7:45 **FINANCIAL MANAGEMENT: *How well is the school doing financially?***

- Fundraising Committee: Consolidate Endowment and Playground Improvement committees. Report by Dr. Clarke and Maren Hilbig
- Construction update: Jeff Biesinger
- Recommendations for 2015 Audit Firm: Brett Taft, Audit Committee

- Reports: Red Apple
  - Current financial statements

8:25 **PUBLIC COMMENT**

8:35 **ACTION ITEMS**

- Approval of Minutes (see above)
- Formation of Fundraising Committee
- Support of Charitable Giving Organization to build long term funds for greater autonomy
- Audit firm for 2015
- Consent Agenda, if necessary

8:45 **ASSIGNMENTS**

- Review any new assignments made during meeting, if necessary

<b>Description</b>	<b>Owner</b>	<b>Due Date</b>	<b>Status</b>
Attend Recruiting Event for Wasatch Peak Academy	Wendy	2/23/2015	Closed
Board member recruitment letter and application documents	Matt	3/3/2015	Closed
Attend Staff Meeting	Vern Brett	3/4/2015	Closed
Email recruiting letter to prospective candidates for open board positions	Board members	3/5/2015	Closed
Review ch. 19-21 in <i>Board University</i>	Board members	3/12/2015	Closed
Electronic meeting to approve School Land Trust plan	Board members	3/31/2015	Open
Administration Reports to Board	Admin	4/2/2015	Open
Distribute most recent financials	Courtnie	4/2/2015	Open
Board letter to Parents	Brett	4/2/2015	Open
Post next meeting's agenda on Public Meeting Notice website	Wendy	4/2/2015	Open
Explore formation of Grant Committee	Vern Jennifer Townsend	4/9/2015	Open
Review construction contract and expenditures	Brett Jeff Biesinger	4/9/2015	Open
Letter to staff highlighting increased Paid Time Off	Heather Admin	4/9/2015	Open
Audit Committee to form recommendations for 2015 firm	Brett Matt Courtnie	4/9/2015	Open
Review board candidate applications	Board members	4/9/2015	Open
Board Email Account	Matt	4/9/2015	Open
Upload meeting reports and documents to Google Site	Brett	4/16/2015	Open
Keep policies on Website up to date	Wendy	ongoing	Open

Brief break if time allowed

8:50 **CLOSED MEETING** to discuss character, professional competence, physical or mental health of an individual (employee or student), and any of the following topics, if necessary: strategy sessions to discuss the purchase, exchange, lease or sale of real property; collective bargaining; or pending litigation.