JENSEN WATER IMPROVEMENT DISTRICT

MEETING
PUBLIC HEARING AND
BOARD MEETING
APPROVED MINUTES

SEPTEMBER 10, 2026 6:00 P.M. JWID OFFICE

5950 S. 8500 E.
JENSEN, UT 84035

MEETING CALLED BY	Randan Vincent
TYPE OF MEETING	Public Hearing and Regular Scheduled Board Meeting
FACILITATOR	Randan Vincent
NOTE TAKER	Trudy Wheeler
ATTENDEES	**Board Members:** Randan Vincent, Russell Tomlinson, Monty Pratt, Lorn Ruppe **Absent:** Jake Wilkins **Employees:** Trudy Wheeler, Travis Ruppe **Community Participants:** Bryan Meier (Sunrise Engineering), Books Jones (Jones & Demille Engineering), Karl Higbee, Mike Maestas

Agenda topics

Public hearing called at 6:06 pm.

TOPIC: **PUBLIC HEARING – REVIEW DETAILS ON PERMANENT COMMUNITY IMPACT FUND BOARD (CIB) APPLICATION TO BE SUBMITTED TO STATE.**

DISCUSSION	Randan welcomed everyone and addressed that this is a public hearing for us to review details to apply to the Community Impact Fund Board for funding. Bryan Meier with Sunrise has been working on the application for us. 20,500 feet of line need to be replaced from the tank on Sunshine Bench Road down by Diamond Mountain Road and to the master meter. It will contain 3 vaults, the total project costing $3,820,000, mobilization it at 12% and it includes a 15% contingency. Currently we have a 10" PVC pipe and we would upgrade to a 12" HDPE pipe. This line was originally put in the 80s and is nearing its life. It's the main line directly to our 1-million-gallon tank. This line has multiple bell gasket leaks due to movement as the line is in clay. It's barely hanging on and we need to fix it before we lose the line. We would need to discuss with BLM and with county. If there is enough room on the north side. Discussed which side of the road to put it on, and the gas line that is close by in 2 spots. Discussed vaults that we would be probably okay with 2 instead of 3. Uintah Transportation Special Service District is upgrading the road further west and will be taking out a hill which would put our line at risk being only 2-3 feet below the grade. Discussed extending the line an additional 4000' past the master meter adding an additional $750,000 to bottom of hill. This is a shared line with Ashley Valley Water and Sewer Improvement District. We discussed the options of 50/50 grant/loan, which for $4.5 million would be $69,000 or with the tool it would bring us closer to 70/30 grant/loan. If we received 50/50 grant/loan, we would have to raise our customers rates $10.50 per connection. A 70/30 split would be $48,000 at .5% interest or $52,000 at 1% interest. Currently if we received $52,000 at 1%, we would have to raise rates $7.30. If it goes over $52,000, we may need to scale the project back. Our main priority is the ½ mile below the tank where we have fixed the line multiple times due to bell gasket leaks. The line shifts a lot due to the clay, and the pipe has been separating and causing multiple leaks. We have a $30,000 loan payment that will drop off in 2029, once that is paid in full, we could be closer to a $3 rate increase. Application is due to UBAOG by the 15th and CIB by October 1st. We do need to have a public hearing first, which is why we are having this meeting. Actual meeting with CIB will be Feb 2027. Also, will put putting in with DDW about funding to.
CONCLUSIONS	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

Approved Minutes

TOPIC: **PUBLIC COMMENTS**

DISCUSSION	Randan asked if the public had any questions about the funding. They had none, Randan asked if $3.50 price increase to the monthly bill would be doable, they said yes.
CONCLUSIONS	

ACTION ITEMS	**PERSON RESPONSIBLE**	**DEADLINE**

Close Public Hearing: Russell made a motion to close the public hearing, Lorn 2nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Lorn Ruppe-For. Absent: Jake Wilkins. Motion passed; board approved. Public Hearing closed at 6:50 p.m.

Open Board Meeting: Randan called the board meeting.

TOPIC: **REVIEW BOARD MEETING MINUTES 8/20/2026**

DISCUSSION	
CONCLUSIONS	Russell made a motion to approve the meeting minutes, Lorn 2nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Lorn Ruppe-For. Absent: Jake Wilkins. Motion passed; board approved.

ACTION ITEMS	**PERSON RESPONSIBLE**	**DEADLINE**

TOPIC: **CIB APPLICATION TO BE SUBMITTED TO STATE**

DISCUSSION	Discussed application in public hearing.
CONCLUSIONS	Russell made a motion to approve the application to be sent to the CIB, Monty 2nd the motion. Based on $4.5 million with approx. $3.50 per customer cost increase. $52,000 max at 1% or $48,000 at .5% 70/30 grant/loan split. We will also contact Ashley Valley Water about 4,000 feet of the shared line. Public comment - should be shovel ready so if we start working with the BLM it will be shovel ready within 3-4 months by end of June 2027. Will work toward environmental. All board members voted by roll call vote: Randan Vincent-Yes, Russell Tomlinson-Yes, Monty Pratt-Yes, Lorn Ruppe-Yes. Absent: Jake Wilkins. Motion passed; board approved.

ACTION ITEMS	**PERSON RESPONSIBLE**	**DEADLINE**

TOPIC: **METER CONNECTION SELLING OPTIONS – NADINE DAVIS**

DISCUSSION	Nadine inquired about selling a water connection hookup she will not be using, it is a on paper connection. It was in Boyd's name who passed away, and she transferred it into her name. If someone comes along, she would be willing/interested to sell to someone else. The customer would have to pay for contractor installation. Nadine approved to give her phone number out to anyone interested in connection. Would like a certificate.
CONCLUSIONS	Trudy will create a certificate for Nadine in the trust name.

ACTION ITEMS	**PERSON RESPONSIBLE**	**DEADLINE**

TOPIC: **SUNRISE ENGINEERING**

DISCUSSION	Finishing up the asset management plan and hopefully by next month you will have a draft.
CONCLUSIONS	

ACTION ITEMS	**PERSON RESPONSIBLE**	**DEADLINE**

Approved Minutes

TOPIC: **JONES & DEMILLE ENGINEERING**

DISCUSSION	Still finishing up with the water line, hopefully soon the contractor will be back on the project.		
CONCLUSIONS			
ACTION ITEMS		**PERSON RESPONSIBLE**	**DEADLINE**

TOPIC: **OFFICE REPORT:**

DISCUSSION	Meters will be installed next month. Working on marking meters and getting them ready for the meter installs. UADS membership due, board agreed to renew.		
CONCLUSIONS			
ACTION ITEMS		**PERSON RESPONSIBLE**	**DEADLINE**

TOPIC: **MAINTENANCE REPORT:**

DISCUSSION	Travis ran a new line on 3500 south to service the 3 new connections, ran wire and tape above pipe. We discussed Batty's and the plans changed so it wasn't part of the install. Trudy will call them and give them options if they still want to install. 100% of contractor install on them or they're welcome to sell back to Jensen water for what they paid, or they can just keep it on the books.		
CONCLUSIONS	Monty made a motion to courtesy call Batty to refund in full or do nothing. With 100% of cost on them due to the location, they aren't included in current project. Lorn 2nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Lorn Ruppe-For. Absent: Jake Wilkins Motion. passed; board approved.		
ACTION ITEMS		**PERSON RESPONSIBLE**	**DEADLINE**

TOPIC: **FINANCIAL REPORT – MONTY PRATT**

DISCUSSION	Review current budget • Bank Statement - **Board Review and Initial** • A/P Register - **Board Review and Initial** • PTIF Accounts - **Board Review and Initial** • Past Due and Shut off Notice List - **Board Review and Initial** • 2026 Budget Worksheet Report - **Board Review and Initial** • 2026 Ashley Valley Water Statement of Water Used Report - **Board Review and Initial** • G/L Account – **Board Review and Initial**		
CONCLUSIONS	Preliminary budget for next month's meeting.		
ACTION ITEMS		**PERSON RESPONSIBLE**	**DEADLINE**

TOPIC: **OPERATION DISCUSSIONS**

DISCUSSION	If installing new meters in customers driveways we will need to communicate with them the new reader is bigger and to use caution around it. Also, may need to switch out meter lids with recessed lids.		
CONCLUSIONS			
ACTION ITEMS		**PERSON RESPONSIBLE**	**DEADLINE**

ADJOURN

Russell made a motion to close the meeting. Lorn 2nd the motion.

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