Bona Vista Water Improvement District

2020 W 1300 N, Farr West, Utah 84404
Phone (801) 621-0474

Agenda for Board of Directors Meeting
Scheduled for October 26, 2026
To be held at the District's Office at 2:00 p.m.

1. Call Meeting to Order – *Vice Chairman Bolos*
2. Optic Loop Presentation
3. Discussion and Motion of Petition to Annex Property into the District for Admiral Beverage - Parcel No. 19-016-0020 in Weber County
4. Approve Meeting Minutes from September 28, 2026
5. Review and Motion to Approve September 2026 Check Register
6. Project Updates – *Kenny Hefflefinger*
7. Water Report– *Kenny Hefflefinger*
8. Enter Closed Meeting - Strategy Session to Discuss the Purchase, Exchange, or Lease of Real Property, Including Water Rights or Water Shares
9. Enter Closed Meeting – Discussion of the Character, Professional Competence, or Physical or Mental Health of an Individual
10. Staff and Board Comments.
11. Adjournment

Join Zoom Meeting

https://us02web.zoom.us/j/8500694452?omn=87457408107

Meeting ID: 850 069 4452

Bona Vista Water Improvement District ☙ BERTRAM COMMUNICATIONS

OUR REQUEST & OUR COMMITMENTS

A Proposal for Continued Power at the Bona Vista Water Tank

Prepared for the Board of Trustees and Matt Fox, General Manager
Bona Vista Water Improvement District

OCTOBER 2026 · JIM BERTRAM, PRESIDENT

I. What Is at Stake

The many homes and businesses served from this tank have no practical alternative. Solar power is not workable at this site, and there is no other feasible way to keep them connected. Without the District's help, these customers will lose their internet service. We are asking for your help on their behalf.

II. Our Request and Our Commitments

We ask the District to allow our equipment to remain on the tank and draw power through a permitted, inspected, sub-metered circuit with a lockable emergency lockout disconnect. This is an arrangement Rocky Mountain Power has confirmed is permitted. As part of this arrangement, Bertram will provide the following at its own cost.

POWER

Sub-metered & paid by us

A permitted, inspected circuit with its own meter and a lockable disconnect for emergency lockout. Bertram pays for every kilowatt-hour it uses. Confirmed by Rocky Mountain Power.

SECURITY

Cameras on your tank

Cameras at our equipment location aimed at the tank, gate and access points, with internet so your staff can watch for intruders.

COSTS

Every cost covered

Bertram pays the full agreed-upon cost of continuing this arrangement on a schedule that suits the District.

PEOPLE

Security certified, every time

No one from Bertram goes near a District tank without water-system security certification and prior notice.

III. Power Through a Sub-Meter

Rocky Mountain Power has confirmed this arrangement. A sub-meter behind the District's service is permitted and routine, the same arrangement Rocky Mountain Power supports every day for RV parks and building tenants. The District's own account, meter, and rate do not change.

Our equipment at the tank is small: a few radios and antennas and one weatherproof enclosure. We expect a modest load, and the sub-meter will show the District precisely what that load is. Bertram will pay for all of the power its equipment uses, and the District will never carry any of the costs.

WHAT BERTRAM INSTALLS

Circuit	A dedicated 20 A breaker in the District's panel (or a small sub-panel), feeding only Bertram's equipment
Sub-meter	A revenue-grade kWh meter in its own enclosure, read remotely; the District may read it at any time
Emergency lockout	Lockable and labeled emergency lockout disconnect, installed under the electrical permit and inspected before energizing; in an emergency, District staff or responders can shut off and lock out Bertram's equipment
Surge protection	Surge protection at the panel and on every antenna line, bonded to the tank's grounding system
Labor	A licensed Utah electrical contractor working under the permit, with final inspection before anything is energized
Records	As-built one-line diagram, updated panel schedule and starting meter reading delivered to the District

PAYING FOR POWER

- Bertram reimburses the District for actual metered usage at the District's own rate, with the readings attached.
- Bertram will also reimburse the District for any power its equipment used before the sub-meter is installed, based on a load estimate the District and Bertram agree on.
- If the District prefers, Bertram will pay a fixed monthly amount instead, trued up at least annually to actual metered usage so the District recovers its actual cost.

ELECTRICAL PERMIT AND SAFETY

- Bertram's licensed electrician pulls the electrical permit from the city with jurisdiction, using the contacts Rocky Mountain Power provided: Pleasant View City (CityInspect, 801-782-8529) or Perry City (Civic Review, 435-723-6461). The city inspector verifies the disconnect before anything is energized.
- Bertram's circuit shares nothing with District pumps, controls, chlorination, telemetry or lighting. In an emergency lockout, only our radios go dark.
- All work to the National Electrical Code as adopted in Utah and to Rocky Mountain Power's requirements.

IV. Security Cameras for the District

- Cameras at our equipment location, aimed at the tank base, gate and every access point; cameras on District structures too, if the District wishes.
- Night vision, motion alerts and at least 30 days of recorded video, viewable on a phone or computer.
- The District holds the login and decides who sees the video.

- A dedicated Bertram internet connection for the cameras and District viewing, free for the life of the agreement.
- Bertram maintains the cameras and repairs any failure within 48 hours. The District may take ownership at any time.
- The cameras supplement, and do not replace, the District's own security measures. Bertram does not monitor the video.

V. Security Certification and Site Conduct

- Every Bertram employee or contractor completes a water-system security course the District approves before their first visit, renewed every year. The roster goes to the District.
- The District is notified before every visit: 24 hours ahead for planned work, a phone call before anyone arrives for an outage.
- Sign in and out, visible ID, stay within Bertram's equipment area, and never any contact with tank hatches, valves or controls.
- Any violation is reported to the District the same day, and the District may bar any individual from its sites.

VI. Coverage of the District's Costs

Full Cost Coverage

Bertram is prepared to pay the reasonable costs of continuing this arrangement at the existing tank site including costs associated with power, equipment, maintenance, and the District's own administrative and oversight costs that are directly attributable to Bertram's equipment and use of the tank. So both parties have a clear understanding before any commitment is made, we ask the District to provide an itemized estimate of those costs with reasonable supporting detail. Once the costs are confirmed and agreed on, which agreement will not be unreasonably withheld, Bertram will pay such costs annually or in installments on whatever schedule best suits the District. We will work with District staff to document these costs so the Board has a clear and complete accounting.

VII. Proposed Terms

Duration	Runs with Bertram's attachment agreement for the tank, except that the District may end this arrangement one year's written notice

Removal	If the agreement ends, Bertram removes its electrical equipment within 90 days at its cost and restores the panel; cameras and the District connection stay if the District wants them
Costs	Installation, permit, inspection, metering, power, cameras, internet, training, maintenance and removal are all Bertram's, together with the District's agreed administrative and oversight costs
Emergency lockout	In any emergency, District staff may shut off and lock out Bertram's equipment and notify Bertram afterward
Insurance	General liability of $1,000,000 per occurrence and $2,000,000 aggregate naming the District as additional insured; Bertram indemnifies the District for its equipment and work
Access	Notice before every visit and sign-in on site

VIII. Next Steps

1. I am happy to attend the Board meeting to answer questions in relation to the Board's consideration of a written power and site access agreement.
2. District confirms receipt of Rocky Mountain Power's written confirmation of the sub-meter arrangement.
3. Bertram and District staff agree on the costs to be covered and a payment schedule, both set out in the agreement.
4. Bertram's electrician pulls the permit and schedules installation with District staff; cameras go in on the same visit.
5. City inspection, then energize. As-built records and the starting meter reading go to the District.
6. Security certification completed by every Bertram individual prior to their next visit.

A Closing Note

To the Board and staff of Bona Vista Water Improvement District,

Before closing, I want to address the incident at your tank site, when one of our subcontractors entered the site without the District's authorization. That should not have happened, and I am sorry it occurred. We take the security of your facilities seriously and have acted to make sure it does not happen again.

Here is what we have already done in response to this incident:

- The subcontractor involved has been removed from all work at District sites.

- Every Bertram employee and contractor has been instructed in writing that no one visits a District tank without the District's knowledge and the security certification described in this proposal.
- One Bertram supervisor is now responsible for conduct at District sites and reports directly to me.

We value our relationship with the District and the customers we serve together, and we want to earn your continued confidence. I would welcome the opportunity to attend your next Board meeting and answer any questions in person.

Thank you for your time and consideration.

Jim Bertram

PRESIDENT, BERTRAM CORPORATION · jim@bertramwireless.com

Exhibit A. Rocky Mountain Power Regulation No. 4, Section 3

Customers with master-metered facilities, or customers exempted from the master metering standard, "may allocate the total electric bill to individual units receiving electric power through their master meter."

Electric Service Regulation No. 4, Supply and Use of Service, Sheet No. 4R.3 (Advice No. 13-11, effective October 6, 2013), Public Service
Commission of Utah. The full filing follows.

ROCKY MOUNTAIN POWER
A DIVISION OF PACIFICORP

201 South Main, Suite 2300
Salt Lake City, Utah 84111

September 6, 2013

VIA ELECTRONIC FILING
AND OVERNIGHT DELIVERY

Utah Public Service Commission
Heber M. Wells Building, 4th Floor
160 East 300 South
Salt Lake City, Utah 84145

Attention: Gary Widerburg
Commission Secretary

Re: Advice No. 13-11
Electric Service Regulation No. 4 – Supply and Use of Service

Enclosed for filing are an original and five copies of proposed tariff sheets associated with Tariff P.S.C.U No. 49 of PacifiCorp, d.b.a. Rocky Mountain Power, applicable to electric service in the State of Utah. Pursuant to the requirement of Rule R746-405D, Rocky Mountain Power (the "Company") states that the proposed tariff sheets do not constitute a violation of state law or Commission rule. The Company is requesting an effective date of October 6, 2013 for these changes.

First Revision of Sheet No. 4R.3	Regulation 4	Supply and Use of Service
First Revision of Sheet No. 4R.4	Regulation 4	Supply and Use of Service

The Company is proposing to add language to Electric Service Regulation 4 to clarify that electric vehicle (EV) battery charging service is not considered resale of electricity. As the popularity and market penetration of electric vehicles continue to increase the need for EV charging stations also continues to increase. Over the last several months Rocky Mountain Power has received inquiries from and has met with EV owners, EV dealers, car rental agencies, fleet operators, and potential EV charging service providers to discuss EV charging service. There is a concern that fee based charging of electric vehicles by an entity other than Rocky Mountain Power may be considered resale of electricity, which is prohibited by Utah Code. To address this concern and eliminate confusion on this issue, Rocky Mountain Power proposes to add the following language to Electric Service Regulation No.4, Supply and Use of Service:

4. ELECTRIC VEHICLE CHARGING
A Customer taking Electric Service under a general service schedule may sell electric vehicle battery charging services. Electric vehicle battery charging is not considered resale of electricity.

A new or existing Rocky Mountain Power general service customer that chooses to sell EV battery charging services will take service from the Company at standard general service rates, consistent with any other general service customer. Infrastructure requirements necessary for an

EV charging station will be addressed through the Company's existing line extension policy, construction standards, and electric service regulations.

Rocky Mountain Power respectfully requests that all formal correspondence and staff requests regarding this filing be addressed to:

By e-mail (preferred): datarequest@pacificorp.com
dave.taylor@pacificorp.com

By regular mail: Data Request Response Center
PacifiCorp
825 NE Multnomah, Suite 2000
Portland, Oregon 97232

Informal inquiries may be directed to Dave Taylor, Manager, Utah Regulatory Affairs, at (801) 220.2923.

Sincerely,

Jeffrey K. Larsen

Jeffrey K. Larsen
Vice President, Regulation & Government Affairs

Enclosures

cc: Division of Public Utilities
Office of Consumer Services

ROCKY MOUNTAIN POWER
A DIVISION OF PACIFICORP

P.S.C.U. No. 49

First Revision of Sheet No. 4R.3
Canceling Original Sheet No. 4R.3

ELECTRIC SERVICE REGULATION NO. 4 - Continued

3. **SERVICE TO TENANTS (continued)**

Customers with established master metering facilities which predate the implementation of the Master Metering standards specified in Electric Service Regulation No. 7, or Customers who have been exempted from the Master Metering standard may allocate the total electric bill to individual units receiving electric power through their master meter. Such allocation is to be made on an equitable basis and no costs may be added to the total amount billed through the master meter.

4. **ELECTRIC VEHICLE CHARGING** (N)

A Customer taking Electric Service under a general service schedule may sell electric vehicle battery charging services. Electric vehicle battery charging is not considered resale of electricity. (N)

5. **CONTINUITY OF SERVICE** (T)

Unless otherwise specified in a service agreement, electric service is intended to be continuously available. It is inherent, however, that there will at times be some degree of failure, interruption, suspension, curtailment or fluctuations. The Company does not guarantee constant or uninterrupted delivery of Electric Service and shall have no liability to its Customers or any other persons for any interruption, suspension, curtailment or fluctuation in Electric Service or for any loss or damage caused thereby if such interruption, suspension, curtailment or fluctuation results from the following:

(a) Causes beyond the Company's reasonable control including, but not limited to, accident or casualty, fire, flood, drought, wind, action of the elements or other acts of God, court orders, litigation, breakdown of or damage to facilities of the Company or of third parties, strikes or other labor disputes, civil, military or governmental authority, electric disturbances originating on or transmitted through electrical systems with which the Company's system is interconnected and acts or omissions of third parties.

(b) Repair, maintenance, improvement, renewal or replacement of facilities, or any discontinuance of service which, in the Company's judgment, is necessary to permit repairs or changes to be made in the Company's generating, transmission or distribution facilities or to eliminate the possibility of damage to the Company's property or to the persons or property of others. To the extent practicable, such work, repairs or changes shall be done in a manner which will minimize inconvenience to the Customer and whenever practicable, the Customer shall be given reasonable notice of such work, repairs or changes.

(continued)

Issued by authority of Report and Order of the Public Service Commission of Utah in Advice No. 13-11

FILED: September 6, 2013 **EFFECTIVE**: October 6, 2013

BERTRAM COMMUNICATIONS BONA VISTA WATER IMPROVEMENT DISTRICT

ROCKY MOUNTAIN POWER
A DIVISION OF PACIFICORP

P.S.C.U. No. 49

First Revision of Sheet No. 4R.4
Canceling Original Sheet No. 4R.4

ELECTRIC SERVICE REGULATION NO. 4 - Continued

5. CONTINUITY OF SERVICE (continued) (T)

(c) Automatic or manual actions taken by the Company, which in its sole judgment are necessary or prudent to protect the performance, integrity, reliability or stability of the Company's electric system or any electrical system with which it is interconnected. Such actions shall include, but shall not be limited to, the operation of automatic or manual protection equipment installed in the Company's electrical system, including, without limitation, such equipment as automatic relays, generator controls, circuit breakers and switches.

Issued by authority of Report and Order of the Public Service Commission of Utah in Advice No. 13-11

FILED: September 6, 2013 **EFFECTIVE:** October 6, 2013

300 INDUSTRIAL DRIVE · RANDOM LAKE, WI 53075

Bona Vista Water Improvement District
2020 W 1300 N, Farr West, Utah 84404
Phone (801) 621-0474

PETITION TO ANNEX LAND INTO BONA VISTA WATER DISTRICT

I, Admiral Beverage Corporation the owner of the private real property within the area to be annexed hereby petition to have the hereinafter described real property annexed into the Bona Vista Water Improvement District.

The area proposed to be annexed is all of Serial Number(s) 19016002O, Weber County, Utah. A "Surveyor's Certificate" is required.

Attached as part of this petition is a description and a map of the boundaries of the area proposed to be annexed.

Date: October 21, 2026.

Owner-Signature _____

Subscribed and sworn to before me on this 21st day of October, 2026.

_____
Notary Public

HANNAH ROPER
Notary Public - State of Utah
Comm. No. 736950
My Commission Expires on
Apr 29, 2028

Contact Sponsor Corey Jeppsen - cjeppsen@admiralbeverage.com

Address 2751 N. 1000 W - Pleasant View, UT 84414

Phone Number 385-244-2181 or 435-730-2653

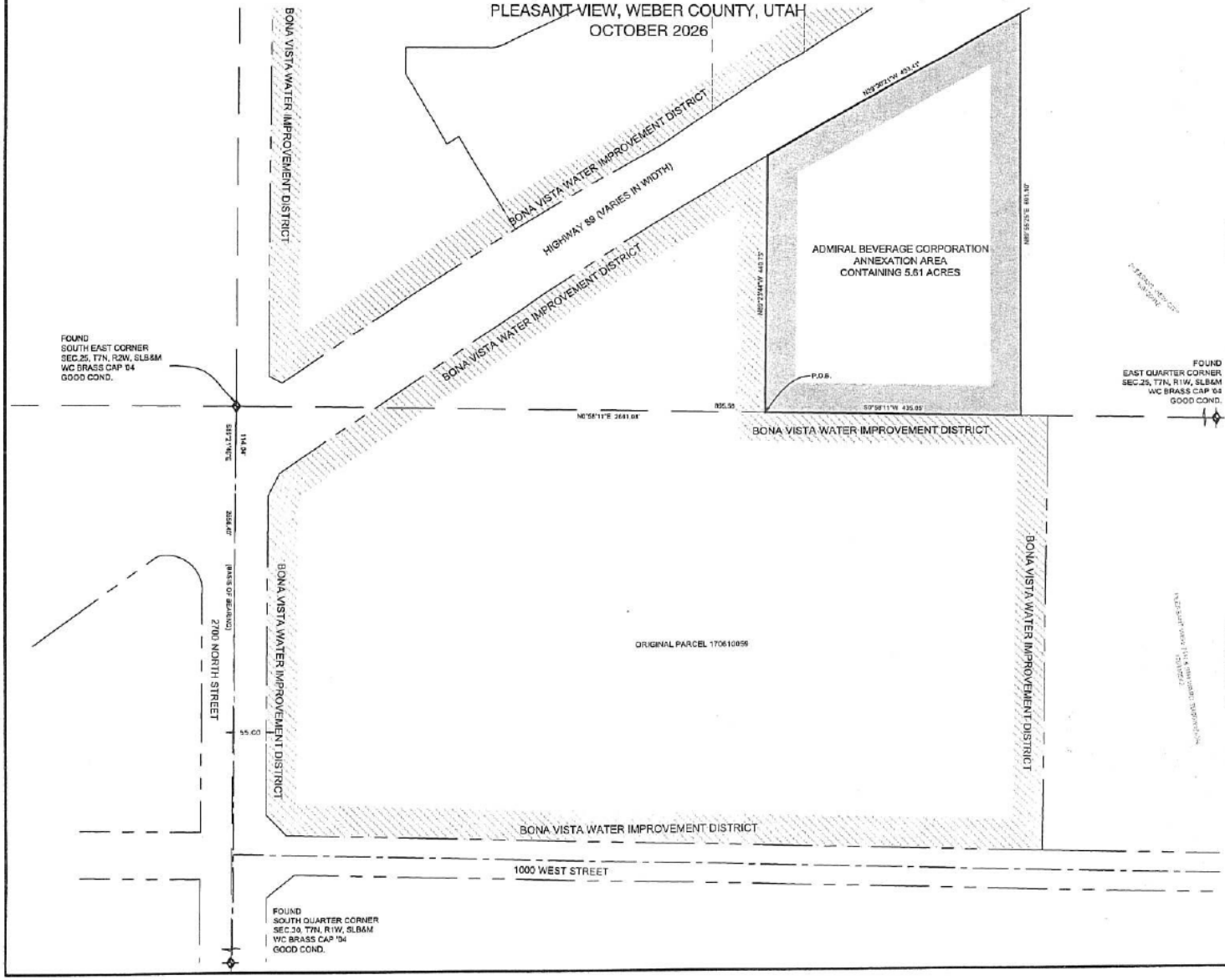
*** Annexation Fee is due and payable within 30 days of the final adoption by the Board of Directors and prior to sending the documents to the Lieutenant Governor's Office. ***

Board of Directors
Ronald Stratford, Chairman – Unincorporated Area
David Bolos, Vice Chairman – Farr West
Les Syme – Marriott-Slaterville
Roger Shuman – Harrisville
Phil Meyer – Plain City

Management
Matt Fox, Manager
Kenny Hefflefinger, Assistant Manager
Shauna Gilchrist, Administrative Manager

ANNEXATION PLAT TO THE BONA VISTA WATER IMPROVEMENT DISTRICT RESOLUTION _____

FINAL LOCAL ENTITY PLAT
LOCATED IN THE SOUTHEAST QUARTER OF SECTION 25,
TOWNSHIP 7 NORTH, RANGE 2 WEST, SALT LAKE BASE AND MERIDIAN,
PLEASANT VIEW, WEBER COUNTY, UTAH
OCTOBER 2026



BOUNDARY DESCRIPTION

A PART OF THE SOUTHEAST QUARTER OF SECTION 25, TOWNSHIP 7 NORTH, RANGE 2 WEST, OF THE SALT LAKE BASE AND MERIDIAN, BEGINNING AT A POINT ON THE EAST LINE OF SAID SOUTHEAST QUARTER, SAID POINT BEING LOCATED NORTH 00°58'11" EAST 895.55 FEET ALONG THE EAST LINE OF SAID SOUTHEAST QUARTER FROM THE SOUTHEAST CORNER OF SAID SECTION 25; RUNNING THENCE NORTH 89°29'47" WEST 446.75 FEET TO THE EAST RIGHT-OF-WAY LINE OF HIGHWAY 89; THENCE ALONG SAID EAST RIGHT-OF-WAY LINE NORTH 29°30'21" WEST 493.41 FEET; THENCE NORTH 89°59'57" EAST 661.80 FEET TO THE EAST LINE OF SAID SOUTHEAST QUARTER; THENCE ALONG SAID EAST LINE SOUTH 00°58'11" WEST 435.55 FEET TO THE POINT OF BEGINNING. CONTAINING 5.61 ACRES.

LEGEND

- WEBER COUNTY MONUMENT AS NOTED
- SET 24" REBAR AND CAP MARKED GARDNER ENGINEERING
- ANNEXATION AREA
- ADJACENT PARCEL
- SECTION LINE
- CENTERLINE

0' 40' 80' 160' 240'
Scale In Feet
1" = 80'

NARRATIVE:

THE PURPOSE OF THIS SURVEY WAS TO ANNEX PARCEL 17061056 INTO THE BONA VISTA WATER IMPROVEMENT DISTRICT AS SHOWN AND DESCRIBED HEREON. THE SURVEY WAS ORDERED BY ADMIRAL BEVERAGE CORP. THE CONTROL USED TO ESTABLISH THE BOUNDARY WAS THE EXISTING WEBER COUNTY SURVEY MONUMENTATION AS SHOWN AND NOTED HEREON. THE BASIS OF BEARING IS THE SOUTH LINE OF THE SOUTHWEST QUARTER OF SECTION 30, TOWNSHIP 7 NORTH, RANGE 1 WEST, OF THE SALT LAKE BASE AND MERIDIAN, WHICH BEARS NORTH 89°51'46" WEST WEBER COUNTY GRID BEARING.

BONA VISTA WATER IMPROVEMENT DISTRICT

THIS PLAT IS APPROVED AS TO FORM,
THIS ___ DAY OF _____ 2026.

BY _____

TITLE _____

WEBER COUNTY SURVEYOR

I HEREBY CERTIFY THAT THE WEBER COUNTY SURVEYOR'S OFFICE HAS REVIEWED THIS PLAT AND ALL CONDITIONS FOR APPROVAL BY THIS OFFICE HAVE BEEN SATISFIED THE APPROVAL OF THIS PLAT BY THE WEBER COUNTY SURVEYOR DOES NOT RELIEVE THE LICENSED LAND SURVEYOR WHO EXECUTED THIS PLAT FROM THE RESPONSIBILITIES AND/OR LIABILITIES ASSOCIATED THEREWITH.

SIGNED THIS ___ DAY OF _____ 2026.

_____
COUNTY SURVEYOR

SURVEYOR'S CERTIFICATE

I, KLINT H. WHITNEY, DO HEREBY CERTIFY THAT I AM A LICENSED PROFESSIONAL LAND SURVEYOR IN THE STATE OF UTAH AND THAT I HOLD CERTIFICATE NO. 8227226 IN ACCORDANCE WITH TITLE 58, CHAPTER 22, OF THE PROFESSIONAL ENGINEERS AND LAND SURVEYORS ACT. I FURTHER CERTIFY THAT BY AUTHORITY OF THE OWNERS I HAVE COMPLETED A SURVEY OF THE PROPERTY DESCRIBED ON THIS RECORD OF SURVEY PLAT IN ACCORDANCE WITH SECTION 17-79-507 AND HAVE VERIFIED ALL MEASUREMENTS; THAT THE REFERENCE MONUMENTS SHOWN ON THIS RECORD OF SURVEY PLAT ARE LOCATED AS INDICATED AND ARE SUFFICIENT TO RETRACE OR RE-ESTABLISH THIS SURVEY; AND THAT THE INFORMATION SHOWN HEREON IS SUFFICIENT TO ACCURATELY ESTABLISH THE LATERAL BOUNDARIES OF THE HEREIN DESCRIBED TRACT OF REAL PROPERTY.

SIGNED THIS 5TH DAY OF OCTOBER, 2026.

PROFESSIONAL LAND SURVEYOR
13426
8227226
Klint H. Whitney
STATE OF UTAH

KLINT H. WHITNEY, PLS NO. 8227226

COUNTY RECORDER

ENTRY NO. _____ FEE PAID _____
FILED FOR AND RECORDED _____
AT _____ IN BOOK _____ OF OFFICIAL
RECORDS, PAGE _____ RECORDED
FOR _____
_____
COUNTY RECORDER
BY: _____

REVISIONS		
DATE	DESCRIPTION	

SCALE: 1"=80'
DATE: 08/26/26
DESIGN: ___
DRAWN: SDP
CHECKED: JB/BW
DWG: K:\WC-WATER\PLAT DWG\BONA VISTA WATER IMPROVEMENT DISTRICT\BONA VISTA WATER IMPROVEMENT DISTRICT.DWG

ANNEXATION PLAT FOR ADMIRAL BEVERAGE CORP.
PLEASANT VIEW, WEBER COUNTY, UTAH
LOCATED IN THE SOUTHEAST QUARTER OF SECTION 25,
TOWNSHIP 7 NORTH, RANGE 2 WEST, OF THE S.L.B.&M.

GARDNER ENGINEERING
CIVIL · LAND PLANNING
MUNICIPAL · LAND SURVEYING
5150 SOUTH 375 EAST OGDEN, UT
OFFICE 801.476.0202 FAX 801.476.0066

S1
1

BOUNDARY DESCRIPTION

A PART OF THE SOUTHEAST QUARTER OF SECTION 25, TOWNSHIP 7 NORTH, RANGE 2 WEST, OF THE SALT LAKE BASE AND MERIDIAN. BEGINNING AT A POINT ON THE EAST LINE OF SAID SOUTHEAST QUARTER BEING LOCATED NORTH 00°58'11" EAST 895.58 FEET ALONG THE EAST LINE OF SAID SOUTHEAST QUARTER FROM THE SOUTHEAST CORNER OF SAID SECTION 25; RUNNING THENCE NORTH 89°23'44" WEST 440.75 FEET TO THE EAST RIGHT-OF-WAY LINE OF HIGHWAY 89; THENCE ALONG SAID EAST RIGHT-OF-WAY LINE NORTH 29°30'21" WEST 493.41 FEET; THENCE NORTH 89°55'25" EAST 691.10 FEET TO THE EAST LINE OF SAID SOUTHEAST QUARTER; THENCE ALONG SAID EAST LINE SOUTH 00°58'11" WEST 435.05 FEET TO THE POINT OF BEGINNING. CONTAINING 5.61 ACRES.

Bona Vista Water Improvement District

2020 W 1300 N, Ogden, Utah 84404
Phone (801) 621-0474

Board of Trustees Meeting Minutes
Date: Monday, September 28, 2026
Time: 2:00 p.m.
Location: Bona Vista Water Improvement District Office

Board Members Present:
Mayor David Bolos
Mayor Roger Shuman
Mayor Les Syme

Staff Members Present:
Matt Fox, General Manager
Shauna Gilchrist, Clerk/Admin Manager

Electronic Attendees via Zoom/Telephone:
Michael Miller – Member of the Public
Ronald Stratford, Chairman

Guest Presenter:
n/a

Excused Attendees:
Mayor Phil Meyer
Kenny Hefflefinger, Assistant Manager

---

1. Call to Order

Vice Chairman Bolos called the meeting to order at 2:00 p.m.

---

2. Approve Meeting Minutes from August 2026

Approval of minutes with the revision to guest presenters' names from Legal Representative of ColeWest to Craig Smith and Quinn Stephens

Motion: Mayor Syme
Second: Mayor Shuman
Vote: Unanimous Ayes – Bolos, Shuman, Stratford, Syme
Result: Motion carried.

3. Review and Motion to Approve August 2026 Check Register

Motion: Mayor Stratford
Second: Mayor Syme
Vote: Unanimous Ayes – Bolos, Shuman, Stratford, Syme
Result: Motion carried.

---

4. Project Updates

Tank: 98 percent backfilled and hoping to bring online in the next two weeks after the electrician completes his work.

Railroad Bore: Contact was made with the Railroad, and they are working through the project.

1700: Matt stated that there are still some issues we are working through.

Harrisville Road: Project has been completed.

Mayor Shuman inquired whether Bona Vista had been contacted by a resident reporting low water pressure at their home following a meter changeout. Matt stated that the issue could be related to a pressure regulator or a valve that had not been fully reopened. Bona Vista will send someone to investigate the issue.

Another resident expressed concerns regarding the condition of their driveway following the work. Matt stated that Bona Vista had completed some touch-ups but believed a Harrisville City project was taking place in the area. Matt explained that temporary asphalt had been placed in areas where asphalt previously existed in the driveway approaches, while the remaining areas had been dressed up with rock. Bona Vista will follow up with the resident to better understand their concerns and determine what additional work, if any, may be needed.

Hwy 89: Matt stated that Bona Vista will be holding off on Hwy 89 project. Although it was in the 2026 budget, it will be bid next year.

---

5. Water Report

Two wells have been shut off, and the system remains in good standing at 62% and 64%, respectively. These percentages may increase following the secondary water shutdown in mid-September.

Bolos inquired about the zero consumption reported for one of the wells on the water report. Matt clarified that the well is only turned on when needed, such as when water pressure drops

due to high usage. He explained that the well is kept off when not needed to help prevent the aquifer from being depleted. The well has not been turned on since spring 2026.

The spring remains offline due to a previous positive coliform bacteria test. A sample collected last week returned satisfactory results. Crews have also cleaned the spring and worked on the intake pipes. Matt stated that additional work is planned, including placing rock around the spring to create a barrier and help prevent debris and vegetation from entering the water source.

---

6. Discussion and Motion on Ford F250 Sales Price

Bona Vista reported that there have been no interested buyers for the vehicle, which is currently listed at a low asking price of $29,500. Plain City had expressed interest but has not followed up. Bona Vista asked whether the Board would consider lowering the asking price.

Bolos inquired about the vehicle's mileage. Matt clarified that the 2019 vehicle has approximately 90,000 miles and has had experienced significant idling.

Matt stated that the vehicle's asking price ranges from $29,500 to $32,500. The mayors agreed to reduce the asking price by $1,500 for the next month while they consult an associate with expertise in vehicle valuation to determine an appropriate value.

No motion was needed.

---

7. Discussion and Motion of Resolution 10-2026 to Annex Property into the District for parcel numbers 19-010-0088, 19-010-0014 of SteelCreek Ph 4 Development owned by Westside Investments LC

Motion to Approve: Mayor Syme
Second: Mayor Shuman
Vote: Unanimous Ayes – Bolos, Shuman, Stratford, Syme
Result: Motion carried.

---

8. Discussion and Motion on District Benefits and Compensation Review

The Board discussed employee schedules, overtime, on-call responsibilities, and call-out compensation in addition to regular salaries. The Board agreed to resume the discussion at the October 2026 Board meeting.

The Board requested a detailed breakdown of each position, identified by job title only and not by employee name. The breakdown should include job duties, required qualifications and certifications, merit, current compensation, and where each position falls within the proposed compensation pay scale.

---

9. Discussion and Motion of Interlocal Cooperation Agreement Between Weber County on Behalf of the Weber County Clerk's Office, Elections Division and Bona Vista Water District

The Board discussed the proposed Interlocal Cooperation Agreement between Weber County, through the Weber County Clerk's Office, Elections Division, and Bona Vista Water District. The agreement establishes cooperation between the parties regarding elections in unincorporated Weber County for the 2027–2029 election years.

Motion to Approve: Mayor Shuman
Second: Mayor Syme
Vote: Unanimous Ayes – Bolos, Shuman, Stratford, Syme
Result: Motion carried.

---

10. Motion to Enter into Closed Meeting to Discuss Purchase of Real Property

Motion: Mayor Syme
Second: Mayor Shuman
Vote: Unanimous Ayes – Bolos, Shuman, Stratford, Syme
Result: Motion carried.

---

8. Staff and Board Comments

Mayor Shuman: No comment.

Mayor Syme: No comment.

Shauna Gilchrist: No comment

Mayor Bolos: Thanked everyone for their work.

Matt Fox: Echoed Mayor Bolos

Chairman Stratford: No comment.

9. Adjournment

Motion: Mayor Syme
Second: Mayor Shuman
Vote: Unanimous Ayes – Bolos, Shuman, Stratford, Syme
Result: Motion carried.

Final Minutes Submitted By:

Shauna Gilchrist
District Clerk / Administrative Manager

Date Submitted: October 23, 2026

DRAFT

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Amount	
09/26	09/03/2026	16510	1005	Aflac	197.08	
09/26	09/03/2026	16511	4585	Blue Stakes of Utah 811	971.73	
09/26	09/03/2026	16512	1440	Central Weber Sewer Improvement District	32,892.20	
09/26	09/03/2026	16513	1855	Farr West City	244,081.69	
09/26	09/03/2026	16514	1922	Freedom Mailing Services	299.15	
09/26	09/03/2026	16515	2080	Harrisville City	167,403.44	
09/26	09/03/2026	16516	6376	HD Fowler Company	2,803.87	
09/26	09/03/2026	16517	6072	INTERSTATE COMPANIES, LLC	539.70	
09/26	09/03/2026	16518	6265	Lawn Police	94.00	
09/26	09/03/2026	16519	6224	Les Olson IT	224.19	
09/26	09/03/2026	16520	2961	Marriott - Satterthwaite Rock Products	6,230.68	
09/26	09/03/2026	16521	6268	MARRIOTT-SLATERVILLE CITY	59,412.97	
09/26	09/03/2026	16522	6234	McINTOSH COMMUNICATIONS, LLC	552.50	
09/26	09/03/2026	16523	3042	METERWORKS, INC.	16,425.00	
09/26	09/03/2026	16524	6356	MOMENTUM EMPLOYER GROUP	1,700.00	
09/26	09/03/2026	16525	4200	Plain City	175,699.75	
09/26	09/03/2026	16526	4499	Shred-It / Stericycle, Inc.	116.17	
09/26	09/03/2026	16527	4642	Fleet Operations - Fuel Network	2,563.57	
09/26	09/03/2026	16528	6355	SWAV LLC	395.00	
09/26	09/03/2026	16529	6317	UniFirst Corporation	145.46	
09/26	09/03/2026	16530	6119	Chourous Concrete	95.97	
09/26	09/03/2026	16531	6119	Gomez, Jonathan	89.04	
09/26	09/03/2026	16532	5441	Weber Basin Water Quality	3,660.00	
09/26	09/04/2026	16533	6278	Rockwell Supply, Inc.	485.00	
09/26	09/15/2026	16534	1126	AWP, INC	960.34	
09/26	09/15/2026	16535	1200	BOLT & NUT SUPPLY COMPANY	19.83	
09/26	09/15/2026	16536	6361	BOWEN CONSTRUCTION	213,655.00	
09/26	09/15/2026	16537	5640	CHILD RICHARDS CPAS & ADVISORS	2,540.00	
09/26	09/15/2026	16538	6252	COMMERCIAL TIRE	259.68	
09/26	09/15/2026	16539	6260	CORE & MAIN	123.75	
09/26	09/15/2026	16540	1922	Freedom Mailing Services	2,967.80	
09/26	09/15/2026	16541	6376	HD Fowler Company	952.87	
09/26	09/15/2026	16542	6114	JUB ENGINEERS, INC.	38,653.53	
09/26	09/15/2026	16543	6295	LaRose Paving Inc.	13,432.00	
09/26	09/15/2026	16544	2961	Marriott - Satterthwaite Rock Products	1,244.95	
09/26	09/15/2026	16545	6383	NetCuras	1,508.20	
09/26	09/15/2026	16546	6207	PR Diamond Products, Inc.	1,225.00	
09/26	09/15/2026	16547	4358	Republic Services	215.52	
09/26	09/15/2026	16548	4560	Smith & Edwards Co.	4.54	
09/26	09/15/2026	16549	6317	UniFirst Corporation	145.46	
09/26	09/15/2026	16550	6334	U.S. Bank Equipment Finance	175.59	
09/26	09/15/2026	16551	4920	UTAH ASSOCIATION OF SPECIAL DISTRICT	7,037.00	
09/26	09/16/2026	16552	1720	DENCO SECURITY	739.46	
09/26	09/01/2026	26090102	6256	Enbridge Gas	7.65	M
09/26	09/01/2026	26090103	6256	Enbridge Gas	23.76	M
09/26	09/02/2026	26090201	6169	Comcast	520.50	M
09/26	09/05/2026	26090501	4041	Public Employees Health Program	21,905.15	M
09/26	09/05/2026	26090502	4041	Public Employees Health Program	501.69	M
09/26	09/10/2026	26091001	6357	INVOICE CLOUD	6,230.50	M
09/26	09/16/2026	26091601	5080	Rocky Mountain Power	2,072.84	M
09/26	09/24/2026	26092401	6256	Enbridge Gas	7.65	M
09/26	09/28/2026	26092801	6256	Enbridge Gas	7.65	M
09/26	09/28/2026	26092802	6256	Enbridge Gas	25.12	M
Grand Totals:					1,034,241.19	

WATER USE REPORT

Summary of September 2026	2023	2024	2025	2026
Weber Basin	395	388	463	397
Ogden City	82	53	72	94
Farr West Well	0	44	0	0
North Ogden	19	16	12	0
Total AF:	**496**	**501**	**547**	**491**

Weber Basin Water Conservancy District

	3180 A.F		3786 A.F		3786 A.F		3634.56	
MONTH	2023		2024		2025		2026	
	A.F.	*GALLONS*	*A.F.*	*GALLONS*	*A.F.*	*GALLONS*	*A.F.*	*GALLONS*
January	237	77,070,000	208	67,645,000	208	67,614,083	194	63,093,000
February	189	61,739,000	210	68,481,000	215	70,175,271	187	60,910,000
March	202	65,660,000	252	81,977,000	189	61,585,839	194	63,297,000
April	213	69,432,000	192	62,616,000	214	69,732,114	204	66,415,400
May	269	87,562,000	214	69,722,000	344	112,007,000	254	82,748,000
June	390	127,099,000	314	102,224,000	378	123,220,556	324	105,358,000
July	410	133,664,000	425	138,470,000	400	130,340,400	495	161,418,000
August	498	162,435,000	384	125,013,000	447	145,509,000	493	160,666,000
September	395	128,808,000	388	126,551,000	463	150,833,169	397	129,059,000
October	297	96,710,000	320	104,164,000	329	107,179,000		
November	200	65,330,000	224	73,143,000	188	60,997,000		
December	237	77,110,000	229	745,130,000	185	60,135,802		
TOTAL	**3537**	**1,152,619,000**	**3359**	**1,765,136,000**	**3559**	**1,159,329,234**	**2742**	**892,964,400**
% of Contracted Water Used:	**93.4%**		**88.7%**		**94.0%**		**75.4%**	

Ogden City

	1451 A.F.		1451 A.F.		1451 A.F.		1450 A.F.	
MONTH	2023		2024		2025		2026	
	A.F.	*GALLONS*	*A.F.*	*GALLONS*	*A.F.*	*GALLONS*	*A.F.*	*GALLONS*
January	131	42,729,390	126	41,259,000	153	49,855,203	165	53,544,406
February	158	51,526,800	140	45,559,000	158	51,484,458	146	47,248,395
March	118	38,339,000	135	43,909,000	49	15,966,699	86	28,137,499
April	109	35,388,330	158	51,428,000	105	34,214,355	67	21,819,902
May	61	19,929,670	183	59,614,000	140	45,471,800	114	37,037,703
June	103	33,435,000	114	37,300,000	124	40,395,748	105	34,212,548
July	70	22,854,000	134	23,623,000	142	46,270,842	121	39,458,435
August	60	19,546,000	46	15,049,000	85	36,528,236	95	30,833,640
September	82	26,677,000	53	17,312,000	72	23,461,272	94	30,426,863
October	90	29,384,000	88	28,829,000	87	28,085,453	0	
November	79	25,615,000	154	50,128,000	180	58,653,180	0	
December	99	32,273,000	88	28,638,000	166	53,960,535	0	
TOTAL	**1159**	**377,697,190**	**1419**	**442,648,000**	**1457**	**474,744,050**	**993**	**322,719,391**
% of Contracted Water Used:	**80.0%**		**97.9%**		**100.5%**		**68.5%**	

Farr West Well

MONTH	1291 A.F. 2023 A.F.	2023 GALLONS	1291 A.F. 2024 A.F.	2024 GALLONS	1291 A.F. 2025 A.F.	2025 GALLONS	1291 A.F. 2026 A.F.	2026 GALLONS
January	0	0	0	0	0	0	0	0
February	0	0	0	0	0	0	12	368.347.00
March	0	0	0	0	89	29,000,739	89	28,928,807
April	0	0	126	41,033,114	82	26,719,782	70	22,062,377
May	0	0	98	32,056,738	36	11,634,615	115	37,429,430
June	0	0	100	32,460,933	85	27,788,573	101	32,760,822
July	0	0	99	32,275,713	127	41,383,077	2	781,672
August	0	0	87	28,266,948	95	30,732,098	0	0
September	0	0	44	14,260,302	0	0	0	0
October	0	0	0	0	0	0		
November	0	0	0	0	0	0		
December	0	0	0	9,280	0	0		
TOTAL	**0**	**0**	**553**	**180,363,028**	**514**	**167,258,884**	**389**	**121,963,108**
% of Contracted Water Used:	**0.0%**		**42.9%**		**39.8%**		**30.1%**	

North Ogden Spring

MONTH	241 A.F. 2023 A.F.	2023 GALLONS	241 A.F. 2024 A.F.	2024 GALLONS	241 A.F. 2025 A.F.	2025 GALLONS	241 A.F. 2026 A.F.	2026 GALLONS
January	0	0	17	5,540,000	16	5,213,616	6	1,771,000
February	0	0	0	0	2	651,702	13	4,217,000
March	13	4,180,000	0	0	0	0	12	3,836,100
April	0	0	0	0	5	1,629,255	27	8,829,900
May	5	1,584,000	24	7,823,000	32	10,427,232	28	9,103,000
June	39	12,634,000	32	10,481,000	18	5,767,563	0	0
July	22	7,263,000	27	8,670,000	15	4,887,765	0	0
August	21	6,742,000	22	7,214,000	15	4,887,765	0	0
September	19	6,182,000	16	5,286,000	12	3,761,000	0	0
October	15	4,986,000	16	5,190,000	18	5,660,000		
November	18	5,946,000	16	5,280,000	11	3,584,361		
December	9	2,776,000	11	3,274,000	10	3,145,000		
TOTAL	**160**	**52,293,000**	**181**	**58,758,000**	**154**	**49,615,259**	**86**	
% of Contracted Water Used:	**66.5%**		**75.0%**		**63.8%**		**35.6%**	

Year-to-Date Summary in Acre Feet	
Available:	6770
Used:	4210
Remaining:	**38%**