



VOYAGE ACADEMY BOARD OF DIRECTORS MEETING AGENDA

Date: October 22, 2026

Time: Public Session 6:00pm

Location: 1891 N. 1500 W., Clinton, UT 84015

MISSION STATEMENT

Voyage Academy is dedicated to cultivating student growth through Expeditionary Learning. Our mission is to promote responsibility, integrity, and the development of essential life skills, guiding students toward becoming respectful, compassionate, and motivated lifelong learners.

ATTENDEES

Courtnie Moore, Janae Howell, Valerie Hulsey, Angie Loreda, Robert Handy, Amy Lefvere, Kami Coleman, Nicole Jones, Roger Simpson

AGENDA

OPENING BUSINESS

The meeting will formally commence with the call to order and roll call.

PUBLIC COMMENT (Please limit comments to 3 minutes)

Internet Safety Policy and the amended Technology Security Policy / Plan- 2nd Comment Period

CONSENT AGENDA ITEMS

Approval of September 17, 2026, Board Meeting Minutes and Closed Session Statement

REPORTS

Director Report

Committee Reports- Designate new committee members

Finance- Roger Simpson, Kami Coleman, Courtnie Moore, Angie Loreda

Audit Committee- Courtnie Moore, Angie Loreda

School Safety Committee- Kami Coleman, Valerie Hulsey, Robert Handy

Marketing and Curriculum Committee- Kami Coleman, Janae Howell, Amy LeFevre

Recognition Committee- Valerie Hulsey, Amy LeFevre

Development Committee- Roger Simpson, Kami Coleman, Courtnie Moore, Valerie Hulsey, Janae Howell

Board Chair Comments- Courtnie Moore

CLOSED SESSION

Purpose: Discussion of the character, professional competence, or physical or mental health of an individual, pursuant to Utah Code §52-4-205.

DISCUSSION AND ACTION ITEMS

➤ POLICIES

· ACTION:

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Voyage Academy at 801-776-4900 at least 3 working days prior to the meeting.

- Approval of amended Internet Safety Policy
 - Approval of amended Technology Security Policy
 - Approval of amended Health and Wellness Policy
 - Approval of amended Personal Care Independence Policy
 - Approval of amended Enrollment Policy
 - Approval of amended Attendance Policy
 - **Charter Agreement, Schedule A**
 - **ACTION:** Approval of amended Charter Agreement, Schedule A
 - **TSSA Framework**
 - **ACTION:** Approval of amended TSSA Framework
 - **Mid-Year Director Evaluation**
 - **ACTION:** Director Mid-Year Evaluation Stipend
 - **OATH OF OFFICE:**
 - **ACTION:** Amy LeFevre
 - **BOARD TRAINING:**
 - Bylaws, Charter Agreement, Schedule A
-

CALENDARING

The next Board Meeting is scheduled for January 21, 2027.

ADJOURNMENT

The meeting will adjourn upon completion of all agenda items.

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Voyage Academy at 801-776-4900 at least 3 working days prior to the meeting.



VOYAGE ACADEMY BOARD OF DIRECTORS MEETING MINUTES

Date: 9.17.2026

Time: Public Session from 6:00 PM

Location: 1891 N. 1500 W., Clinton, UT 84015

MISSION STATEMENT

Voyage Academy is dedicated to cultivating student growth through Expeditionary Learning. Our mission is to promote responsibility, integrity, and the development of essential life skills, guiding students toward becoming respectful, compassionate, and motivated lifelong learners.

ATTENDEES

Courtnie Moore, Robert Handy, Valerie Hulse, Angie Lored, Janae Howell, Kami Coleman, Nicole Jones, Roger Simpson, and Lisa Titensor (notary). Amy Lefvere was excused.

MINUTES

OPENING BUSINESS

Courtnie Moore called the meeting to order at 6:02 PM on Thursday, September 17, 2026, and Robert Handy read the Voyage Academy Mission Statement aloud.

Roll call of attendees present at the start of the meeting: Courtnie Moore, Robert Handy, Valerie Hulse, Angie Lored, Janae Howell, Kami Coleman, Nicole Jones, and Roger Simpson. Amy Lefvere was not present.

Oath of Office: The oath of office was administered by the notary present. Robert Handy and Angie Lored were sworn in as new board members, and Valerie Hulse, Janae Howell, and Courtnie Moore were also administered the oath. Each member signed the oath document, which was witnessed and notarized and will be retained in the school office. Amy Lefvere was not present and will complete and sign her oath separately.

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Voyage Academy at 801-776-4900 at least 3 working days prior to the meeting.

PUBLIC COMMENT

No public comments were present. Comments are limited to 3 minutes. The item noticed for public comment was the Internet Safety Policy and the amended Technology Security Policy / Plan.

CONSENT AGENDA ITEMS

May 14, 2026 Board Meeting Minutes and Closed Session Statement

Nicole Jones identified two corrections to the May 14, 2026 minutes: the footer date was entered as 5.15.2026 and should read 5.14.2026, and the meeting time listed was the actual start time rather than the scheduled start time. Robert Handy identified spelling corrections in the Calendaring section, including the reference to the Viking sprint. The minutes were approved with the recommended changes.

Valerie Hulsey made a motion to approve the May 14, 2026 Board Meeting Minutes and Closed Session Statement with the recommended changes. **Janae Howell** seconded. Motion passed unanimously. Votes were as follows: **Courtnie Moore, Aye; Robert Handy, Aye; Valerie Hulsey, Aye; Angie Loreda, Aye; Janae Howell, Aye.**

REPORTS

Director Report — Kami Coleman

[Note: the director report was presented before public comment and the consent agenda at the meeting; it is recorded here in agenda order.]

School Theme: The theme for the year is “Come Grow with Us.” During the summer, teachers were given plants and were allowed onto the construction site to see the new building. Plants were also provided to board members.

Calendaring and Upcoming Dates: September 21 — school safety meeting after school in the boardroom; September 25 — school carnival and open house (the gymnasium is expected to be complete, the stage will not be); September 28 through October 2 — school safety week, with no full campus evacuation this year, as a full evacuation is required only once every three years; October 14 — Movie with Mom or a Loved One; October 22 — next board meeting; October 26 through 30 — Red Ribbon Week; October 30 — Halloween. Board member birthdays were reviewed.

Staffing: New and returning educators for the year are Blaire Barker (kindergarten), Holli Howell (first grade), Sarah Nelson (returning to Voyage Academy), Carlee Shock (new

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Voyage Academy at 801-776-4900 at least 3 working days prior to the meeting.

hire), and Deborah Locher (special education). Additional paraeducators and recess staff have been hired. The school has four kindergarten classes and four first grade classes this year and anticipates adding a fourth second grade class next year.

Enrollment: Current enrollment is 560 students, with a target of approximately 570 and capacity of roughly 575 depending on grade level. Third grade is at capacity; fourth and sixth grades have room. Recruiting efforts include the September 25 carnival and open house, outreach to military families through the school's Purple Star designation, and messaging that enrollment is still open.

SB 241 Early Literacy: The board reviewed SB 241, which sets a statewide goal for third grade reading proficiency by 2030 and requires retention of third graders not reading on grade level, with exceptions for multilingual learners and certain students with IEPs. Proficiency is measured by the Acadience assessment, a single-administration screener. Beginning-of-year results are: kindergarten 49%, first grade 58%, second grade 76%, third grade 68%, fourth grade 66%, fifth grade 69%, and sixth grade 92%. Last year's kindergarten class ended the year at 89%, indicating significant summer slippage. The board discussed sharing successful practices from the first and fifth grade teams.

Literacy Supports: Planned supports include year-long reading incentives with family involvement, resending the May parent letter about SB 241 to new families, individualized reading plan (IRP) discussions at parent-teacher conferences for grades K–3, reading resources on the school website, free books at back to school night, participation in the state readathon, continued LETRS and science of reading training for all teachers, and additional K–2 teacher training on phonological awareness screeners including UFLI. Social Studies Weekly, a print curriculum, has been adopted to reduce screen time. Paraeducators have been realigned so that every literacy center has an adult. Early intervention and retention conversations will happen in kindergarten and first grade rather than waiting until third grade.

Board Discussion — Volunteers: The board discussed expanding volunteer opportunities, reactivating Watch D.O.G.S. in classrooms, and using the newsletter to advertise specific ways families can help with reading.

School Work Plan: The CREW acronym was updated so that the "W" now stands for working towards mastery, aligning with the school work plan and the emphasis on high quality work.

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Voyage Academy at 801-776-4900 at least 3 working days prior to the meeting.

Community Partnership — Meal Program: The Bountiful Food Pantry, in partnership with the Lakeside Community Church, has asked to host a weekly Friday meal bag distribution at the school on a first come, first served basis. Following a complaint about a prior service project, the board discussed the distinction between hosting a community partner and promoting a religion, and expressed support for the program, with the recommendation that families be notified in advance and the partnership be communicated as a community partnership.

Student-Led Conferences: Conference slots will increase from 20 to 25 minutes to accommodate the required IRP discussion, requiring three days of conferences. The board discussed returning to a full week of early-out days to give teachers preparation time. The board agreed to provide a chips and salsa treat for staff on Monday, November 16, during conference week.

Committee Reports

Finance — Roger Simpson: Audit season began July 1. The auditors returned initial numbers this week and signed off on them; the figures will be submitted to the state, allowing FY26 to be closed out, and an audit report is expected to the board by October. On the expansion, the school reached substantial completion on time and opened on time, with remaining punch list items being worked through with the contractor. Approximately \$2 million of reserves was pledged to the project in addition to bond proceeds; because the bonds sold at a premium, the school expects to spend less than that amount. Days cash on hand is forecast at 258 against a target floor of 150, and the debt service coverage ratio is targeted at 1.3. Cash and investment accounts hold well over \$3 million beyond the amount pledged to the project. The operating budget is built on 570 students against current enrollment of 560, and will be reforecast after the October 1 enrollment count. Roger Simpson reported no major concerns and noted the budget will be refined through the year as utility, salary, and enrollment figures are confirmed.

Audit Committee: Board members have been responsive to auditor requests. The financial portion is complete and the compliance portion is beginning, and board members should expect additional questions, including fraud risk assessments.

School Safety Committee: Drills went well. Exit routes and destinations are still being refined; fifth and sixth grades reporting to the cul-de-sac area worked well and may change once the field is available again.

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Voyage Academy at 801-776-4900 at least 3 working days prior to the meeting.

Marketing and Curriculum Committee: Outreach and information sharing about the school has increased. The board discussed the marquee, visibility from 1800 North, the effect of road construction on awareness of the expansion, and community use of the building as a way to draw families in.

Recognition Committee: The bagel breakfast in the new teacher lounge was well received. The board discussed occasionally offering a free drink from the staff fridge as an additional recognition.

Development Committee (Expansion): Substantial completion has been reached and the contractor has not yet provided a final completion date. The elevator must be fully complete before an inspection ticket can be submitted to the state, and state review may take two to three weeks. Feedback on the new building has been positive.

Board Chair Comments — Courtnie Moore: None.

CLOSED SESSION TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL PURSUANT TO UTAH CODE §52-4-205.

*At 7:25 PM Janae Howell made a motion to go into closed session at 1891 N. 1500 W., Clinton, UT 84015 to discuss the character, professional competence, or physical or mental health of an individual. Robert Handy seconded. Motion passed unanimously. Votes were as follows: **Courtnie Moore, Aye; Robert Handy, Aye; Valerie Hulsey, Aye; Angie Loreda, Aye; Janae Howell, Aye.***

*At 7:41 PM **Valerie Hulsey** made a motion to move out of closed session. **Robert Handy** seconded. Motion passed unanimously. Votes were as follows: **Courtnie Moore, Aye; Robert Handy, Aye; Valerie Hulsey, Aye; Angie Loreda, Aye; Janae Howell, Aye.***

DISCUSSION AND ACTION ITEMS

Policies

Amended Internet Safety Policy: Reviewed — first comment period. The board will vote at the next meeting.

Amended Technology Security Policy: Reviewed — first comment period. The board will vote at the next meeting. Nicole Jones provided notes explaining the changes and the reasons for them.

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Voyage Academy at 801-776-4900 at least 3 working days prior to the meeting.

Cybersecurity Policy, Amended Electronic Device Policy, and Oath of Office Policy: Presented for approval.

Robert Handy made a motion to approve the Cybersecurity Policy, the amended Electronic Device Policy, and the Oath of Office Policy. **Janae Howell** seconded. Motion passed unanimously. Votes were as follows: **Courtnie Moore, Aye; Robert Handy, Aye; Valerie Hulsey, Aye; Angie Loreda, Aye; Janae Howell, Aye.**

Amended Health and Wellness Policy:

This item was noticed on the agenda but no action was recorded in the recording — this will be tabled to the next meeting.

Board Member Terms, Roles, and Elected Officers: Courtnie Moore noted this is her final year as board chair. Valerie Hulsey was proposed and accepted the role of vice chair. Janae Howell will move to secretary. Angie Loreda accepted the role of treasurer and finance coordinator, which includes attending the finance discussion at 5:30 PM before each board meeting, responding to auditor fraud risk assessments, and signing the annual audit. Robert Handy and Amy Lefvere will serve as board members.

Robert Handy made a motion to approve the board term positions as discussed. **Valerie Hulsey** seconded. Motion passed unanimously. Votes were as follows: **Courtnie Moore, Aye; Robert Handy, Aye; Valerie Hulsey, Aye; Angie Loreda, Aye; Janae Howell, Aye.**

Committee Assignments: Committee membership was designated as follows — Finance: Roger Simpson, Kami Coleman, Courtnie Moore, Angie Loreda; Audit: Courtnie Moore, Angie Loreda; School Safety: Robert Handy and Valerie Hulsey, who will share attendance at the after-school meetings held approximately every other month, with Robert Handy attending the September 21 meeting; Marketing and Curriculum: Kami Coleman, Janae Howell, Amy Lefvere; Recognition: Valerie Hulsey, Amy Lefvere; Development: Roger Simpson, Kami Coleman, Courtnie Moore, Valerie Hulsey, Janae Howell. Janae Howell was moved off the finance and audit committees.

Director Stipend: Following closed session, the board returned to open session and acted on the director stipend as discussed in closed session.

Janae Howell made a motion to approve the stipend as discussed in closed session. **Angie Loreda** seconded. Motion passed unanimously. Votes were as follows: **Courtnie Moore, Aye; Robert Handy, Aye; Valerie Hulsey, Aye; Angie Loreda, Aye; Janae Howell, Aye.**

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Voyage Academy at 801-776-4900 at least 3 working days prior to the meeting.

Board Training — School Land Trust: All board members present confirmed completion of the School Land Trust training. Courtnie Moore recognized Nicole Jones, Roger Simpson, and Kami Coleman for managing School LAND Trust funds and meeting reporting deadlines. Funds are allocated first to the instructional coach, with any remainder to paraeducators.

CALENDARING

The next Board Meeting is scheduled for October 22, 2026.

ADJOURNMENT

*At 7:45 PM Janae Howell made a motion to adjourn the meeting. Robert Handy seconded. Motion passed unanimously. Votes were as follows: **Courtnie Moore, Aye; Robert Handy, Aye; Valerie Hulsey, Aye; Angie Loreda, Aye; Janae Howell, Aye.***

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Voyage Academy at 801-776-4900 at least 3 working days prior to the meeting.



Voyage Academy
Board of Directors Closed Session Statement

Meeting Date: September 17, 2026
Location: 1891 N. 1500 W.,
Clinton, UT 84015

Closed Session Sworn Statement:

At a duly noticed public meeting held on the date listed above, the board of directors for Voyage Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-1(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed electronically on the 17th DAY OF September 2026.

Courtnie Moore

Board Chair

HAPPY BIRTHDAY

Amy LeFevre

June 29th



Valerie Hulsey

December 29th



Angie Loreda

January 17th

Dates to Remember

October 26th - 30th

October 27th

October 30th

November 2nd – 6th

November 6th

November 16th – 20th

November 21st

November 24th – 27th

December 7th

December 18th

December 21st – January 1st

January 19th

January 21st

Red Ribbon Week

Lunch visit from USBE

Halloween Parade 8:30 – 9:30

Food Drive

5th grade Community Circle

Student Led Conferences/Book Fair

Fall Boutique

Thanksgiving Break

Christmas Choir Concert 7:00

4th grade Community Circle

Christmas Break

Skate Night 5:00 – 7:00

Board Meeting

SB 241

**Kindergarten
2026 - 2027**

**Beginning Of Year
testing – 49% Reading
on grade level.**



TSSA Framework

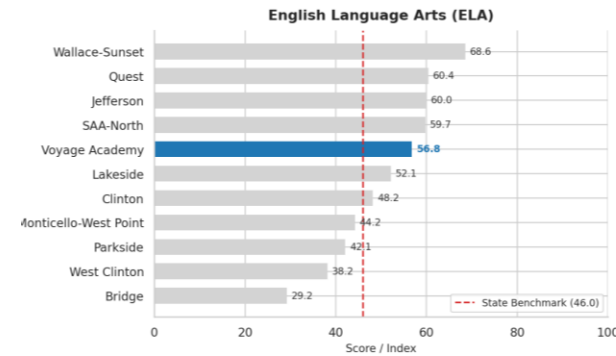
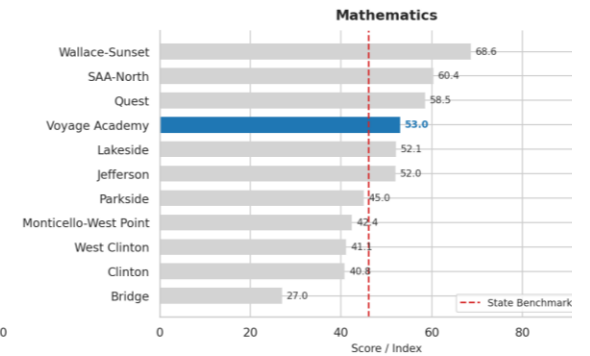
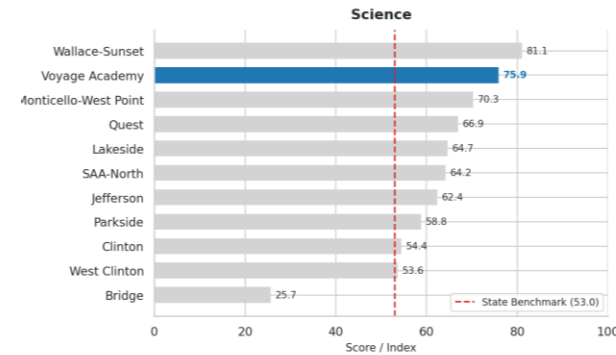
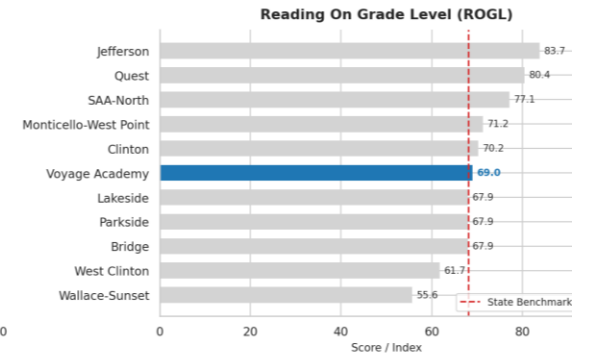
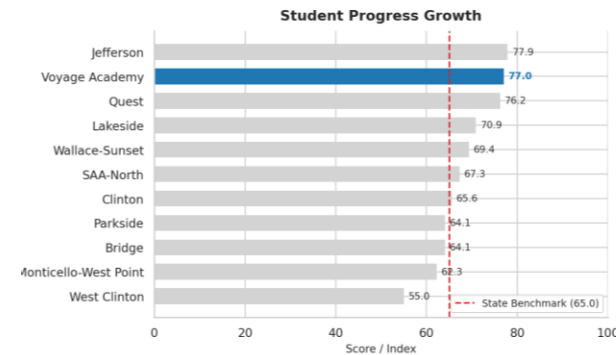
- Currently 40% of these funds are used to supplement teacher salary and 60% to pay for our para-educators.
- If our EOY literacy scores indicate less than 80% of third graders reading on grade level, we will need to change our framework to have 50% of funds going toward literacy.



RISE Scores

2025 - 2026

Voyage Academy Subject Performance Across All 5 Report Card Metrics



Viking News

Family meal Service Project – 200 meals donated weekly

Carnival – Over \$8,000

Boo to the Flu – Over 150 Vaccinations

Walk to School – Over 350 families participated

Attendance Incentive

Schoolwide Reading Challenge

Choir has started

Tae Kwon Do has started





Voyage Academy

09-30-26 Budget Summary
25 % of the Year

Dashboard Summary

	Category	Budget	% Budget	Forecast	% Forecast	YTD
Revenue (4 School Category records)						
	1000 Local Sources	\$287,340	50%	\$392,340	37%	\$144,942
	3000 State Sources	\$6,417,094	26%	\$6,417,108	26%	\$1,651,226
	4000 Federal Sources	\$278,260	0%	\$278,260	0%	\$0
	6000 Infrequent Items	\$4,265,735	0%	\$4,270,735	0%	\$0
TOT		\$11,248,429		\$11,358,443		\$1,796,167
Expense (8 School Category records)						
	100 Salaries	-\$3,272,000	18%	-\$3,422,014	17%	-\$596,419
	200 Employee Benefits	-\$1,032,000	18%	-\$932,000	20%	-\$189,417
	300 Professional Services	-\$486,429	18%	-\$486,429	18%	-\$86,988
	400 Property Services	-\$4,701,500	71%	-\$4,397,614	76%	-\$3,351,885
	500 Other Services	-\$121,500	16%	-\$121,500	16%	-\$19,722
	600 Supplies & Materials	-\$605,500	25%	-\$605,500	25%	-\$150,480
	700 Property	-\$55,000	729%	-\$418,886	96%	-\$401,001
	800 Debt Service & Misc	-\$974,500	1%	-\$974,500	1%	-\$13,433
TOT		-\$11,248,429		-\$11,358,444		-\$4,809,346
TOT		-\$0		-\$0		-\$3,013,179

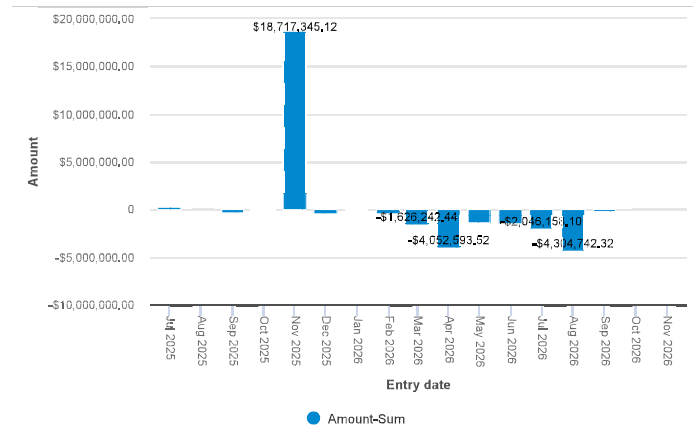
Dashboard Summary

	Metric	Target	Budget	Forecast	YTD
2027 (3 School Financial Metric records)					
	Operating Margin	>3%	5.7%	6.3%	39.1%
	Debt Service Ratio	>1.10	1.3	1.35	
	Days Cash on Hand	>250	258	256	231

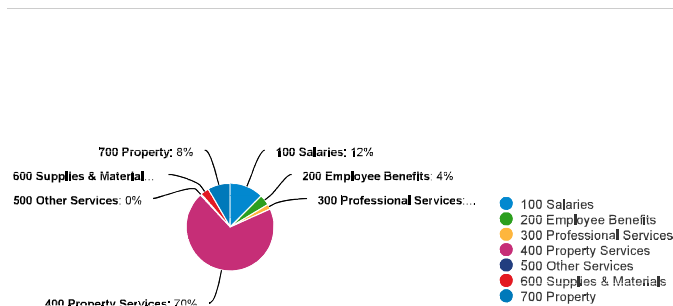
Capital Account Reports

Account	Budget	Forecast	Amount	% Forecast
0450 Construction Services	-\$4,500,000	-\$4,191,114	-\$3,314,321	79%
0710 Land and Site Improvements	\$0	-\$82,155	-\$82,155	100%
0720 Building	\$0	\$0	\$0	0%
0730 Equipment	\$0	-\$235,798	-\$235,798	100%
0733 Capitalized Furniture and Fixtures	\$0	-\$45,933	-\$45,933	100%
0734 Technology Related Hardware	-\$55,000	-\$55,000	-\$37,115	67%
TOT	-\$4,555,000	-\$4,610,000	-\$3,715,322	

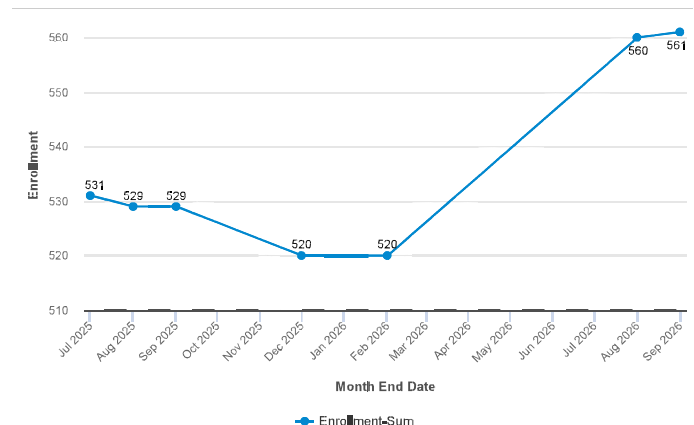
Change in Net Position



Expense Allocation



Enrolment Trend



Budget Portal : Accounts | Income Statement (EOM)

Income Statement (EOM)

Account	Budget	Forecast	YTD Amount	% Forecast
Revenue - 1000 Local Sources (10 School Account records)				
1510 Interest on Investments	\$100,000	\$200,000	\$90,278	45%
1610 Sales to Students	\$130,000	\$130,000	\$30,626	27%
1620 Sales to Adults	\$3500	\$3,500	\$18	1%
1720 Bookstore Sales	\$2000	\$2,000		0%
1750 School Vending & Stores (Gross Sales)	\$10,000	\$10,000	\$1,300	13%
1760 Fines	\$100	\$100		0%
1770 Fundraising	\$15,000	\$20,000	\$4,405	51%
1790 Other Student Activity	\$3000	\$3,000		0%
1920 Contributions and Donations From Private Sources	\$18,740	\$18,740	\$4,006	21%
1990 Miscellaneous	\$5000	\$5,000	\$4,127	90%
TOT	\$287,340	\$392,340	\$134,759	
Revenue - 3000 State Sources (8 School Account records)				
3005 Regular School Programs K	\$434,104	\$434,104	\$90,438	21%
3010 Regular School Programs 1-12	\$1,964,235	\$1,964,235	\$491,059	25%
3100 Restricted Basic School Programs	\$796,172	\$796,172	\$197,130	25%
3200 Related to the Basic Programs	\$2,441,541	\$2,441,541	\$591,426	24%
3400 Other Programs	\$424,837	\$424,837	\$141,540	33%
3500 One-time Funding	\$296,206	\$296,220	\$139,256	47%
3800 Non-MSP State Revenues (via USBE)	\$60,000	\$60,000	\$0	0%
3810 School Meal Program Reimb	\$0	\$0	\$376	0%
TOT	\$6,417,094	\$6,417,108	\$1,651,226	
Revenue - 4000 Federal Sources (4 School Account records)				
4500 Restricted Federal-Received via USBE	\$80,015	\$80,015		0%
4522 IDEA - B -- Pre-School Disabled (Sec 619)	\$3059	\$3,059		0%
4524 IDEA - B -- Disabled (PL 101-476)	\$95,186	\$95,186		0%
4560 Federal Child Nutrition Programs	\$100,000	\$100,000		0%
TOT	\$278,260	\$278,260		
Revenue - 6000 Infrequent Items (1 School Account)				
6050 Budget from Surplus	\$4,265,735	\$4,270,735		0%
TOT	\$4,265,735	\$4,270,735		
Expense - 100 Salaries (10 School Account records)				
0121 Salaries - Principals and Assistants	-\$600,000	-\$600,000	-\$96,860	16%
0131 Salaries - Teachers	-\$1,750,000	-\$1,900,000	-\$347,376	18%
0132 Salaries - Substitute Teachers	-\$40,000	-\$40,000	-\$7,524	19%
0143 Salaries - Health Services Personnel	-\$2000	-\$2,000		0%
0144 Salaries - Psychological Personnel	-\$70,000	-\$70,000	-\$11,471	16%
0152 Salaries - Secretarial and Clerical Personnel	-\$80,000	-\$80,000	-\$16,995	21%
0161 Salaries - Teacher Aides and Para-Professionals	-\$550,000	-\$550,014	-\$81,829	15%
0181 Salaries - Operation & Maintenance Supervisors	\$0	\$0	-\$831	0%
0182 Salaries - Custodial & Maintenance Personnel	-\$15,000	-\$15,000	-\$6,409	43%
0191 Salaries - Food Services Personnel	-\$165,000	-\$165,000	-\$27,123	16%
TOT	-\$3,272,000	-\$3,422,014	-\$596,419	

Account	Budget	Forecast	YTD Amount	% Forecast
Expense - 200 Employee Benefits (6 School Account records)				
0220 Social Security	-\$250,000	-\$225,000	-\$36,137	16%
0230 Local Retirement	-\$250,000	-\$200,000	-\$41,314	21%
0240 Group Insurance	-\$500,000	-\$475,000	-\$57,887	23%
0270 Industrial Insurance	-\$10,000	-\$10,000	-\$1,636	16%
0280 Unemployment Insurance	-\$17,000	-\$17,000	-\$1,015	6%
0290 Other Employee Benefits	-\$5000	-\$5,000		0%
TOT	-\$1,032,000	-\$932,000	-\$137,989	
Expense - 300 Professional Services (5 School Account records)				
0320 Professional - Educational Services	-\$206,494	-\$206,494	-\$25,152	12%
0330 Professional Employee Training and Development	-\$15,035	-\$15,035	-\$3,572	24%
0340 Other Professional Services	-\$19,900	-\$19,900	-\$2,042	11%
0345 Business Services	-\$150,000	-\$150,000	-\$42,399	36%
0350 Technical Services	-\$95,000	-\$95,000	-\$2,222	2%
TOT	-\$486,429	-\$486,429	-\$75,387	
Expense - 400 Property Services (13 School Account records)				
0411 Water/Sewage	-\$20,000	-\$20,000	-\$577	3%
0412 Disposal Service	-\$25,000	-\$25,000	-\$4,123	16%
0420 Cleaning Services	\$0	\$0	\$2,584	0%
0422 Snow Removal Services	-\$15,000	-\$15,000		0%
0423 Custodial Services	-\$64,000	-\$64,000	-\$10,554	16%
0424 Lawn Care Services	-\$30,000	-\$30,000	-\$6,072	20%
0430 Repairs & Maintenance Services	-\$10,000	-\$10,000	-\$1,176	12%
0431 Non-Technology Repairs & Maint.	\$0	\$0	-\$4,443	0%
0432 Technology Related Repairs & Maint.	-\$10,000	-\$10,000		0%
0441 Rental of Land & Buildings	-\$7500	-\$7,500	-\$583	8%
0442 Rental of Equipment & Vehicles	-\$15,000	-\$15,000	-\$1,996	18%
0450 Construction Services	-\$4,500,000	-\$4,191,114	-\$3,314,321	79%
0490 Other Purchased Property Services	-\$5000	-\$10,000	-\$9,959	100%
TOT	-\$4,701,500	-\$4,397,614	-\$3,351,220	
Expense - 500 Other Services (7 School Account records)				
0510 Student Transportation Services	-\$15,000	-\$15,000	-\$1,034	23%
0518 Student Day Trips/Field Trips (includes Admission Charges)	-\$6000	-\$6,000		0%
0521 Property Insurance	-\$30,000	-\$30,000		0%
0522 Liability Insurance	-\$35,000	-\$35,000	-\$13,973	40%
0530 Communication (Telephone & Other)	-\$10,000	-\$10,000	-\$1,096	11%
0540 Advertising	-\$15,000	-\$15,000	-\$1,229	8%
0580 Travel/Per Diem	-\$10,500	-\$10,500		0%
TOT	-\$121,500	-\$121,500	-\$17,332	
Expense - 600 Supplies & Materials (11 School Account records)				
0610 General Supplies	-\$115,000	-\$115,000	-\$24,417	25%
0610-001 Furniture and Fixtures (not capitalized)	-\$14,500	-\$14,500	-\$6,799	47%
0621 Natural Gas	-\$24,000	-\$24,000	-\$326	1%
0622 Electricity	-\$90,000	-\$90,000	-\$15,238	17%
0630 Food	-\$175,000	-\$175,000	-\$29,203	21%
0641 Textbooks	-\$22,000	-\$22,000	-\$11,360	52%
0642 E-Textbooks / Online Curriculum	-\$80,000	-\$80,000	-\$36,516	46%
0644 Library Books	-\$5000	-\$5,000		0%

Account	Budget	Forecast	YTD Amount	% Forecast
0650 Supplies - Technology Related	-\$15,000	-\$15,000	-\$3,362	22%
0670 Software	-\$50,000	-\$50,000	-\$620	1%
0680 Maintenance Supplies and Materials	-\$15,000	-\$15,000	-\$9,582	72%
TOT	-\$605,500	-\$605,500	-\$137,424	
Expense - 700 Property (4 School Account records)				
0710 Land and Site Improvements	\$0	-\$82,155	-\$82,155	100%
0730 Equipment	\$0	-\$235,798	-\$235,798	100%
0733 Capitalized Furniture and Fixtures	\$0	-\$45,933	-\$45,933	100%
0734 Technology Related Hardware	-\$55,000	-\$55,000	-\$37,115	67%
TOT	-\$55,000	-\$418,886	-\$401,001	
Expense - 800 Debt Service & Misc (3 School Account records)				
0810 Dues and Fees	-\$15,000	-\$15,000	-\$7,326	90%
0830 Interest	-\$849,500	-\$849,500		0%
0840 Redemption of Principal	-\$110,000	-\$110,000		0%
TOT	-\$974,500	-\$974,500	-\$7,326	
TOT	\$0	-\$0	-\$2,938,114	



POLICY AMENDMENT SUMMARY

Prepared For:	Voyage Academy Governing Board
Prepared By:	Nicole Jones
Date:	October 7, 2026
Subject:	Amendments to the Attendance, Enrollment, and Personal Care Independence Policies for the 2026 Utah General Session

1. Overview

Three policies require Board action before the 2026-2027 school year. Four bills from the 2026 General Session drive the changes, and all four take effect July 1, 2026. Amended drafts and tracked-changes redlines accompany this summary.

Policy	Driving Legislation	Nature of Change
Attendance Policy	S.B. 58; H.B. 145	Substantial rewrite of definitions; new notification, data quality, training, and Board duties
Enrollment Policy	S.B. 131; with S.B. 58, S.B. 167, H.B. 467	New enrollment preference; restructure; stale citations corrected
Toilet Training Policy	S.B. 58; R277-631	Retitled; citation corrected; new restroom, background check, and post-denial service duties

1.1 Bills at a Glance

Bill	Title	Effect
S.B. 58	Public School Attendance Amendments	Rewrote attendance definitions; added §§ 53G-6-213 and 53G-6-214; moved toilet training to § 53G-7-230
H.B. 145	School Excused Absence Amendments	Expanded the “valid excuse” definition at § 53G-6-201
S.B. 131	Charter School Eligibility	Added a political-subdivision enrollment preference at § 53G-6-502(4)(i)
S.B. 167 / H.B. 467	Reintegration; Utah Fits All Modifications	Enrollment record review and denial authority; scholarship student protections

2. Attendance Policy

Driving legislation: S.B. 58 (Public School Attendance Amendments) and H.B. 145 (School Excused Absence Amendments). This is the most substantial of the three amendments.

2.1 Definitions Rewritten

S.B. 58 rewrote Utah Code § 53G-6-201. The policy's four 2024 definitions were replaced with nine statutory ones. The substantive shifts:

Term	2024 Policy	Amended Policy
Chronic Absenteeism	10% or more of days enrolled, for any reason	Enrolled at least 60 calendar days AND absent at least 10% of days of instruction, excused or not
Truancy	Absent at least half of the school day	Absent at least half of the instructional day
Tardy	Policy definition only	Statutory definition; tardies may not be aggregated into an absence for truancy
Absence	Not defined	Defined by program type (attendance validated vs. learner validated)

2.2 Valid Excuse Expanded

H.B. 145 added a new valid excuse: any reason a parent provides to justify a student's absence, provided the student maintains a cumulative grade point average of at least 2.0. The bill names mountain biking clubs, shooting sports clubs, and Utah State University youth development programs as qualifying examples. The pre-existing rodeo competition excuse is unchanged.

2.3 New Operational Obligations

- **Parent notification within two instructional days** of every unexcused absence, including the year-to-date total. This replaces the practice of contacting parents at four or more absences and is a materially faster obligation.
- **Regular attendance data review** to identify students at risk of chronic absenteeism, with tiered interventions initiated on that basis rather than only at fixed day thresholds.
- **Annual staff training** on attendance policies and procedures, with consistent implementation across the School.
- **Recordkeeping** of every notice of truancy and notice of compulsory education violation, with referrals and outcomes.
- **Annual internal review** of attendance data accuracy in the student information system.

2.4 Funding Exposure

Utah Code § 53G-6-213 is new. If the School fails to meet the State Board's minimum standards for attendance data quality, it must submit a corrective action plan within 60 days and monthly progress reports, and may face withholding of state funding until compliance is demonstrated. A carve-out protects the School where its only failure relates to tracking or reporting excused absences. The annual internal review is the practical safeguard.

2.5 New Board Duties

Utah Code § 53G-6-214(2) assigns the Board four recurring duties: review relevant attendance data; evaluate the effectiveness of attendance interventions annually; ensure adequate resources are allocated for attendance monitoring and intervention; and approve any changes to attendance policies in a public meeting. The last of these governs how this amendment itself must be adopted.

3. Enrollment Policy

Driving legislation: S.B. 131 (Charter School Eligibility), with conforming changes from S.B. 58, S.B. 167, and H.B. 467.

3.1 The S.B. 131 Preference

S.B. 131 amended Utah Code § 53G-6-502(4) to authorize a new enrollment preference for a student who resides within the boundaries of the political subdivision containing the charter school and whose school of residence is at capacity. The preference is **permissive**: the statute says a charter school “may” give it. Nothing takes effect automatically on July 1, 2026. If the Board wants the preference, it must adopt it.

3.2 Preference Structure

The 2015 policy recognized only founding members and siblings. The amended policy sets out a seven-tier matrix drawn from § 53G-6-502(4), which also restores three preferences already available in statute but absent from the old policy (military and DOD civilian children, the two-mile at-capacity preference, and employee children), and adds the mandatory foster-child enrollment obligation at § 53G-6-502(3)(a)(i), which the 2015 policy omitted entirely.

3.3 Corrected Citations

The 2015 policy cited Utah Code § 53A-1a-506.5 and Utah Admin. Code R277-472. Title 53A was recodified to Title 53G in 2018 and R277-470 was repealed in 2019. The amended policy cites § 53G-6-401 et seq., § 53G-6-502, § 53G-6-503, and § 53G-6-504. Counsel should confirm the current administrative rule citation before adoption.

3.4 Conforming Changes

- **S.B. 167:** record review before enrollment of a transferring student, and Board authority to deny enrollment for documented safety concerns or prior violations.
- **H.B. 467:** Utah Fits All scholarship students may not be denied access to athletics or extracurricular activities based on scholarship status.
- **S.B. 58:** the personal care independence enrollment condition, cross-referenced to the Toilet Training Policy.

4. Toilet Training Policy

Driving legislation: S.B. 58. This is the narrowest of the three amendments, but leaving it unamended would leave the policy citing a repealed statute.

4.1 What S.B. 58 Did

S.B. 58 repealed the toilet training provisions at Utah Code § 53G-7-203(6) and reenacted them as a personal care independence standard at new Utah Code § 53G-7-230. The substance of the requirement is unchanged: a student must be toilet trained before enrollment, with exemptions for a student who cannot meet the standard because of a condition subject to federal child find requirements or described in an IEP or Section 504 accommodation plan.

4.2 Changes Made

Element	Before	After
Policy title	Toilet Training Policy	Personal Care Independence Policy
Governing authority	§ 53G-7-203(6)	§ 53G-7-230
Administrative rule	R277-631 (Student Toilet Training)	R277-631 (Student Personal Care Independence Requirements), amended
Applicable school year	2025-2026	2026-2027
Exception	General reference to suspected disability	Suspected disability subject to child find or described in an IEP or 504 plan
Services after denial	Not addressed	New. Services required consistent with § 53G-6-502(3)
Restroom assistance	Not addressed	New. Must occur in a private or cleared restroom (mandatory)
Background checks	Not addressed	New. Optional policy for a parent's designee in multi-stall restrooms

The last three rows come from the amended R277-631 rather than from the statute, and are obligations the prior policy did not address at all. Section 4.1 of the policy (private or cleared restroom) is mandatory. Section 4.2 (background checks for a parent's designee) is a Board option; the draft records that the Board has not adopted one.

5. Decisions Required of the Board

Five items need a Board decision. The first three are substantive; the last two are procedural.

#	Decision	Policy
1	Adopt the S.B. 131 political-subdivision preference, or decline it. The statute is permissive.	Enrollment
2	Define "political subdivision". The draft reads it as the City of Clinton. Davis County also contains the School, and that reading would widen the preference enough to absorb most of the general lottery.	Enrollment
3	Set the tier order for enrollment preferences. Where Tier 7 sits relative to siblings and employee children determines who it benefits.	Enrollment
4	Direct the Director to adopt a written procedure for the H.B. 145 grade point average condition, which does not map onto a K-6 school.	Attendance

5	Adopt all three amendments in a public meeting, as § 53G-6-214(2)(d) now requires for attendance policy changes.	All three
---	--	-----------

6. Compliance Notes and Risks

6.1 S.B. 58 and H.B. 145 Collide

Both bills amend Utah Code § 53G-6-201 and both take effect July 1, 2026. S.B. 58 rennumbers the “valid excuse” definition from subsection (13) to (19) and lists eight excuses. H.B. 145 inserts a ninth excuse and rennumbers the last two, while still working from the old (13) numbering. The amended Attendance Policy merges both substantively and cites the excuses by letter rather than by statutory subsection, so it remains correct however the Office of Legislative Research and General Counsel reconciles the codified text. Confirm the final numbering before citing it elsewhere.

6.2 Section Number Discrepancy

The enrolled copy of S.B. 58 numbered the new personal care independence section 53G-7-228. The amended R277-631 cites 53G-7-230 in both its authority section and its implemented-law line, indicating the section was renumbered during codification. These policies follow the rule and cite § 53G-7-230. Counsel should confirm the final codified number before the policies are cited externally.

6.3 Administrative Rules

R277-631 has been amended and retitled Student Personal Care Independence Requirements, and the Personal Care Independence Policy is aligned to it. The copy relied on is marked “Draft 1, July 22, 2026”; confirm it was adopted in final form without further change. Rulemaking for the minimum attendance data quality standards under § 53G-6-213 is separate and should be re-checked once concluded, along with R277-607.

6.4 Operational Readiness

The two-instructional-day unexcused absence notification with a running year-to-date total is the change most likely to require system work. Confirm the student information system can generate the total automatically before July 1, 2026, rather than relying on manual counts.

6.5 Charter Agreement

An enrollment preference adopted under Utah Code § 53G-6-502(4) must be reflected in the School’s charter agreement. The Board may modify the charter agreement to add such a preference without the mutual agreement otherwise required, and should do so before the Tier 7 preference is applied in any selection cycle.

7. Compliance Crosswalk to the Policy Review Report

The Alliant Policy Review Report dated October 7, 2026 lists required changes for each of these policies. The table below maps each requirement to where it is addressed in the amended drafts.

Requirement from the Review Report	Where Addressed	Status
Enrollment: adopt or decline the S.B. 131 preference (Board decision)	Enrollment § 3.2, Tier 7	Drafted; awaiting Board decision
Enrollment: S.B. 167 mandatory record review before enrollment	Enrollment § 4.6	Added this revision
Enrollment: mandatory enrollment of a foster child living with an enrolled student	Enrollment § 3.1	Addressed
Enrollment: remove the repealed Title 53A citation	Enrollment header; § 1	Addressed
Enrollment: full rewrite recommended	Entire policy	Addressed
Attendance: regular data reviews with tiered interventions	Attendance §§ 4.2, 4.3	Addressed
Attendance: staff training on attendance tracking	Attendance § 4.4	Addressed
Attendance: annual internal data-accuracy review	Attendance § 7.2	Addressed
Attendance: annual Board review of data and interventions	Attendance § 7.3	Addressed
Attendance: update the excused-absence definition	Attendance § 3.1	Addressed
Attendance: 20-day Board vote flagged for counsel review	Attendance § 5.3 safeguard; appendix	Safeguard added; counsel review still required
Personal Care Independence: identify the controlling version of two on file	Appendix to that policy	Flagged for confirmation
Leadership title to read “Director” throughout	All three policies	Addressed

7.1 Changes Made in This Revision

Two substantive corrections were made after reviewing the report. First, the S.B. 167 record review was restated as a mandatory bar on enrollment rather than a review obligation. The earlier draft said the School would review a transferring student’s records and that the Board could deny enrollment; the statute goes further and prevents enrollment until the prior school’s record is received or the data gateway is reviewed for safe school violations, reintegration, and threat assessments. Enrollment Section 4.6 now states that bar, lists the three categories, and requires the review to be documented before enrollment is finalized.

Second, a safeguard paragraph was added after Attendance Section 5.3 confirming that the tiered day schedule does not itself create a basis to disenroll a student. This responds to the

report's flag on the 20-day Board vote provision. The underlying provision has been left as the Board adopted it, and still needs the legal review the report recommends.

7.2 Items the Report Raises That These Three Policies Do Not Resolve

The report identifies S.B. 51 threat assessment reporting, S.B. 181 restraint and seclusion, and H.B. 188 discipline changes as separate workstreams touching the Student Conduct, Student Restraint, and Emergency Preparedness documents. Enrollment Section 4.6 depends on the statewide threat flag being operational in the student information system, which is a deliverable of the Threat Assessment Policy listed as a gap in the report. Sequencing that work alongside these adoptions is advisable.

8. Accompanying Documents

Document	Purpose
Attendance_Policy_Amended.docx	Clean amended policy for adoption
Attendance_Policy_REDLINE.docx	Tracked changes against the March 2024 policy
Enrollment_Policy.docx	Clean amended policy for adoption
Enrollment_Policy_REDLINE.docx	Tracked changes against the February 2015 policy
Personal_Care_Independence_Policy.docx	Clean amended policy for adoption (formerly the Toilet Training Policy)

Each clean policy carries a drafting-notes appendix on its final pages, marked for deletion before Board packet distribution. Each redline uses Word tracked changes: Accept All produces the amended policy and Reject All restores the original.

8.1 Sources

S.B. 58, Public School Attendance Amendments, Enrolled Copy,
<https://le.utah.gov/Session/2026/bills/enrolled/SB0058.pdf>

H.B. 145, School Excused Absence Amendments, Enrolled Copy,
<https://le.utah.gov/Session/2026/bills/enrolled/HB0145.pdf>

S.B. 131, Charter School Eligibility, Enrolled Copy,
<https://le.utah.gov/Session/2026/bills/enrolled/SB0131.pdf>

2026 Legislative Update Board Report, Alliant Charter Services, May 2026 (Google Drive, Compliance folder)

Prepared for Board review. This summary is not itself a policy and requires no adoption vote.



INTERNET SAFETY POLICY

Effective Date:	October 11, 2018
Governing Authority:	Children's Internet Protection Act (CIPA), 47 U.S.C. § 254(h)(5) & (l); 47 C.F.R. § 54.520; Protecting Children in the 21st Century Act, Pub. L. 110-385; Utah Code § 53G-7-1001 and § 53G-7-1003; E-Rate Program (47 U.S.C. § 254(h))
Policy Category / Number:	Technology / Digital Safety
Last Reviewed / Amended:	September 17, 2026

1. Purpose and Authority

Voyage Academy (the "School") provides computers and internet access to qualifying students in order to promote resource sharing, innovation, and communication. Because the School receives E-Rate discounts on internet access and internal connections through the Schools and Libraries Universal Service Support Mechanism, the School is subject to the Children's Internet Protection Act ("CIPA"), 47 U.S.C. § 254(h)(5) & (l), and must certify that it has adopted and enforces an Internet Safety Policy meeting CIPA's requirements as a condition of receiving those discounts.

This Policy constitutes the School's Internet Safety Policy for purposes of CIPA and works in conjunction with the School's Technology Security Policy/Plan, which addresses the security of School data, systems, and networks under Utah Admin. Code R277-487 and Utah Code §§ 53G-8-901 through 53G-8-903, and with the School's Acceptable Use and Electronic Device Use Policy. Where a conflict exists, the more protective requirement governs.

2. Definitions

- "Technology Protection Measure": a specific technology that blocks or filters internet access to visual depictions that are obscene, child pornography, or harmful to minors, as required by 47 U.S.C. § 254(h)(5)(B)(i) and (h)(7)(I).
- "Harmful to Minors": any picture, image, graphic image file, or other visual depiction that, taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; depicts, describes, or represents in a patently offensive way sexual acts or genitalia; and lacks serious literary, artistic, political, or scientific value, as defined at 47 U.S.C. § 254(h)(7)(G).
- "Minor": an individual who has not attained the age of 17, consistent with 47 U.S.C. § 254(h)(7)(B).
- "Personally Identifiable Information" or "PII": information that is linked or linkable to a specific student such that a reasonable person in the school community could identify the individual with reasonable certainty.
- "Access Control Method": a technology platform or setting that allows a parent to limit a student's access on School-managed devices to preapproved websites or applications, as contemplated by Utah Code § 53G-7-1001.

3. Policy Framework and Required Elements

Consistent with CIPA, the School's Internet Safety Policy addresses: (a) access by minors to inappropriate matter on the internet; (b) the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communication; (c) unauthorized access, including "hacking," and other unlawful activities by minors online; (d) unauthorized disclosure, use, and dissemination of personal information regarding minors; (e) measures restricting minors' access to materials harmful to minors; (f) monitoring the online activities of minors; and (g) education of minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and cyberbullying awareness and response, as required by the Protecting Children in the 21st Century Act.

4. Technology Protection Measures

4.1 Filtering

Student use of School computers and networks must be in support of education and research and consistent with the School's educational objectives. Internet access at the School is filtered and monitored on an ongoing basis by a technology protection measure to protect against access by adults and minors to visual depictions that are obscene, child pornography, or harmful to minors. The technology protection measure is enforced during use of School computers with internet access by both adults and minors.

4.2 Disabling for Adult Use

The technology protection measure may be disabled for an adult engaged in bona fide research or another lawful purpose upon receiving permission from the Director or the Information Security Officer, consistent with 47 U.S.C. § 254(h)(5)(D).

4.3 Monitoring

The School monitors the online activities of minors on School networks and School-managed devices, consistent with Section 3(f). Monitoring is administered by the School's Information Security Officer in coordination with staff and does not create an expectation of privacy in any use of School equipment, networks, or accounts.

5. Notification, Documentation, and Public Process

5.1 Public Notice and Hearing

Before adopting or materially amending this Policy or the associated technology protection measure, the School shall provide reasonable public notice and hold at least one public hearing or meeting to address the proposal, as required by 47 U.S.C. § 254(l). Additional hearings are not required for non-material amendments. The School shall retain documentation of the notice, the hearing, and the adoption of this Policy for not less than five (5) years after the last day of the funding year in which the Policy was relied upon to obtain E-Rate funding.

5.2 Parental Controls and Review

Consistent with Utah Code § 53G-7-1001 and § 53G-7-1003, the School shall, upon a parent's request, provide an access control method that limits a student's access on School-managed devices to preapproved websites, and shall provide a technology platform through which a

parent may review the student's activity on School-managed devices. The School shall maintain a complaint procedure for alleged violations of this Section and shall review this Section not less than every three (3) years.

5.3 Education of Minors

Students will be educated in appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and cyberbullying awareness and response. Students will sign a computer use and safety agreement annually. The School shall also provide age-appropriate cyber security awareness and digital citizenship instruction as described in the School's Technology Security Policy/Plan.

6. Rights, Responsibilities, and Prohibited Conduct

The safety and security of students using electronic mail, chat rooms, and other forms of direct electronic communication is a priority at the School. As such:

- Students are strictly prohibited from accessing or creating files without authorization; attempting to hack into School systems; accessing or creating offensive, profane, or pornographic files; plagiarizing works or violating copyrights or trademarks; attempting to bypass computer security; or having food or drinks near computers.
- Students are prohibited from using another individual's account or login information at any time. Any security concerns must be reported to the Director, a teacher or supervisor, or the Information Security Officer.
- There will not be an expectation of privacy in files, disks, documents, internet history, or other content used or created with School equipment.
- All documents, files, and folders created with School hardware or software remain the intellectual property of Voyage Academy.
- Vandalism will result in appropriate disciplinary action. Vandalism includes, but is not limited to, abusive overloading of data on the server, uploading, downloading, or creating computer viruses, and any malicious attempt to harm or destroy property.
- Personal information is restricted, password protected, and stored only on School servers. Only authorized personnel have access to student information, and no personally identifiable information about a student will be shared without the written consent of a parent.
- Parental permission is obtained for the publication of student work and photos.
- The use of School computers and the internet is a privilege, not a right. Inappropriate use may result in disciplinary action, including the possibility of suspension or expulsion, and/or referral to legal authorities.
- Users are liable for any misuse of School systems.

Note to Administration: the provisions of this Section 6 substantially overlap with acceptable-use matters (privacy expectations, intellectual property, and liability for misuse) that are more properly addressed in a dedicated Acceptable Use Policy. They are retained here to avoid a gap in coverage and should be migrated to, and then cross-referenced from, a standalone Acceptable Use Policy if and when the School adopts one.

7. Legal Accountability and Recordkeeping

The Director will establish administrative procedures consistent with this Policy and applicable law, and will ensure the School's annual CIPA certification (FCC Forms 479, 486, and/or 500) accurately reflects the School's compliance with this Policy. The Information Security Officer will maintain documentation of the technology protection measure, its configuration, and its operation for not less than five (5) years after the last day of the applicable E-Rate funding year, consistent with Section 5.1. The Board will review this Policy not less than every three (3) years and upon any material change in applicable law.

Approved and Adopted by the Voyage Academy Governing Board.



TECHNOLOGY SECURITY POLICY / PLAN

Effective Date:	October 5, 2019
Governing Authority:	FERPA (20 U.S.C. § 1232g; 34 C.F.R. Part 99); CIPA (47 U.S.C. § 254(h), (l)); COPPA (15 U.S.C. §§ 6501–6506); Utah Student Data Protection, Utah Code § 53E-9-301 et seq.; Utah Code §§ 53G-8-901 through 53G-8-903; Utah Code § 53G-7-1001 and § 53G-7-1003; GRAMA, Utah Code § 63G-2; Utah Code § 13-44-101 et seq.; Utah Code § 63A-16-1101 et seq. and § 63C-27-202; Utah Admin. Code R277-487
Policy Category / Number:	Technology / Data Security
Last Reviewed / Amended:	September 17, 2026

1. Purpose and Authority

The purpose of this Policy and Plan is to ensure the secure use and handling of all school data, computer systems, and computer equipment by students, patrons, employees, volunteers, and third-party contractors of Voyage Academy (the “School”). It is the policy of the School to support secure network systems, including security for all personally identifiable information stored on paper or digitally on school-maintained computers and networks.

This document serves two functions. First, it is the School’s technology security policy adopted by the Voyage Academy Governing Board (the “Board”). Second, it constitutes the School’s Information Technology Systems Security Plan, establishing the security measures required by Utah Admin. Code R277-487 and by the minimum cybersecurity standards applicable to local education agencies under Utah Code § 53G-8-902.

All persons who are granted access to the School’s network and other technology resources are expected to be alert to suspicious communications and unauthorized use of school devices and the network. When an employee or other user becomes aware of suspicious activity, he or she shall immediately contact the School’s Information Security Officer.

It is the policy of the School to fully conform with all applicable federal and state privacy, data governance, and cybersecurity laws.

2. Definitions

- “CIS Controls”: the Critical Security Controls published by the Center for Internet Security, adopted by the School as its cybersecurity framework under Utah Admin. Code R277-487-3 and Utah Code § 63A-16-1103.
- “Cyber Center”: the Utah Cyber Center established under Utah Code § 63A-16-1101 et seq.
- “Data breach”: the unauthorized acquisition of, access to, or disclosure of computerized data that compromises the security, confidentiality, or integrity of personal information or student data maintained by the School, as described in Utah Code § 13-44-102 and § 53G-8-901.
- “Education technology vendor” or “third-party contractor”: a person or entity, other than the School, that receives student data pursuant to a contract or agreement with the School, as defined in Utah Code § 53E-9-301.

- “Information Security Officer” (“ISO”): the individual designated by the School under Utah Admin. Code R277-487-3 as responsible for the security of the School’s information technology systems. The ISO also serves as the School’s cybersecurity point of contact for the Cyber Center, the Utah State Board of Education (“USBE”), and the Utah Education and Telehealth Network (“UETN”).
- “Personally identifiable information” or “PII”: information that, alone or in combination, is linked or linkable to a specific student, parent, or employee such that a reasonable person in the school community could identify the individual with reasonable certainty.
- “Sensitive data”: student data, employee records, protected health information, financial account information, and any other data classified as private, controlled, or protected under GRAMA or restricted from disclosure under federal or state law.
- “Student Data Manager”: the individual designated by the School under Utah Code § 53E-9-302 and Utah Admin. Code R277-487-3 as responsible for student data privacy.

3. Scope and Applicability

This Policy and Plan applies to all employees, aides, volunteers, students, patrons, and third-party contractors of the School, and to all School-owned or School-managed computer equipment, systems, networks, applications, and data, including systems hosted by third parties on the School’s behalf.

This Policy and Plan works in conjunction with the School’s Data Governance Plan, metadata dictionary, Student Data Privacy and Security Policy, FERPA Notice of Directory Information, Acceptable Use Policy, and Records Management and Retention Policy. Where a conflict exists, the more protective requirement governs.

4. Roles and Responsibilities

4.1 Information Security Officer

The Board shall appoint, in writing, an Information Security Officer responsible for overseeing school-wide information technology security. The ISO is responsible for: implementing and maintaining the cybersecurity framework and minimum cybersecurity standards described in Section 5; developing and maintaining the security procedures contemplated by this Plan; providing training and support to School personnel on information technology security matters; investigating alleged violations of the School’s security policies and alleged security breaches; coordinating incident response with the Cyber Center, USBE, and UETN; conducting an annual cybersecurity risk assessment; and reporting periodically to the Board on the security of the School’s information technology systems. The School may satisfy this requirement through a contracted information technology provider, provided the appointment is documented in writing and a School employee is designated as the primary point of contact.

4.2 Student Data Manager

The School shall designate a Student Data Manager responsible for student data privacy, parent and student rights requests, and the data breach protocol set forth in the School’s Data Governance Plan. The Student Data Manager and the ISO shall coordinate on all matters involving student data security.

4.3 Director

The Director shall establish administrative procedures consistent with this Policy and Plan, ensure that the required annual submissions described in Section 13 are made to USBE, and ensure that the designations required by this Section are current and on file.

4.4 Employees, volunteers, and contractors

All users of the School's technology resources are responsible for complying with this Policy and Plan, completing required training, safeguarding credentials and devices in their care, and promptly reporting suspected security incidents and data breaches.

5. Cybersecurity Framework and Minimum Standards

5.1 Adopted framework

The School adopts the CIS Controls as its cybersecurity framework for purposes of Utah Admin. Code R277-487-3. The ISO shall maintain evidence of the School's implementation of the framework sufficient to support the School's annual submission to USBE and any audit of the School's data security practices.

5.2 Statewide minimum standards

The School shall comply with the minimum cybersecurity standards for local education agencies adopted by the Utah Cybersecurity Commission under Utah Code § 63C-27-202, in accordance with the phased implementation timeline established by rule, as required by Utah Code § 53G-8-902. The ISO shall monitor the adoption of those standards and shall present to the Board an implementation plan and any resulting resource requests within ninety (90) days after the standards or any subsequent phase take effect.

5.3 State resources

The School may request assistance from the Cyber Center for cybersecurity incident response and for cybersecurity standards and best practices, and may request technical assistance from UETN, as provided in Utah Code § 63A-16-1103 and § 53G-8-902.

6. Information Technology Systems Security Plan

The security measures set forth in this Section constitute the School's Information Technology Systems Security Plan and address each of the following areas.

6.1 System Administration

System administration provides management of the School's information systems that contain sensitive data. The School's information systems shall be administered by or under the direction of the ISO, who shall use a combination of preventative, detective, forensic, and audit controls to protect system administration channels from exploitation. Administrative accounts shall be separate from ordinary user accounts, shall be issued only to personnel whose duties require them, shall require multi-factor authentication, and shall be reviewed at least annually.

6.2 Network Security

Network perimeter controls shall be implemented to regulate traffic moving between trusted internal resources and external, untrusted entities. The ISO shall manage the School's network in accordance with the CIS Controls and industry best practices.

- Network segmentation: all untrusted and public access networks shall be separated from the School's main computer networks. Internal networks shall be segmented based on the data they contain to prevent users from reaching services unrelated to their duties.
- Wireless networks: no wireless access point may be installed on the School's network that does not conform to current network standards as defined by the ISO. All wireless access networks shall use WPA2 encryption at a minimum, and WPA3 where supported by the School's equipment. Open access networks are not permitted except on a temporary, isolated guest segment for events when deemed necessary and approved by the ISO.
- Remote access: any remote access with connectivity to the School's internal network shall be achieved using the School's centralized VPN service protected by multi-factor authentication.
- Encryption in transit: all network transmission of sensitive data shall be encrypted where technologically feasible.

6.3 Application Security

The ISO shall perform a security assessment of each web application and cloud service that is used, or proposed for use, by the School to house sensitive data, and shall determine which assessment tools to use. Identified vulnerabilities shall be remediated. If a serious vulnerability cannot be remediated, the application shall be removed from use. No application or extension that receives student data may be adopted for School use without review by the ISO and the Student Data Manager.

6.4 Endpoint, Server, and Device Security

The School shall prevent, detect, and remediate attacks on and compromises of its computers, servers, and other computing devices.

- Devices shall not be left unattended and unlocked, particularly when logged into systems containing sensitive data. Automatic log-off, screen locks, and password-protected screen savers shall be used to enforce this requirement.
- Anti-malware and endpoint protection software shall be installed, distributed, and maintained on all School-owned technology assets, with automatic definition updates, scheduled scanning not less than weekly, and real-time protection enabled.
- All servers shall undergo a security review before being placed into service. New servers must be registered with and approved by the ISO, and administrative access shall be password protected and subject to multi-factor authentication where supported.
- All equipment that contains sensitive information shall be physically secured to deter theft. Server rooms and telecommunication rooms and closets shall be protected by access control that segregates and restricts access from general school areas, enforced by keys, electronic card readers, or a similar method, with unescorted access limited to personnel whose job functions require it.
- Before any third-party contractor is allowed access to any computer system, server room, or telecommunication room, the contractor shall present a company-issued identification card, and the contractor's access shall be confirmed directly by the School employee who issued the service request, by the ISO, or by a member of School Administration.
- Devices and storage media shall be securely wiped or destroyed before disposal, transfer, or reassignment, and disposal shall be documented.

6.5 Identity, Authentication, and Access Management

Access to School systems and data shall be granted in accordance with the principles of least privilege and need-to-know, based on the minimum access required for the user to perform his or her duties.

- Unique identities and authentication are required for access to School systems and networks so that users are identifiable and unable to repudiate their activity.
- Multi-factor authentication shall be required for remote access, administrative accounts, email, and any system containing student or employee personally identifiable information, where technologically supported.
- Passwords shall be created and maintained in accordance with industry best practices, treated as confidential, and shall not be shared with anyone, inserted into email messages or other electronic communications, or disclosed over the telephone. Any user who suspects that a password may have been compromised shall report the incident to the ISO immediately and change all affected passwords.
- Access shall be granted and terminated upon timely receipt and approval of a documented access request or termination notice. Access for departing employees, volunteers, and contractors shall be revoked no later than the last day of service. User access rights shall be reviewed at least annually.
- Audit and log files shall be maintained for not less than ninety (90) days for all critical security-relevant events, including invalid logon attempts, changes to security policy or configuration, and failed attempts by unauthorized users to access protected objects.

6.6 Data Protection and Cryptography

Encryption is a primary means of protecting sensitive data.

- Where technologically feasible, the School shall encrypt sensitive data in transit over the network and at rest.
- All School-owned computers and computing devices that connect to the School's network and that may contain or transmit personally identifiable data shall be configured to encrypt such data on any internal drive.
- Personally identifiable data shall not be stored on external storage media, including external drives, flash drives, and optical media, unless authorized by the Student Data Manager and encrypted.
- Users requiring assistance encrypting sensitive data on any School computer or device shall contact the ISO.

6.7 Monitoring, Vulnerability, and Patch Management

The ISO shall monitor the School's network in order to detect and investigate security incidents; engage in vulnerability management and periodic penetration testing appropriate to the size and complexity of the School's operations; and perform regular patch management. All security-relevant software patches shall be applied within thirty (30) days of release, and patches addressing critical or actively exploited vulnerabilities shall be applied as soon as practicable.

6.8 High Availability, Disaster Recovery, and Physical Protection

The School shall ensure the availability and recoverability of its data and data systems so that it can continue to operate in the face of events ranging from routine equipment failure to natural or human-caused catastrophe. The ISO shall develop and maintain a business continuity and disaster recovery plan appropriate to the size and complexity of the School's information technology operations, which shall include at a minimum:

- Backup procedures providing for routine daily, weekly, and monthly backups, with at least one backup copy maintained offline or otherwise isolated from the production network and stored at a secure off-site location;
- Periodic testing of data restoration, performed not less than annually and documented; and
- Emergency procedures, including a call list with assigned responsibilities for recovery of backup data, restoration of processing at a secondary location, and generation of student and employee listings.

Physical access to any School data center shall be governed by the same access requirements applicable to server rooms and telecommunication rooms under Section 6.4.

6.9 Incident Response

Monitoring of and response to information technology incidents shall be designed to provide early notification of events and rapid response and recovery from internal or external network or system attacks. All incidents of network or system shutdown, failure, or compromise shall be reported to the ISO immediately. The ISO shall maintain a written incident response procedure and shall use industry standards and current best practices in responding to and resolving incidents. Incidents involving or suspected to involve a data breach shall be handled under Section 10 and the data breach protocol in the School's Data Governance Plan. The School shall conduct a documented review after each significant incident and shall exercise its incident response procedure not less than annually.

6.10 Acquisition and Asset Management

The School shall follow its purchasing and procurement policies when acquiring technology equipment and services, and shall maintain an inventory of its hardware and software assets, including cloud services that store or process student data. Technology acquisitions that will store or process sensitive data are subject to review by the ISO and, where student data is involved, by the Student Data Manager under Section 8.

6.11 Policy, Audit, and E-Discovery Training

The School shall provide training on its policies as required by law, including annual information technology security training and training on audits and electronic discovery, as described in Section 11.

7. Data Privacy and Student Data Protection

7.1 Governing law

The School considers the protection of the data it collects on students, employees, and their families to be of the utmost importance. The School protects student data in compliance with FERPA (20 U.S.C. § 1232g; 34 C.F.R. Part 99), the Protection of Pupil Rights Amendment (20 U.S.C. § 1232h), COPPA (15 U.S.C. §§ 6501–6506), GRAMA (Utah Code § 63G-2), Utah's student data protection provisions (Utah Code § 53E-9-301 et seq.), and Utah Admin. Code R277-487.

7.2 Employee records

Access to employee records shall be limited to individuals whose specific job duties require such access.

7.3 Informed consent

The School shall obtain informed consent for the collection and use of student educational data where required by Utah Code § 53E-9-311. Beginning July 1, 2027, the School shall offer a secure digital or electronic mechanism as the primary method for obtaining informed consent, and shall accept written consent where a digital or electronic mechanism is not reasonably available. The Student Data Manager shall implement this requirement in coordination with the ISO.

7.4 Data sharing with the Utah Board of Higher Education

Where the School shares data for students in grades 7 through 12 with the Utah Board of Higher Education for college readiness and access purposes under Utah Code § 53E-9-401 et seq., the School shall notify parents of the data collected, how it will be used, and the parent's right to opt out, and shall honor timely opt-out requests.

7.5 Records requests and retention

Requests for records shall be processed under GRAMA and the School's Records Management and Retention Policy. Sensitive data shall be retained no longer than required by the applicable retention schedule and shall be disposed of securely.

8. Third-Party Contractors and Education Technology Vendors

8.1 Agreements required

All third-party vendors and contractors that hold, or have access to, the School's critically sensitive data shall be required to sign the School's Restriction on Use of Confidential Information Agreement, and any additional data privacy agreement required by Utah Code § 53E-9-309, before accessing School systems or receiving information.

8.2 Required contract terms

Each contract with an education technology vendor that receives student data shall provide, consistent with Utah Code § 53E-9-309, that:

- If the School determines that the vendor has violated the contract's student data privacy provisions, the School shall provide written notice of the violation, and may terminate the contract no sooner than thirty (30) days after providing that notice if the vendor has not remedied the violation and established procedures to prevent its recurrence;
- Upon completion or termination of the contract, the vendor shall return or delete all personally identifiable student data in its possession, unless the student's parent has given written consent for the vendor to retain the data; and
- The vendor may not impose a fee, seek damages, or otherwise assert financial liability against the School for a termination resulting from a student data privacy violation.

8.3 Vendor risk management

The Student Data Manager shall maintain a current list of education technology vendors that receive student data, and the ISO shall evaluate the security practices of each such vendor before contracting and upon renewal. Suspected vendor privacy or security violations shall be reported to the Student Data Manager and the ISO, and may be reported to USBE.

9. Internet Safety, Content Filtering, and Classroom Technology

9.1 Filtering

In accordance with federal and state law, the School shall filter internet traffic for content defined in law as harmful to minors, and shall use a combination of technological and supervisory means to protect students from harmful online content. The School shall enforce the operation of its technology protection measure during use of its computers with internet access, subject to disabling by an authorized administrator for an adult engaged in bona fide research or another lawful purpose.

9.2 CIPA internet safety policy

The School's internet safety policy shall address access by minors to inappropriate matter online; the safety and security of minors using electronic mail, chat rooms, and other forms of direct electronic communication; unauthorized access, including hacking and other unlawful activities by minors online; unauthorized disclosure, use, and dissemination of personal information regarding minors; measures restricting minors' access to materials harmful to minors; monitoring of the online activities of minors; and education of minors about appropriate online behavior, including interaction on social networking sites and in chat rooms, and cyberbullying awareness and response. The School shall provide reasonable public notice and hold at least one public hearing or meeting before adopting or materially amending its internet safety policy and technology protection measure, and shall retain documentation of notice, hearing, adoption, filter description, and filter operation for not less than ten (10) years for E-Rate audit purposes.

9.3 Parental controls and review

Consistent with Utah Code § 53G-7-1001 and § 53G-7-1003, the School shall, upon a parent's request, provide an access control method that limits the student's access on School-managed devices to preapproved websites, and shall provide a technology platform through which a parent may review the student's activity on School-managed devices. The School shall maintain a complaint procedure for alleged violations and shall review this Section not less than every three (3) years.

9.4 Classroom technology and artificial intelligence

The School shall adopt or adapt a balanced classroom technology and artificial intelligence use policy no later than July 1, 2027, consistent with Utah Code § 53G-7-1201 et seq. and the model policies issued by USBE. Any artificial intelligence tool that processes student data is subject to Sections 6.3 and 8 of this Plan.

10. Data Breach Reporting and Notification

10.1 Internal reporting

School employees, volunteers, and third-party contractors shall immediately report any data breach or suspected data breach to the Student Data Manager and the ISO. No employee may delay reporting in order to investigate or verify the incident independently.

10.2 External reporting timeline

Upon discovery of a data breach, the School shall, through the ISO and Student Data Manager:

- Notify USBE within twenty-four (24) hours of discovering the breach, and report the breach to the Cyber Center, as required by Utah Code § 53G-8-903 and § 63A-19-405, coordinating with UETN if UETN infrastructure is involved;
- Report all significant data breaches to the State Superintendent within ten (10) business days of initial discovery, as required by Utah Admin. Code R277-487-3;
- Conduct a reasonable and prompt investigation and, if misuse of personal information has occurred or is reasonably likely to occur, notify affected Utah residents in the most expedient time possible and without unreasonable delay, as required by Utah Code § 13-44-202;
- Notify the Utah Attorney General and the Cyber Center if the breach involves the personal information of 500 or more Utah residents, and notify nationwide consumer reporting agencies if the breach involves 1,000 or more Utah residents, as required by Utah Code § 13-44-202; and
- Provide any additional notification required by FERPA, the School's Data Governance Plan, or applicable grant or contract terms.

Where more than one reporting obligation applies, the School shall act on the shortest applicable deadline. Notification may be delayed only at the documented request of a law enforcement agency conducting a criminal investigation.

10.3 Documentation

The ISO shall maintain a record of each reported incident and breach, the notifications made, and the remediation undertaken, and shall report annually to the Board on incidents and breaches occurring during the preceding year.

11. Training

The School shall ensure that all employees, aides, and volunteers having access to sensitive information complete information technology security and student data privacy training annually, emphasizing each individual's personal responsibility for protecting student and employee information. Training shall address, at a minimum, phishing and social engineering, password and multi-factor authentication practices, safe handling and transmission of sensitive data, acceptable use, and incident and breach reporting obligations. New employees shall complete training before being granted access to systems containing sensitive data, or as soon as practicable thereafter.

The School shall also ensure that students receive age-appropriate cyber security awareness and digital citizenship instruction, including instruction on appropriate online behavior and cyberbullying awareness and response.

The ISO shall maintain records of training completion sufficient to demonstrate compliance with Utah Admin. Code R277-487-9.

12. Compliance and Enforcement

School employees, volunteers, students, and third-party contractors must comply with this Policy and Plan. Failure to comply may result in consequences up to and including removal of access to the School's computer equipment, systems, and networks. Where such access is required for employment or for the performance of contracted services, an employee may be subject to disciplinary action up to and including termination of employment, and a contractor may be subject to termination of its contract. Student violations shall be addressed under the

School's Student Conduct and Discipline Policy and Acceptable Use Policy. Conduct that may constitute a crime shall be referred to law enforcement.

13. Review, Audit, and Annual Reporting

13.1 Audits

The School shall perform routine security and privacy audits consistent with this Plan and applicable law. School personnel shall develop remediation plans to address identified lapses, and the ISO shall track remediation to completion and report the status to the Board.

13.2 Annual submissions to USBE

The School shall submit annually to the State Superintendent, as required by Utah Admin. Code R277-487-3: its data governance plan; its annual FERPA rights notification; its directory information notice; its student data collection notice; its metadata dictionary; the name and contact information of its designated Student Data Manager and Information Security Officer; and evidence that the School has implemented a cyber security framework.

13.3 Policy review

The ISO shall review this Policy and Plan, and the procedures adopted under it, at least annually and shall recommend amendments to the Board. The Board shall review this Policy and Plan annually and upon any material change in applicable law. The Section 9 provisions governing parental controls and review shall be reviewed not less than every three (3) years.

Approved and Adopted by the Voyage Academy Governing Board.



VOYAGE ACADEMY

HEALTH AND WELLNESS POLICY

Effective Date:	May 14, 2026
Governing Authority:	Utah Admin. Rule R277-719; 7 CFR 210.31; Utah Code § 53G-9-205.2; 42 U.S.C. § 1751 et seq.; 7 CFR 210.11
Policy Category / Number:	Student Health and Welfare / School Wellness
Last Reviewed / Amended:	September 17, 2026-PENDING

1. Purpose and Authority

At Voyage Academy we strive for excellence in everything we do. We recognize the important link between student health and learning, and we support the student wellness policy as an essential tool that enables our school to support our students, staff, and families. Healthy eating and activity patterns are essential for students to achieve their full academic potential, full physical and mental growth, and lifelong health and well-being. Good health fosters student attendance and education. Healthy eating and physical activity are essential to reduce the risk of many chronic diseases and obesity. Schools have a responsibility to help students learn, as well as to establish and maintain lifelong healthy eating and activity patterns. Well-planned and effectively implemented school nutrition and fitness programs have been shown to enhance students' overall health, as well as their behavior and academic achievement in school. Staff wellness is also an integral part of a healthy school environment, as school staff can be daily role models for healthy behaviors.

This policy is adopted in accordance with the Child Nutrition and WIC Reauthorization Act, the Healthy, Hunger-Free Kids Act of 2010, and applicable Utah law, pursuant to: Utah Administrative Rule R277-719; 7 CFR 210.31; Utah Code § 53G-9-205.2; The Richard B. Russell National School Lunch Act (42 U.S.C. § 1751 et seq.), the Child Nutrition Act of 1966 (42 U.S.C. § 1771 et seq.); and USDA Smart Snacks in School nutrition standards (7 CFR 210.11).

2. Definitions and Context Standards

For the purposes of this policy, terms related to food marketing and environmental metrics are defined below:

- **"Marketing"**: includes oral, written, or graphic statements made for the purpose of promoting the sale of a food or beverage product made by the producer, manufacturer, seller, or any other entity with a commercial interest in the product. This includes but is not

limited to advertising on the exterior of vending machines; posters; menu boards; coolers, trash cans, and other food service equipment; cups used for beverage dispensing; and food service uniforms.

- **"School campus"**: means all areas of the property under the jurisdiction of the school that are accessible to students during the school day.
- **"School day"**: means the period from the midnight before to 30 minutes after the end of the official school day.

3. Policy Framework and Goal Matrix

The primary commitments and structural goals mandated under this policy are codified in the schedule below:

School Wellness Dimension	Core Operational Target and Policy Goal
Nutrition Education (Goal #1)	The cafeteria serves as a learning laboratory to support instruction through optimal menu offerings and signs. School provides skills for lifelong healthy eating.
Healthy Eating Promotion (Goal #2)	Encourage consumption of fruits, vegetables, whole grains, low-fat dairy, and low-sodium items. Schedule lunches near the middle of the school day with sufficient time.
Physical Activity (Goal #3)	Ensure K-6 students receive regular, age-appropriate PE. Provide structured play during one recess three times a week. Keep facilities safe and well-maintained.
School-Based Activities (Goal #4)	Refer students with nutrition-related health problems to counseling/medical treatment. Classroom celebrations and birthday treats must not interfere or compete with NSLP/Breakfast, and a non-food item should be offered as an alternative.
Staff as Role Models (Goal #5)	Train dining supervisors to encourage positive eating environments. Offer strategies for administrators, staff, and food service professionals to model health.
Food Safety & Security (Goal #6)	Comply with state/local food safety and sanitation. Implement Hazard Analysis and Critical Control Point (HACCP) plans. Meet drinking water and safety standards.

Marketing Standards (Goal #6.5)	Ensure food/beverage marketed on campus during the school day meets or exceeds USDA Smart Snacks. Non-compliant signage/contracts continue only until expiration.
Measuring Implementation (Goal #7)	Conduct an annual review of progress toward goals and identify improvement areas. The wellness committee stakeholders meet semi-annually to review goals.
Public & Triennial (Goal #7.5)	Permit parents, students, SFA, PE teachers, board, and public to review policy. Post updates annually online. Conduct a comprehensive compliance assessment every 3 years.

4. Operational Guidelines and Administration

4.1 Nutrition and Smart Snacks Implementation

Voyage Academy aligns its food service offerings explicitly with Smart Snacks and National School Lunch Program (NSLP) parameters. The school will offer foods outside meal services that are good nutrient sources, moderate in sodium, calories, sugar, and fat. Classroom celebrations and birthday treats must not interfere or compete with NSLP/Breakfast, and a non-food item should be offered as an alternative. All current federal and state nutrition regulations will be followed for food sold on campus. The school offers a variety of milk options including whole milk, 2%, 1%, or fat-free milk, and encourages lower-fat selections (skim or 1%) with at least two choices provided daily.

4.2 Physical Education and Facility Standards

Every student from kindergarten through sixth grade shall receive regular, age-appropriate quality physical education. The physical education curriculum must provide initial skill building and physical activity for all levels of ability, ensuring safe, enjoyable, and satisfying physical activity for everyone including students with special needs and those who are not athletically gifted. Physical education facilities on school grounds shall be kept safe and well-maintained. Structured play must be provided during one recess, three times a week, to ensure organized physical activity.

4.3 Comprehensive Marketing Restrictions

In accordance with 7 CFR 210.31(c)(3), any food and beverage marketed or promoted to students on campus during the school day must meet or exceed the USDA Smart Snacks in School nutrition standards. This includes advertising on vending machines, posters, menu boards, coolers, trash cans, equipment, cups, and uniforms. Existing contracts and signage installed prior to this policy may continue until expiration or replacement. Curriculum materials that incidentally reference branded products are exempted.

5. Notification, Forms, and Compliance Steps

5.1 Public Participation and Committee Updates

Voyage Academy permits parents, students, school food authority representatives, PE teachers, school health professionals, the school board, school administrators, and members of the public to participate in the development, implementation, and periodic review of the wellness policy. The wellness committee stakeholders meet semi-annually to review and update all goals, ensure benchmarks are reached, or discuss school-wide improvements.

5.2 Public Notifications and Records Retention

The school informs the public about the content and implementation of the wellness policy by posting the current policy and updates on the school website (voyageacademyutah.org) annually. Voyage Academy retains records documenting compliance, including a copy of the current wellness policy, documentation demonstrating public participation compliance, and the most recent triennial assessment.

5.3 Triennial Assessment Compliance Workflow

The school conducts a triennial assessment of compliance at least once every three years. The assessment must address: (a) compliance with the wellness policy, (b) the extent to which the policy compares to model wellness policies, and (c) the progress made in attaining goals. Triennial assessment results will be made available to the public via the school website, and the school community will be formally notified when the assessment is posted.

6. Special Interventions and Cross-Policy Coordination

6.1 Health and Mental Wellness Counseling Interventions

The school actively promotes mental wellness among staff and students. The school counselor meets with each class monthly, teaching skills that promote mental wellness, and is available to meet individually with staff and students for targeted mental wellness needs. Additionally, the school counselor sends out monthly wellness emails to families with the Friday weekly communications, sharing tips and ideas to take care of mental health. Services are also provided to ensure that students with nutrition-related health problems are referred to appropriate services for counseling or medical treatment.

6.2 Dining Environment Supervisory Operations

Dining room supervisory staff (including teachers, aides, and janitorial staff) shall receive appropriate training in how to maintain a safe, orderly, and pleasant eating environment. Staff are trained to encourage healthy eating patterns through a positive daily experience.

6.3 Crisis Food Supply and Safety Emergency Preparedness

The school will ensure that there is an emergency three-meal supply of food for students and staff that is ready-made and does not require amenities to prepare. The school provides training to all staff on emergency shutoff procedures (water, gas, electricity, and kitchen equipment). Coinciding with the school safety plan, staff will be trained in earthquake, fire, and evacuation procedures. All staff will be trained in CPR and first aid.

7. Legal Accountability and Non-Discrimination Mandate

The Wellness Policy was written, reviewed, and updated by the School Board, School Administration, Kitchen Manager/PE teacher, parents, and students. Compliance officials are Kami Coleman (kcoleman@voyageacademyutah.org) and Anna Stanton (astanton@voyageacademyutah.org). To get involved, contact the school at 801-776-4900.

Non-Discrimination Statement: The U.S. Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. To file a complaint of discrimination, complete the USDA Program Discrimination Complaint Form online at http://www.ascr.usda.gov/complaint_filing_cust.html, or write to U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (866) 632-9992, fax (202) 690-7442, or email at program.intake@usda.gov. USDA is an equal opportunity provider and employer.

Approved and Adopted by the Voyage Academy Governing Board.



PERSONAL CARE INDEPENDENCE POLICY

(formerly the Toilet Training Policy)

Effective Date:	August 18, 2018
Governing Authority:	Utah Code § 53G-7-230; Utah Admin. Code R277-631 (Student Personal Care Independence Requirements)
Policy Category / Number:	Health / Student Wellness
Last Reviewed / Amended:	[Board adoption date] — amended for S.B. 58 (2026) and R277-631

1. Purpose and Authority

The purpose of this policy is to establish the personal care independence requirements for enrollment of students at Voyage Academy (the “School”).

This policy is amended to incorporate S.B. 58 (2026, Public School Attendance Amendments), which repealed the toilet training provisions formerly at Utah Code § 53G-7-203(6) and reenacted them as a personal care independence standard, and the corresponding amendments to Utah Administrative Code R277-631, retitled Student Personal Care Independence Requirements. The requirement applies beginning with the 2026-2027 school year.

2. Definitions

2.1 “Personal care independence” means that a student is toilet trained, including the ability to:

- (a) communicate the need to use the bathroom to an adult;
- (b) sit down on a toilet;
- (c) use the toilet without assistance;
- (d) undress and dress as necessary; and
- (e) tend to personal hygienic needs after toileting.

2.2 If an accident occurs, a student who demonstrates personal care independence can independently tend to hygienic needs and change clothes.

2.3 A student does not meet the personal care independence requirements if the student:

- (a) does not meet the criteria in Section 2.1; or

(b) has accidents with sufficient frequency to impact the educational experience of the student or the student's peers, as determined by the School.

3. Enrollment Requirements

3.1 General Rule

Beginning in the 2026-2027 school year, and except as provided in Section 3.2, the School may not enroll a student unless the student meets the personal care independence requirements, per Utah Code § 53G-7-230 and R277-631-3(1)(a).

3.2 Exception

The School may enroll a school-aged student who is unable to meet the personal care independence requirements because of a suspected disability that is subject to federal child find requirements, or that is described in an IEP or Section 504 plan, per R277-631-3(1)(b). Federal child find obligations arise under 20 U.S.C. § 1412(a)(3) and 34 C.F.R. § 300.111.

3.3 Parent Assurance

As part of the School's enrollment process, the School shall require an assurance from the parent of an incoming student that the student meets the personal care independence requirements described in Section 3.1, per R277-631-3(2).

3.4 Services Following a Denial of Enrollment

If the School denies enrollment under Section 3.1, the School shall provide services consistent with its requirements under Utah Code § 53G-6-502(3), per R277-631-3(3). As a charter school, § 53G-6-502(3) is the provision applicable to the School; § 53G-6-302(6), referenced in the rule, applies to school districts.

4. Restroom Assistance and Background Checks

4.1 Private or Cleared Restroom Required

The School shall ensure that assistance for a student who is unable to meet the personal care independence requirements occurs in a private or cleared restroom, per R277-631-4(2). This requirement is mandatory and applies whenever such assistance is provided.

4.2 Background Checks for a Parent's Designee

Under R277-631-4(1), the School may adopt a policy requiring a background check for a parent's designee entering a public multi-stall restroom for the purposes of aiding in personal care independence. The Board has not adopted such a requirement. Should the Board elect to do so, the requirement shall be set out in a separate Board-approved policy and applied uniformly.

5. Administrative Procedures and Scope Integration

5.1 Administrative Procedures

The Director shall establish administrative procedures regarding the steps the School shall take when a student does not meet the personal care independence requirements, including

handling of an assurance that identifies a suspected disability under Section 3.2, referral for evaluation where child find obligations are triggered, and delivery of services required by Section 3.4.

5.2 Relationship to the Enrollment Policy

The personal care independence requirement is an enrollment condition. It is administered through the enrollment process described in the School's Enrollment Policy and is referenced at Section 4.5 of that policy. Nothing in this policy affects the lottery, enrollment preferences, or waitlist procedures set out there.

Approved and Adopted by the Voyage Academy Governing Board.



ATTENDANCE POLICY

Effective Date:	March 07, 2024
Governing Authority:	Utah Code § 53G-6-201 et seq.; § 53G-6-213; § 53G-6-214; § 53G-7-230; Utah Admin. Code Rule R277-607
Policy Category / Number:	Student Operations / Attendance and Truancy
Last Reviewed / Amended:	[Board adoption date] — amended for S.B. 58 and H.B. 145 (2026)

1. Purpose and Authority

It is the goal of Voyage Academy (the “School”) to awaken a love of learning in young people, and give them the ability to be successful, responsible citizens. As a school of choice, attendance is of the utmost importance and deemed critical to the success of your child. Absences can prevent your child from fully benefiting from the educational opportunities offered at the School.

This policy is consistent with the provisions of Utah’s compulsory attendance laws, Utah Code § 53G-6-201 et seq., and Utah Administrative Code Rule R277-607. It is amended effective July 1, 2026 to incorporate S.B. 58 (2026, Public School Attendance Amendments), which rewrote the attendance definitions and added data-quality, intervention, and governing board accountability duties at Utah Code § 53G-6-213 and § 53G-6-214, and H.B. 145 (2026, School Excused Absence Amendments), which expanded the statutory definition of “valid excuse.”

2. Definitions

“Absence”: for a student in an attendance validated program, the failure of a school-age child assigned to a class or class period to attend that class or class period for a given day or class period. The School operates attendance validated programs.

“Attendance Validated Program”: an educational program in which student participation is measured by physical or virtual attendance at scheduled instructional periods and the student receives direct teacher interaction and instruction, per Utah Code § 53F-2-102.

“Learner Validated Program”: an educational program designed for competency-based or self-paced learning in which participation is measured by demonstrated academic progress rather than attendance. The School does not currently operate a learner validated program.

“Instructional Day”: a school day on which the School provides educational services through scheduled periods with direct teacher interaction, per Utah Code § 53F-2-102. Statutory timelines in this policy are counted in instructional days, not calendar days.

“Valid Excuse”: one of the reasons enumerated at Section 3.1 of this policy, per Utah Code § 53G-6-201. “Excused Absence” means an absence supported by a valid excuse.

“Tardy”: a student’s arrival after the designated start time for a class period or instructional day, as defined by this policy. A student is tardy if not physically present in the designated classroom at the official designated start time for the class period.

“Truant”: a condition in which a school-age child, without a valid excuse, is absent for at least half of the instructional day. A student may not be considered truant more than one time during one day.

“Chronic Absenteeism”: a student who was enrolled in the School for at least 60 calendar days and has been absent for at least 10% of days of instruction, whether or not the absence was excused.

“Intervention”: a series of non-punitive, increasingly frequent and individualized activities designed to build trust among teachers, students, and parents, improve attendance, improve academic outcomes, and reduce negative behavior referrals, per Utah Code § 53G-6-206(1).

3. Policy Framework and Attendance Matrix

3.1 Valid Excuses

Per Utah Code § 53G-6-201, as amended by S.B. 58 and H.B. 145 (2026), a valid excuse includes:

- (a) an illness, which may be either mental or physical, regardless of whether the student or parent provides documentation from a medical professional;
- (b) mental or behavioral health of the student;
- (c) a family death;
- (d) an approved school activity;
- (e) an absence permitted by a student’s individualized education program or Section 504 accommodation plan;
- (f) competition in a rodeo sanctioned by an international, non-profit organization dedicated to the development of sportsmanship, horsemanship, and character in youth through the sport of rodeo;
- (g) **(new under H.B. 145)** any reason a parent provides to justify a student’s absence if the student maintains a cumulative grade point average of at least 2.0, including an event related to participation in a mountain biking club, a shooting sports club, or a youth development program administered by Utah State University providing hands-on educational experiences in areas including agriculture, science, technology, engineering, mathematics, civic engagement, leadership, and healthy living;
- (h) an absence permitted in accordance with Utah Code § 53G-6-803(5); or
- (i) any other excuse established as valid by the Board.

A parent acknowledgment of an absence for a reason other than those in (a) through (h) is not a valid excuse unless the Board has specifically permitted it under (i). Parents and students remain responsible for obtaining homework or assignments for the period during which the student is absent.

3.2 Grade Point Average Determination

The School serves students in Kindergarten through grade 6 and does not ordinarily compute a cumulative grade point average. For purposes of the valid excuse at Section 3.1(g), the Director shall establish a written administrative procedure identifying the academic record the School will use to determine whether a student meets the 2.0 threshold, or documenting that the School treats all enrolled students as meeting it. The procedure shall be applied uniformly.

3.3 Truancy and Chronic Absenteeism Triggers

Truancy cannot be applied more than one time per day. Reaching five instances of truancy during the school year permits issuance of a 'Notice of Compulsory Education Violation' per Utah Code § 53G-6-202 for a student in grades 1 through 6. A student enrolled at least 60 calendar days who misses 10% or more of days of instruction, excused or not, meets the statutory definition of chronic absenteeism and triggers immediate tracking, preventative institutional measures, and the tiered intervention strategies in Section 5.

4. Operational Guidelines and Prevention Procedures

4.1 Tardy and Early Check-Out Protocol

Students will be considered tardy if they are not in the classroom at the designated start time for class. Any late student must be signed in by a parent in the main office. When a student needs to be excused early, he/she must be checked out at the main office by a parent/legal guardian. If a person other than the parent/legal guardian is to check out a student, the person is required to be listed on the child's Emergency Contact Form. Tardies and excessive early check-outs will be handled on a per case basis at the discretion of the Director. Tardies are recorded separately from absences and are not aggregated to produce an absence for purposes of truancy.

4.2 Preventative Institutional Measures

The School's Chronic Absenteeism Prevention and Intervention measures include:

- Serving students breakfast and lunch at the School each school day.
- Providing classroom and/or schoolwide rewards and/or incentives to students for good attendance.
- Notifying parents when their student is absent.
- Contacting parents of students once they reach 4 or more unexcused absences to try to resolve attendance problems.
- Providing parents with the School's attendance policy and procedures each year at the time of registration.
- **(new under S.B. 58)** Conducting regular reviews of student attendance data to identify students at risk of chronic absenteeism.

- **(new under S.B. 58)** Implementing tiered interventions for students with attendance concerns.
- **(new under S.B. 58)** Maintaining accurate and timely attendance records in the School's student information system.

4.3 Attendance Data Review

The Director shall conduct regular reviews of student attendance data to identify students at risk of chronic absenteeism, and shall ensure that the School's student information system accurately captures and reports student enrollment, attendance, and membership data, per Utah Code § 53G-6-213. Interventions under Section 5 shall be initiated on the basis of these reviews rather than only upon a fixed number of missed days.

4.4 Staff Training and Consistent Implementation

Per Utah Code § 53G-6-214, the School shall maintain written policies and procedures for attendance tracking, intervention, and enforcement that comply with state law; train all relevant staff on those policies and procedures annually; ensure consistent implementation across the School; and provide clear communication to parents and students regarding attendance expectations and consequences.

5. Notification, Documentation, and Tiered Interventions

5.1 Daily Absence Reporting Steps

Parents must call the School's main office at 801-776-4900, and notify their child's teacher, before 9:00 AM for each day their child will be absent. For extended absences or vacations, parents must send written notification to the main office stating the dates of absence.

5.2 Unexcused Absence Notification

Per Utah Code § 53G-6-206(5)(c), the School shall notify a parent within two instructional days of a student's unexcused absence. The notification shall include the total number of unexcused absences the student has accumulated for the school year. This notification is required for every unexcused absence and operates independently of the tiered schedule in Section 5.3.

5.3 Tiered Missing Days Action Schedule

- 4-5 days missed: parent(s) will receive an email from the School detailing the concern.
- 7-10 days missed: parent(s) will receive a certified letter from the School detailing the continued concern.
- 12-15 days missed: parent(s) may receive an email requesting to set up a meeting with the Director.
- 17-20 days missed: the school will send an additional certified letter stating previous interventions have failed; if the attendance issue continues the parent(s) may be required to meet with a board committee.
- 20+ days missed: parents may be required to meet with a committee comprised of Board members to discuss their child's continued enrollment, pending outcome of a board meeting and vote.

The tiered schedule above is an internal communication and intervention sequence. It does not create a basis to disenroll, withdraw, or refuse to re-enroll a student on account of absences. Any action affecting a student's enrollment status shall be taken only as permitted by Utah Code and the School's Enrollment Policy, and the School shall continue to meet its obligations to a student with a disability regardless of attendance.

5.4 Alternative Administrative Corrective Actions

The School may implement other chronic absenteeism prevention and intervention measures, including conferences with the student, parents, and teacher/administration; mentorship programs; family connection to community resources; academic support through small group or individualized tutoring; or teaching executive function skills including planning, goal setting, understanding and following multi-step directions, and self-regulation. In accordance with Utah Code § 53G-6-202, the School may issue a 'Notice of Compulsory Education Violation' if the student is in grades 1 through 6 and is truant at least five times during the school year.

5.5 Recordkeeping of Notices

Per Utah Code § 53G-6-202(9) and § 53G-6-203(6), the School shall maintain records of each notice of compulsory education violation and each notice of truancy issued, together with any resulting referrals and general outcomes. The Board shall establish a procedure for a student, or the student's parents, to contest a notice of truancy.

6. Rights, Accessibilities, and Scope Integration

6.1 Students with Disabilities

If students with disabilities under IDEA, or students protected under Section 504 or the ADA, have excessive absences, the School will ensure that this policy is applied in a manner consistent with all applicable state and federal laws and regulations. Excused absences for known mental or behavioral health reasons do not absolve the School of FAPE responsibilities.

6.2 Grievance

Parents/guardians who believe that all or part of their student's absences and/or tardies should be considered excused, or who want to contest a notice of compulsory education, shall follow the School's Civility/Grievance Policy.

6.3 Personal Care Independence and Enrollment

S.B. 58 moved the toilet-training requirement to Utah Code § 53G-7-230 and restated it as a personal care independence standard applying beginning with the 2026-2027 school year, with exemptions for a student who cannot meet it because of a condition subject to federal child find requirements or described in an IEP or Section 504 accommodation plan. That requirement is an enrollment condition and is administered under the School's Toilet Training Policy and Enrollment Policy, not under this policy.

7. Legal Accountability and State Reporting Mandates

7.1 Director Responsibilities

The Director will establish attendance and truancy procedures consistent with this policy and applicable law, including the grade point average procedure required by Section 3.2 and the annual staff training required by Section 4.4.

7.2 Data Quality and Annual Internal Review

Per Utah Code § 53G-6-213, the School shall conduct an annual internal review of attendance data accuracy. Should the School fail to meet the State Board's minimum standards for attendance data quality, it shall develop and implement a corrective action plan within 60 days and submit it to the State Board, submit monthly progress reports until compliance is achieved, and may be subject to withholding of state funding until compliance is demonstrated. Corrective action and withholding do not apply where the School's only failure relates to the tracking or reporting of excused absences.

7.3 Board Review and Approval

Per Utah Code § 53G-6-214(2), the Board shall review relevant attendance data, evaluate the effectiveness of attendance interventions annually, ensure adequate resources are allocated for attendance monitoring and intervention programs, and approve any changes to attendance policies in a public meeting.

7.4 Annual Report Mandate

The School shall annually report the following data separately to the State Board of Education: (a) absences with a valid excuse; and (b) absences without a valid excuse.

Approved and Adopted by the Voyage Academy Governing Board.



ENROLLMENT POLICY

Effective Date:	February 15, 2015
Governing Authority:	Utah Code § 53G-6-401 et seq.; § 53G-6-502; § 53G-6-503; § 53G-6-504
Policy Category / Number:	Enrollment / Admissions
Last Reviewed / Amended:	[Board adoption date] — amended for S.B. 131 (2026)

1. Purpose and Authority

Voyage Academy (the “School”) is a public charter school open to all resident students of the State of Utah, and admission is never conditioned on disability, race, creed, color, gender, national origin, or religion. The School serves students in Kindergarten through 6th grade, with approximately 25 students per class, except Kindergarten, which is limited to approximately 18 students per class. In filling the School with students, the mission of Voyage Academy is considered at every applicable instance.

This policy is adopted under Utah Code § 53G-6-502 (Eligible students), § 53G-6-503 (Application and enrollment timelines), and § 53G-6-504, and is consistent with the open enrollment provisions of Utah Code § 53G-6-401 et seq. It is amended effective July 1, 2026 to incorporate S.B. 131 (2026 General Session, Charter School Eligibility), which added a capacity-based enrollment preference for students residing within the boundaries of the political subdivision containing the charter school.

2. Definitions

“At Capacity”: a school operating above that school’s open enrollment threshold, as provided in Utah Code § 53G-6-502(1)(a).

“Open Enrollment Threshold”: has the meaning given in Utah Code § 53G-6-401.

“School of Residence”: has the meaning given in Utah Code § 53G-6-401; generally, the district school an applicant would otherwise attend based on the applicant’s residence.

“Political Subdivision Containing the School”: for purposes of the preference at Section 3.2 (Tier 7), the City of Clinton, Utah, in which the School’s campus is located. A student residing within the boundaries of that political subdivision is eligible for the preference regardless of whether the student lives within two miles of the School.

“Eligible Student”: a resident student of the State of Utah qualifying for admission under Utah Code § 53G-6-502(2), subject to the limits of that section and § 53G-6-503.

“Sibling”: each of two or more individuals having one or both parents or legal guardians in common, whether through birth, marriage, adoption, or operation of law.

“Timely Application”: an application submitted on or before the published close of the open enrollment period for the applicable school year.

“Lottery”: the random, unbiased selection process by which the School admits applicants when timely applications exceed the capacity of a program, class, grade level, or the School.

3. Policy Framework and Enrollment Preference Matrix

3.1 Mandatory Enrollment

Per Utah Code § 53G-6-502(3)(a), the School shall enroll (a) a foster child residing in the same residence as an individual enrolled in the School; and (b) any other eligible student submitting a timely application, unless the number of applications exceeds the capacity of a program, class, grade level, or the School. Where timely applications exceed capacity, the School shall select students on a random basis, except as modified by the preferences adopted below. The obligation to enroll under this Section is subject to the mandatory record review at Section 4.6.

3.2 Adopted Enrollment Preferences

The School adopts the following preferences, each authorized by Utah Code § 53G-6-502(4). Preferences are applied in the order listed; within any single preference tier, selection remains random.

Tier	Preference	Statutory Basis
1	A sibling of an individual previously or presently enrolled in the School	§ 53G-6-502(4)(c)
2	A child of an employee of the School	§ 53G-6-502(4)(d)
3	A child or grandchild of an individual who actively participated in the development of the School	§ 53G-6-502(4)(a)
4	A child or grandchild of a member of the School's governing board	§ 53G-6-502(4)(b)
5	A child of a military service member, or a child of a DOD civilian	§ 53G-6-502(4)(j), (k)
6	A student residing within up to a two-mile radius of the School whose school of residence is at capacity	§ 53G-6-502(4)(h)
7	NEW — A student residing within the boundaries of the political subdivision containing the School whose school of residence is at capacity	§ 53G-6-502(4)(i), added by S.B. 131 (2026)

3.3 The S.B. 131 Preference (Tier 7)

Effective July 1, 2026, S.B. 131 amended Utah Code § 53G-6-502(4) to authorize a preference for a student who resides within the boundaries of the political subdivision containing the charter school and whose school of residence is at capacity. This preference is broader in geography than the existing two-mile preference at Tier 6 but carries the same capacity condition: the

applicant's school of residence must be operating above its open enrollment threshold. An applicant who satisfies both Tier 6 and Tier 7 is placed in Tier 6.

3.4 Limits on Preferences

A preference advances an applicant's position in the selection sequence; it does not create a seat where none exists, and it does not override the mandatory enrollment obligations in Section 3.1. The School may weight its lottery to give a slightly better chance of admission to educationally disadvantaged students under Utah Code § 53G-6-502(8); the School does not presently operate a weighted lottery. The School shall not discriminate in its admission policies or practices on any basis on which other public schools may not discriminate.

4. Operational Guidelines and Selection Procedures

4.1 Open Enrollment Period

Open enrollment dates shall be publicly announced and shall adhere to the timelines in Utah Code § 53G-6-503. Once a student has been admitted, he or she may remain in attendance through subsequent grades without reapplying. A new applicant is subject to the lottery if, as of the open enrollment closing date, the total number of applicants exceeds the number of spaces available.

4.2 Lottery Procedure

The random selection of students begins with 6th grade and proceeds down through Kindergarten, with each applicant assigned a number identifying the order in which they are drawn. Following the drawing, the preferences in Section 3.2 are applied in tier order. Classes are then filled to capacity using the resulting sequence, and remaining applicants are placed on the waitlist in that same order.

4.3 Capacity Verification for Tiers 6 and 7

Both the two-mile preference and the S.B. 131 political-subdivision preference require that the applicant's school of residence be at capacity. Before applying either preference, the School shall:

- (a) identify the applicant's school of residence from the residential address on the application;
- (b) confirm in writing whether that school is operating above its open enrollment threshold, using the open enrollment capacity notices published by the resident school district under Utah Code § 53G-6-401 for the applicable school year;
- (c) record the determination, the source relied on, and the date, in the applicant's enrollment file; and
- (d) apply the preference only where capacity status is affirmatively confirmed. Where status cannot be confirmed, the applicant is selected on a random basis without the preference, and the file shall note why.

4.4 Residency Documentation

Applicants claiming a Tier 6 or Tier 7 preference shall provide proof of residence sufficient to establish the residential address. Preference determinations are made as of the open

enrollment closing date; a change of residence after that date does not retroactively create or remove a preference for that cycle.

4.5 Personal Care Independence

Beginning with the 2026-2027 school year, enrollment is conditioned on the student meeting the personal care independence requirements of Utah Code § 53G-7-230 and Utah Admin. Code R277-631, except where the student is unable to do so because of a suspected disability that is subject to federal child find requirements or that is described in an IEP or Section 504 plan. This condition is administered under the School's Personal Care Independence Policy, which also governs the services the School must provide if it denies enrollment on this basis.

4.6 Record Review Before Enrollment

This requirement is mandatory. Per S.B. 167 (2026), the School may not enroll a student transferring from another school until the School has either received the student's record from the prior school, or reviewed the statewide data gateway, for each of the following:

- (a) safe school violations;
- (b) reintegration status or an active reintegration plan; and
- (c) threat assessments, including any statewide student threat flag.

The Director shall document the date of the record request or gateway review, the source relied on, and the result, in the student's enrollment file before enrollment is finalized. Where the review discloses a matter within (a) through (c), the governing board may deny enrollment to the extent permitted by law, subject to the procedural protections of applicable state and federal law, including the obligations owed to a student with a disability. This Section limits the enrollment obligation in Section 3.1 and applies regardless of a student's position in the lottery or on the waitlist.

5. Notification, Waitlist, and Transfer Procedures

5.1 Notification of Results

Families shall be notified of lottery results and of any offer of enrollment, and shall be given a stated and reasonable period in which to accept or decline the offer. An offer not accepted within the stated period may be extended to the next applicant in sequence.

5.2 Waitlist Administration

Applicants not selected remain on a waitlist in the order determined by the lottery and the preferences in Section 3.2. Waitlisted applicants are retained from year to year until enrolled or until they decline an enrollment position. Applicants on the waitlist shall be given the opportunity to attend if openings become available during the school year.

5.3 Sibling Placement

When a student is admitted through the lottery, siblings of that student are admitted immediately if space is available in the relevant grade. If space is not available, the sibling is placed on the waitlist in the position established under Tier 1.

5.4 Transfer Students

Transfer students may be admitted if space is available following the lottery process. Transfer requests are reviewed by the Director, and admission is based on available space in the requested grade level, subject to the mandatory record review at Section 4.6. Transfer requests shall be processed within the turnaround required by Utah Code and S.B. 167 (2026). Withdrawal and release of enrolled students is governed by the School's Transfer and Withdrawal Policy.

5.5 Records and Consent

Enrollment records containing personally identifiable student information are maintained in accordance with FERPA and the Utah Student Data Protection Act. Where the School obtains consent to disclose student data as part of enrollment, it shall use a secure mechanism meeting the requirements of S.B. 296 (2026) on the timeline established by that bill.

6. Rights, Accessibilities, and Scope Integration

6.1 Non-Discrimination

Voyage Academy does not discriminate in its admissions or transfer policies on the basis of disability, race, creed, color, gender, national origin, or religion, in compliance with applicable federal and state law and Utah Code § 53G-6-502(9). No enrollment preference adopted under Section 3.2 may be administered in a manner that produces a discriminatory effect.

6.2 Students with Disabilities

Admission is not conditioned on a student's disability status, and the School does not inquire into disability status as part of the selection process. Once enrolled, students eligible under IDEA, Section 504, or the ADA receive services consistent with all applicable state and federal law, and the enrollment condition at Section 4.5 is applied with the disability exception stated there, and Section 4.6 is applied consistent with the protections owed to a student with a disability.

6.3 Scholarship Students

Consistent with H.B. 467 (2026), the School shall not deny a Utah Fits All scholarship student access to athletics or extracurricular activities on the basis of scholarship status, and shall not impose requirements on scholarship students more restrictive than those applied to home-school or private-school students.

6.4 Grievance

A parent or guardian who believes an enrollment, preference, or waitlist determination was made in error may contest the determination under the School's Civility/Grievance Policy.

7. Legal Accountability and Implementation Mandates

7.1 Charter Agreement

Enrollment preferences adopted under Utah Code § 53G-6-502(4) must be reflected in the School's charter agreement. The governing board may modify the charter agreement to include a preference described in that subsection without the mutual agreement otherwise required, and shall do so for the Tier 7 preference before that preference is applied in any selection cycle.

7.2 Director Responsibilities

The Director shall establish enrollment and lottery procedures consistent with this policy and applicable law, shall maintain documentation of each lottery and of every preference applied, and shall ensure that the capacity determinations required by Section 4.3 are recorded contemporaneously.

7.3 Board Review

The Board shall review this policy regularly to evaluate its ongoing efficacy, and shall review enrollment and preference data annually before the opening of the next enrollment cycle.

7.4 Effective Date of Amendment

The Tier 7 preference takes effect on the later of July 1, 2026 or the date of Board adoption of this amended policy, and applies beginning with the first open enrollment cycle following that date.

Approved and Adopted by the Voyage Academy Governing Board.



VOYAGE ACADEMY
BOARD OF DIRECTORS

Teacher and Student Success Act

LEA Governing Board Student Success Framework

Adopted pursuant to Utah Code § 53G-7-1304 and Utah Administrative Rule R277-927

Document	LEA Governing Board Student Success Framework
Governing Board	Voyage Academy Board of Directors
Originally Adopted	July 11, 2019
Amended	October 22, 2026 — Early Literacy Allocation Requirement added
Statutory Authority	Utah Code §§ 53G-7-1301 through 53G-7-1306; § 53E-3-1001; Title 53G, Chapter 10, Part 8
Administrative Rule	Utah Admin. Code R277-927
Related Legislation	S.B. 241, Early Literacy (2026 General Session), effective July 1, 2026
Review Cycle	Annually, prior to submission of the Framework to the Utah State Board of Education

Section 1. Authority and Purpose

- 1.1** Pursuant to Utah Code § 53G-7-1304, the Voyage Academy Board of Directors (the “Board”) adopts this LEA Governing Board Student Success Framework (the “Framework”) to provide guidelines and processes for the development of a Teacher and Student Success Plan (the “Plan”).
- 1.2** The school’s Director will develop the Plan in accordance with this Framework and submit the Plan to the Board for approval. The Plan will be developed by integrating school-specific goals and criteria for improving the school’s performance within the state accountability system.
- 1.3** The goal of the Plan shall be to improve school performance and student academic achievement. The Plan shall include at least one goal, and the Plan’s goals may align with the goals shown on the School LAND Trust Plan.
- 1.4** This Framework is further adopted in accordance with Utah Administrative Rule R277-927, which governs the distribution of Teacher and Student Success Act (“TSSA”) program money to local education agencies (“LEAs”), an LEA’s allocation of program money to each school, and the accountability standards applicable to the program.

- 1.5** This Framework was amended in 2026 to incorporate the early literacy requirements enacted by S.B. 241, Early Literacy (2026 General Session), including the requirement codified at Utah Code § 53G-7-1304(2)(e) that a school performing below the statewide third-grade reading goal allocate at least 50% of its total distribution to evidence-based literacy strategies and reading interventions.
- 1.6** Consistent with R277-927-3, the Board shall submit this Framework, and any amendment to it, to the Utah State Board of Education through the Board’s grant management system.

Section 2. Definitions

As used in this Framework:

- “Benchmark reading assessment”** means the statewide benchmark assessment in reading described in Utah Code § 53E-4-307, administered to students in kindergarten through grade 3 at the beginning, middle, and end of the school year.
- “Reading on grade level”** means that a student scores at or above the benchmark for the relevant grade level on the benchmark reading assessment, as provided in Utah Code § 53E-3-1001.
- “Statewide third-grade reading goal”** means the statewide goal established in Utah Code § 53E-3-1001 that 80% of students read on grade level on the end-of-year benchmark reading assessment in grade 3 by July 1, 2030.
- “Performing below the statewide goal”** means that fewer than 80% of the school’s grade 3 students scored at or above benchmark on the most recent end-of-year benchmark reading assessment in grade 3.
- “Science of reading”** means the same as that term is defined in Utah Code § 53G-10-801.
- “Reading intervention”** means an evidence-based instructional strategy, methodology, technique, or resource described in Utah Code § 53G-10-801 that assists a student in becoming a successful reader able to read at or above grade level.
- “Individualized reading plan”** means a plan described in Utah Code § 53G-10-802 that identifies the reading interventions a student will receive to remediate a reading deficiency identified by the benchmark reading assessment.
- “School allocation”** means the portion of the LEA distribution allocated to the school in accordance with Utah Code § 53G-7-1304(2) and R277-927-5.

Section 3. Approved Strategies

The Plan may contain any of the following strategies, consistent with Utah Code § 53G-7-1304(1)(b):

1. school personnel stipends for taking on additional responsibility outside of a typical work assignment;
2. school personnel bonuses;
3. professional learning;
4. additional school employees, including counselors, social workers, mental health workers, tutors, media specialists, information technology specialists, or other specialists;
5. technology;
6. before- or after-school programs;
7. summer school programs;
8. community support programs or partnerships;

9. early childhood education, including preschool programs;
10. class size reduction strategies;
11. augmentation of existing programs;
12. evidence-based literacy strategies, practices, and reading interventions aligned with the science of reading, as described in Section 5 of this Framework;
13. the pilot program described in Utah Code § 53G-7-1307; or
14. any other strategy reasonably designed to improve school performance or student academic achievement.

Section 4. Prohibited Uses of Program Funds

Consistent with Utah Code § 53G-7-1304(1)(c) and (4)(c) and R277-927-4, funding received pursuant to the Plan may not be used:

1. to supplant funding for existing public education programs;
2. for administrative costs;
3. for capital expenditures; or
4. for a purpose that is not supported by this Framework.

In addition, no portion of the school allocation may be used to purchase, adopt, or support curriculum or pedagogical practice that includes a three-cueing model, except as expressly permitted for an individual student by that student's IEP or Section 504 accommodation plan under Utah Code § 53G-10-806.

Section 5. Early Literacy Allocation Requirement

This Section is adopted to implement Utah Code § 53G-7-1304(2)(e) and § 53G-7-1305(1)(a)(iv), as enacted by S.B. 241 (2026), and governs the distribution of TSSA funds to a school performing below the statewide third-grade reading goal.

AT A GLANCE	Early Literacy Allocation Requirement
Trigger	Fewer than 80% of the school's grade 3 students read on grade level on the end-of-year benchmark reading assessment
Required allocation	At least 50% of the school's total TSSA distribution
Permitted purposes	Evidence-based strategies and practices addressing low literacy rates in alignment with the science of reading; and reading interventions under Title 53G, Chapter 10, Part 8
Applies to	The Teacher and Student Success Plan for the school year following the assessment results that trigger the requirement
Authority	Utah Code §§ 53G-7-1304(2)(e), 53G-7-1305(1)(a)(iv), 53E-3-1001; Utah Admin. Code R277-927

5.1 Annual Determination of Performance

- 5.1.1** Following the release of end-of-year benchmark reading assessment results each spring, the Director shall calculate the percentage of the school's grade 3 students who scored at or above benchmark on the end-of-year benchmark reading assessment and shall report that percentage to the Board.

5.1.2 If that percentage is below 80%, the school shall be deemed to be performing below the statewide goal described in Utah Code § 53E-3-1001 for third-grade reading, and the requirements of this Section 5 shall apply to the Plan for the following school year.

5.1.3 The determination shall be made annually. The requirement continues in each successive year in which the school performs below the statewide goal and ceases to apply for the school year following any year in which the school meets or exceeds the statewide goal.

5.2 Mandatory Allocation

5.2.1 When the school is performing below the statewide goal, the Board shall ensure that the Plan it approves under Utah Code § 53G-7-1305 allocates not less than 50% of the school's total TSSA distribution for:

- (a) evidence-based strategies and practices for addressing low literacy rates in alignment with the science of reading; and
- (b) reading interventions in accordance with Title 53G, Chapter 10, Part 8, Literacy Interventions.

5.2.2 The 50% figure is a floor, not a ceiling. The Director may, and is encouraged to, propose a larger allocation where the school's literacy data warrant it.

5.2.3 The Board will not approve a Plan that does not satisfy this Section while the requirement is in effect. If a submitted Plan does not comply, the Board shall disapprove the Plan, explain the reason in writing, make recommendations for revision, and allow the Director to resubmit a revised Plan, consistent with Utah Code § 53G-7-1305(2)(b)(iii).

5.3 Qualifying Expenditures

Expenditures that may be counted toward the 50% allocation include, without limitation:

- literacy coaching and literacy paraprofessional support for kindergarten through grade 3;
- formal professional learning in the science of reading for teachers of kindergarten through grade 3 and for school administrators;
- evidence-based intervention and supplemental instructional materials, and evidence-informed core instructional materials, consistent with Utah Code § 53E-4-307(4);
- personnel time and stipends directly attributable to the delivery of reading interventions, including tutoring and small-group instruction;
- before- and after-school, extended-day, and summer literacy programs;
- progress monitoring, formative assessment, and data analysis tools that support the benchmark reading assessment and individualized reading plans;
- the development, implementation, and monitoring of individualized reading plans and the work of literacy teams under Utah Code § 53G-10-802; and
- dyslexia screening and related parent information and resources.

5.4 Non-Qualifying Expenditures

The following may not be counted toward the 50% allocation: administrative costs; capital expenditures; expenditures that supplant funding for existing public education programs; base salary increases and salary-driven benefits taken under Utah Code § 53G-7-1304(2)(a)(i); materials or practices employing a three-cueing model, except as permitted by Utah Code § 53G-10-806; and expenditures not aligned with the science of reading.

5.5 Plan Content and Documentation

- 5.5.1** A Plan subject to this Section shall state (a) the school's total TSSA distribution for the year; (b) the dollar amount and corresponding percentage allocated to early literacy under Section 5.2; (c) the specific strategies, interventions, and expenditures funded by that allocation; and (d) measurable literacy goals, with the data sources used to evaluate progress.
- 5.5.2** Literacy goals in the Plan shall be tied to performance on the benchmark reading assessment and shall be aligned with the school's individualized reading plans and the statewide third-grade reading goal.
- 5.5.3** The Director shall retain documentation sufficient to demonstrate that the early literacy allocation was budgeted and expended as required, and shall make that documentation available to the Board and to the Utah State Board of Education upon request.

5.6 Interaction with Other Requirements

- 5.6.1** This Section does not alter the limits on the use of the LEA distribution for increases to base salary and salary-driven benefits under Utah Code § 53G-7-1304(2), or the school's discretionary use of up to 5% of its school allocation for school personnel retention under Utah Code § 53G-7-1304(4)(b).
- 5.6.2** Where the school also operates under a school turnaround plan, the Plan shall be developed in accordance with both that plan and this Section.

Section 6. Distribution of Program Money

- 6.1** The Board shall use the LEA distribution in accordance with Utah Code § 53G-7-1304(2) and R277-927-5, including any amount applied to increases in base salary and salary-driven benefits for school personnel within the limits allowed by statute.
- 6.2** The remaining amount of the LEA distribution shall be allocated to the school in accordance with Utah Code § 53G-7-1304(2)(a)(ii), and shall be released only to a school with a Plan approved by the Board.
- 6.3** The allocation of the school's distribution within the Plan is subject to the Early Literacy Allocation Requirement in Section 5 whenever that requirement is in effect.
- 6.4** Consistent with R277-927-4(4), unexpended restricted program funds may be carried over into the next fiscal year to support a purpose identified in this Framework. Carryover funds allocated to early literacy shall remain restricted to that purpose.

Section 7. Monitoring, Reporting, and Accountability

- 7.1** The Board shall annually monitor student performance regarding the statewide third-grade reading goal and school performance regarding literacy instruction, science of reading training, and the provision of reading interventions, consistent with Utah Code § 53G-10-805.
- 7.2** The school shall annually submit to the Board a description of the budgeted and actual expenditures of its school allocation, how those expenditures relate to the Plan, and how the school measures the success of its participation in the program, as required by Utah Code § 53G-7-1304(5)(a).
- 7.3** The school shall post on its website its approved Plan, a description of budgeted and actual expenditures of the school allocation and how those expenditures help accomplish the Plan, and the school's current level of performance, as required by Utah Code § 53G-7-1304(5)(b).
- 7.4** The Board shall annually review the Plan and shall approve or disapprove the Plan in a regularly scheduled Board meeting, making its best efforts to complete the approval process on or before June 30 of each year.

- 7.5** The Board shall submit the annual assurances required under R277-927-3 and shall comply with the accountability performance standards described in R277-927-6.

Section 8. Framework Review and Amendment

- 8.1** The Board shall review this Framework annually and may amend it at any regularly scheduled meeting.
- 8.2** Any amendment shall be submitted to the Utah State Board of Education through the grant management system in accordance with R277-927-3(1)(b).
- 8.3** In accordance with this Framework, the school's administration will create a Teacher and Student Success Plan designed to improve the school's performance under the state's accountability system, and the Board and administration will use their best efforts to complete the submission and approval process by June 30 of each year.

Adoption

This amended Framework was reviewed and adopted by the Voyage Academy Board of Directors at a duly noticed public meeting held on _____, 2026.

Board President

Date

Director

Date

OATH OF OFFICE

([Article IV, Section 10, Utah Constitution](#))

STATE OF UTAH

County of _____

Print Name of Officer Taking Oath

Title of Office

I do solemnly swear (or affirm) that I will support, obey, and defend the Constitution of the United States and the Constitution of the State of Utah, and that I will discharge the duties of my office as a charter school governing board with fidelity.

Signature of Officer Taking Oath

Sworn to and subscribed before me this _____ day of _____, 20_____.

Person Administering Oath

Title of Person Administering Oath

TO FILE THIS OATH OF OFFICE

IF YOU ARE A:	SEND YOUR OATH TO:
State officer	Utah Division of Archives & Records Service
County or Precinct officer	County clerk, except file county clerk's oath with county treasurer
Municipal officer	City recorder, except file city recorder's oath with the city treasurer
Town officer	Town clerk, except file town clerk's oath with the town treasurer
Metro Township officer	County clerk
Special District	Clerk of the special district
School District officer	Clerk of Board of Education, except file clerk's oath with treasurer

THIS BOX FOR OFFICE USE ONLY

Date Received for Filing: _____

Voyage Academy

AMENDED AND RESTATED BYLAWS

ARTICLE I

Offices

- Section 1.1 Business Offices
- Section 1.2 Registered Office

ARTICLE II

Members

- Section 2.1 Classification and Election of Members

ARTICLE III

Board of Trustees

- Section 3.1 General Powers
- Section 3.2 Number, Election, Tenure, and Qualifications of Board Members
- Section 3.3 Vacancies
- Section 3.4 Regular Meetings
- Section 3.5 Special Meetings
- Section 3.6 Quorum and Voting
- Section 3.7 Manner of Acting
- Section 3.8 Meetings by Telephone or other Electronic Device
- Section 3.9 Action without a Meeting
- Section 3.10 Presumption of Assent
- Section 3.11 Compensation
- Section 3.12 Executive and Other Committees

ARTICLE IV

Officers and Agents

- Section 4.1 Number and Qualifications
- Section 4.2 Election and Term of Office
- Section 4.3 Removal
- Section 4.4 Vacancies
- Section 4.5 Authority and Duties of Officers
- Section 4.6 Surety Bonds

ARTICLE V

Indemnification

- Section 5.1 Indemnification of Trustees, Officers, Etc.
- Section 5.2 Indemnification Against Liability to the Corporation
- Section 5.3 Indemnification to Criminal Actions
- Section 5.4 Other Indemnification
- Section 5.5 Period of Indemnification
- Section 5.6 Insurance
- Section 5.7 Right to Impose Conditions to Indemnification
- Section 5.8 Limitation of Indemnification

ARTICLE VI

Miscellaneous

Section 6.1	Account Books, Minutes, Etc.
Section 6.2	Fiscal Year
Section 6.3	Conveyances and Encumbrances
Section 6.4	Designated Contributions
Section 6.5	Conflicts of Interest
Section 6.6	Discrimination
Section 6.7	Loans to Trustees and Officers Prohibited
Section 6.8	References to Internal Revenue Code
Section 6.9	Amendments
Section 6.10	Severability

ARTICLE I

OFFICES

Section 1.1 Business Offices. The principal office of Voyage Academy (also referred to as the “corporation”) shall be located in the city of Clinton and the county of Davis, Utah. The corporation may have such other offices either within or outside Utah, as the Board of Trustees may designate or as the affairs of the corporation may require from time to time.

Section 1.2 Registered Office. If a registered office of the corporation is required to be maintained in Utah, it may be, but may not be, the same as the principal office, if in Utah, and the address of the registered office may be changed from time to time by the Board of Trustees.

ARTICLE II

MEMBERS

Section 2.1 Classification and Election of Members. The corporation shall have no members.

ARTICLE III

BOARD OF TRUSTEES

Section 3.1 General Powers. The business and affairs of Voyage Academy shall be managed by its Board of Trustees, except as otherwise provided in the Utah Revised Nonprofit Corporation Act, the articles of incorporation, or by these bylaws.

Section 3.2 Number, Election, Tenure, and Qualifications of Board Members. The number of trustees of the corporation shall be fixed by the Board of Trustees, but in no event shall be less than 5 and no more than 9, with the desired number of 7. Any action of the Board of Trustees to increase or decrease the number of trustees, whether expressly by resolution or by implication through the election of additional trustees, shall constitute an amendment of these bylaws effecting such increase or decrease.

New trustees shall be elected or re-elected by a majority of the existing Board of Trustees at each June annual meeting or as otherwise determined by the Board. Board terms shall end on June 30th of the respective term.

During the first five years of operation, the founding Board members (those who joined the Board of Trustees in the first year of the development of Voyage Academy) can remain on the Board in order to maintain the original vision of Voyage Academy. After Voyage Academy has been in operation for 5 years, founding Board members fall under the same rotation as non-founding Board members.

New Board members shall not serve on the Board for more than two (2) three-year terms. After which, they may be re-elected to the Board only after at least a one-year sabbatical. At least two of the voting Board members must be a parent of a child currently attending Voyage Academy.

Any trustee who has two or more unexcused absences at Board meetings and/or does NOT complete assignments regularly to the satisfaction of the Board, having been given due notice, shall be subject to removal if the remaining Board so deems by a majority vote. Regardless of the foregoing, any trustee may be removed by a majority vote of the Board of Trustees whenever in its judgment the best

interests of the corporation will be served thereby, but such removal shall be without prejudice, if any, of the person so removed.

After Voyage Academy is in operation, each voting Board member shall attend training that will enhance their knowledge of EL education, safety, and/or other various topics deemed of importance within his or her first two years of tenure.

Section 3.3 Vacancies. Any trustee may resign at any time by giving written notice, either paper or electronic, to the chair of the Board of Trustees. Such resignation shall take effect at the time specified, and the acceptance of such resignation shall not be necessary to make it effective. The Board shall publicly announce the number of vacancies available and shall consider any nominations from parents or the community at large. Vacancies shall be filled by the affirmative vote of a majority of the trustees then in office. Vacancies shall not be filled by a family member of any Voyage Academy employee, i.e., spouse, mother, father, sister, brother, grandparent, significant other, or the in-law equivalent of this list.

Section 3.4 Regular Meetings. Regular meetings of the Board of Trustees shall be held at least 6 times each year. Notice for such meetings shall be given 24 hours in advance. An annual meeting shall be held each year. Board meetings will remain open to the public unless a closed session is convened by a majority vote of Board members present, which closed session will be subject to the requirements of the Utah Open and Public Meetings Act.

Section 3.5 Special Meetings. Special meetings of the Board of Trustees may be called by or at the request of the chair or any two trustees. The person or persons authorized to call special meetings of the Board of Trustees will provide proper notice and may fix any place, date, and time for holding any special meeting of the Board called by them, which special meeting will follow normal open meeting requirements as outlined by the Utah Open and Public Meetings Act.

Section 3.6 Quorum and Voting. A majority of the number of trustees fixed by Section 3.2 of this Article III shall constitute a quorum, but if less than such majority is present at a meeting, a majority of the trustees present may adjourn the meeting from time to time without further notice than an announcement at the meeting, until a quorum shall be present. No trustee may vote or act by proxy at any meeting of trustees.

Section 3.7 Manner of Acting. The act of the majority of the trustees present at a meeting at which a quorum is present shall be the act of the Board of Trustees.

Section 3.8 Meetings by Telephone or Other Electronic Device. Members of the Board of Trustees or any other committee thereof may participate in a meeting of the Board or committee by means of conference telephone or other electronic communications equipment. Such participation shall constitute presence in person at the meeting.

Section 3.9 Action Without a Meeting. All official actions of the Board must be done in a public meeting in accordance with the Utah Open and Public Meetings Act.

Section 3.10 Presumption of Assent. A trustee of Voyage Academy who is present at a meeting of the Board of Trustees at which action on any corporate matter is taken shall be presumed to have assented to the action taken unless his dissent is entered in the minutes of the meeting, or unless he files

his written dissent to such action with the person acting as the secretary of the meeting before the adjournment thereof or shall forward such dissent by registered mail to the secretary of the corporation immediately after the adjournment of the meeting. Such right to dissent shall not apply to a trustee who voted in favor of such action.

Section 3.11 Compensation. Trustees shall not receive compensation for their service on the Board, although the reasonable expenses incurred by a trustee relating to the furtherance of the corporation's mission may be paid in accordance with Utah law.

Section 3.12 Executive and Other Committees. By one or more resolutions, the Board of Trustees may designate from among its members an executive committee and one or more other committees.

ARTICLE IV

OFFICERS AND AGENTS

Section 4.1 Number and Qualifications. The officers of Voyage Academy shall be chair, vice-chair, secretary, and treasurer. The Board of Trustees may also elect or appoint such other officers, assistant officers, and agents, including one or more vice-chairs, treasurer, assistant secretaries, and assistant treasurers, as it may be considered necessary. One person may hold more than one office at a time, except that no person may simultaneously hold the offices of chair and secretary. Officers must be trustees of the corporation. All officers must be at least eighteen years old.

Section 4.2 Election and Term of Office. Officers of the Board of Voyage Academy shall be elected by the Board of Trustees at the regular annual meeting of the Board of Trustees. If the election of officers shall not be held at such meeting, such election shall be held as soon as convenient thereafter. Officers shall hold office for three-year terms with the opportunity to be elected again to the same position.

Section 4.3 Removal. Any officer or agent may be removed by a majority vote of the Board of Trustees whenever in its judgment the best interest of the corporation will be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the person so removed. Election or appointment of an officer or agent shall not in itself create contract rights.

Section 4.4 Vacancies. Any officer may resign at any time, subject to any rights or obligation under any existing contracts between the officer and the corporation, by giving written notice to the chair or the Board of Trustees. An officer's resignation shall take effect at the time specified in such notice, and unless otherwise specified herein, the acceptance of such resignation shall not be necessary to make it effective. A vacancy in any office, however occurring, may be filled by the Board of Trustees for the unexpired portion of the term.

Section 4.5 Authority and Duties of Officers. The officers of the corporation shall have the authority and shall exercise the powers and perform the duties specified below and as may be additionally specified by the chair, the Board of Trustees, or these bylaws, except that in any event each officer shall exercise such powers and perform such duties as may be required by law.

- (a) Chair. The chair shall, subject to the direction and supervision of the Board of Trustees: (1) preside at all meetings of the Board of Trustees; (2) see that all orders and resolutions of the Board of Trustees are carried into effect; and (3) be subject to all restrictions upon the chair.
- (b) Vice-Chair. The vice-chair shall assist the chair and shall perform such duties as may be assigned by the chair or by the Board of Trustees. The vice-chair shall, at the request of the chair, or in his absence or inability to act, perform the duties of the chair and when so acting shall have all the powers of and be subject to all the restrictions upon the chair.
- (c) Secretary. The secretary shall: (1) keep the minutes of the proceedings of the Board of Trustees and any committees of the Board; (2) see that all notices are duly given in accordance with the provisions of these bylaws or as required by law; (3) be custodian of the corporate records and of the seal of the corporation; and (4) in general, perform all duties incident to the office of secretary and such other duties as from time to time may be assigned to him/her by the chair or by the Board of Trustees. Assistant secretaries, if any, shall have the same duties and powers, subject to supervision by the secretary.
- (d) Treasurer. The treasurer shall: (1) be the principal financial officer of the corporation and have the care and custody of all its funds, securities, evidences of indebtedness and other personal property, and deposit the same in accordance with the instruction of the Board of Trustees; (2) receive and give receipts and acquitances for moneys paid on account of the corporation, and pay out of the funds on hand all bills, payrolls, and other just debts of Voyage Academy of whatever nature upon maturity; (3) unless there is a controller, be the principal accounting officer of the corporation and as such prescribe and maintain the methods and systems of accounting to be followed, keep complete books and records of accounts, prepare and file all local, state and federal tax returns and related documents, prescribe and maintain an adequate system of internal audit, and prepare and furnish to the chair and the Board of Trustees statements of accounts showing the financial position of Voyage Academy and the results of its operations; (4) upon request of the Board, make such reports to it as may be required at any time; and (5) perform all other duties incident to the office of treasurer and other such duties as from time to time may be assigned to him/her by the chair of the Board of Trustees. Assistant treasurers, if any, shall have the same power and duties, subject to supervision by the treasurer.

Section 4.6 Surety Bonds. The Board of Trustees may require any officer or agent of the corporation to execute to the corporation a bond in such sums and with such sureties as shall be satisfactory to the Board, conditioned upon the faithful performance of his/her duties and for the restoration of Voyage Academy of all books, papers, vouchers, money, and other property of whatever kind in his possession or under his control belonging to Voyage Academy.

ARTICLE V

INDEMNIFICATION

Section 5.1 Indemnification of Trustees, Officers, Etc. The corporation hereby declares that any person who serves at its request as a trustee, officer, employee, chairperson or member of any committee, or on behalf of Voyage Academy as a trustee, director or officer of another corporation, whether for profit, shall be deemed the corporation's agent for the purposes of this Article and shall be indemnified by Voyage Academy against expenses (including attorney's fees), judgments, fines, excise taxes, and amounts paid in settlement actually and reasonable incurred by such person who was or is a party or threatened to be made a party to any threatened pending or completed action, suit or proceeding, whether

civil, criminal, administrative, or investigative by reason of such believed to be in the best interests of Voyage Academy and, with respect to any criminal action or proceeding, had reason of such service, provided such person acted in good faith and in a manner he/she reasonable believed to be in the best interest of Voyage Academy and, with respect to any criminal action or proceeding, had no reasonable cause to believe his conduct was unlawful. Except as provided in Section 5.3, termination of such action, suit, or proceeding by judgment, order, settlement, conviction, or upon a plea of no contender or its equivalent, shall not of itself create either a presumption that such person did not act in good faith and in a manner which he reasonable believed to be in the best interests of the corporation. With respect to any criminal action or proceeding, a presumption that such person had reasonable cause to believe that his conduct was unlawful.

Section 5.2 Indemnification Against Liability to the Corporation. No indemnification shall be made in respect of any claim, issue matter as to which a person covered by Section 5.1 shall have been adjudged to be liable for negligence or misconduct in the performance of his duty to the corporation unless and only to the extent that the court in which such action, suit or proceeding was brought shall determine upon application that, despite the adjudication of liability, but in view of all the circumstances of the case, such person is fairly and reasonable entitled to indemnification for such expenses which such court shall deem proper.

Section 5.3 Indemnification in Criminal Actions. No indemnification shall be made in respect of any criminal action or proceeding as to which a person covered by Section 5.1 shall have been adjudged to be guilty unless and only to the extent that the court in which such action or proceeding was brought shall determine upon application, that despite the adjudication of guilt, but in view of all of the circumstances of the case, such person is entitled to indemnification for such expenses or fines which such court shall deem proper.

Section 5.4 Other Indemnification. The indemnification provided by this Article shall not be deemed exclusive or any other rights to which any person may be entitled under the articles of incorporation, any agreement, any other provision of these bylaws, vote of the disinterested trustees or otherwise, and any procedure for by any of the foregoing, both as to action in his official capacity and as to action in another capacity while holding such office.

Section 5.5 Period of Indemnification. Any indemnification pursuant to this Article shall (a) be applicable to acts or omissions which occurred prior to the adoption of this Article, and (b) continue as to any indemnified party who has ceased to be a trustee, officer, employee, or agent of the corporation and shall be inure to the benefit of the heirs and personal representatives of such indemnified party. The repeal or amendment of all or any portion of these bylaws which would have the effect of limiting, qualifying or restricting any of the power or rights of indemnification provided or permitted in this Article shall not, solely by reason of such repeal or amendment, eliminate, restrict, or otherwise affect the right or power of the corporation to indemnify any person or affect any right of indemnification so such person, with respect to any act or omissions which occurred prior to such repeal or amendment.

Section 5.6 Insurance. By action of the Board of Trustees, notwithstanding any interest of the trustees in such action, Voyage Academy may, subject to Section 5.8, purchase and maintain insurance, in such amounts as the Board may deem appropriate, on behalf of any person indemnified hereunder against any liability asserted against him/her and incurred by him/her in the capacity of or arising out of his/her status as an agent of the corporation, whether or not the corporation would have the power to indemnify

him/her against such liability under applicable provisions of law. The corporation may also purchase and maintain insurance, in such amounts as the Board may deem appropriate, to insure Voyage Academy against any liability, including without limitation, any liability for the indemnification provided in this Article.

Section 5.7 Right to Impose Conditions to Indemnification. The corporation shall have the right to impose, as conditions to any indemnification provided or permitted in this Article, such reasonable requirements and conditions as the Board of Trustees may deem appropriate in each specific case, including but not limited to any one or more of the following; (a) that any counsel representing the person to be indemnified in connection with the defense or settlement of any action shall be counsel that is mutually agreeable to the person to be indemnified to the corporation; (b) that Voyage Academy shall have the right, as its option, to assume and control the defense or settlement of any claim or proceeding made, initiated or threatened against the person to be indemnified; and (c) that Voyage Academy shall be surrogated, to the extent of any payments made by of indemnification, to all of the indemnified person's right of recovery, and that the person to be indemnified shall execute all writings and do everything necessary to assure such rights of subordination to Voyage Academy.

Section 5.8 Limitation of Indemnification. Notwithstanding any other provision of these bylaws, Voyage Academy shall neither indemnify any person nor purchase any insurance in any manner or to any extent that would jeopardize or be inconsistent with qualification of the corporation as an organization described in section 501(c)(3) of the Internal Revenue Code or would result in liability under section 4941 of the Internal Revenue Code.

ARTICLE VI

MISCELLANEOUS

Section 6.1 Account Books, Minutes, Etc. The corporation shall keep correct and complete books and records of accounts and shall also keep minutes of the proceedings of its Board of Trustees and business meetings of officers. All books and records of the corporation may be inspected by any trustee or his accredited agent or attorney, for any proper purpose at any reasonable time.

Section 6.2 Fiscal Year. The fiscal year of the corporation shall be July 1 to June 30.

Section 6.3 Conveyances and Encumbrances. Property of the corporation may be assigned, conveyed, or encumbered by such officers of the corporation as may be authorized to do so by the Board of Trustees, and such authorized persons shall have power to execute and deliver any and all instruments of assignment, conveyance, and encumbrance; however, the sale, exchange, lease, or other disposition of all or substantially all of the property and assets of the corporation shall be authorized only in the manner prescribed by applicable statute.

Section 6.4 Designated Contributions. The corporation may accept any designated contribution, grant, bequest, or devise consistent with its general tax-exempt purposes, as set forth in the articles of incorporation. As so limited, donor-designated contributions will be accepted for special funds, purposes, or uses, and such designations generally will be honored. However, the corporation shall reserve all rights, title, and interest in and to and control of contributions, as well as full discretion as to the ultimate expenditure or distribution thereof in connection with any special fund, purpose, or use. Further, the

corporation shall retain sufficient control over all donated funds (including designated contributions) to assure that such funds will be used to carry out the corporation's tax-exempt purpose.

Section 6.5 Conflicts of Interest. If any person who is a trustee or officer of the corporation is aware that the corporation is about to enter into any business transaction directly or indirectly with himself, any member of his family, or any entity in which he has any legal, equitable, or fiduciary interest or position, including without limitation as a trustee, officer, shareholder, partner, or beneficiary, such person shall (a) immediately inform those charged with approving the transaction on behalf of the corporation of his interest or position, (b) aid the persons charged with making the decision by disclosing any material facts within his knowledge that bear on the advisability of such transaction from the standpoint of the corporation, and (c) not be entitled to vote on the decision to enter into such transaction.

Section 6.6 Discrimination: Voyage Academy admits students of any race, gender, religion, color, national origin, and ethnic origin to all rights, privileges, program, and activities generally accorded or made available to all students at the school. It does not discriminate on the basis of race, gender, religion, color, national origin, or ethnic origin in administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other school-administered programs.

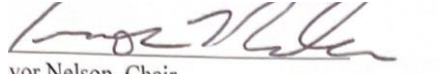
Section 6.7 Loans to Trustees and Officers Prohibited. No loans shall be made by the corporation to any of its trustees or officers. Any trustee or officer who assents to or participates in the making of such loan shall be liable to the corporation for the amount of such loan until it is paid.

Section 6.8 References to Internal Revenue Code. All references in these bylaws to provisions of the Internal Revenue Code are to the provisions of the Internal Revenue Code of 1986, as amended, and shall include the corresponding provisions of any subsequent federal tax laws.

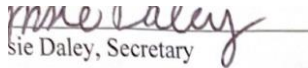
Section 6.9 Amendments. The power to alter, amend, or repeal these bylaws and adopt new bylaws shall be vested in the Board of Trustees, and shall require for passage a majority vote of the Board of Trustees.

Section 6.10 Severability. The invalidity of any provisions of these bylaws shall not affect the provision hereof, and in such event these bylaws shall be construed in all respects as such invalid provision were omitted.

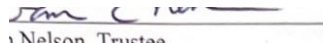
age cadcm B \a,; mended: March I 2022


vor Nelson, Chair


nielle Pedersen, Vice-Chair


sie Daley, Secretary


ne Einzinger, Treas
reasw-er


i Nelson, Trustee


tnie Moore, Trustee


Trustee

CHARTER AGREEMENT

This Charter Agreement (“Agreement”) is made and entered into this 15th day of October 2025 by and between the State Charter School Board, (“SCSB”) and Voyage Academy (referred to as “Applicant”).

RECITALS

WHEREAS, SCSB is an authorizer of Charter Schools under Utah Code Ann. § 53G-5-205(1);

WHEREAS, Applicant has applied to SCSB to be allowed to operate the Charter School proposed in its application (“Charter School”);

WHEREAS, SCSB has approved Applicant’s application; and

WHEREAS, SCSB and Applicant desire to comply with Utah Code Ann. § 53G-5-304(3) by entering into this Agreement.

NOW THEREFORE, in consideration of the mutual covenants and promises contained herein and other valuable considerations, the parties agree as follows:

SECTION 1. Establishment of Charter School.

(a) Applicant shall have the right to operate the Charter School according to the terms of this Agreement. This Agreement includes the terms set forth in Schedule A, which is attached hereto and made part of this Agreement. Any conflicts between Schedule A and this Agreement will be resolved in favor of Schedule A.

(b) The name of the Charter School is set forth in Schedule A.

(c) The location of the Charter School is set forth in Schedule A.

(d) As required by Utah Code Ann. § 53G-5404(7), the Charter School shall be organized and managed under Title 16, Chapter 6a, Utah Revised Nonprofit Corporation Act.

SECTION 2. SCSB Oversight.

(a) The Charter School shall fully support SCSB’s oversight responsibilities by timely responding to all requests made by SCSB, including inquiries, requests for reports, audits, formal and informal investigations, formal and informal visits, and inspections of books and records of the Charter School.

(b) SCSB shall do its best to avoid administrative costs associated with duplicate requests.

SECTION 3. Operation of Charter School.

- (a) The mission statement and purpose of the Charter School are set forth in Schedule A.
- (b) The Charter School's opening date is set forth in Schedule A.
- (c) The grade levels the Charter School will serve are set forth in Schedule A.
- (d) The maximum number of students the Charter School may serve shall be set forth in Schedule A. This number is subject to Utah Code Ann. § 53G-6-504.
- (e) The Charter School's key elements are set forth in Schedule A.
- (f) The Charter School's enrollment preferences are set forth in Schedule A.
- (g) The Charter School has minimum governance, financial, and academic performance standards and unique performance measures that are required by statute and rule. Per SCSB policy, these performance standards and measures are referenced in the Charter School Accountability Framework as performance indicators. The Charter School Accountability Framework will be used to evaluate the operation of the Charter School.

SECTION 4. Governance of Charter School.

The Charter School shall be governed by a governing board that is subject to the following:

- (a) The governing board shall have the authority, as established in its articles and bylaws, to decide all matters relating to the operation of the Charter School and shall have the final responsibility for the academic, operational, and financial performance of the Charter School, with the understanding that the governing board may delegate decision-making authority for policy and operational decisions to officers, employees, and agents of the Charter School so long as the ultimate responsibility for and oversight of any such delegated authority remains with the governing board.
- (b) The governing board shall ensure that the Charter School's policies and programs comply with the terms and conditions of this Agreement and with all governing federal and state laws, regulations, and rules that the Charter School is subject to.
- (c) The structure of the governing board is set forth in Schedule A.
- (d) The governing board shall adopt rules of order and procedure for its meetings as required by Utah Code Ann. § 53-5-413.
- (e) SCSB may, at its discretion, and under mutual agreement provide administrative services to, or perform other school functions for the Charter School, and charge fees for the provision of those services or functions.

(f) The governing board shall meet all reporting requirements described in Utah Code Ann. § 53G-5-404.

(g) Any notice or communication that the SCSB is required to give or may give to the Applicant or the Charter School under this Agreement shall be effective after being delivered or communicated to the chair of the governing board.

(h) The governing board shall submit any reports required by state and federal law, this Agreement, and as requested by SCSB in a timely manner.

(i) The Charter School is required to be aware of and comply with any updates to the minimum governance standards made in statute, rule or SCSB policy.

SECTION 5: School Autonomy.

SCSB shall honor and preserve the core autonomies that are crucial to the Charter School's success by doing the following:

(a) SCSB shall assist the Charter School in understanding and carrying out the Charter School's obligations under this Agreement.

(b) SCSB shall review its compliance requirements, policies, and procedures and evaluate the potential to increase school autonomy based on flexibility in the law, streamlining requirements, demonstrated school performance, or other considerations.

SECTION 6. Transparency.

The governing board shall ensure that the Charter School is transparent by doing the following:

(a) The governing board shall comply with Title 52, Chapter 4, Open and Public Meetings Act.

(b) The Charter School shall maintain a website with the content requirements found in UT Admin. Code R277-551-5, posted at least 180 days prior to the opening day of school.

(c) The Charter School's website shall also contain the following:

(i) links to school data and accountability reports maintained on other websites (e.g., student assessment, audited financial statement, etc.);

(ii) links to the governing board meeting dates, agendas, minutes, and recordings.

SECTION 7. Compliance with Laws, Regulations, and Rules.

Applicant acknowledges that, under Utah Code Ann. § 53G-5-401(1)(a), the Charter School is considered a public school within the state's public education system and is subject to and must abide by

all federal and state laws, regulations, rules, and policies otherwise affecting Charter Schools as public schools.

SECTION 8. Charter School's Financial Matters.

(a) The Charter School's fiscal year shall begin on July 1 of each calendar year of the term of this Agreement and shall end on June 30 of the subsequent calendar year.

(b) The Charter School is required to be aware of and comply with any updates to the minimum financial standards made in statute, rule or SCSB policy.

SECTION 9. Insurance.

(a) The Charter School shall obtain and maintain adequate liability and other appropriate insurance through the Utah Division of Risk Management or other suitable insurance carrier with a general policyholder rating of not less than A and a financial rating of AAA as rated in the most current available "Best Guide" Insurance Report. The insurance shall include:

- (i) general liability;
- (ii) errors and omissions;
- (iii) directors and officers liability;
- (iii) workers' compensation;
- (iv) comprehensive/collision consistent with cash values of vehicles if applicable;
- (v) liability insurance specific to the Charter School's governing board's financial officer or treasurer or business administrator consistent with coverage designated in board rule; and
- (vi) tail coverage or closeout insurance covering at least one year after closure of the Charter School.

(b) The general liability, errors and omissions, and directors and officers liability coverage shall extend through the completion of the closure of the Charter School under Utah Code Ann. § 53G-5-504.

(c) The Charter School may obtain liability insurance coverage in addition to or in excess of the requirements stated in this section.

(d) SCSB shall be named as an additional insured under all general liability insurance policies required by this section, except where there is common coverage provided by Risk Management.

(e) Written proof and copies of required insurance policies shall be provided to SCSB at least 90 days prior to the initial opening of the Charter School. The Charter Schools' governing board shall provide SCSB with certificates of insurance annually within thirty days of the insurance purchase or renewal.

SECTION 10. Review of Charter School's Performance.

(a) The Charter School is required to be aware of and comply with any updates to the minimum academic performance standards and unique performance measures made in statute, rule or SCSB policy.

(b) SCSB shall review and evaluate the Charter School's performance as required by statute and rule. To facilitate this, the following shall do the following:

- (i) In keeping with the purpose of Title 53G, Chapter 5, Charter Schools, SCSB may produce for public distribution an annual report that provides clear, accurate, performance data for the Charter School according to the Charter School Accountability Framework set forth by the SCSB, as well as reporting overall portfolio performance.
- (ii) SCSB shall gather all data that are needed to determine the achievement of performance standards as referenced in the Charter School Accountability Framework. The Charter School shall assist in gathering, maintaining, and submitting all data that are needed to determine the achievement of unique performance measures as referenced in the Charter School Accountability Framework.
- (iii) SCSB will meet with the Charter School to discuss performance over time, referenced as a comprehensive review.

(c) If SCSB identifies deficiencies in its review or other investigation of the Charter School, the SCSB shall take steps it deems necessary to remediate the Charter School's deficiencies in accordance with SCSB's written policy regarding remediation of deficiencies and UT Admin. Code R277-553-3.

SECTION 11. Termination of Agreement.

Subject to the requirements of Utah Code Ann. § 53G-5-503, SCSB may terminate this Agreement for any of the following reasons:

- (a) The Charter School's failure to meet the requirements stated in this Agreement;
- (b) The Charter School's failure to meet generally accepted standards of fiscal management;
- (c) The Charter School's designation as a low-performing school under Title 53E, Chapter 5, Part 3, School Turnaround and Leadership Development; and failure to improve the Charter School's

grade under the conditions described in Title 53E, Chapter 5, Part 6, School Turnaround and Leadership Development;

(d) The Charter School's violation of requirements under Title 53G, Chapter 5, Charter Schools or another law; or

(e) other good cause.

SECTION 12. Closure of the Charter School.

If the Charter School is closed for any reason, including the termination of this Agreement in accordance with Utah Code Ann. § 53G-5-503 or the Charter School's conversion to a private school, the Applicant and the Charter School shall comply with the provisions of Utah Code Ann. § 53G-5-504. The Charter School may not dispose of its assets in violation of state board rules, SCSB's policies, Section 53G-5-504, or other related provisions of Title 53G, Chapter 5, Charter Schools.

SECTION 13. Limitation of Liability for Debts or Financial Obligations of the Charter School.

(a) Except as provided in Part 6, Charter School Credit Enhancement Program, neither SCSB nor the state, including an agency of the state, shall be liable for the debts or financial obligations of the Charter School or a person who operates the Charter School.

(b) As provided under Utah Code Ann. § 53G-5-505(2), the governing board, the nonprofit corporation under which the Charter School is organized and managed, and the Charter School are solely liable for any damages resulting from a legal challenge involving the operation of the Charter School.

SECTION 14. Waiver of State Board Rules.

The Utah State Board of Education has waived for the Charter School the rules that are set forth in Schedule A.

SECTION 15. Modification.

(a) Except as provided in Subsection (b) of this section, this Agreement may not be modified except by mutual agreement between SCSB and the Charter School's governing board. Any such amendment must be made in writing and signed by the appropriate representatives of SCSB and the governing board.

(b) The Charter School's governing board may modify this Agreement without the mutual agreement described in Subsection (a) of this section to:

(i) include an enrollment preference as described in Utah Code Ann. § 53G-6-502(4)(h); or

- (ii) only as described in Utah Code Ann. § 53G-7-221(5), include or remove an innovation plan.

SECTION 16. Indemnification.

Applicant agrees to indemnify and hold harmless SCSB, the Utah State Board of Education, the school district, and the State of Utah, their officers, agents, employees, successors and assigns from all claims, damages, losses and expenses, including attorney's fees, arising out of or resulting from any action of the Charter School caused by any intentional or negligent act or omission of the Charter School, its officers, agents, employees, and agents.

SECTION 17. Assignment.

The assignment of this Agreement or a significant part of the Charter School's assets, or any part of its operations, to another entity, related or not, is deemed an amendment and is effective only if the amendment is done according to SCSB's policy.

SECTION 18. Miscellaneous.

(a) In the performance of this Agreement, the Applicant and the Charter School shall each act in an independent capacity and not as officers or employees or agents of SCSB or the State of Utah.

(b) This Agreement constitutes the entire agreement between the parties and supersedes the Applicant's application and any other prior and contemporaneous agreements and understandings between the parties, whether oral or written.

(c) This Agreement and any amendments to it are subject to applicable state and federal laws and shall be deemed amended to reflect applicable changes to those laws.

(d) This Agreement shall be governed by the laws, rules, and regulations of the State of Utah. Any action or proceeding arising from this Agreement shall be brought in a court of competent jurisdiction in the State of Utah. The venue shall be in Salt Lake City, in the Third Judicial District Court for Salt Lake County.

(e) Photocopies or electronic copies of this Agreement shall have the same force and effect as the original.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first above written.

SCSB:

STATE CHARTER SCHOOL BOARD

Name:	Signature:
Stephanie Speicher, Board Chair	

APPLICANT:

APPLICANT

	Signature:
Courtne Moore, Board Chair	

MEMBERS OF THE CHARTER SCHOOL'S GOVERNING BOARD

Name:	Signature:
Courtne Moore, Board Chair	
Valerie Hulse, Board Vice Chair	
Janae Howell, Board Trustee	
Amy LeFevre, Board Trustee	
Robert Handy, Board Trustee	
Angie Lored, Board Trustee	

SCHEDULE A

Name of Charter School:	Voyage Academy
Location of Charter School:	The charter school shall be established in Clinton, located within the Davis School District, which is material to its authorization.
Charter School's Mission Statement:	The mission of Voyage Academy is that through Expeditionary Learning, children will explore life skills and gain personal responsibility. As they strive for excellence in the molding of their future, they will become honest, compassionate and respectful seekers of learning.
Charter School's Purpose:	To continue to improve student learning through Expeditionary Learning. Through Expeditionary Learning, students have opportunities to learn in ways that have not been offered to them in the past. The opportunities for learning are endless as teachers at Voyage Academy infuse the Ten Design Principles of EL Principles of CREW into lesson planning.
Key Elements of the Charter School:	<ul style="list-style-type: none"> ● School wide focus on: <ul style="list-style-type: none"> ○ The Five Core Practices of Expeditionary Learning: Curriculum, Instruction, Culture and Character, Student-Engaged Assessment, and Leadership. ● Create and implement innovative and descriptive outcome measurements. These include: <ol style="list-style-type: none"> 1) The use of in-depth expedition portfolios and annual student portfolios; 2) Student-led parent portfolio conferences; 3) Student involvement in classroom assessment of self and peers and 4) Exhibitions of all expeditions that include authentic sharing of student learning with the community. 5.) Passage presentations to the school, parents, and community which show academic and character growth over a three-year span. ● The school Director ensures that each faculty member is professionally trained in the innovative methods and philosophies at Voyage Academy and given opportunities to train one another on methods learned. ● All Staff Members-The School Education Team participates in the development and implementation of curriculum, as well as the annual strategic work plan. ● Teachers participate in regular vertical and horizontal collaborative sessions to ensure that expeditions are implemented at all levels in the most productive way. ● Teachers use a school-wide database and the national ELS database of successful expedition plans. ● Instruction is organized around learning expeditions which involve students in original research to create high-quality products for audiences beyond the classroom. ● Studies call for intellectual inquiry, physical exploration and community service.

	<ul style="list-style-type: none"> • Expeditions bring experts into the classroom, take students into the field, and engage students in real world learning experiences. • Students experience hands-on activity guided by meaningful, project-based instruction. • Parent Town Meetings will be held 1-2 times during the year. • Make every attempt to limit class size to 25 students per class. • Maintain a large enough student population to offer all programmatic elements listed in the approved charter application. • Will not offer distance or online education, as defined by the Utah State School Board.
Opening date of Charter School:	2013-2014 school year
Grade Levels Served:	Kindergarten-6 th Grade
Maximum Enrollment: <i>*If the Charter School has satellite Charter Schools, the maximum number of students that will be collectively served by the Charter School is reflected as the Maximum Enrollment number.</i>	525 625 Students Small expansion approval of 100 students on August 14, 2025.
The Charter School's enrollment preferences shall be as follows:	a. A sibling of an individual who was previously or is presently enrolled in the charter school; b. A child of an employee of the charter school; c. A child or grandchild of an individual who has actively participated in the development of the charter school; d. A child or grandchild of a member of the charter school governing board; e. A child of a military service member, or a child of a DOD civilian as defined in section 53B-8-102; f. A student residing within up to a two-mile radius of the School whose school of residence is at capacity; f. A student residing within the boundaries of the political subdivision containing the School whose school of residence is at capacity.
The structure of the governing board shall be as follows:	Number of members: 5-9. At least two of the voting members of the board must be a parent of a child currently attending Voyage Academy.
	How members are appointed: New board members shall be elected or reelected by a majority of the existing Board of Trustees at each annual meeting.
	Term of office: Board members shall not serve on the board for more than 2 three-year terms.
The Utah State Board of Education has waived the following administrative rules for the Charter School:	None



Voyage Academy
Board of Directors Closed Session Statement

Meeting Date: October 22, 2026
Location: 1891 N. 1500 W.,
Clinton, UT 84015

Closed Session Sworn Statement:

At a duly noticed public meeting held on the date listed above, the board of directors for Voyage Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-1(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed electronically on the 22nd DAY OF October 2026.

Courtnie Moore

Board Chair