



Utah Transit Authority

Transit Commission

MEETING MINUTES - Final

669 West 200 South
Salt Lake City, UT 84101

Wednesday, September 23, 2026

3:30 PM

Frontlines Headquarters

Present: Commissioner Jeff Acerson
Commissioner Chris Gamvroulas
Commissioner Beth Holbrook
Commissioner Sheldon Killpack
Commissioner Jeff Silvestrini
Commissioner Muriel Xochimitl
Ex Officio Member Carlos Braceras

Excused: Chair Mike Caldwell

Commissioners Beth Holbrook and Jeff Silvestrini attended remotely. Also attending were UTA staff and interested community members.

1. Call to Order and Opening Remarks

Commissioner Jeff Acerson, acting for Chair Mike Caldwell, welcomed attendees and called the meeting to order at 3:30 p.m.

2. Discussion Items

a. External Relations Program

Nichol Bourdeaux, UTA Chief Planning and External Relations Officer, discussed UTA's regional outreach which is guided by the 5P's Levels of Engagement: Political, Policy, Programs/Projects, and Public. Bourdeaux provided a framework for how the agency will deliver a single, coordinated UTA voice with consistent standards, a shared record of documented engagement, and ultimately stronger relationships and coordination. Commissioners discussed how to record and track interactions and how to show progress with stakeholders. Discussion ensued on how the Transit Commission staff will inform commissioners of pertinent information and vice versa.

b. Transit Commission Regional Stakeholder Outreach

Nicole Martin, UTA Director of Executive Operations, presented the Transit Commission Regional Stakeholder Outreach document which defines a four-step process to prepare Commissioners for successful community engagement by providing staff support, relevant context, materials, and aligned messaging. Martin talked about and how to better educate all involved and advised that a Quarterly, the State of Transit, newsletter will be created to aid in continued education efforts. Commissioners asked

about how to document outreach activities, reporting opportunities and the difference between political and policy responsibilities. Martin mentioned that staff is also developing an outreach webpage.

c. Commissioner Appointments to Wasatch Front Regional Council

Several Wasatch Front Regional Council committee positions have been offered to Transit Commission members. Commissioner Jeff Acerson shared that some Commissioner appointments were made prior to the meeting. There was a discussion regarding positions that are still open. Commissioner Sheldon Killpack was appointed to the Transportation Coordinating Committee and Commissioners Beth Holbrook and Muriel Xochimilt were appointed to the Joint Policy Advisory Committee.

d. Implementation and Mobilization Overview for 2027 - 2028 Proposed Service Changes

Nichol Bourdeaux walked through UTA's proposed 2027-2028 service plan which intends to improve connectivity, restore suspended service, increase frequency, simplify overlapping routes and use innovative mobility where fixed-route service is less efficient. The plan extends the S-Line into the Sugar House business district in 2027. For 2028, it redesigns Ogden service by modifying or replacing several routes. Bourdeaux discussed UTAs regional network including 3 new service packages, 4 route modifications, and adding a flex model with on demand. Bourdeaux also advised that innovative mobility was well received. Questions regarding subsidization of service and finding sources for new service were posed by the commission and answered by staff.

e. Commission Roundtable

Commissioner Jeff Acerson lead the newly created UTA Transit Commission in open discussion. No substantial topics were discussed.

TRANSIT COMMISSION BUSINESS SESSION (Start time 4:30 p.m.)

3. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

4. Safety First Minute

Ann Green-Barton, UTA Chief People Officer, delivered a brief safety message.

5. Public Comment

In Person/Virtual Comment

No in person or virtual comment was given.

Online Comment

No online comment was received.

6. Consent**a. Approval of the August 12, 2026 Transit Commission Meeting Minutes**

A motion was made by Commissioner Killpack, and seconded by Commissioner Gamvroulas, to approve the consent agenda. The motion carried by a unanimous vote.

7. Reports**a. Executive Director's Report**

- **Agency Success Markers for UTA**
- **NextUTA is Game Ready**
- **Strategic Priorities Budget Overview**

Agency Success Markers for UTA

Jay Fox, UTA Executive Director Jay Fox presented national statistics, excellence in financial audit results, rider satisfaction, and industry honors as markers of agency success. Fox emphasized the significance of receiving zero findings in the Federal Transit Administration Triennial Review. Fox also reported that UTA received the 2025 American Public Transportation Association award.

NextUTA is Game Ready

Fox discussed NextUTA being Game Ready and what that means for the 2034 Olympics. Fox stated that UTA will be ready now and for future opportunities.

Strategic Priorities Budget Overview

Fox discussed his budget plans which prioritize the need for the need for UTA to expand transit systems sustainably, maintain assets and infrastructure deliberately, and advocate for transit regionally.

8. Resolutions**a. CR2026-09-01 - Resolution Receiving the Tentative 2027 Budget, Beginning the Public Comment Process, and Setting a Date and Time for the Public Budget Hearing**

Chief Financial Officer, Viola Miller, presented an overview of the proposed Tentative 2027 Budget and requested that the Commission vote to receive the budget. Miller explained that the resulting 2027 base budget was developed at the department expenditure level incorporating agency priorities as outlined by Executive Director Fox. Notable expansions included the S-line extension, the 5600 W bus route, environmental compliance, and safety improvements. UTA's State of Good Repair program and strategic staff additions will help UTA maintain deliberately. Regional advocacy efforts are highlighted in projects that span the length of the transit district such as FR2X. Miller noted that the fiscal year will now coincide statewide operations, budget assumptions, improved capital programming, and to aid in clearer forecasting. A motion was made by Commissioner Xochimitl, and seconded by Commissioner Silvestrini, that this Resolution be approved. The motion carried by the following vote:

Aye: Commissioner Acerson, Commissioner Gamvroulas, Commissioner Holbrook, Commissioner Killpack, Commissioner Silvestrini, and Commissioner Xochimitl

Excused: Chair Caldwell

b. CR2026-09-02 - Resolution Adopting Amended Bylaws of the Authority

Tim Merrill, Assistant Attorney General, presented the main points of the proposed amended bylaws. Revised bylaws incorporate feedback from Commissioners including clarification of attendance requirements, voting quorum clarification, and provisions for adding items to a Transit Commission agenda and for adopting rules of order.

A motion was made by Commissioner Killpack, and seconded by Commissioner Gamvroulas, that this Resolution be approved. The motion carried by the following vote:

Aye: Commissioner Acerson, Commissioner Gamvroulas, Commissioner Holbrook, Commissioner Killpack, Commissioner Silvestrini, and Commissioner Xochimitl

Excused: Chair Caldwell

c. CR2026-09-03 - Resolution Adopting Rules of Order for Use in Transit Commission Meetings

Tim Merrill presented a pared down version of Robert's Rules of Order for use by the Commission to efficiently conduct meetings. Discussion ensued regarding details of the proposed rules including a request to add a rule allowing a motion to reconsider. A motion was made by Commissioner Silvestrini, and seconded by Commissioner Xochimitl, that this Resolution be approved as amended with the addition of provisions for reconsideration, as stated by Mr. Merrill.

A motion was made by Commissioner Silvestrini, and seconded by Commissioner Xochimitl, that this Resolution be approved as amended with the addition of provisions for reconsideration stated by Mr Merrill.. The motion passed by the following vote:

Aye: Commissioner Acerson, Commissioner Gamvroulas, Commissioner Holbrook, Commissioner Killpack, Commissioner Silvestrini, and Commissioner Xochimitl

Excused: Chair Caldwell

9. Other Business

- a. Next Meeting: Wednesday, October 14, 2026 at 3:30 p.m.

10. Adjourn

A motion was made by Commissioner Sheldon Killpack and seconded by Commissioner Beth Holbrook to adjourn the meeting. The motion carried by a unanimous vote and the meeting

adjourned at 6:02 p.m.

Transcribed by Shawn Roush
Senior Office Specialist - Transit Commission
Utah Transit Authority

This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials or audio located at <https://www.utah.gov/pmn/sitemap/notice/1109619.html> for entire content. Meeting materials, along with a time-stamped video recording, are also accessible at <https://rideuta.legistar.com/Calendar.aspx>.

This document along with the digital recording constitute the official minutes of this meeting.

Approved Date: October 14, 2026

Signed by:

Mike Caldwell

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Mike Caldwell

Chair, Transit Commission