



CLEARFIELD PARKS & RECREATION COMMISSION MINUTES
Wednesday August 19, 2026

Executive Conference Room, 3rd floor
55 South State Street
Clearfield, Utah

PRESIDING: Chair Barbara Bloomfield

PRESENT: Commissioner Barbara Bloomfield, Commissioner Jason Linder, Commissioner Anthony DeMille, Commissioner Thomas Mayer, Commissioner Samantha Hutchinson

ABSENT: **Commissioner** Nancy Austin, Commissioner Connie Dooley, Commissioner Vern Phipps

STAFF PRESENT: Councilmember Dakota Wurth, Administrative Assistant Liz Schwab, Community Services Deputy Director Curtis Dickson

VISITOR: Ronn Phelps

Chair Barbara Bloomfield

APPROVAL OF MINUTES: August 19, 2026

Commissioner DeMille moved to approve August 19, 2026, minutes., seconded by Commissioner Mayer.

RESULT: Passed [5 TO 0]

YES: Commissioner Bloomfield, Commissioner Linder, Commissioner DeMille, Commissioner Mayer, Commissioner Hutchinson

NO:

ABSENT: Commissioner Austin, Commissioner Dooley, Commissioner Phipps

Commissioner DeMille moved to approve June 17, 2026, minutes Chair Bloomfield stated the minutes required reapprove per Robert's Rules. No corrections were offered, seconded by Commissioner Mayer.

RESULT: Passed [5 TO 0]

YES: Commissioner Bloomfield, Commissioner Linder, Commissioner DeMille, Commissioner Mayer, Commissioner Hutchinson

NO:

ABSENT: Commissioner Austin, Commissioner Dooley, Commissioner Phipps

Approve August 19, 2026, minutes Chair Bloomfield stated the minutes required reapprove per Robert's Rules. No corrections were offered.

Commissioner Mayer moved to approve August 19, 2026, minutes, seconded by Commissioner DeMille.

RESULT: Passed [5 TO 0]

YES: Commissioner Bloomfield, Commissioner Linder, Commissioner DeMille, Commissioner Mayer, Commissioner Hutchinson

NO:

ABSENT: Commissioner Austin, Commissioner Dooley, Commissioner Phipps

SCHEDULED ITEMS:

Open Comment Period

Ronn Phelps from a local R.C. group attended Commission meeting to give feedback on the preliminary conceptual design for the proposed RC park at Barlow Park. Deputy Dickson presented for the commission to review layout options involving crawling courses, rally paths, bridges, rock obstacles, vegetation, and shade structures. Commissioners and Ronn emphasized safety, durability, accessibility, and the need to minimize vandalism and conflicts with dogs along nearby paths. They suggested alternative bridge designs, rock-based obstacles, revised course orientation near the fence line, and consideration of low-maintenance water or dry creek features. Dickson will forward all feedback to the project architect for revisions.

Communication Items

a. Deputy Director's Report

Deputy Director Dickson then provided departmental updates on ongoing and upcoming recreation programs. Fall sports and activities—including swimming lessons, lifeguard training, soccer, softball, pickleball, Junior Jazz, and youth flag football—were underway with strong participation. The Dog Splash event attracted approximately 250 dogs and resulted in several pet adoptions. At the Arts Center, preparations were progressing for paint nights, rehearsals for “The Addams Family,” and the return of dance, choir, and band programs. Deputy Dickson also detailed progress on major park projects: the Steed Pond dock installation had been completed; the All-Abilities Playground was advancing with features fully installed and playground surfacing work scheduled; fencing and ADA improvements were ongoing; and the Bicentennial Park basketball court base had been prepared, with concrete work expected to begin the following week and completion targeted for late October. In addition, maintenance improvements—such as upgraded surfacing, irrigation repairs, and potential consideration of artificial turf in high-traffic areas were reviewed. The Commission received updates on community engagement initiatives. Service projects conducted during the National Day of Service and by local youth groups provided significant landscaping and cleanup work around Clearfield Station and Thornock Park. Dickson reported on early coordination with a Syracuse High School student who sought to complete mural work along the Rail Trail tunnels as part of a scholarship project, with discussions ongoing regarding project scope and materials.

b. Council Liaison Minute

- North Davis Fire District Open House scheduled for September 28, 5:30–7 PM.
- Prior to the open house, a Town Square Charrette event will gather community input for long-term redevelopment of the area around City Hall.
- A temporary moratorium was approved regarding data center development pending zoning review.
- Youth Commission appointee recommendation submitted for Parks Commission representation and will look into seeing if we can look into a new park and recreation commissioner.

Council Liaison Dakota Wurth briefed the Commission on city initiatives, including redevelopment planning for the Town Center area. He shared the City’s vision for a walkable, mixed-use district similar to Farmington Station or other successful main-street-style developments, and he encouraged commissioner attendance at upcoming charrette workshops for public input. The Commission also discussed ongoing interest in improved grocery or retail access in the region and acknowledged economic and zoning considerations affecting broader redevelopment.

c. Commissioners’ Minute

There were no commissioner minutes given.

Park Watch Report

During the Park Watch Report, the Commission reviewed conditions and needs across assigned park and trail areas. Particular attention was given to the Canal Trail section previously overseen by former commissioner Matthew. Deputy Director Curtis Dickson outlined the full route—from the 650 North freeway entrance, across Terrace and 500 East, continuing through 200 South, and extending toward University Boulevard—emphasizing that this segment requires a reassignment due to its size and maintenance demands. Commissioners noted vegetation overgrowth near Steed Pond, including tall weeds at the bus stop, and discussed updates on playground equipment repair, including the installation status of a replacement zip line seat. Additional concerns included ongoing dog-waste station issues, irrigation repairs, and monitoring areas near the skate park for potential safety improvements.

Commissioners Organizational Items

a. Volunteer Opportunities

General volunteer opportunities will continue to be coordinated as schedules become available.

b. Yard of the Week Contest Presentation Information

It has been noted that the wrong date was emailed to commissioners about the Yard of the Year presentation. Chair Bloomfield confirmed that the annual Yard of the Year presentation

will take place on October 13 at 7:00 PM, Council chambers at City Hall. Commissioners agreed that the program continues to encourage positive community engagement and neighborhood pride and will continue the contest in the future.

c. Halloween House Decoration Contest Discussion

The Commission discussed concerns regarding judging subjectivity, timeline, and overall community value.

Consensus decision: discontinue the Halloween decoration contest and redirect resources toward larger community events, including Bonanza and Pumpkin Float.

d. Howl-O-Ween Dog Park Event Planning

Commissioner Nancy was not present to report on contacting sponsors. Commissioners received Dog-related giveaways from the Dog Splash event will be used. Tail Wags Rescue and other organizations may participate depending on scheduling. Some donations received (including BarkBox) that can be raffled.

e. Holiday Contest Discussion

Holiday Lights Contest details finalized:

- Start: November 23
- Submission Deadline: December 10
- Judging Night: December 16
 - Arrive at 5:00 PM
 - Bus departs at 5:30 PM
 - Dinner provided after judging

Contest categories (Traditional/Electronic) remain; nominees must select category at the time of submission.

f. R.C. Park Designs Review

Discussion of R.C. Park's design was presented during the Open Comment Period to get feedback from Ronn Phelps from the R.C. group.

g. Commission Manual Update Discussion

The Commission reviewed the Parks & Recreation Commission Manual and related procedures. Commissioners expressed a desire for improved coordination from recreation staff to allow members to more easily attend and support games, programs, and community events. Deputy Director Curtis Dickson and Administrative Assistant Liz Schwab confirmed that recreation schedules and volunteer opportunities would be shared more consistently and that a QuickScores link will be added to the Commission's Google documents so commissioners can review upcoming events and identify volunteer opportunities more readily. The Commission also discussed seasonal staffing adjustments and noted that school-year transitions continue to impact part-time employee availability. Schwab reviewed updates to commission benefits and

administrative procedures, including revisions to meeting schedules, contact lists, mapping resources, and other policy updates, all of which will be formalized after January. The Commission reaffirmed that the Clearfield Foundation remains necessary for grant management and will continue to be included in the manual.

**** ADJOURN THE PARKS AND RECREATION COMMISSION MEETING ****

Commissioner DeMille moved to adjourn at 8:41 p.m., seconded by Commissioner Mayer.

RESULT: Passed [5 TO 0]

YES: Commissioner Bloomfield, Commissioner Linder, Commissioner DeMille, Commissioner Mayer, Commissioner Hutchinson

NO:

ABSENT: Commissioner Austin, Commissioner Dooley, Commissioner Phipps

Dated this September 21, 2026 /s/Liz Schwab, Administrative Assistant

The City of Clearfield, in accordance with the ‘Americans with Disabilities Act’ provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 801-525-2714, giving her 48-hour notice.

The complete public notice is posted on the Utah Public Notice Website - www.utah.gov/pmn/, the Clearfield City Website – ClearfieldCityUT.gov, and at Clearfield City Hall, 55 South State Street, Clearfield, UT 84015. To request a copy of the public notice or for additional inquiries please contact Liz Schwab at Clearfield City, liz.schwab@clearfieldcityut.gov & 801-525-2791.