

Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday October 6, 2026** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Commissioner Randy Asay and Jack Lytle attended in person. Commissioner Matt Tippetts was excused. Kourtney Hawks and Attorney Grant Charles attended in person. Keri Pallesen attended both virtually and in person. The meeting was called to order at 9:16 am by Commissioner Lytle. The invocation was given by Commissioner Asay. Commissioner Lytle then led those in attendance in the Pledge of Allegiance.

Present In Person: Sean Hughes, Peggy White, Eric Wahlquist, Terry Wright, Senator Ron Winterton

Present Online or by Phone: Jordynn Hewitt, Dennis Andelin, Bret Renyolds

Motion to Go In and Out of Redevelopment Agency (RDA): Commissioner Asay moved to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippetts:				X
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Approve Minutes: Minutes from the September 29, 2026 Commission and RDA Meeting were provided by the Clerk's Office for review by the Commissioners. Commissioner Asay motioned to approve the minutes, from September 29, 2026 Commission and RDA Meeting. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:				X
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Issue Updates

RDA: Nothing at this time

MBA: Nothing at this time

Affordable Workforce Housing: Terry Wright provided an update stating that fence installation is currently underway, with the majority of the panels expected to be completed this week.

Sheriff Office, EMS, Code Enforcement: Nothing at this time

Airports: Bret Reynolds noted that a pilot flying into the Manila airport reported aircraft damage caused by weeds, emphasizing that weed control is necessary, particularly along the runway. Bret also mentioned that the wind sensors remain out; a quote was previously emailed but it was not

approved, so David Brummwell will resend the estimate for review. We are also still waiting for the lights to be recognized as well as the papies. Commissioner Lytle asked if there is anything else that is resurfacing, Bret explained that he is not sure what is happening with the agreement with Dutch John.

Clinic: There are some inspections and certificates that still need to get passed. This will take place over the next two weeks. We are getting close to opening the new building.

Roads: Sean Hughes gave an update that the chip sealing project is complete. There has been a lot of flooding at Browns Park and the Road Department is trying to get a culvert inputted soon. Sean Hughes has been working with a Contractor and will be getting a quote soon.

Legislation: Senator Ron Winterton gave an update on the municipality bill that was passed in 2024. Senate Bill 258 is where a developer can go straight to the lieutenant governor's office with an application within the incorporated areas or anywhere. The legislation is trying to repeal it. Senator Winterton is up for election this year, he has already served 2 terms and is hoping to serve another term.

Tourism: Jordynn Hewitt gave an update on the Truck Or Treat, it has been changed from Friday the 30th to Saturday the 31st.

Citizen Comment: Nothing at this time

Recess for MBA at 9:39 am.

Returned from recess at 9:48 am.

Cash Summary and Accounts Receivable Reports: The Cash Summary and Accounts Receivable Reports were provided by the Treasurer's Office and reviewed by the Commissioners. Commissioner Asay motioned to acknowledge receipt of the Cash Summary and Accounts Receivable Report for the County and RDA dated October 1, 2026. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:				X
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Open Invoice Register: The Open Invoice Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Asay motioned to approve the Open Invoice Register dated October 1, 2026 in the amount of \$35,103.16. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:				X
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Reimbursement Register: The Reimbursement Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Asay motioned to approve the Reimbursement Register dated September 13, 2026 through September 26, 2026 in the amount of \$772.43. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:				X
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Disbursement Summary: The Daggett County Zions Checking Disbursement Summary Report was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to acknowledge receipt of the Disbursement Summary as being reviewed for Daggett County Zion's checking dated September 24, 2026 through October 1, 2026 in the amount of \$233,933.53 with no void amount. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:				X
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Calendar /Correspondence: Peggy White reported that Jerry Taylor and Jessica Williams of Lucerne Marina are encountering severe difficulties caused by ongoing drought conditions. They are seeking the County Commissioners' backing to apply for an Outdoor Recreation Grant to assist with remodeling Lucerne Marina. Applying through the Forest Service would require a matching fund amount that is far too prohibitive. Planned improvements include relocating the pump station and completing necessary earthwork to restore access to the docks. Peggy will coordinate with Attorney Grant Charles regarding the contract, with the application targeted for completion by next Tuesday.

Peggy White met with Joel Brown, Abby Ivory, and Marty of the Utah Rural Chamber Coalition, in Vernal, who expressed interest in hosting their annual meeting from September 30 through October 1, 2027. The local chamber will assist in coordinating and preparing for the event.

In response to citizen comments raised last week, Jordynn Hewitt and Peggy White confirmed that they met Brian Englebert. Updates regarding this matter have been made available on Facebook and the Flaming Gorge YouTube channel. Terry Wright inquired whether trapped fish could be relocated above the dams so visitors can continue viewing them from the boardwalk. Peggy noted that, as Brian previously communicated during his meeting with Jordynn and Peggy, funding is currently unavailable to support that effort. Jack Lytle highlighted that the primary concerns at present are low water levels and individuals tampering with the traps. Meanwhile, the DNR is seeking an individual interested in trapping beavers, subject to specific rules and regulations.

Rural Utah Infrastructure Coalition is on Thursday. We also have the employee lunch on Thursday at 1pm. Shooting range meeting tomorrow at 5pm.

POLICY AND LEGISLATION

Discussion And Consideration Of Resolution 26-18; Resolution 26-18 Declaring The Existence Of A Drought Emergency In Daggett County, Utah Pursuant To UCA 17-8-7: Attorney Grant Charles noted that updates have been made to align with the revised Utah Code

section 17-78-307, along with some date adjustments in the first paragraph stating 2024 through 2026. Commissioner Lytle motioned to approve the Resolution 26-18: Resolution declaring the existence of a drought emergency in Daggett County Utah with the changes that are stated above. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:				X
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion Of Proposed Rate For The Use Of The Water Truck: Sean Hughes reported that he contacted Vernal City and Sweetwater County regarding the use and rental of water trucks. Neither entity rents out their equipment or has experienced issues with requests to rent water trucks. Sean also reviewed the FEMA rate, which is currently listed at \$61.16 per hour, in addition to applicable wages. Sean provided Commissioner Matt Tippetts with the state rate book; however, the book is dated 1994 and is outdated. Discussion was held regarding the use of the water truck and the requirement that expenses be properly accounted for under the Class B Road Fund. The contractor working on the sewer dump station has requested the use of the County's water truck, including service during the morning and evening. Since the request is from a commercial contractor, a commercial rate would need to be established. Commissioner Lytle questioned whether the Road Department would have sufficient time and resources to accommodate the contractors. Commissioner Lytle expressed concern that the County is not currently in a position to provide regular watering services for the RV dump site. Attorney Grant Charles concurred that setting a commercial rate for contractor usage would be suitable, though he noted that the County should generally avoid entering that line of business. Commissioner Asay stated that, since other counties and municipalities do not provide this type of service, it may be beneficial for the County to follow a similar approach. The Commission also discussed establishing appropriate rates for use of the water truck at rodeo events while ensuring compliance with Class B Road Fund requirements. Senator Winterton explained that the County has previously worked with FEMA and that FEMA may reimburse costs based on rates established by the County. Attorney Grant Charles offered to assist Sean Hughes in reviewing and establishing an appropriate rate. The item was tabled for further review and discussion.

Ratification Of 2026/2027 Liability Insurance Contract For Manila & Dutch John Airports With Gallagher: Commissioner Asay motioned to approve the ratification of 2026/2027 liability insurance contract for Manila & Dutch John Airports with Gallagher Commissioner Lytle seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:				X
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Closed Session was needed for the Purpose of Purchase, Exchange or Lease of Real Property

Commissioner Asay motioned to go into Closed Session for the purpose stated. Commissioner Lytle seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:				X
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Closed Session at 10:30am.

Commissioner Asay motioned to go into Open Session. Commissioner Lytle seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:				X
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Open Session at 12:23 am.

Discussion And Consideration Of Daggett County Training Proposal With HR Building Blocks: Keri Pallesen introduced the proposed schedule for the HR Building Blocks training session, recommending November 6 or 9, subject to availability. Commissioner Lytle asked if the training could be deferred until after January so that newly elected officials could participate. Keri noted she would discuss scheduling with Matt Tippetts and the incoming elected official. She recommended conducting morning sessions tailored for supervisors and elected officials, followed by afternoon sessions open to all other staff members. Commissioner Asay motioned to move forward with the Daggett County training proposal with HR Building Blocks with the date to be determined later. Commissioner Lytle seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:				X
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Advertisement For Daggett County Airport Surfacing Project: Commissioner Asay and Bret Renyolds have talked about this. The actual advertisement that is in the packet will need to be posted. Bret explained this is \$200,000.00 for Dutch John Airport, \$200,000.00 for the Manila airport. Both projects consist of crack sealing the runways and surface treatment on each runway, as well with the striping. Once the bids are in, the State will be looking into seeing what they can do to help us. Once this is approved we will need to get this posed on the Public Notice Website as well as on our webpage. Once the bids come in the State will see what they can help us with. This will all happen in fiscal year 2027 and 2028 with hopes of finishing in 2027. Keri Pallesen asked Bret if he will send over the State contract/agreement to her office as well as the Clerks office. Commissioner Lytle motioned to approve advertisement for Daggett County Airport surfacing project contingent on getting the DOT Aeronautics agreements found and

provided to the Clerks office as well as the Auditor Office. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:				X
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

With nothing further to discuss on the agenda, Commissioner Asay motioned to adjourn the meeting. Commissioner Lytle seconded the motion.

	Yes	No	Abstained	Absent
Commissioner Tippetts:				X
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried. The meeting was adjourned at 12:37 pm.

/s/Matt Tippetts
Commissioner/Matt Tippetts

/s/Larinda Isaacson
Clerk/Larinda Isaacson

/s/Randy Asay
Commissioner/Randy Asay

/s/Jack Lytle
Commissioner/Jack Lytle