Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday September 22, 2026** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Commissioner Matt Tippets, Randy Asay and Jack Lytle attended in person. Commissioner Jack Lytle joined in person at 9:06. Kourtney Hawks, Jesse Platt, Brianne Carter and Keri Pallesen attended in person. Keri Pallesen also attended virtually. The meeting was called to order at 9:00 am by Commissioner Tippets. The invocation was given by Peggy White. Commissioner Tippets then led those in attendance in the Pledge of Allegiance.

Present In Person: Cordell McCracken, Trevor Brooksby, Jolene Alexander, Rod Alexander Eric Wahlquist, Grant Charles, Nancy Olsen, Clark Olsen, Bryan Meier (Sunrise Engineering), Sergeant Leonard Isaacson, Peggy White, Jordynn Hewitt, Judy Burton, Mayor Kathi Knight

Present Online or by Phone: Dennis Andelin

Motion to Go In and Out of Redevelopment Agency (RDA): Commissioner Asay moved to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Tippets seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

Approve Minutes: Minutes from the September 15, 2026 Commission and RDA Meeting were provided by the Clerk's Office for review by the Commissioners. Commissioner Asay motioned to approve the minutes, from September 15, 2026 Commission and RDA Meeting. Commissioner Tippets seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

Issue Updates

RDA: Nothing at this time

MBA: Nothing at this time

Affordable Workforce Housing: Cordell McCracken gave an update that progress continues on the self-help housing project and is near completion. No set date has been made yet.

Sheriff Office, EMS, Code Enforcement: Nothing at this time

Airports: Nothing at this time

Clinic: A few outstanding items remain to be resolved. Approval for the elevator is still pending, the electricians are working on getting the elevator issues resolved. The Certificate of Occupancy has not yet been issued, though progress is being made.

Roads: Due to recent storms, ice required clearing in several areas. Additionally, Choke Cherry experienced another washout. Commissioner Lytle will follow up with Sean Hughes regarding road conditions in Browns Park.

Peggy White asked for an update about the bike path, Commissioner Tippets explained there was a comment resolution meeting 2 thursdays ago, the final comments are getting implemented in the plans now, once that is completed we will go out to bid. The Bike path will be on the north side of the HWY going from the Villa all the way to State Line.

Legislation: Nothing at this time

Tourism: No new update on the events. Just a reminder we do have 2 events over Halloween, the Truck-or-Treat on the 30th and the 3D archery shoot on Halloween. Turkey shoot is on the Saturday after Thanksgiving. Jordynn Hewitt and Peggy White are gathering vendors for the Holiday Market that is on December 5th, this event will hopefully take place over at the new clinic. The Holiday Market is also the same weekend as the Holiday Classic for the basketball tournament that takes place at the high school.

Commissioner Lytle had a question about the TRT meeting: when is the TRT getting applications for next year's budget. Peggy White explained that the meeting that took place last Thursday was for proposals for 2027. All the funds have already been allocated for 2026. Commissioner Lytle asked if he can get money for the PRCA Rodeo next year. Jordynn Hewitt asked Jack to send her and Peggy an email and they will forward onto the board for the TRT. There is still time to request money for the TRT budget.

Peggy White had an update on the Mitigation Grant, she is waiting for EMS and Search and Rescue to get back to her then she will send that grant off.

Citizen Comment: None at this time

Cash Summary and Accounts Receivable Reports: The Cash Summary and Accounts Receivable Reports were provided by the Treasurer's Office and reviewed by the Commissioners. Commissioner Lytle motioned to acknowledge receipt of the Cash Summary and Accounts Receivable Report for the County and RDA dated September 18, 2026. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Open Invoice Register: The Open Invoice Register was provided by the Auditor’s Office and reviewed by the Commissioners. Commissioner Lytle motioned to approve the Open Invoice Register dated September 21, 2026 in the amount of $106,271.16. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent

Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Reimbursement Register: The Reimbursement Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to approve the Reimbursement Register dated August 30, 2026 through September 12, 2026 in the amount of $281.95. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Disbursement Summary: The Daggett County Zions Checking Disbursement Summary Report was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to acknowledge receipt of the Disbursement Summary as being reviewed for Daggett County Zion's checking dated September 14, 2026 through September 21, 2026 in the amount of $137,112.50 with no void amount. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Calendar /Correspondence: With the rodeo season coming to an end, Commissioner Lytle noted that a review of the buildings and grounds project list includes a request to establish a rodeo grounds.

Peggy White gave a verbal thank you from Brad Anderson for inviting him to the county and everyone who attended and participated in the training.

Leadership lunch today at noon. Chamber meeting tomorrow from 1pm-3pm at Forbes Farm. Flaming Gorge Road and Transportation District meeting on the 24th, with a Public Hearing scheduled on the 28. October 1st is the next CIB meeting. Rural Utah Infrastructure Meeting not next week but the following week. Peggy White will be at the Energy Summit in Vernal. After Action meeting on October 1st for Daggett Daze from 5pm-6pm.

POLICY AND LEGISLATION

Discussion And Consideration Of Appointment Of Interim Daggett County Attorney: There is a proposal from Grant Charles. Commissioner Tippets talked with Keri Pallesen and they appreciated his proposal. Our previous Attorney Kent Snider has resigned and we will miss him and appreciate everything he has done. Deputy Clerk Kourtney Hawks had questions for Grant Charles's and his preferred method of contact from county employees. Grant expressed he does not have a preferred method, but would like to handle as much business in person. If you do send him an email

CC Monica Guyman in any correspondence. Commissioner Asay motioned to approve the appointment of interim Daggett County Attorney for Grant Charles. Commissioner Lytle seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Recess for MBA at 9:32 am.

Returned from recess at 9:50 am.

Discussion And Consideration Of An Increase To The County's Certified Tax Rate For Either The Assessing And Collecting Fund And/Or The General Fund: Commissioner Matt Tippets explained that the County has made efforts to avoid increasing taxes. However, due to inflation, increased costs, and employee wages and benefits, additional revenue may be necessary to maintain current services. Commissioner Lytle also stated that the decision has not been easy but that the additional revenue is necessary to maintain essential services.

The Commissioners discussed the two funds supported by property taxes: the General Fund and the Assessing and Collecting Fund. The Assessing and Collecting Fund is currently operating at an approximately $270,000 deficit, and the General Fund has previously assisted with the deficit. The Commission discussed how a proposed tax increase could be allocated between the two funds.

Eric Walquist asked whether additional revenue could be generated through other means rather than increasing property taxes. Eric also had asked why can't we get a bond that could help cover the cost like they did for the Hoover Dam. Commissioner Tippets explained that bonds would have to be repaid and thanked him for his input.

Attorney Grant Charles explained that the proposed tax rate must be submitted to the State Tax Commission by October 1. He clarified that the action being considered was not the final decision to increase taxes but would allow the process to move forward. A public hearing will be required before final action is taken.

The Commissioners discussed the financial needs of both funds. Keri Pallesen as well with the Treasurer's office provided input regarding the proposed increases and expressed she is on board with what the Commissioners decide. The Commission also discussed the decline of centrally assessed property tax values and the increase in property tax appeals.

Commissioner Tippets proposed a 22.59% increase for the Assessing and Collecting Fund and a 19.15% increase for the General Fund. The Commission also scheduled a Public Hearing for October 13, 2026, at 6:30 p.m. Any county meeting scheduled for October 13, 2026, will be canceled or rescheduled to accommodate the Public Hearing.

Discussion And Consideration Of Resolution 26-17: a resolution stating the Daggett County commission's intent to levy a tax rate that exceeds the certified tax rate in effect during the year 2026: This will take effect in tax year 2027. Attorney Grant Charles will amend paragraph 3 and 4 to match the 22.59% increase for the Assessing and Collecting funds and 19.15% increase on the general funds with a Public Hearing Scheduled for October 13, 2026 starting at 6:30pm.. Commissioner Lytle motioned to adopt resolution 26-17: a resolution stating the Daggett County commission's intent to levy a tax rate that exceeds the certified tax rate in effect during the year 2026

with the changes that have been discussed. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Community RV Dump Site: There was an appeal to the boards of adjustments on the decision that Planning and Zoning had made to the conditional use permit. The board of Adjustments made a motion to have a meeting with UDOT, Town of Manila, and the county. That meeting has happened and the adjustments have been made. Time was given to Kathi Knight, The Mayor of the Town of Manila. She has shown that they have approval from UDOT and DEQ. Mayor Knight has let the commissioners know of the price increase that has occurred with all the changes. Due to the price increase Peggy White has gone to Outdoor Rec and helped the town apply for a grant to help cover the cost that has increased. The mitigation grant is under Mayor Knight. MJM construction will start a remodel on Thursday and Friday then will start construction on Monday.

Recess: at 10:57
Back from recess: at 10:58

Discussion And Consideration Of Notice Of Final Acceptance For The Dutch John Water Improvement Project: Time was given to Bryer Myer (Sunrise Engineering) to explain the joint project from the County and the MBA. We are finally at the point of the project where we are complete. The contractors have finished their clean up and Patriot Construction has released the lean. Commissioner Lytle motioned to approve the final acceptance for the Dutch John water improvement project. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Resolution 26-16: A Resolution Authorizing The Filing Of Cross-Appeals For 2026 Centrally Assessed Properties: This resolution authorizes our attorney to cross-appeal for the 2026 centrally assessed properties. Commissioner Lytle motioned to approve resolution 26-16: a resolution authorizing the filing of cross-appeals for 2026 centrally assessed properties. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Adding Brian Raymond To The CEOAB Board: Eric Wahlquist had a question on who was on the board, Peggy White explained that Justin Von Everstein-chairman, Traici Frost-vice chairman, Peggy White is the secretary, Moretta Bear, Matt Tippets, and Bryne Tinker (she is just an advisor). We may have to change some of our board members out due to the State of Utah Governor's office but that has not been determined yet. Commissioner Lytle motioned to approve. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Rodeo Ground Donation: Neil Wall gave a generous $5,000.00 donation to the rodeo grounds that is specifically for the seating to help make it better. Deputy Clerk Kourtney Hawks had asked the commissioners to sign his thank you letter so she can get it mailed off to him. Commissioner Lytle asked to get the Rodeo Board members to sign his thank you card as well. Commissioner Tippets motioned to Thank Neil Wall and approve the letter with approval from Mr. Wall to thank him publicly for his Rodeo ground donation. Commissioner Lytle seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Daggett County Agreement For Medical Clinic Operations And Management With Ashley Regional Medical Center: Commissioner Lytle motioned to approve the Daggett County agreement for the medical clinic operations and management with Ashley Regional Medical Center contingent upon legal review. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Utah Outdoor Rec Bike Path Trail Contract Extension: This is for some funding that received from the State for the purpose of the HWY 43 bike path. Peggy White explained that the grant was a 28 month grant, this is a 12 month extension to use funds. September 30, 2026 was the original due date, September 30, 2027 is the new contract expiration date. Commissioner Lytle motioned to approve Utah Outdoor Rec bike path trail contract extension. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

With nothing further to discuss, Commissioner Tippets adjourned the meeting by acclamation at 11:20 am.

/s/Matt Tippets
Commissioner/Matt Tippets

/s/Larinda Isaacson
Clerk/Larinda Isaacson

/s/Randy Asay
Commissioner/Randy Asay

/s/Jack Lytle
Commissioner/Jack Lytle