Revised DAGGETT COUNTY COMMISSION AND RDA MEETING AGENDA
Daggett County Courthouse (95 North 1st West; Manila, UT 84046)
Tuesday, September 1 , 2026 AT 9:00 A.M.
Public Access Is Available Through Electronic Means At
meet.google.com/ewi-tjqt-axg

9:00 A.M. STANDING BUSINESS FOR DAGGETT COUNTY COMMISSION & RDA

A. Welcome And Introduction Of Those Attending Electronically By Name
B. Invocation And Pledge of Allegiance
C. Motion To Go In And Out of Redevelopment Agency Meeting
D. Review of Minutes
E. Issues Updates – Discussion Only
   a. Redevelopment Agency (RDA)
   b. Municipal Building Authority
   c. Affordable/Workforce Housing
   d. EMS/EMT Sheriff's Office Updates
   e. Airports
   f. Clinic Updates
   g. Roads
   h. Code Enforcement Issues
   i. Legislation
   j. Tourism
   k. Citizen Comments - 5 minutes
F. Cash Summary Report & Accounts Receivable Report
G. Open Invoice Register & Reimbursement Register
H. Disbursement Summary
I. Correspondence
J. Commission Calendar Review

DAGGETT COUNTY COMMISSION POLICY AND LEGISLATION

1. 9:30 AM Recess For MBA Meeting.
2. Discussion And Consideration Of CJIS Policy
3. Discussion And Consideration Of Lease Agreement For The DCHBCC With HBRE A Rep Of Ashley Valley Medical Center
4. Discussion And Consideration Of Commission Agreement For Lease With HBRE
5. Discussion And Consideration Of Purchase Order and Sole Source For Hales Sand & Gravel in the amount of $10,650.58

Closed Session For Discussion Of Items Permitted By §52-4-205 Of State Code**

COMMITTEE/MAINTENANCE REPORTS

1) Mechelle Miller – Dept. Of Public Safety – Emergency Management
2) Justice Court Updates
3) Board And Committee Updates
4) U.S. Forest Service Updates

Notes: In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Larinda Isaacson at 95 North 1st West, Manila, Utah 84046, Telephone: 435-784-3154.

**Pursuant To § 52-4-205 of State Code Closed Session Is For The Purpose Of Discussing The Character, Professional Competence, Or Physical Or Mental Health Of An Individual; Collective Bargaining; Litigation, Purchase, Exchange, Or Lease Of Real Property.

Draft minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Thursday August 27, 2026** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Commissioner Matt Tippets, Randy Asay and Jack Lytle attended in person. Clerk Larinda Isaacson, Kourtney Hawks, Attorney Kent Snider, and Jesse Platt attended in person. The meeting was called to order at am by Commissioner Tippets. The invocation was given by Commissioner Lytle. Commissioner Tippets then led those in attendance in the Pledge of Allegiance.

Present In Person: Peggy White

Present Online or by Phone: Mechelle Miller, Jordynn Hewitt

Motion to Go In and Out of Redevelopment Agency (RDA): Commissioner Lytle moved to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Approve Minutes: Minutes from the August 18, 2026 Commission and RDA Meeting were provided by the Clerk's Office for review by the Commissioners. Commissioner Lytle motioned to approve the minutes, from August 18, 2026 Commission and RDA Meeting. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:			X	
Commissioner Asay:	X			

The motion carried.

Issue Updates

RDA: Nothing at this time

MBA: Nothing at this time

Affordable Workforce Housing: Nothing at this time

Sheriff Office, EMS, Code Enforcement: Mechelle Miller stated that we are still at a level 2 with fires for the state. With the Monsoon weather coming in it has been helping. Mechelle will be in town for Daggett Daze and the preparedness fair.

Leonard Isaacson has been doing a lot of work up at the sheriffs office with the crushed blacktop and it is looking good.

Airports: Nothing at this time

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Clinic: Trying to get things tied up, construction meeting and walkthrough today.

Roads: Got a bid on the chip seal it seems to be like a good bid. This will be for the park parking lot. The road department is doing a few roads with the park parking lot. This will take place sometime soon. Peggy White has helped get this grant to help pay for the chip seal, this grant could also help the parking lot in front of the court house.

Matt Tippets went to the Flaming Gorge Transportation meeting last week. The district is going to put together an application to help the gaps on the funding. The money will be available this fall for engineering.

The Outdoor Recreation Grant will expire September 30th, Peggy White is trying to get an extension for 6 months. This grant is for the bike path. We are hoping to start this fall on the bike path. These funds will be used first.

Tourism: Peggy White and Jordan Hewitt took the Utah Office of Tourism group out to the shooting range and our shooting range will be used as a template throughout the state. Daggett Daze is next weekend, lots of booths are getting set up for the vendor fair. The Nuclear Energy information booth will be providing some good prizes. The PRCA is getting set up for Daggett Daze as well, all the events in the rodeo are full. There will be two (2) free concerts during Daggett Daze. One concert will be behind the new clinic and the other will be in the hospitality tent across from the rodeo grounds. There will also be baseball, volleyball, a parade, and slack (events before the rodeo) going on Saturday. Commissioner Lytle got help from the fishing guides to help Search and Rescue as well as the Sheriff's department. The fireworks will be on Saturday night.

Legislation: Nothing at this time

Citizen Comment: None at this time

Cash Summary and Accounts Receivable Reports: The Cash Summary and Accounts Receivable Reports were provided by the Treasurer's Office and reviewed by the Commissioners. Commissioner Asay motioned to acknowledge receipt of the Cash Summary and Accounts Receivable Report for the County and RDA dated August 20, 2026. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Open Invoice Register: The Open Invoice Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Asay motioned to approve the Open Invoice Register dated August 26, 2026 in the amount of $85,862.93. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

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The motion carried.

Reimbursement Register: The Reimbursement Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to approve the Reimbursement Register dated August 2, 2026 - August 15, 2026 in the amount of $493.32. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Disbursement Summary: The Disbursement Summary was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to acknowledge receipt of the Disbursement Listing as being reviewed for Daggett County Zion's checking in the amount of $91,717.65 with no void. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Disbursement Summary: The Disbursement Summary was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to acknowledge receipt of the Disbursement Listing as being reviewed for Daggett CountyRDA Zion's checking in the amount of $500.00 with no void. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Calendar /Correspondence: The Flaming Gorge Community Foundation Meeting is tomorrow at 12pm. The PRCA Rodeo and Daggett Daze is next weekend. There was conversation of cancelling the Commission, RDA & MBA for Tuesday September 8, 2026 due to UAC, Commissioner Tippets recommends we bring this up again next week. There is a CIB meeting next Thursday. There is an OAC meeting today.

Recess for MBA at 9:32 am.

Returned from recess at 9:50 am.

POLICY AND LEGISLATION

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Discussion And Consideration Of Quote For Transportation Services LLC In The Amount Of $14,593.76 For AWOS: There was some discussion on this topic. Commissioner Lytle motioned to approve the quote for Transportation Services LLC in the amount of $14,593.76 for AWOS. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Planning and Zoning Bylaws: This has been reviewed by the attorney. Commissioner Tippets read off the letter that the Planning and Zoning had written to commissioners. Commissioner Lytle motioned to approve the Planning and Zoning Bylaws. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Management Control Agreements For IT: Time was given to Jesse Platt to explain this agreement. Attorney Kent Snider had helped write this agreement. This policy has to be approved by the commissioners to have each agency (Justice Court, Attorney's office, and Sheriff's office) sign the contract. Commissioner Lytle motioned to approve the management control agreement for IT. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of CJIS Policy: Jesse Platt asked for this to be tabled. Commissioner Lytle made a motion to table this agenda item. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion Of Temp Housing For DCHBCC: Commissioner Asay has been in discussions with Ashley Valley Medical Center regarding the possibility of providing housing for medical providers while they are working in the area. One option being considered is to convert the old clinic building into temporary housing for providers. Jesse Platt and Randy Asay discussed that, while this

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could be a short-term solution, there is a long-term need to provide providers with a place to stay while they are serving the community. Commissioner Tippets asked about the zoning of the old clinic building, which is currently undetermined. The Commissioners also discussed who would be responsible for the costs associated with remodeling the building, utilities, and other expenses. Another possibility would be to establish an agreement with a local hotel or motel to provide lodging for medical providers. However, the old clinic would require significant remodeling to make it suitable for short-term living arrangements. The possibility of constructing an apartment was also discussed as a longer-term solution. The T-TAB Board expressed interest in using the old clinic as a welcome center. Jordynn Hewitt and Peggy White could potentially move their offices to the old clinic as part of this concept. Ashley Valley Medical Center has emphasized the importance of having housing available to accommodate provider schedules. This topic will be discussed further during the Commissioners' meeting next week. Providing housing for medical providers could also help address the broader need for additional housing in the county. The primary consideration moving forward will be identifying available funding and determining the most feasible options.

With nothing further to discuss, Commissioner Tippets adjourned the meeting by acclamation at 10:22 am.

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County of Daggett
Cash Summary
All Bank Accounts as of 08/28/2026

Bank Account	Account No.	Account Name	Amount
Zions Checking	10.1122	Zions Checking - General	($550,173.41)
Zions Checking	11.1122	Cash - checking - Zions Fd 11	$1,535,441.67
Zions Checking	12.1122	Cash - checking - Zions Fd 12	$189,617.57
Zions Checking	13.1122	Cash - checking - Zions Fd 13	$425,498.75
Zions Checking	15.1122	Zions Checking - General	($50,429.15)
Zions Checking	17.1122	Cash - Checking - Zions Fd 17	$10,551.18
Zions Checking	18.1122	Cash - Checking - Zions Fd 18	$39,844.61
Zions Checking	19.1122	Zions Checking - General	$395,848.66
Zions Checking	20.1122	Cash-Checks-Zions fd 20	$3,667.26
Zions Checking	22.1122	Cash - checking Zions Fd 22	$380,090.23
Zions Checking	23.1122	Cash - checking - Zions Fd 23	$541,754.14
Zions Checking	24.1122	Cash - checking - Zions Fd 24	$4,586.54
Zions Checking	25.1122	Cash - checking - Zions Fd 25	$731,438.98
Zions Checking	27.1122	Cash - checking - Zions Fd 27	$3,745.51
Zions Checking	28.1122	Cash - checking - Zions Fd 28	$502,934.55
Zions Checking	30.1122	Cash - Checking - Zions Fd 30	$16,922.35
Zions Checking	32.1122	Cash - checking Zions FD 32	$20,173.17
Zions Checking	33.1122	Cash - checking - Zions Fd	($142,098.38)
Zions Checking	34.1122	Cash-Checking-Zions Fd 34	$1,102,443.81
Zions Checking	35.1122	Zions Checking	($27,139.70)
Zions Checking	37.1122	Zions Checking - Combined	$24,787.35
Zions Checking	40.1122	Cash - checking - Zions Fd 40	$406,739.35
Zions Checking	45.1122	Cash - Checking - Zions Fd 45	($1,656,514.64)
Zions Checking	47.1122	Zions Checking - General	$19,791.16
Zions Checking	49.1122	Checking - Zions Fd 49	$58,472.72
Zions Checking	50.1122	Cash-Checking-Zions Fd 50	$20,527.79
Zions Checking	72.1122	Cash - checking - Zions Fd 72	$5,981.34
Zions Checking	74.1122	Cash - checking - Zions Fd 74	$21,758.49
Zions Checking	75.1122	Cash - checking - Zions Fd 75	$17,381.52
Zions Checking	76.1122	Cash - checking - Zions Fd 76	$29,295.21
Zions Checking	77.1122	Cash - checking - Zions Fd 77	$19,803.47
Zions Checking	78.1122	Cash - checking - Zions Fd 78	$10,643.39
Zions Checking	80.1122	Cash - checking - Zions Fd 80	$30,090.61
Zions Checking	81.1122	Zions Checking - General	$3.20
			$4,143,479.30
PTIF 2259 General Accounts	10.1151	PTIF 2259 General	$63,793.56
PTIF 2259 General Accounts	11.1151	PTIF 2259 General	$255,562.97
PTIF 2259 General Accounts	12.1151	PTIF 2259 General	$42,844.09
PTIF 2259 General Accounts	13.1151	PTIF 2259	$103,949.81
PTIF 2259 General Accounts	19.1151	PTIF 2259 General	$108,574.55
PTIF 2259 General Accounts	50.1151	PTIF 2259 General	$170.00
			$574,894.98
PTIF 2552 General Fund	10.1161	PTIF 2552 General Fund	$6,451.00
PTIF 2552 General Fund	28.1161	PTIF 2552 Home Sales	$21,066.06
			$27,517.06
PTIF 2772 Farm & Ranch Protection	10.1162	PTIF 2772 General Fund	$21,128.89
PTIF 2772 Farm & Ranch Protection	47.1162	PTIF 2772 General Fund	$18.21
			$21,147.10
PTIF 2834 General Fund	10.1153	PTIF 2834 General Fund	$197.45
PTIF 3465 General Fund	10.1163	PTIF 3465 General Fund	$24,168.04
PTIF 3932 General Fund	10.1154	PTIF 3932 General Fund	$12,704.46
PTIF 5583 Daggett County RDA Fund	25.1151	PTIF 5583 Daggett County RDA	$1,429,056.78
PTIF 5610 Daggett County Redevelopment #1	25.1158	PTIF 5610 Daggett County RDA	$883,755.63
PTIF 8676 Water Revenue Bond	28.1168	PTIF 8676 Water Revenue Bond	$126,247.58
PTIF 8699 WT Bond Reserve Account	28.1169	PTIF 8699 WT Bond Reserve Account	$25,792.94
PTIF 8700 WT 2015 Replacement Account	28.1170	PTIF 8700 WT 2015 Replacement Account	$124,802.07
Zions Tax Collection 026134668	81.1130	Zions Checking - Tax Collection	$214,058.02
PTIF 3200 Motor Vehicle	81.1131	PTIF 3200 Motor Vehicle	$80,598.08
UNDEPOSITED PAYMENTS	10.1175	Cash clearing	$56,340.04
UNDEPOSITED PAYMENTS	11.1175	Cash clearing	$36,150.00
UNDEPOSITED PAYMENTS	12.1175	Cash clearing	$0.02

County of Daggett
Cash Summary
All Bank Accounts as of 08/28/2026

Bank Account	Account No.	Account Name	Amount
UNDEPOSITED PAYMENTS	17.1175	Cash Clearing	$3,772.27
UNDEPOSITED PAYMENTS	24.1175	Cash clearing	$47.90
UNDEPOSITED PAYMENTS	25.1175	Cash Clearing	$956.33
UNDEPOSITED PAYMENTS	28.1175	Cash clearing	$37,772.44
UNDEPOSITED PAYMENTS	30.1175	Cash Clearing	$1,815.50
UNDEPOSITED PAYMENTS	32.1175	Cash clearing	$1,607.00
UNDEPOSITED PAYMENTS	33.1175	Cash clearing	($56.20)
UNDEPOSITED PAYMENTS	35.1175	Cash Clearing	$742.75
UNDEPOSITED PAYMENTS	40.1175	Cash Clearing	$0.01
UNDEPOSITED PAYMENTS	72.1175	Cash clearing	$14,477.20
UNDEPOSITED PAYMENTS	74.1175	Cash clearing	$657.46
UNDEPOSITED PAYMENTS	76.1175	Cash clearing	$330.00
UNDEPOSITED PAYMENTS	80.1175	Cash clearing	$467.38
UNDEPOSITED PAYMENTS	81.1175	Cash clearing	$9,714.89
			$164,794.99
General Ledger Cash Total:			**$7,853,214.48**

County of Daggett
Cash Summary
All Bank Accounts as of 08/28/2026

Description	Amount
Zions Checking	$4,143,479.30
PTIF 2259 General Accounts	$574,894.98
PTIF 2552 General Fund	$27,517.06
PTIF 2772 Farm & Ranch Protection	$21,147.10
PTIF 2834 General Fund	$197.45
PTIF 3465 General Fund	$24,168.04
PTIF 3932 General Fund	$12,704.46
PTIF 5583 Daggett County RDA Fund	$1,429,056.78
PTIF 5610 Daggett County Redevelopment #1	$883,755.63
PTIF 8676 Water Revenue Bond	$126,247.58
PTIF 8699 WT Bond Reserve Account	$25,792.94
PTIF 8700 WT 2015 Replacement Account	$124,802.07
Zions Tax Collection 026134668	$214,058.02
PTIF 3200 Motor Vehicle	$80,598.08
UNDEPOSITED PAYMENTS	$164,794.99
General Ledger Cash Total:	**$7,853,214.48**

Accounts Receivable Report for Commission

Who:	Fund:	What:	How Much:	Received:	Notes:
State of Utah	28	Drinking Water	$6,120.25		Submitted 07/15/2026
State of Utah	50	DJ Airport	$11,520.00		Submitted 08/07/2026
State of Utah	37	SR-43 Multi-Use Trail	$15,646.20		Submitted 08/06/2026

Daggett County

Open Invoice Register - 9/1/2026

Invoice No.	Vendor	General Ledger Date	Due Date	Amount	Account No.	Account Name.	Description
13HK-NVN6-JR3F	Amazon Capital Services	8/19/26	8/19/26	$ 104.34			
				$ 76.80	104210.240	Sheriff office supplies	Flash Drives (10), Correction Tape, Copy Paper
				$ 27.54	104210.610	Sheriff misc supplies	Plastic Whistles with Lanyards
1XGX-J3HW-4LNR	Amazon Capital Services	8/29/26	8/29/26	$ 29.97			
				$ 29.97	104150.623	NonDep public relations	Plastic Forks
	Vendor Total:			**$ 134.31**			
22256	Basin Collision Repair	8/19/26	8/19/26	$ 14,039.45			
				$ 14,039.45	104210.255	Sheriff fleet vehicle maintenance	Truck Repairs
22275	Basin Collision Repair	8/19/26	8/19/26	$ 9,326.27			
				$ 9,326.27	104210.255	Sheriff fleet vehicle maintenance	Truck Repairs
	Vendor Total:			**$ 23,365.72**			
26F1644	Chemtech-Ford, LLC	6/29/26	6/29/26	$ 387.00			
				$ 28.00	284420.451	DJ Water Treatment	Alkalinity (w/total)
				$ 275.00	284420.451	DJ Water Treatment	DBPs (Disinfection Byproducts) AP
				$ 84.00	284420.451	DJ Water Treatment	TOC
26F1663	Chemtech-Ford, LLC	6/19/26	6/19/26	$ 32.00			
				$ 32.00	284420.451	DJ Water Treatment	Colilert AP
26F1670	Chemtech-Ford, LLC	6/24/26	6/24/26	$ 356.00			
				$ 112.00	284420.451	DJ Water Treatment	Alkalinity (w/total)
				$ 60.00	284420.451	DJ Water Treatment	Ca (T) 200.7
				$ 100.00	284420.451	DJ Water Treatment	Metals Preparation
				$ 84.00	284420.451	DJ Water Treatment	TDS
26G1406	Chemtech-Ford, LLC	7/17/26	7/17/26	$ 32.00			
				$ 32.00	284420.451	DJ Water Treatment	Colilert AP
	Vendor Total:			**$ 807.00**			
96w1b5q	HealthEquity	8/6/26	8/6/26	**$ 44.10**			
				$ 4.20	104111.135	Comm emp ben health insurance	August 2026 Premium

Daggett County

Open Invoice Register - 9/1/2026

Invoice No.	Vendor	General Ledger Date	Due Date	Amount	Account No.	Account Name.	Description
				$ 2.10	104122.135	JP ct M emp ben health insurance	August 2026 Premium
				$ 4.20	104141.135	Auditor emp ben health insurance	August 2026 Premium
				$ 2.10	104145.135	Attorney emp ben health ins	August 2026 Premium
				$ 2.10	104148.135	IT/GIS emp ben health Insurance	August 2026 Premium
				$ 6.30	104162.135	BldgGrnds emp ben health insurance	August 2026 Premium
				$ 8.40	104210.135	Sheriff emp ben health insurance	August 2026 Premium
				$ 4.20	114415.135	PR Ben Health Insurance	August 2026 Premium
				$ 2.10	234191.135	TRT Employee Benefits Health Ins.	August 2026 Premium
				$ 4.20	284420.135	DJ Water Health Insurance	August 2026 Premium
				$ 2.10	334144.135	A & C - Rec/Trs emp ben health ins	August 2026 Premium
				$ 2.10	334146.135	A & C - Assessor emp ben health	August 2026 Premium
11962	MeterWorks, Inc.	8/18/26	8/18/26	**$ 1,134.93**			
				$ 1,134.93	284420.453	DJ Water Meters	Neptune 360 SaaD Platform Annual Subscription
08.20.2026	Moon Lake Electric Association, Inc.	8/20/26	8/20/26	**$ 42.14**			
				$ 21.07	284420.270	DJ Water Utilities	Dutch John Electric
				$ 21.07	284430.270	DJ Sewer Utilities	Dutch John Electric
13028	Town of Dutch John	8/1/26	8/1/26	**$ 60.00**			
				$ 30.00	284420.270	DJ Water Utilities	Garbage Collection
				$ 30.00	284430.270	DJ Sewer Utilities	Garbage Collection
CA1746	Uintah County	8/18/26	8/18/26	**$ 700.00**			
				$ 350.00	104560.270	TV utilities	Grizly Ridge TV Strata Bills - Video Servicce Transport 7-16-26 to 8-15-26
				$ 350.00	104560.270	TV utilities	Internet Services 6-14-26 to 7-15-26
46235	Zions Bankcard Center	8/31/26	8/31/26	**$ 25,711.64**			
				$ 25,711.64	102140	Credit Card Payable	August 2026 Statement
	Total			**$ 51,999.84**			

Daggett County

Open Invoice Register - 9/1/2026

Invoice No.	Vendor	General Ledger Date	Due Date	Amount	Account No.	Account Name.	Description
						GL Account Summary	
				$ 25,711.64	102140	Credit Card Payable	
				$ 4.20	104111.135	Comm emp ben health insurance	
				$ 2.10	104122.135	JP ct M emp ben health insurance	
				$ 4.20	104141.135	Auditor emp ben health insurance	
				$ 2.10	104145.135	Attorney emp ben health ins	
				$ 2.10	104148.135	IT/GIS emp ben health Insurance	
				$ 29.97	104150.623	NonDep public relations	
				$ 6.30	104162.135	BldgGrnds emp ben health insurance	
				$ 8.40	104210.135	Sheriff emp ben health insurance	
				$ 76.80	104210.24	Sheriff office supplies	
				$ 23,365.72	104210.255	Sheriff fleet vehicle maintenance	
				$ 27.54	104210.61	Sheriff misc supplies	
				$ 700.00	104560.27	TV utilities	
				$ 4.20	114415.135	PR Ben Health Insurance	
				$ 2.10	234191.135	TRT Employee Benefits Health Ins.	
				$ 4.20	284420.135	DJ Water Health Insurance	
				$ 51.07	284420.27	DJ Water Utilities	
				$ 807.00	284420.451	DJ Water Treatment	
				$ 1,134.93	284420.453	DJ Water Meters	
				$ 51.07	284430.27	DJ Sewer Utilities	
				$ 2.10	334144.135	A & C - Rec/Trs emp ben health ins	
				$ 2.10	334146.135	A & C - Assessor emp ben health ins	
				$ 51,999.84		**Total**	

Daggett County
Disbursement Summary
Zions Checking - 08/26/2026 to 09/01/2026

Payee Name	Reference No.	Payment Date	Payment Amount	Void Date	Void Amount	Source
AJoules, Inc.	101453	8/27/2026	$ 2,500.00			Purchasing
Amazon Capital Services	101454	8/27/2026	$ 1,450.24			Purchasing
Boyd, Gary A.	101455	8/27/2026	$ 321.48			Purchasing
DDI, Inc.	101456	8/27/2026	$ 2,195.00			Purchasing
DEX Imaging LLC	101457	8/27/2026	$ 223.51			Purchasing
Gray's Market LLC	101458	8/27/2026	$ 27.84			Purchasing
Motorola Solutions, Inc.	101461	8/27/2026	$ 18,134.72			Purchasing
Rural Utah Infrastructure Coalition	101462	8/27/2026	$ 2,461.00			Purchasing
Salty Mountain Music LLC	101463	8/27/2026	$ 3,350.00			Purchasing
Smith Hartvigsen, PLLC	101464	8/27/2026	$ 9,280.00			Purchasing
Smuin, Rich and Marsing	101465	8/27/2026	$ 7,774.00			Purchasing
Steen, Roy	101466	8/27/2026	$ 1,000.00			Purchasing
Town Of Manila	101467	8/27/2026	$ 8,000.00			Purchasing
Uintah County Jail	101468	8/27/2026	$ 1,095.22			Purchasing
United Rentals (North America), Inc	101469	8/27/2026	$ 1,635.74			Purchasing
Vernal City	101470	8/27/2026	$ 4,200.00			Purchasing
Vernal Winnelson Co	101471	8/27/2026	$ 222.96			Purchasing
Civco Engineering, Inc.	101472	8/27/2026	$ 12,800.00			Purchasing
Total			**$ 76,671.71**		**$ -**	

Purchase Request Form

Date of Request: 08/27/2026	**Date Required:** 08/27/2026	**Vendor Name:** Staker Parson dba Hales Sand & Gravel
Requested By: Randy Asay		**Vendor Contact:**
Department Head Approval:		**Ship to Address:** 95 N 1st West Manila, UT 84046
Auditor's Approval: (budget purposes only)		
Special Instructions, Quotes, Etc.:		

Qty	*Item #*	*Desctiption*	*Price Each*	*Total Price*
		Chip Seal Coat, type 2	3944.66 @ $2.20	$8,678.25
		Flush Coat	3944.66 @ $.50	$1,972.33
			TOTAL	$10,650.58

Account Code	**Dollar Amount**
Park Restoration project Fd-75 Outdoor rec grant	$10,650.58

Commission Approval: **Date:** _____

HALES
SAND & GRAVEL
A CRH COMPANY

Hales Sand & Gravel
A CRH Company
195 N 100 E
Richfield, UT 84701
435-896-4285 Fax* 435-896-1782
www.halessg.com

To:	Daggett County	**Contact:**	Sean Hughes
Address:	95 North 100 West	**Phone:**	
	Manila, UT 84046 USA	**Fax:**	
Project Name:	Daggett County Maintenance Parking Lot	**Bid Number:**	
Project Location:	Dagget County	**Bid Date:**	4/27/2026

Staker & Parson Companies may withdraw this proposal, unless written acceptance is received from buyer within 15 days of proposal date. This proposal is subject to a fuel surcharge. The Bench Mark Price for diesel fuel the week of this proposal is $2.47 per gallon.

Line #	Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
	1	Chip Seal Coat, Type 2	3,944.66	SY	$2.20	$8,678.25
	2	Flush Coat	3,944.66	SY	$0.50	$1,972.33

Total Bid Price: $10,650.58

Notes:

- This Proposal includes one mobilization per crew for the work to be performed. If additional mobilizations are required a charge of $5,000.00 EACH may be added above and beyond the original contract amount.
- Exclusions: Unless otherwise noted, price excludes bonds, permits, licenses, fees, testing, engineering, traffic control, saw cutting, sterilant, striping and prime coat.
- In most cases asphalt overlays are subject to and may reflect existing conditions such as drainage issues, cracking and sub-grade problems. Water puddling and settling of the sub-grade can and may occur depending on the existing conditions mentioned as well as unforseen.
- Staker Paving General Contractor No. : 4910822-5501
- Subgrade is to be within + or - .05 of a foot, no material to be added or removed.
- *** BID AND WORK CONTRACT ***

In consideration of the mutual promises set forth herein, Staker Paving and Construction Company, Inc., with principal offices located at 89 West 13490 South, Draper, Utah (hereinafter referred to as "Staker") and the undersigned, whose full name and address appear above, (hereinafter referred to as "Buyer") hereby agree as follows:

1. DESCRIPTION OF WORK*. Staker will furnish the described materials to the job site designated above and provide the described labor (the material and the labor collectively hereinafter referred to as "the work"):

*To the extent the described work is detailed in Plans and Specifications, such must be provided to Staker before the contract is negotiated. Any changes to the original Plans and Specifications used to prepare this contract may necessitate a change in the contract price and Buyer hereby agrees to execute all necessary change orders outlining the changed work and prices as submitted by Staker.

2. CONTRACT PRICE: To the extent that the above is specified as a unit or square foot price, it is agreed that the number of units or square feet indicated is an approximation. Staker shall be paid for the actual number of units or squarefeet completed as determined by field measurement. The price stated is also based on Staker's ability to purchase required materials, in particular asphalt oil, for $550.00 per ton (AC 10) F.O.B., Salt Lake City, Utah. Any increase in the price, including freight and taxes, which Staker must pay for said materials, will be passed on to and paid for by Buyer.

- 3. TERMS OF PAYMENT: Buyer shall pay Staker in full at Staker's office in Salt Lake within fifteen (15) days following the date of Staker's invoices, without retention regardless of the final completion date of the work. In the event that payment is not made to Staker as provided herein, Staker shall be entitled to all of its costs, including attorney's fees and lien fees, in connection with the enforcement of its rights under this contract, whether or not legal proceedings are instituted. In addition, Staker shall be entitled to interest on all past due accounts under this contract, which interest shall accrue at the rate of 18% per annum (1 1/2.%" per month) from the date payment is due until payment is received by Staker, whether before or after judgment. Effective March 1st, 2019 payment by credit card will incur a one and one half percent (1.5%) service fee.

4. CLAIMS OR DEFECTS: Written notice of any alleged claim or defect must be given to Staker at its address shown above not later than five (5) days after the completion of the work under this contract by Staker. Failure to give written notice as herein provided shall be and constitute a waiver of any such alleged defects or claims. Staker's sole and exclusive liability shall be to repair, replace or upon mutual agreement to credit Buyer's account for defective material. If repair or replacement is made, Staker shall have a reasonable time to make such repair or replacement.

- IN NO EVENT SHALL STAKER BE LIABLE FOR SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES FOR ANY BREACH HEREOF, INCLUDING BUT NOT LIMITED TO, LOSS OF GOODWILL, LOSS OF PROFITS OR USE.
STAKER PAVING AND CONSTRUCTION COMPANY, INC.

5. PROSECUTION OF WORK: It is contemplated by the parties that the work specified in this contract shall be completed by this date: REGULAR ASPHALT PAVING SEASON 2024.
. At its option, Staker may decline to perform any part of the work which, through no fault of Staker, is to be completed beyond this date. In addition, Staker shall not be responsible for any delays in performing the work due to labor disputes, weather, shortages in material, equipment or labor, acts of God or any other cause beyond its control. In the event of a delay beyond Staker's control, and to the extent reasonably possible, Staker shall complete the work at the next available opportunity. In the event Staker elects not to perform any further work beyond the above specified date pursuant to the terms provided herein, Staker shall be paid for all work performed prior to the said date and shall otherwise be fully relieved of all
of its duties and responsibilities under the terms of this contract.

- 6. PROPERTY DAMAGE: Buyer shall be responsible to direct Staker employees as to proper ingress and egress of the property. To the extent that such direction is followed or that no direction is given, Staker shall not be responsible for any damage to the property where the work is being performed, including damage to curbs, gutters and sidewalks.

7. MISCELLANEOUS PROVISIONS:

a. No cost for bonds, permits, licenses, fees, testing, engineering, traffic control, saw cutting, sterilant, striping or prime coat are included in this contract unless specifically indicated in Paragraph 1 above.

b. Buyer specifically represents and warrants that either Buyer is the owner of the Premises where the work is to be performed, or, in the alternative, Buyer has written authorization from the owner of the Premises authorizing the work to be performed on the said Premises.

c. Staker assumes no risk for non-disclosed or unforeseen conditions of the project site, including but not limited to, hazardous waste, soft subgrade of water table problems.

d. This contract is the entire agreement of the parties and no changes or additions to this contract shall be made except in writing signed by both parties.

e. This contract shall be construed in accordance with the laws of the State of Utah.

f. This contract shall be binding on the heirs, successors or assigns of the parties hereto.

g. THIS CONTRACT IS NOT BINDING UNTIL APPROVED BY STAKER'S CREDIT DEPARTMENT. Buyer agrees to furnish acompleted Credit Application to Staker prior to or at the execution of this contract.

- FUEL SURCHARGE: Due to unstable energy prices, this contract is subject to a fuel surcharge per ton for all materials included in the contract. Buyer agrees, increases or decreases to fuel costs above or below the listed Bench Mark Price, as stated in this proposal, is cause for adjustment to the contract. See the following table.

Fuel Surcharge per ton for increases above or below the Bench Mark Price.

FUEL INCREASE	AGG'S PER TON	ASPHALT PER TON
$3.1501 TO $3.2999	$0.05	$0.20
$3.3000 TO $3.4499	$0.10	$0.40
$3.4500 TO $3.5999	$0.15	$0.60
$3.6000 TO $3.7499	$0.20	$0.80
$3.7500 TO $3.8999	$0.25	$1.00
$3.9000 TO $4.0499	$0.30	$1.20
$4.0500 TO $4.1999	$0.35	$1.40
$4.2000 TO $4.3499	$0.40	$1.60
For each $0.1499 increase or decrease	$0.05	$0.20

The Bench Mark Price is based on the average retail price of No.2 Diesel Fuel listed at http://tonto.eia.doe.gov/oog/info/wohdp/printer_friendly_version.asp Rocky Mountain Region (PADD 4). This contract includes .006 tons per s.f./ inch for aggregates, and .0065 tons per s.f./ inch for asphalt materials. If lump sum, this contract includes
_____tons of aggregates, and
_____tons of asphalt.
Surcharge based on .881 gal per ton aggregates and 2.13 gal per ton asphalt.

- This job is bid using warm mix (Enviromental Friendly) unless otherwise specified.

Payment Terms:

As per the preceding Bid and Work Contract .
Please include your Social Security Number.

PERSONAL GUARANTEE

I/we unconditionally and individually guarantee the performance of the Buyer under the terms and conditions of the above contract.

ACCEPTED:	**CONFIRMED:**
The above prices, specifications and conditions are satisfactory and are hereby accepted.	**Staker Parson Co. DBA Hales Sand And Gravel**
Buyer: Daggett County	
Signature:	**Authorized Signature:**
Date of Acceptance: 8-26-26	**Estimator:** Dan Gillie 435-289-8851 dan.gillie@halessg.com

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Staker & Parson Companies

2 Business name/disregarded entity name, if different from above.

Nielson Construction & Materials, Reynalds Excavation, Demolition & Utilities, Hales & Gravel, Burdick Materials

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☑ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) 5

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) n/a

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

2350 S 1900 W Ste 100

Requester's name and address (optional)

6 City, state, and ZIP code

Ogden, UT 84401

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

8	7	–	0	6	7	4	5	8	7

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** James B Jarsen | **Date** 1/8/2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Received
AUG 27 2026
Daggett County Auditor

DIXIE COUNTY

Sole Source Request

Note: Please complete all fields below. Requests with mising information will be rejected and returned to requestor for completion.

Sole Source Procurement is appropriate when available from a single source only.

Department Requesting Authorization: Maintenance

Contact Person: Randy Asay

Product/Service to be purchased:

Chip seal and flush coat for the Centennial Park Parking lot

Cost: $10,650.58

Recommended Supplier: Hales Sand & Gravel

Phone number: 435-896-4285

Email:

Address: 195 N 100 E Richfield UT 84701

Sole Source Request is based on which of the following:

- ○ Compatibility of equipment / service (complete sections A and B)
- ○ Equipment / service is only available fron a single supplier in the U.S. (complete section A)
- ◉ Compability of professional services (complete Section A)

Continue on page 2

Section A - General Information

1. What is unique about this product / service to justify a sole source?

Because of an additional job that they are doing in Daggett County the company has given us a discount to do the chip seal and flush coat in the park parking lot at a considerably lower cost.

2. Could the product / service be resonably modified to allow for competition?

No, because of the discount and time frame the work needs to be done in there is no better rate.

3. Explain the market research performed to make the sole source recommendation.

Road Department Manager Sean Hughes has done the research and made the arrangements with Hales Sand & Gravel.

4. List the names of suppliers contacted, contact person and summary of their responses.

Road Department Manager Sean Hughes has done the research and made the arrangements with Hales Sand & Gravel.

5. Complete disclosure must be included with this request if the requestor has any personal, financial, or fuduciary relationship with the recommended supplier. (See attched)

Section B - General Information

1. Describe the existing equipment that this purchase must be compatible with.

Requested by:

Elected Official

Approved by:

Commission

RESOLUTION NO: 26–14

A RESOLUTION DECLARING THE EXISTENCE OF A DROUGHT EMERGENCY IN DAGGETT COUNTY, UTAH - PURSUANT TO U.C.A. §17-8-7.

WHEREAS, DAGGETT County experienced a severe lack of normal snowfall and precipitation during the fall and winter of 2024-2026, likely resulting in another year of sustained drought during the growing season; and

WHEREAS, the drought conditions persist thus far in 2026, creating a threat to human health and safety, the environment, the agricultural industry, and the general economy of DAGGETT County; and

WHEREAS, the continued lack of adequate snowpack and moisture has resulted in lower stream and well flow rates, decreasing the culinary water supply and reducing supplies of available irrigation water necessary for cultivation of crops, livestock feed resources, and other public uses; and

WHEREAS, the ongoing drought will likely cause many livestock producers in DAGGETT County and throughout NORTHEASTERN Utah to reduce the size of their herds and force many of them to import feed from other states, which will create a major financial impact on livestock producers; and

WHEREAS, the continued lack of adequate precipitation, coupled with insect infestations and plant stress will likely result in less than normal agricultural production upon DAGGETT COUNTY farms throughout 2026, as well as a reduction of forage growth on the public and private rangelands within DAGGETT COUNTY; and

WHEREAS, the use of public and private rangelands within DAGGETT COUNTY have been and will likely be severely restricted or even temporarily suspended as a result of the continued lack of precipitation; and

WHEREAS, long range weather forecasts do not predict significant increases in precipitation in DAGGETT COUNTY and the State of Utah in general during 2026;

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

Section 1. DECLARATION OF DROUGHT EMERGENCY. Pursuant to §17-8-7, Utah Code Annotated, 1953, as amended, we, the DAGGETET COUNTY Board of Commissioners, do hereby declare that a drought emergency exists within the jurisdictional boundaries of DAGGETT COUNTY, Utah.

Section 2. The provisions of this resolution and the provisions adopted or incorporated by reference are severable and the provisions of other resolutions in conflict with this resolution are hereby repealed.

Section 3. In the opinion of the DAGGETT County Commissioners, it is necessary for the preservation of the peace, health, and safety of the County and the inhabitants thereof that this resolution take effect immediately after its approval and adoption.

PASSED AND ADOPTED by the County Commission of DAGGETT COUNTY, State of Utah on this 1st day of September, 2026.

DAGGETT COUNTY, a political subdivision of the State of Utah

_____

Matt Tippets, Commission Chairman

Attest: _____

Larinda Isaacson, County Clerk

Voting:

Commissioner Matt Tippets yea____ nay____

Commissioner Randy Asay yea____ nay____

Commissioner Jack Lytle yea____ nay____

RESOLUTION NO: 26-15

A RESOLUTION DECLARING THE EXISTENCE OF A DROUGHT EMERGENCY IN DAGGETT COUNTY, UTAH - PURSUANT TO U.C.A. §17-8-7.

WHEREAS, DAGGETT County experienced a severe lack of normal snowfall and precipitation during the fall and winter of 2024-2026, likely resulting in another year of sustained drought during the growing season; and

WHEREAS, the drought conditionspersist thus far in 2026, creating a threat to human health and safety, the environment, the agricultural industry, and the general economy of DAGGETT County; and

WHEREAS, the continued lack of adequate snowpack and moisture has resulted in lower stream and well flow rates, decreasing the culinary water supply and reducing supplies of available irrigation water necessary for cultivation of crops, livestock feed resources, and other public uses; and

WHEREAS, the ongoing drought will likely cause many livestock producers in DAGGETT County and throughout NORTHEASTERN Utah to reduce the size of their herds and force many of them to import feed from other states, which will create a major financial impact on livestock producers; and

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WHEREAS, the use of public and private rangelands within DAGGETT COUNTY have been and will likely be severely restricted or even temporarily suspended as a result of the continued lack of precipitation; and

WHEREAS, long range weather forecasts do not predict significant increases in precipitation in DAGGETT COUNTY and the State of Utah in general during 2026;

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PASSED AND ADOPTED by the County Commission of DAGGETT COUNTY, State of Utah on this 1st day of September 2026.

DAGGETT COUNTY, a political subdivision of the State of Utah

_____

Matt Tippets, Commission Chairman

Attest: _____

Larinda Isaacson, County Clerk

Voting:

Commissioner Matt Tippets yea____ nay____

Commissioner Randy Asay yea____ nay____

Commissioner Jack Lytle yea____ nay____