

Minutes of the Meeting of the Daggett County Municipal Building Authority held on **Tuesday, September 29, 2026** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Commissioner Matt Tippetts, Randy Asay and Jack Lytle attended in person. Kourtney Hawks, Jesse Platt, Attorney Grant Charles attended in person. Clerk Larinda Isaacson attended online. The meeting was called to order at 9:48 am by Board Member Tippetts.

Present In Person: Peggy White, Jordynn Hewitt, Katie Anderson, Eric Wahlquist, Cassie Louk, Mark Olsen, Kathy Olsen and Sheriff Eric Bailey

Present Online or by Phone: Cordell McCracken, Trevor Brooksby, Dennis Andelin

Approve MBA Minutes: The MBA minutes from Tuesday September 22, 2026 were made available by the Clerk's Office for review by the Board Members. Board Member Lytle motioned to approve the minutes for September 22, 2026. Board Member Asay seconded the motion. The Board Members voted as follows on the motion.

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Issue Updates

Water Treatment Plant: Trevor Brooksby explained everything is working smoothly at the new Water Treatment Plant. Jordynn Hewitt has sent out a template to Trevor once she gets a date for the ribbon cutting ceremony she will get it posted.

New Clinic: Nothing at this time

Legislation: Nothing at this time

Citizen Comments: Nothing at this time

Commissioner Jack Lytle asked about the television facility that is over on Dutch John ridge. Right now it is scabbed together and needs some major work done. Commissioner Lytle has met with people that have worked on it in the past. To update our equipment and get the liability for the next 20 yrs would cost anywhere from \$80,000.00 to \$100,000.00 to rebuild. Commissioner Lytle would like to see if we can come up with \$20,000 dollars and go to CIB for the rest to fix the television infrastructure. Commissioner Tippetts would like to keep the free television for Dutch John as well as Daggett County.

MBA Cash Summary and Accounts Receivable Report: The MBA Cash Summary and MBA Accounts Receivable Report was provided by the Recorder/Treasurer's Office and reviewed by the Board Members. Board Member Asay motioned to acknowledge receipt of the MBA Cash Summary Dated September 25, 2026 and MBA Accounts Receivable Report. Board Member Lytle seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Open Invoice Register: The Open Invoice Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to approve the Open Invoice Register dated September 24, 2026 in the amount of \$126,510.77. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

MBA Disbursement Summary: The MBA Disbursement Summary Report was provided by the Auditor's Office and reviewed by the Board Members. Board Member Lytle motioned to acknowledge the MBA Disbursement Summary Dated September 21, 2026 through September 24, 2026 in the amount of \$334,540.12. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Correspondence / Calendar: Nothing at this time

Policy and Legislation

Discussion And Consideration Of Second Amendment To Assignment Order: A discussion was held regarding engineering costs and the project's supplemental CIB funding request. Following the initial groundwater issues, engineering costs were still within the anticipated budget. However, due to the additional challenges and delays encountered during the project, the engineer recommended including a small engineering contingency in the supplemental CIB funding request. The engineer has since reported that the project is over budget and requested that the Commission consider approving the \$40,000 engineering contingency included in the CIB request. The Commission discussed the documentation supporting the additional \$40,000 in engineering costs, including whether invoices or other supporting documentation would be provided. Commissioner Lytle motioned to approve the second amendment to the assignment order for the Daggett County Business Health and Community Center in the amount of \$40,000.00 additionally for contingent engineering contingency. Commissioner Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			

Board Member Lytle: X
Board Member Asay: X
The motion carried.

With nothing further to consider, Board Member Tippetts adjourned the meeting by acclamation at 10:07 am.

/s/Matt Tippetts
Commissioner/Matt Tippetts

/s/Larinda Isaacson
Clerk/Larinda Isaacson

/s/Randy Asay
Commissioner/Randy Asay

/s/Jack Lytle
Commissioner/Jack Lytle