

Minutes of the Meeting of the Daggett County Municipal Building Authority held on **Tuesday, September 22, 2026** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Commissioner Matt Tippetts, Randy Asay and Jack Lytle attended in person. Kourtney Hawks and Jesse Platt attended in person. Keri Pallesen attended virtually. The meeting was called to order at 9:32 am by Board Member Tippetts.

**Present In Person:** Cordell McCracken, Trevor Brooksby, Joleen Alexander, Rod Alexander Eric Walquist, Grant Charles, Nancy Olsen, Clark Olsen, Bryan Meier (Sunrise Engineering), Sargent Leonard Isaacson, Peggy White, Jordynn Hewitt, Judy Burton, Mayor Kathi Knight

**Present Online or by Phone:** Dennis Andelin

**Approve MBA Minutes:** The MBA minutes from Tuesday September 15, 2026 were made available by the Clerk's Office for review by the Board Members. Board Member Lytle motioned to approve the minutes for September 15, 2026. Board Member Asay seconded the motion. The Board Members voted as follows on the motion.

|                        | Yes | No | Abstained | Absent |
|------------------------|-----|----|-----------|--------|
| Board Member Tippetts: | X   |    |           |        |
| Board Member Lytle:    |     |    | X         |        |
| Board Member Asay:     | X   |    |           |        |

The motion carried.

### **Issue Updates**

**Water Treatment Plant:** Trevor Brooksby has let the commissioner know that the project has been completed and it is on the Commission agenda for notice of completion. Bryan Meier let them know that there is a contract that needs to be signed by the chairman. There is no date for the open house yet, but once a date is set Jordynn Hewitt and Peggy White will help get an invite sent out. The total project was \$5.8million, \$3.5 million was a grant from drinking water, they also received a CIB grant and a loan. The money that is received from their water bill will be used to repay the loan.. This has been a 5 year project from when we went out for the funds to the completion of the project. The commissioners said a big thank you to Trevor as well with Bryan on all the hard work to get this done.

**New Clinic:** Jesse Platt let the commissioners know there are still inspections scheduled this week. The elevator inspectors were out yesterday and had a couple changes. The electricians are working on the changes today. We are getting closer to receiving our Certificate of Occupancy. Total contribution to this project is \$8 million, the majority comes from a CIB grant, \$1.4 million loan that will get paid back with the rural hospital tax. Ashley Valley Regional will be our new medical provider for medical services and we are excited to have them in that building. This has been a long dedicated effort on working toward this project.

**Legislation:** Nothing at this time

**Citizen Comments:** Nothing at this time

**MBA Cash Summary and Accounts Receivable Report:** The MBA Cash Summary and MBA Accounts Receivable Report was provided by the Recorder/Treasurer's Office and reviewed by

the Board Members. Board Member Asay motioned to acknowledge receipt of the MBA Cash Summary Dated September 18, 2026 and MBA Accounts Receivable Report. Board Member Lytle seconded the motion. The Board Members voted as follows on the motion:

|                       | Yes | No | Abstained | Absent |
|-----------------------|-----|----|-----------|--------|
| Board Member Tippets: | X   |    |           |        |
| Board Member Lytle:   | X   |    |           |        |
| Board Member Asay:    | X   |    |           |        |

The motion carried.

**MBA Open Invoice Register:** The Open Invoice Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to approve the Open Invoice Register dated September 21, 2026 in the amount of \$334,540.12. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

|                       | Yes | No | Abstained | Absent |
|-----------------------|-----|----|-----------|--------|
| Commissioner Tippets: | X   |    |           |        |
| Commissioner Lytle:   | X   |    |           |        |
| Commissioner Asay:    | X   |    |           |        |

The motion carried.

**Correspondence / Calendar:** There will be a couple of open houses that will be scheduled soon.

### **Policy and Legislation**

With nothing further to consider, Board Member Tippets adjourned the meeting by acclamation at 9:50 am.

/s/Matt Tippets  
Commissioner/Matt Tippets

/s/Larinda Isaacson  
Clerk/Larinda Isaacson

/s/Randy Asay  
Commissioner/Randy Asay

/s/Jack Lytle  
Commissioner/Jack Lytle