

Minutes of the Meeting of the Daggett County Municipal Building Authority held on **Tuesday, September 15, 2026** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Commissioner Matt Tippetts and Randy Asay attended in person. Commissioner Jack Lytle was excused. Kourtney Hawks and Jesse Platt attended in person. The meeting was called to order at 9:33 am by Board Member Tippetts.

Present In Person: Jordynn Hewitt and Sean Hughes

Present Online or by Phone:

Approve MBA Minutes: The MBA minutes from Tuesday September 8, 2026 were made available by the Clerk's Office for review by the Board Members. Board Member Asay motioned to approve the minutes for September 8, 2026. Board Member Tippetts seconded the motion. The Board Members voted as follows on the motion.

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:				X
Board Member Asay:	X			

The motion carried.

Issue Updates

Water Treatment Plant: Nothing at this time

New Clinic: Special inspectors are slated to conduct final site evaluations this week. Additionally, the medical inspection is scheduled for today, followed by the elevator inspection early next week. Progress continues toward finalizing operational readiness and reopening the facility.

Legislation: Nothing at this time

Citizen Comments: Nothing at this time

MBA Cash Summary and Accounts Receivable Report: The MBA Cash Summary and MBA Accounts Receivable Report was provided by the Recorder/Treasurer's Office and reviewed by the Board Members. Board Member Asay motioned to acknowledge receipt of the MBA Cash Summary Dated September 11, 2026 and MBA Accounts Receivable Report. Board Member Tippetts seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:				X
Board Member Asay:	X			

The motion carried.

MBA Disbursement Summary: The MBA Disbursement Summary Report was provided by the Auditor's Office and reviewed by the Board Members. Board Member Asay motioned to acknowledge the MBA Disbursement Summary Dated September 3, 2026 through September 14,

2026 in the amount of \$2,014.05. Board Member Tippetts seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:				X
Board Member Asay:	X			

The motion carried.

Correspondence / Calendar: Commissioner Matt Tippetts inquired of Jesse Platt regarding the status of upcoming construction meetings. Jesse stated that none are scheduled presently, though he will arrange one if the need arises.

Policy and Legislation

Discussion And Consideration Of Change Order 018 For The DCHBCC: This refers to PCO 35 and 36. PCO 35 was the adjustments to the wall in the community room which cost \$11,010.10. PCO 36 was for painting the hand railing which cost \$8,649.15. Commissioner Tippetts motion to approve the change order 018 for the DCHBCC in the amount of \$19,659.25. Commissioner Asay second the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:				X
Board Member Asay:	X			

The motion carried.

Discussion And Consideration Of Change Order 019 For The DCHBCC: This references PCO 38 and 39. This accompanies the changes in the hand rail that the architect had safety concerns about. Jesse will get the commissioners a new PCO tracker. Commissioner Tippetts motion to approve the change order 019 for the DCHBCC in the amount of \$29,806.61. Commissioner Asay second the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:				X
Board Member Asay:	X			

The motion carried.

With nothing further to consider, Board Member Tippetts adjourned the meeting by acclamation at 9:43 am.

/s/Matt Tippetts
Commissioner/Matt Tippetts

/s/Larinda Isaacson
Clerk/Larinda Isaacson

/s/Randy Asay
Commissioner/Randy Asay

/s/Jack Lytle
Commissioner/Jack Lytle