COMMISSION MINUTES
September 21, 2026

Minutes of the regularly scheduled meeting of the Sevier County Commissioners held this twenty-first day of September 2026. Meeting commenced at 1:30 p.m. with Commissioners Scott Johnson, Ralph Brown, and Greg Jensen in the Commission Chambers of the Sevier County Administration Building, 250 North Main, Richfield, Utah. Executive Director Malcolm Nash, Clerk/Auditor Steven C. Wall and County Attorney Casey Jewkes were also present.

Commission Business:
Commissioner Jensen reported on the Utah Association of Counties conference that he had attended, including the discussions they had held on land use. He said he had also attended a meeting in Ephraim at Snow College with some new legislators where concerns were raised that there are four counties in our state that have 84% of the representatives in our State Legislature with only 4 senators and 16% of the representatives that represent the other Counties. He said they were concerned about the rural needs being addressed adequately.

Commissioner Johnson noted that the County had received information from the Trust Lands Administration indicating there was some property near Redmond that they are advertising for sale.

Commissioner Brown reported that the ATV Jamboree numbers were down a little this year, noting it was most likely due to the fires last year and this year. He said there were still representatives from several states and several other places. He then reported that there is a fly-in over the Monroe area was scheduled for this next weekend and they were preparing for that.

Minutes of August 24th Commission Meeting approved:
Minutes of the August 24th Commission Meeting were reviewed and approved on a motion by Commissioner Brown, second Commissioner Jensen, unanimous.

Payment Approval Report for August approved:
The Payment Approval Report for August was reviewed and approved on a motion by Commissioner Jensen, second Commissioner Brown, unanimous.

Items declared surplus, authorized for disposal:
The Commission then reviewed a list of county personal property items that were no longer being used and requested to be surplused and disposed of or sold as indicated. After discussion, Commissioner Brown moved to declare the items surplus and authorize their disposal as indicated, second Commissioner Jensen, unanimous.

Memorandum of Understanding with R6 Regional Council signed for Senior Program:
The Commission then reviewed a Memorandum of Understanding between the R6 Regional Council and Sevier County in the amount of $163,706 for the Senior Nutrition Program for Sevier County, including some of the parameters involved there. Executive Director Malcolm Nash noted that the agreement outlines the services provided by the R6 grant that helps cover that, and the roles of the R6 and County employees. After discussion, Commissioner Jensen

moved to approve the MOU with R6 and Senior Nutrition, second Commissioner Brown, unanimous.

Recommended Assessor Adjustments approved:
Assessor Terri Hartle then reviewed with the Commissioners recommended Assessor adjustments, noting that most of the adjustments were changes from Non-Primary to Primary, with some from the cabin and house fires. After discussion, Commissioner Brown moved to approve the adjustments as recommended, second Commissioner Jensen, unanimous.

Greenbelt Rollback Tax Abatement on Parcels 4-325-22 and 4-325-23 approved:
Assessor Hartle then reviewed with the Commission a request from Patty Kaye Barney requesting an abatement of Greenbelt Rollback Taxes due to medical reasons. After discussion, Commissioner Brown moved to abate the rollback taxes as recommended in the amount of $2,897.96 on parcels 4-325-22 and 4-325-23, second Commissioner Jensen, unanimous.

ESRI Contract renewal for GIS Department approved:
GIS Administrator Adam Perschon then reviewed with the Commission a contract with ESRI, Environmental Systems Research Institute, Inc. He said this is the company providing the software they use to do the geographical information systems they work with, noting this is a 3-year renewal of the contract with a reduced rate, which is a savings of over $400,000 over the three-year period. After discussion, Commissioner Jensen moved to approve the agreement with ESRI, second Commissioner Brown, unanimous.

Grant or Agreement Award with UDSA Forest Service for addressing approved:
The Commission then reviewed a Grant or Agreement Award with the USDA Forest Service to identify and address the cabins in the Fishlake Forest with the Road Department installing the signs. After review and discussion, Commissioner Brown moved to ratify the agreement with the USDA Forest Service, second Commissioner Jensen, unanimous.

Tourism Advisory Board Recommendations approved:
Tourism Director Amy Myers then reviewed with the Commission the Tourism Advisory Board recommendations from their last meeting. She reported that they had received a grant through the State in the amount of $160,000 to help with marketing, and moving into the recommendations. She noted that on the recommendation for help on the completed Monroe area mural that the requestors had agreed to go back and add the Sevier County logo on the mural, and the board recommended assisting with $500. Discussion followed concerning entities doing murals and then coming after the fact to ask the County for help, and felt that the request for funding should come prior to the mural being completed so that the Tourism Board could have input and perhaps add items to help with marketing and ensure proper use of the TRT taxes. The Commission noted that they had not helped the group with funding for the Richfield City mural. After review and discussion, Commissioner Jensen moved to approve the recommendations except the expenditure for the mural. Commissioner Brown then made a substitute motion to approve all of the recommendations, including the mural. Chairman Johnson seconded the substitution motion. Discussion then followed of the possibility of using recreation tax funds to pay for the mural versus the transient room tax money, where the logo

would be added afterwards. Commissioner Brown then agreed to include the $500 payment for the mural out of recreation tax in his substitute motion. Commissioner Johnson then called for a vote on the substitute motion to approve all of the recommendations and pay for the mural from the recreation tax funds. The vote was unanimous in favor of the motion.

Recommendations for New Hires approved:
HR Director Craig Blake then recommended new hires to fill vacant positions as follows: MaKay Peterson as a full-time Road Maintenance Operator I, Grade 14 at a rate of $24.70 per hour beginning August 31, 2026; and Jeffrey Barnes as a full-time Cadastral Mapper in the Recorder Department, Grade 17 at $32.45 per hour beginning September 8, 2026. After discussion, Commissioner Brown moved to approve the new hires as recommended, second Commissioner Jensen, unanimous.

EMT/AEMT Job Description updated:
Director Blake then reviewed an amendment to the job description for EMT/AEMT Paramedic to add EMT's to the description. After review and discussion, Commissioner Jensen moved to approve the addition to the job description, second Commissioner Brown, unanimous.

Gilbert Minor Subdivision Amended:
Code Enforcement Officer Trevor Peterson, Building Department, reviewed with the Commission a recommended change to the Gilbert Minor Subdivision as recommended by the Planning Commission to add another lot to the minor subdivision. He also reported that they are getting culinary water from Monroe City, and had asked to be annexed to the City, but Monroe City had declined their request. After discussion, Commissioner Brown moved to approve the Amended Gilbert Minor Subdivision, second Commissioner Jensen, unanimous.

2026 Budget Adjusted, funds moved between departments:
Clerk/Auditor Steven Wall then reviewed the need of the Building Department to purchase a new truck due to mechanical problems with the truck, and reviewed the options to adjust their budget to allow them to do so. They could either hold a public hearing to open the budget and increase it, or to amend the budget by moving money from one department to another department. The Commission opted to amend the budget by moving money from one department to another department negating the need for a public hearing. Clerk/Auditor Wall noted that there had been money budgeted in the Election Department for new equipment that would not be purchased this year, and recommended the amount of $40,000 be moved from the Election Department to the Building Department for the purchase of the vehicle. After discussion, Commissioner Jensen moved to approve the amendment to the 2026 budget, second Commissioner Brown, unanimous.

Boom Concrete Contract for Sand Ledge Double Vault Toilet Project approved:
Tourism Director Amy Myers and Coy Barton, Jones & DeMille Engineering, then reviewed with the Commission a contract with Boom Concrete for the Sand Ledge Double Vault Toilet project. After discussion, Commissioner Brown moved to approve the agreement with Boom Concrete, second Commissioner Jensen, unanimous.

Letter requesting funding from UDOT Joint Highway Committee reviewed:
Executive Director Malcolm Nash then reviewed a letter requesting funding for the 1300 South project from the UDOT Joint Highway Committee.

There being no further business to come before the Board, meeting adjourned at 2:23 p.m.