RECREATION & TRANSPORTATION

Special Service District

June 17, 2026
10:00 am
Kane County Commission Chambers
76 N Main Street Kanab, UT 84741

Minutes

Attending: Mike Noel, Ray Spencer, Kelly Stowell, Bart Battista, JD Wright, Jennie Lassen, Clayton Cutler.

Welcome - Mike Noel

Consent Agenda

Approval of RTSSD Meeting Minutes for April 15, 2026.

Motion to approve the meeting minutes for April 15, 2026
Motion: JD Wright
Second: Kerry Glover

Motion passed unanimously.

Regular Session

1. Financial Review

The Board turns the time to Clerk Cutler to give an overview of the finances of the District. He goes over the 2025 End of Year Reporting that is required to be submitted to the Utah State Auditor annually. He also reports on outstanding invoices from various vendors that the District has paid. He adds information about the state of the checking account, PTIF account, and budget as of June 16, 2026. He answers questions from the Board as they arise.

Board Member Spencer states that there is an argument to be made that it may be beneficial to move the money from a PTIF account to a local bank (State Bank) since they have been able to match the interest from a PTIF account. The Board and staff discuss the idea.

2. **Funding Request from Town of Orderville/Valley Youth Nonprofit**

Board Member Spencer recuses himself due to a conflict of interest with the project.

The Board turns the time to representatives from the Town of Orderville and Valley Youth Nonprofit to present about their funding request of $184,000 for the Valley Recreation Complex. Kourntey Millard presents about the project including what the Board's previous contributions were attributed to. She details what the ask of $184,000 would be used for including a sprinkler system for the new field, lights for both fields, and other costs.

The Board asks questions about the project with the focus on seeking additional bids for lighting and additional funding from other sources. They also inquire about the grant funding that the project had received.

Mayor Spencer and Nick Hoyt add input about the project as needed.

Clerk Cutler reminds the Board that parts of its function is to help support recreation and transportation projects in other ways than just providing funding. He states that it would be appropriate for the Board to appoint a board member as a resource for the Valley Recreation Complex project.

The Board discusses the amount asked for by the applicant and how much funding is currently available in the District's fund balance. Ms. Millard answers questions from the Board members as they arise. The Board also discusses other grant and funding options that the applicants could pursue. They continue to discuss possible funding options.

Motion to approve $34,000 for Buck the System invoice but funding is not allocated until an invoice is presented.
Motion: JD Wright

The motion is discussed between board members. The applicants also add input.

Second: Bart Battista
Motion passed unanimously.*

3. **Grant Application Updates**

Clerk Cutler tells the Board about the current funding request application updates and suggests that a newer, more streamlined process be implemented. The Board and staff discuss how to update the application process.

4. **Checks and Signatures**

Not discussed.

Motion to adjourn
Motion: JD Wright
Second: Kerry Glover

Meeting adjourned at 11:35 pm

Mike Noel, Chair

Clayton Cutler, Clerk