

South Summit Cemetery Maintenance District

48 E. 100 North
Kamas, Utah 84036

September 15, 2026

MEETING MINUTES

Attendance: Board Chair Rhonda Fitzgerald, Board Members Jack Clegg and Donna Ure, and Clerk, Brinedette Howick. Board Member Kristie Bair appeared by telephone. Board Member Cindy Butterfield was excused.

Guests present: None.

Call meeting to Order: Rhonda called the meeting to order.

Public Input: None.

Open and review submitted bids, discussion, and potential motion re: awarding bid for the installation of a well in Oakley: The Board opened the bids receive. They are as follows: Armstrong Drilling \$97,350. West Winds Water Well \$104,500 not including a pump system and price list is “subject to change”.

Jack said there is a notation of \$15 to \$25 for the pump estimated at the bottom of the bid.

The Board discussed the bid, the need for the well, and the timing of the project based on the projected and spent budget and on the need for the well.

Jack made a Motion to award the bid to Armstrong Drilling with a project start time after February 1, 2027; Donna second said Motion; and, Motion carried unanimously with Cindy absent the vote.

Sexton Reports: Kristie, who had called in, did not have anything to report other than a memorial company will be setting the stone for Samuelson.

Jack reported that Cindy had a burial – Tina Stubbs – in North Bench. Jack will contact Jeff and have the water turned off and the lines blown out for the season.

The Board noted that North Bench and Peoa needs to be mowed before the season ends. Brin reminded the Board that Best Service Around submits an invoice during the month and is paid before the month is finished. He will have been paid for all of September, with tonight’s account payable. Jack will tell Scot to stop mowing at the end of September.

Rhonda did not have any burials this month but has been considering where to put the Veteran’s Memorial in Peoa. She would like to move the Rules and Regulations sign to the other side of

the Map Board. Then she will figure out where she wants to put the Peoa rock and the Veteran's sign in the corner where the Rules are right now. Rhonda thanked Jack for fixing the plexiglass on the Map Board.

Donna reported that Jeff removed the fence on the east side of Woodland. Donna is worried about cows coming down and needs to figure out a new fence.

Jack pointed out the property goes up on the hill quite a distance and asked if Donna wants to fence it up to the property line.

Donna said the District has 20 acres. Donna, looking at the map, asked if the District should fence it at an angle or straight up the hill.

Jack said the fence that Donna had removed is another fence. Jack thought the District should fence the cemetery and pointed out she could bury people above the road if she needed to on the top.

Donna asked if Jack was thinking about a short-term fence or something permanent.

Jack answered the District may as well do a permanent fence if you are going to do it. For the cows, an electric fence would be the cheapest and the fastest. Jack reported he told Riley there is no sense paving the road as they are bringing building materials up. The other property owner has returned from his mission and is building a house and the District is not doing anything with the road until the building is finished.

Donna thought it may be better to spend the money to improve the flat area of the cemetery.

Jack agreed with Donna.

Donna said she was bringing it up as something the Board can talk about next year. Donna said the Veteran's Memorial sits on the road and there is really not enough room for it there. Donna would like to redo the entrance between the two gates because the area is cramped and is thinking about putting the Memorial where the topsoil currently is. Donna would like to move the topsoil to a different spot. It is something she will think about during the winter months.

Jack said he has been talking to Rusty who is putting the trail along SR 32 in front of the Kamas Cemetery. Jack is trying to get Rusty to mitigate the steep driveway from SR32 to the trail and then into the cemetery and to get that paved. Rusty said he could make that work. Jack said the District would pay for the asphalt on our property to maintain the only auto accessibility to the cemetery.

Donna asked if the District has any weed spray left for this year and if not, could she purchase more.

Jack said she needs to go to Summit County and fill out the application form and then they will reimburse the cost. Dave at the County can get Donna an Ag Form. Jack said they do not charge for the sprayer anymore. Jack said they have different sizes of sprayers you can use.

Donna asked if any of the subcontractors reseed.

Jack answered that Scot reseeds where needed.

Donna asked if the maps are ordered.

Jack said he sent to proofs back and has not heard from them yet. Jack will follow up tomorrow in hopes they are done and ready to be picked up when he is down there on Friday.

Donna reported that the new markers in Kamas have been placed.

Approval of August 18, 2026, Board Meeting Minutes: **Jack made a Motion to approve the August 18, 2026, Board Meeting Minutes; Donna second said Motion; and, Motion carried unanimously with Cindy absent the vote.**

Approval of Account Payable Register for September 15, 2026: **Donna made a Motion to approve the Accounts Payable Register for September 15, 2026, Kristie second said Motion; and Motion carried unanimously.**

Adjournment: **Jack made a Motion to adjourn. The meeting was adjourned.**