

Oct 19, 2026



Bear River Board of Health Meeting - Fee Hearing

Location: Bear River Health Department, 440 W 600 N, Tremonton, UT

Board of Health Attendees (in person): Randy Williams, Rebecca Echols, Lee Perry

Board of Health Attendees (virtual): Cheryl Atwood and Bill Cox

Bear River Health Department Attendees: Jordan Mathis, Josh Greer, Spencer George, Kenyon Livingston, Alicia Toscano, Alex Hutchinson, Ben Harker, Mandi McBride, Jordan Miller, Grant Koford

Other Attendees: Leslie Stark, Matt Stark

Attachments  Bear River Board of Health Meeting - Fee Hearing

 BRHD BOH packet 10.19.26

Meeting records  Transcript

Summary

The board adopted the meeting agenda, approved fee schedule updates, and scheduled December public hearings.

Water Testing Program Updates

Operational changes stopped public drinking water sample collections while expanding direct lab operating hours. Harmful algal bloom monitoring and free testing programs continued across reservoirs.

School Immunity Standards Discussion

Draft school personnel immunity standard was presented to require vaccination records during outbreaks. Support staff and custodians were included under faculty requirements.

Fee Schedule Adoption

Proposed fee schedule changes for behavioral and environmental health were

presented and adopted. Public hearings for December were officially scheduled by board vote.

Details

- **Agenda Adoption:** Lee Perry called the meeting to order once a quorum was established with the online presence of Bill Cox and Cheryl Atwood.
 - Motion for approval: Randy Williams
 - Second: Rebecca Echols
- **Opening Ceremony, Water Sampling and Testing Updates:** Ben Harker led the pledge of allegiance and reported on several operational changes within the water testing program, noting that the department stopped collecting public drinking water samples due to liability concerns involving landscape damage and entering private homes, though lab operating hours were expanded to accommodate samples brought in directly by public systems. Ben also highlighted a free testing program for per- and polyfluoroalkyl substances (PFAS/POS), an emerging contaminant funded by the division of drinking water, with the second round of testing beginning that day. Additionally, Ben discussed the continuation of harmful algal bloom (HAB) monitoring across nine reservoirs using a CDC grant received over the past six years, and stated that private well water testing is available for \$25 for a presence/absence test or \$30 for a quantification test.
- **Approval of Meeting Minutes:** The board reviewed and approved the minutes from the Garden City meeting:
 - Motion for approval: Randy Williams
 - Second: Rebecca Echols
- **Public Comment:** None
- **Review of Board Appointments:** Jordan Mathis reviewed the board tracker, indicating that the terms of Cheryl Atwood, Rebecca Echols, and Sandi Goodlander are concluding at the end of the year. While Rebecca and Sandi Goodlander intend to seek reappointment, Cheryl Atwood is not seeking reappointment, which requires forming an ad hoc committee to oversee an open application process and conduct interviews ahead of the December meeting.

Cheryl Atwood and potentially Sandi Goodlander were suggested to sit on the ad hoc committee, with Cheryl Atwood expressing their willingness to participate

- **Finance Committee Meeting Scheduling and Committee Replacement:** Josh Greer and Jordan Mathis proposed scheduling a finance committee meeting for Monday, November 9th at noon with lunch provided, to review the draft 2027 budget and amended 2026 budget before presenting them to the full board in December. Additionally, to fill the vacancy left by Cheryl Atwood on the finance committee, Jordan Mathis proposed approaching Kevin Hall to take their place, to which Bill Cox, Cheryl Atwood, and the board agreed.
- **Draft Mobile Body Art Standard Overview:** Alex Hutchinson presented a draft standard for mobile body art, noting that because the practice is not addressed in state code, it must adhere to temporary body art standards and requires local business licenses for each county (Box Elder, Cache, and Rich) within their district. Key concerns raised by Alex included wastewater cross-contamination risks, strict temperature controls for disinfectants like Cavside (60 to 85 degrees) and sterile pouches (59 to 77 degrees), airflow control, and the difficulty of conducting surprise inspections when mobile units move locations.
- **Mobile Body Art Standard Modifications and Public Hearing Planning:** Alex Hutchinson and the board discussed modifying the draft mobile body art standard to include a sunset provision for a trial period of 12 to 18 months, a requirement for mobile operators to submit weekly location schedules to their health department, and provisions to charge inspection fees if inspectors are sent to incorrect locations. Lee Perry suggested incorporating these changes into the draft and scheduling a public hearing for December, while emphasizing a close working relationship between Alex and the mobile operators to evaluate the standard's effectiveness.
- **School Personnel Proof of Immunity Standard:** Jordan Mathis presented the draft school personnel proof of immunity standard, explaining that during past measles outbreaks, schools struggled because state rules only allowed the exclusion of unprotected students, lacking visibility into faculty and staff immunity. Jordan Mathis noted that other health departments (Weber-Morgan, Salt Lake, and Davis County) have passed similar standards requiring staff to provide a

record of immunity or face exclusion during vaccine-preventable outbreaks, and reported that local school districts reviewed the draft and responded favorably.

- **Inclusion of School Staff and Contractors in Immunization Standards:** The board discussed whether school resource officers should be covered under school exclusionary actions, concluding that since resource officers are employed by law enforcement entities rather than the school district, the district should handle those contracts independently. Jordan Mathis clarified that all district-paid support staff, janitors, and custodians are included under faculty and staff, but cautioned that independent contractors like parking lot plowers with no student interaction should not be inadvertently excluded.
- **Scheduling Public Hearings for Budget and Standards:** Josh Greer proposed scheduling public hearings for the 2027 proposed budget, 2026 amended operating budget, capital budget, mobile body art standard, and school personnel proof of immunity standard during the December 14th board meeting. Bill Cox and Cheryl Atwood agreed with setting the budget hearing for 2 p.m., followed sequentially by the other hearings, ensuring all local education agencies and body art facilities are notified, and accepting written comments. The board moved and approved the proposal.
 - Motion to approve: Randy Williams
 - Second: Bill Cox
- **Board Bylaws Revisions:** Jordan Mathis presented revisions to the Bear River Board of Health bylaws, updating the purpose and objective to prioritize health within Box Elder, Cache, and Rich counties. Jordan and other participants discussed modifying wording regarding performance reviews to reflect department oversight rather than direct implementation, adding phrases like "as per state standard" to accommodate potential code changes for community needs assessments.
- **Board Bylaws Revisions - Membership, Elections, and Procedures:** Jordan Mathis outlined further bylaws changes, including expanding to an 11-member board with ex-officio members from the Cache County Executive Office and Utah State University, aligning term expirations to December 31, and conducting officer elections at the last regular meeting of even-numbered years. Jordan

noted that meetings will use general parliamentary procedures and decorum, and added a provision for a hearing officer designated by the board chair for employee grievances. Because adopting bylaw amendments requires a two-thirds majority of the board and only five members were present, the board decided to table the vote until the next meeting.

- **Proposed Fee Schedule Changes - Behavioral and Environmental Health:** Josh Greer presented proposed fee schedule changes, recommending the complete removal of behavioral health counseling and urine analysis fees since behavioral health is no longer part of the department. Josh noted that environmental health underground storage tank fees are being removed because the state performs those inspections, while lab services like coliform and nitrate water tests and pool HPC samples are increasing by \$5, with pool permit and yearly sample fees consolidating into an annual charge rather than monthly invoices. Wastewater feasibility and liquid scavenger permit fees will also see slight adjustments to match business costs.
- **Proposed Fee Schedule Changes - Individual, Family Health, and Immunizations:** Josh Greer and Mandi McBride discussed individual and family health fee updates, proposing to increase blood draw and processing fee ranges from 0 to \$45 up to \$65, and combining green card consultation and immigration physicals into a single line item. For immunizations, flat administrative fees were removed and replaced with specific categories: self-pay administrative fees based on reduced costs for payment in full, third-party billing for contracted insurance amounts, Vaccines for Children fees capped by the state, and special projects or adult vaccines. Josh noted a travel consultation fee increase to \$75 with \$25 paid upon scheduling, a \$25 yellow fever replacement card fee, the removal of standalone human immunodeficiency virus and sexually transmitted infection screening fees as they are covered by existing blood draw fees, and a medication dispensing range adjustment, with cost rounding to the nearest \$5. The board moved and approved the proposal.
 - Motion to approve: Cheryl Atwood
 - Second: Randy Williams
- **Public Hearing and Adoption of Proposed Fee Schedule:** The board moved to open the public hearing on the proposed fee adjustment.
 - Motion to approve: Cheryl Atwood

- Second: Randy Williams

There were no public comments.

- The board moved to close the fee hearing.
 - Motion to close: Randy Williams
 - Second: Rebecca Echols
- The board moved to approve the fee Schedule.
 - Motion to approve: Randy Williams
 - Second: Bill Cox

The adoption of the 2026 proposed fee schedule changes to take effect January 1st, which passed unanimously.

- **Closed Session:** The board moved to enter a closed session to discuss litigation.
 - Motion to approve: Randy Williams
 - Second: Rebecca Echols
- **Meeting adjourned:**
 - Motion to adjourn: Cheryl Atwood
 - Second: Rebecca Echols