



WEST HAVEN SPECIAL SERVICE DISTRICT
Monday, September 21, 2026 6:30 pm
City Council Chambers
4150 South 3900 West, West Haven, UT
84401

PRESENT

EXCUSED

STAFF

Dale Allen
Alisha Marigoni
Nate Morse
Clarence Kelley
Rob Vanderwood Mayor
James Jenson Vice Chairman/Planning Member

Ryan Swapp Councilmember

Charis Sully District Recorder
John Wallace Superintendent
Nate Reiva Sewer Supervisor
Shawn Warnke City Manager

MEETING MINUTES OF SEPTEMBER 21, 2026

1. MEETING CALLED TO ORDER

- A. Chairman Dale Allen
Dale Allen called the meeting to order at 6:30 pm.

2. OPENING CEREMONIES

- A. Pledge of Allegiance – Clarence Kelley
B. Invocation/Moment of Silence – Alisha Marigoni

3. PUBLIC PRESENTATIONS (NO ACTION SHALL BE TAKEN. ALLOTTED FOR ISSUES NOT LISTED ON THE AGENDA)

No one was present for this item.

4. PRESENTATION

- A. Impact Fee Facility Plan (IFFP) and Impact Fee Analysis (IFA)-Fred Philpot
Fred gave a presentation to the board about the IFFP and IFA.

5. ACTION ITEMS

- A. Resolution 08-2026 a resolution declaring a HP Designjet Printer as surplus

James Jenson made a motion to approve resolution 08-2026 declaring a HP Designjet Printer as surplus. **Clarence Kelley** seconded the motion.

AYES: James Jenson, Dale Allen, Alisha Marigoni, Nate Morse, Clarence Kelley, Rob Vanderwood

NAYS:

RECUSED:

- B. Resolution 09-2026 a resolution for the purpose of approving the Hart Estate Subdivision Plat

Alisha Marigoni made a motion to approve resolution 09-2026 for the purpose of approving the Hart Estate Subdivision Plat. **James Jenson** seconded the motion.

AYES: James Jenson, Dale Allen, Alisha Marigoni, Nate Morse, Clarence Kelley, Rob Vanderwood

NAYS:

RECUSED:

- C. Request for Quote award for the 2700 W Lift Station Fence to Elite Outdoor Pros for \$36,525.16
Chairman Allen asked Nate if this will match the existing fencing at the other lift station locations

Nate Reiva said that it should but if it does not we will have to go with a different company.

Nate Morse made a motion to approve the Request for Quote. **Clarence Kelley** seconded the motion.

AYES: James Jenson, Dale Allen, Alisha Marigoni, Nate Morse, Clarence Kelley, Rob Vanderwood

NAYS:

RECUSED:

6. STAFF REPORT

- A. John Wallace
John was not present. Nate Reiva told the board that everything is moving along as it should.
B. Ed Mignone

Ed thanked the board for their patience and understanding on the time that it has taken to complete the IFFP and IFA.

7. **CENTRAL WEBER UPDATE**-Mayor Robert Vanderwood

Mayor Vanderwood said the HVAC project that is currently going on is being done for safety reasons and should be completed soon. He also said that the project on 1900 will continue through October and they are almost done with the section from 1800 S to 2100 S. They have the section going North to 12th Street and a few middle sections at crossings that need to be completed. He let the board know that there will be an Open House at Central Weber on October 29 from 10:00 AM-12:00 PM.

8. **DISCUSSION** Amended Change Order No. 4 from Corrio, Inc. for an extension on the completion date of the 2700 W Lift Station

Ryan Christensen said that the building has been operational since September 1 and they are currently in their waiting period per the contract.

Brian White was present and updated the board on the progress of the lift station. He said that they are working on their preliminary punch list and asphalt is scheduled for October 7 and will be done by October 13.

Chairman Allen asked if the generator is up and running.

Brian said it is.

9. **CLOSED SESSION** The Board will consider a motion to enter into a closed meeting for the purpose of a strategy session to discuss pending or reasonably imminent litigation and to discuss the character and professional competence or physical or mental health of an individual; to be held in accordance with the provisions of Utah Code 52-4-205

Rob Vanderwood made a motion to enter into a closed session. **Nate Morse** seconded the motion.

AYES:	James Jenson, Dale Allen, Alisha Marigoni, Nate Morse, Clarence Kelley, Rob Vanderwood
NAYS:	
RECUSED:	

Rob Vanderwood made a motion to exit the closed session. **James Jenson** seconded the motion.

AYES:	James Jenson, Dale Allen, Alisha Marigoni, Nate Morse, Clarence Kelley, Rob Vanderwood
NAYS:	
RECUSED:	

10. **ACTION ON** Change Order No. 4 from Corrio, Inc. for an extension on the completion date of the 2700 W Lift Station

Chairman Allen let Corrio know that they need to keep following all of the requirements that have previously been required.

Clarence Kelley made a motion to table Action on Change Order No. 4 from Corrio, Inc for an extension on the completion date of the 2700 W Lift Station. **James Jenson** seconded the motion.

AYES:	James Jenson, Dale Allen, Alisha Marigoni, Nate Morse, Clarence Kelley, Rob Vanderwood
NAYS:	
RECUSED:	

11. **CONSENT AGENDA**

- A. Action on minutes (August 17, 2026)
- B. Billing adjustments (August 2026)
- C. Monthly accounts payable (September 2026)
- D. Any Hour Services- \$18,302.16 (Invoice 1265257776 Final Payment for Cross Connection Remediation at 4035 S 5025 W)
- E. Central Weber- \$38,616.00 (2026-2027 Pretreatment Fees)
- F. Central Weber- \$466,303.00 (2026-2027 Treatment Fees)
- G. Roy City Corporation- \$10,190.90 (Surplus Water)
- H. West Haven City- \$49,482.33 (Invoice 09202612 Administrative Services for August 2026)
- I. Gardner Engineering- \$18,290.14 (Invoice 7280 2700 W Lift Station)
- J. Corrio Construction, Inc.- \$56,624.26 (Pay App 10 2700 W Lift Station)

James Jenson made a motion to approve consent agenda items A-J. **Alisha Marigoni** seconded the motion.

AYES:	James Jenson, Dale Allen, Alisha Marigoni, Nate Morse, Clarence Kelley, Rob Vanderwood
NAYS:	

RECUSED:

12. ADJOURNMENT

James Jenson made a motion to adjourn at 7:38 PM. Alisha Marigoni seconded the motion.

AYES: James Jenson, Dale Allen, Alisha Marigoni, Nate Morse, Rob Vanderwood, Clarence Kelley

NAYS:

RECUSED:

Dated this 19th day of October 2026

Charis Sully

Charis Sully, District Recorder