

MINUTES

UTAH ARCHITECT AND LANDSCAPE ARCHITECT LICENSING BOARD MEETING

August 19, 2026 – 9:00 A.M.

Electronic Meeting

CONVENED: 9:06 A.M.

ADJOURNED: 10:18 A.M.

Bureau Manager:

Stephen Duncombe

Board Secretary:

Nicole Herrera

Assistant Director:

Adam Watson

Licensing Advisor:

Allyson Pettley

Outreach Manager:

Karissa Lewis

Compliance:

Sicily Hill

ITAC:

Jose Solis

Building Code Analyst:

Aaron Godar

Board Members Present:

Michael Fazio

Valerie Nagasawa

Jarod Maw

Jessica Griffith - Advisor

Scott Peters

Keith Christensen

Bret Bullough

Board Members Absent:

Courtney Haddick

Guests:

Melissa Cannata

Hadhir Molina

Angie Roberts

Dr. Milioto

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

ADMINISTRATIVE BUSINESS

Review minutes:
Time: 3:30

The minutes dated June 17, 2026, were reviewed. Mr. Peters made a motion to approve minutes as written Ms. Nagasawa seconded the motion. The motion passed unanimously.

ARE/LARE Score Report Review:
Time: 4:00

The board reviewed the ARE score reports for exams taken since the last meeting. Items noted. No action taken.

Outreach:
Time: 9:00

Ms. Lewis reviewed with the board her job description. Mr. Watson reminded the board that a portion of her salary is paid from the E & E fund.

Education and Enforcement Fund:
Time: 15:23

Mr. Duncombe provided the Board with the balance of the funds and the current number of licensees. The Board discussed the fund's rules, limits and usages. No action taken. Architects have \$96,065.04 in their fund and 3,292 Licensees. Landscape Architects have \$23,977.06 in their fund and 521 Licensees.

DISCUSSION ITEMS:

Funding Request
UVU NOMAS:
Time: 18:45

Dr. Milioto submitted a funding request for a seminar October 5, 2026, to October 10, 2026. In the amount of \$5000.00. The board discussed the request. Mr. Fazio made a motion to approve the funding request in the amount of \$5000.00. Ms. Nagasawa seconded the motion. The motion passed unanimously.

Funding Request
AIA Utah:
Time: 35:55

Ms. Roberts submitted a funding request for a seminar September 16, 2026, to September 17, 2026. In the amount of \$5000.00. The board discussed the request. Ms. Nagasawa made a motion to approve the funding request in the amount of \$5000.00. Mr. Fazio seconded the motion. The motion passed unanimously.

Internationally Trained
Applicant Credentialing
Program:
Time: 39:55

Mr. Solis introduced himself and his job description. He introduced the ITAC pathway development process. He answered the board's questions. No action taken.

NCARB ABM Update:
Time: 59:50

This item will be placed and the next meetings agenda. The board members who attended the meeting were in attendance.

Next Board Meeting:

October 14, 2026

ADJOURN

The meeting adjourned at 10:18 A.M.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

10/19/2026

Date



Chairperson, Utah Architect and
Landscape Architect Licensing Board

10/19/2026

Date



Bureau Manager,
Division Professional Licensing.