



Dutch John Town Council Work & Business Meeting

Minutes

Wednesday, September 23, 2026 at 6:00 pm

Meeting Address: Dutch John Fire Station, 560 S. Blvd., Dutch John

Electronic participation will be available. See <https://dutchjohn.gov/pages/calendar> for more details.

Work Items:

1. Offer to Sheriff's Office

Minutes:

- The sheriff's office requested funds from the TRT board due to staffing shortages.
- Butch proposed offering 2,000 dollars monthly for 80 hours of service in Dutch John.

2. Offer to Flaming Gorge EMS & Fire

Minutes:

- State law changes introduced new operational mandates for emergency medical services.
- Butch is trying to work out a deal so that state mandates are met, but would not require the use of the Towns resources (equipment, buildings etc.).

3. Fee Schedule

Minutes:

- Discussed increasing GRAMA request fees from 15 dollars to 50 dollars following legal consultation.

4. Budget Amendment

Minutes:

- Identified a miscommunication regarding capital projects fund transfers to the LBA for the conference hall.
- Funds to cover entire cost of remodel will eventually need to be transferred to

cover costs upfront and the LBA would reimburse the Town.

Business Meeting, 7:00PM:

5. Call to Order / Pledge of Allegiance

Minutes:

- Call to order at 7pm

6. Roll Call

Minutes:

- Council & Town Staff: Butch Johns, Harriet Dickerson, Sandy Kunkel, Amy McDonald, Rachel Albritton, Allen Parker
- Public: Ed Booher, Bryan Meier (Sunrise Engineering)

7. Consent Agenda

Minutes:

Motion

- Amy motioned to approve the consent agenda. Sandy seconded. All in favor.

a. Minutes of meeting:

Minutes:

- Minor spelling changes were addressed. Minutes approved.

b. Expenditures: Voucher List

Minutes:

- List will be emailed out tomorrow.
- The large charge was for the conference hall remodel discussed in the previous Town Council meeting.

c. Correspondence:

8. Committee / Staff Reports

a. Mayor's Report

Minutes:

- EMS: Discussed recent discussions with EMS representatives and Gold Cross regarding new state law requirements and mandates. A meeting will be scheduled with Flaming Gorge representatives by November 1st. Also discussed the air ambulance/helicopter program (Air Med) and a recent Chamber of Commerce meeting.
- UDOT: Butch has not yet heard back from UDOT regarding 1st Avenue (which they originally thought they would know about by the end of the month) and mentioned an upcoming meeting on October 1st regarding redoing the Boulevard.

b. Volunteer Fire Department

c. Planning and Zoning

Minutes:

- Butch asked about an estimated timeline for updating the ordinance with new zones. Rachel did not provide an estimate but stated that the committee is working on it.

d. Building and Grounds

Minutes:

- Town Hall remodel is progressing (drywall, tape, and texture underway; expected to be wrapped up by Friday, followed by painting and flooring). Progress meeting scheduled for Monday regarding kitchen equipment and final items.

e. Cemetery

Minutes:

- Board meeting held earlier in the day.

f. Freedom Festival: July 3, 2027

g. America 250 Utah Celebration

Minutes:

- Brief discussion on timing and location for the chili cook-off.

9. Public Comment

Minutes:

- Ed Booher came in with plans for a temporary non-permanent carport/shop structure on their property (96 South) while evaluating future garage options and setbacks. He was directed to planning and zoning.

10. New Business

a. Business Licenses:

Minutes:

- none

b. Selection of Fire Station Remodel Contract - Discussion and Possible Action

Minutes:

- Reviewed three bids (SHCE, Nichols Construction, Green River Construction).
- Awarded the base bid of \$147,332 to SHCE and discussed seeking CIB funding increases for exhaust extraction and scuba charging systems.

Motion

- Sandy motioned to accept the bid from SHCE for \$147,332. Harriet second. All in favor.

c. Selection of Fire Station Roof Replacement Contract - Discussion and Possible Action

Minutes:

- Reviewed seven bids (excluding two non-responsive bids).
- Awarded the base contract to Pro West for \$59,555, with plans to add an aluminum cap replacement alternate.

Motion

- Amy motioned to accept the bid from Pro West. Sandy second. All in favor.

11. Closed Session, if necessary* Pursuant to 52-4-20**a. Possible Litigation - Discussion Only****12. Old Business****a. DJ57 Disconnect Request, Update - Discussion Only****Minutes:**

- Reviewed status of the tolling agreement allowing an extension past the 45-day mandated state date to November 11th.

13. Adjournment**Minutes:**

- Meeting adjourned at 8:13pm

Contact: Harriet Dickerson (hdickerson@dutchjohn.org 435-880-8042) | Minutes published on 10/16/2026, adopted on 10/14/2026


Deputy Clerk