Salt Lake County Office of Regional Development
County Government Center, 2001 South State Street, North Building – N3-600

Housing Trust Fund Advisory Board

October 8th, 2026, | Meeting Minutes

Attendees

Claudia O'Grady
Jeff Davis
Susan Petheram
Matt Dahl
Stephanie White
Michael Maloy (online)
Andrew O'Malley (excused)
Jacob Duty (online)

Staff in Attendance

Josh Narvaez
Derick Davis
Adam Miller (DA online)

NOT APPROVED

Welcome & Verify Quorum.

Matt welcomed everyone, verified a quorum, and started the meeting at 8:41.

Approval of Meeting Minutes of August 13th, 2026.

Matt asked for a motion to approve the minutes of the August 13th, 2026, meeting. Stephanie made a motion to approve. Jeff seconded the motion. All in favor, none opposed. Motion passed.

2026 Housing Trust Fund Upcoming Request for Applications

Josh thanked the board members for their comments, questions, and clarity on the RFA. Matt asked about the policies and procedures regarding the RFA origination. Josh said he uses previous RFA's as a baseline and then tailors it with guidance from the staff and the advisory board. Once the draft of the RFA has been finalized, it will go to the deputy mayors and the attorney before being released to the public. Jeff asked whether any outside agencies were involved in the RFA process. Josh said that is not allowed under the procurement policy. Josh anticipates the RFA will be released by the end of the year. Josh went through the RFA sections with the board.

- Section 1. Josh updated the language that Matt proposed. Claudia asked that the dollar amount be clearer. Other than that, the board agreed to section one.
- Section 2. The board felt good about 2.
- Section 3. Claudia pointed out that in option 1, rental programs are listed under an ownership title. The board agreed to remove option 1 and keep option 2. The board had questions about the AMI percentage numbers. Josh said he would go to leadership for clarification.

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- Section 4. The rental has been removed. It will be ownership. Section 4 will be adjusted as Section 3 is finalized.
- Section 5. The board felt good about 5.
- Section 6. The board felt good about 6.
- Section 7. The board felt good about 7.
- Section 8. The board felt good about 8.
- Section 9. The board felt good about 9.
- Section 10. Josh said there will not be a letter of intent going forward to save time. The board discussed the bonus scoring criteria. Including options for higher scoring given for transit, employment, populations by AMI, among others.

Due to time constraints, Sections 11 and 12, as well as the appendices, were not discussed.

Other Business.

Josh said there is about one million left from the ARPA contract funding. All but three of the projects are complete. Josh doesn't have any concerns about project completion. Josh thanked everyone for their hard work and participation.

The meeting was adjourned at 9:30 am

The next meeting will be TBD.

Minutes Prepared by Derick Davis

NOT APPROVED