



Regular City Council Meeting

Tuesday, October 20, 2026

5249 South 400 East

Washington Terrace, UT 84405

801.393.8681

www.washingtonterrace.gov

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1. **ROLL CALL** **6:00 P.M.**

2. **PLEDGE OF ALLEGIANCE**

3. **WELCOME**

4. **CONSENT ITEMS**

4.1 APPROVAL OF AGENDA AND OCTOBER 6, 2026, COUNCIL MEETING MINUTES

Any point of order or issue regarding items on the agenda or the order of the agenda needs to be addressed here prior to the approval of the agenda. Minutes approved in an open meeting become the official record.

5. **SPECIAL ORDER**

Special orders will proceed as follows: Chair introduction of item, staff/applicant presentation, questions/comments by Council, Chair opens public hearing and invites citizens to comment on hearing; Chair closes hearing, final Council discussion.

5.1 PUBLIC HEARING: TO RECEIVE AND CONSIDER COMMENT ON AMENDING THE FISCAL YEAR 2026-27 BUDGET

6. **CITIZEN COMMENTS**

This is an opportunity to address the Council regarding your concerns or ideas that are not on the agenda as part of a public hearing. Please limit your comments to no more than 3 minutes. "Washington Terrace City is committed to civility. We strive to act and speak with dignity, courtesy, and respect at all times."

In compliance with the Americans with Disabilities Act, persons who have need of special accommodation should contact the City Recorder at 801-395-8283.

CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted in three public places within the City of Washington Terrace City limits and sent to the *Standard Examiner* at least 24 hours prior to the meeting. Amy Rodriguez, City Recorder.

7. NEW BUSINESS

7.1 MOTION/RESOLUTION 26-14: A RESOLUTION AMENDING THE FISCAL YEAR 2026-2027 BUDGET

7.2 DISCUSSION/MOTION: RATIFICATION OF CHANGE ORDER FOR 2026 STREET MAINTENANCE PROJECT

Ratification of change order due to quantity change. Change order is within budgeted amounts.

7.3 PRESENTATION: ANIMAL CONTROL QUARTERLY REPORT

8. COUNCIL COMMUNICATION WITH STAFF

This is a discussion item only. No final action will be taken.

9. ADMINISTRATION REPORTS

This is an opportunity for staff to address the Council pertaining to administrative items.

10. UPCOMING EVENTS

October 27-28th: ULCT annual Conference
October 29th: Planning Commission Meeting – 6:00 p.m.
November 3RD Election Day
November 3rd: City Council Meeting 6:00 p.m.
November 11th: City Hall Closed in observance of Veteran's Day
November 13th and 14th: Council Retreat Sessions
November 17th: City Council Meeting 6:00 p.m.
November 19th: Planning Commission Meeting Tentative
November 26 and 27: City Office closed for Thanksgiving

11. ADJOURN THE MEETING

12. REDEVELOPMENT AGENCY MEETING:

The RDA Meeting will be held immediately following the regular meeting

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City of Washington Terrace

Minutes of a Regular City Council meeting

Held on October 6, 2026

City Hall, 5249 South 400 East, Washington Terrace City, Utah

MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT

Mayor Mark C. Allen
Council Member Anna Davidson
Council Member Zunayid Z. Zishan
Council Member Cheryl Parkinson
Council Member Jeff West
Council Member Michael Thomas
Parks and Recreation Director Carlos Grava
Lt. Sean Endsley, Weber County Sheriff
City Recorder Amy Rodriguez
City Manager Tom Hanson

OTHERS PRESENT:

1. WORK SESSION

5:00 P.M.

Topics to include; but not limited to:

• Proposed Flag Football Program

Grava stated that the program ideas came from recommendations from Council. He stated that the proposal would start in 2027 or 2028. He stated that there have been low numbers for Football programs and the cost of equipment and operational expenses has risen dramatically. He stated that we want to develop a meaningful youth program. Grava stated that the maximum amount needed for the first year of the program is \$5500, stating that we would have a better idea of cost once the program is running. Grava stated that the registration fee would be \$50. Grava stated that he is anticipating at least 50 registrars, totaling \$2500 in registration fees. He stated that we would combine Riverdale, South Ogden, South Weber and Ogden cities, noting that they already have the programs running. Grava stated that each city will host a team, but our registrants will combine with teams that have the lowest number of players. He stated that the running time of the program would be from Mid-August to the end of September. Grava stated that the games are scheduled Monday through Thursday, with practices on Fridays and Saturdays.

Grava stated that the entire league will be co-ed encompassing grades 1-9. He stated that we have received requests from parents in past years concerning flag football programs and we have had to send the players to the other cities.

Grava stated that we have a contract with WFFL tackle league, noting that we only have one committed team and we may just register them to fulfil our contract. He stated that Finance is working on the budget to determine if we could fund both the tackle football team and the flag football program. Council Member Parkinson stated that she is concerned about subsidizing the programs and we may have to put a hold on some programs for another year. Council Member Thomas noted that we may be able to use grant funding once our non-profit organization.

Grava stated that if approval to begin planning the program occurs tonight, the item will be brought back as a budget adjustment.

Hanson stated that there may be capacity within the tackle football program to fund the program and use this year as a “seed” program to get it up and running.

Grava stated that the program will not start until the funding is approved through the budget adjustment. He stated that tonight’s agenda item is to get the program started because he needs to let other organizations know by December.

Hanson stated that this program is to take the place of the tackle football program which currently costs \$9000 to run. He stated that we want to discontinue tackle football and replace it with a more affordable program that may reach more kids. Grava stated that we would not be updating any equipment as this is the last year of the program. Grava stated that he is going to ask the league to schedule the minimum amount of home games so that we do not have to pay a lot of officials. Grava noted that we spend \$5,000 every few years to recondition helmets and noted that we will not incur that cost anymore. He stated that we would sell the equipment after the final season and recoup some of the costs.

- **Proposed Pickleball Tournaments**

Grava stated that the proposal is to have three tournaments per year.

He stated that there is interest from the Council as well as community members. He stated that the annual budget is estimated at \$1500 per year. He stated that the registration fees would run from \$20 to \$40, with the guarantee of three games. He stated that the fee cost is per tournament. He stated that the investments include pickle ball balls, canopies, and staff time. He stated that other costs includes medals to the winning teams. He stated that he would like to run a tournament this fall so that he can be prepared for future tournaments, including one at Terrace Days, which was a suggestion from Council. Grava stated that Council has expressed interest in having leagues that could include adults as well as children. Grava stated that the initial tournaments will be for adults and then add in youth tournaments later on.

Grava stated that the program will be self-funded through the registration fees, however, the initial program will have a start of cost of no more than \$1,500.

Grava stated that he estimates that maximum of 62 teams during the tournament. He stated that the minimum amount of teams to be self-funded is 18. If that is not met, the tournament will be cancelled.

Grava noted that there will be opportunities for single registrars to be matched with others if possible.

Grava stated that neighboring tournaments fill up within three days and people are asking for more events. He feels that he will be able to get enough participation to hold a fall event this year.

Council Member Parkinson asked Grava to consider opening up a teen tournament for Terrace Days.

Grava stated that teams typically bring their own paddles, but we may have several on hand for those who are beginning and may not have their own equipment.

- **Flock Camera Discussion**

Mayor Allen stated that Council attended two meetings concerning Flock Cameras with the Sheriff Office, non-contracted police services, and other elected officials. Mayor Allen stated that he appreciated the meetings and several concerns and questions were answered.

Council Member Davidson stated that there were really good questions asked and answered.

Mayor Allen stated that his opinion is that Weber County guardrails are much stronger than state and other county guardrails.

92 Council Member Zishan stated that all the questions were answered by Flock themselves. He asked if there
93 were any independent investigations, noting that Flock is a private company trying to make money off of the
94 product. He stated that Flock is saying that there are no security breaches, noting that it is unreliable because it
95 comes from the company itself.

96
97 Lt. Endsley stated that he is not aware of any reports of Flock pursuits ending in negative situations in Weber
98 County. Council Member West stated that negative situations can occur due to misidentification from citizen
99 reports. He stated that the camera is more generic than people. Council Member Zishan stated that the cameras
100 can give false information. Lt. Endsley stated that Flock, as any technology, would need to correct faulty
101 equipment or programs. He stated that Flock has teams trying to penetrate the data system. Council Member
102 Zishan stated that the entire report was answered by Flock, not independent researchers. Council Member
103 Zishan stated that the report advises continued monitoring and continued evaluations.

104 Lt. Endsley stated that the searches are logged with the claim and case number. Council Member Davidson
105 stated that there are many checks and balances and the guardrails are stronger than what is already mandated.
106 Lt. Endsley stated that patterns of searches will get flagged and reviewed.

107
108 Council Member West stated that we need to have an audit occurring and that it is dealt with appropriately. Lt.
109 Endsley stated that the system checks for inefficiencies as well as inappropriate searches.

110
111 Council Member Zishan stated that people around the country have search rights to review our cameras. Lt.
112 Endsley stated that the Sheriff grants access to certain agencies for specific data. Lt. Endsley stated that the
113 county has limited search rights. He stated that the county has slowed down access to others until they can
114 figure out why certain searches are happening.

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116 Council Member Zishan asked if there is a charge if we ask to remove the cameras. Hanson stated with a 30
117 day notice, the Sheriff Office can turn off the cameras.

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MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT

Mayor Mark C. Allen
Council Member Anna Davidson
Council Member Zunayid Z. Zishan
Council Member Cheryl Parkinson
Council Member Jeff West
Council Member Michael Thomas
Parks and Recreation Director Carlos Grava
Lt. Sean Endsley, Weber County Sheriff
City Recorder Amy Rodriguez
City Manager Tom Hanson

OTHERS PRESENT:

Suzie Hernandez, Ulis Gardiner, Kathleen Craynor

2. ROLL CALL

6:00 P.M.

3. PLEDGE OF ALLEGIANCE

4. WELCOME

5. CONSENT ITEMS

5.1 APPROVAL OF AGENDA AND SEPTEMBER 15, 2026, COUNCIL MEETING MINUTES

Item 5.1 was approved by general consent.

6. CITIZEN COMMENTS

Suzie Hernandez stated that the Sheriff and City Manager have reached out to her to answer some of her questions concerning Flock Cameras. She stated that a report has since come out confirming that there have been data breaches. She stated that Flock software stores the data much longer than the seven days that it is stored by the Sheriff Office. She stated that she appreciates what the Council does. She stated that she would be willing to send information that she has concerning cameras in vehicles, garbage trucks, delivery trucks etc. to Council if they are interested.

Hernandez stated that she and a few citizens were going door to door surveying residents on their concerns. Hernandez stated that she asked the residents who had questions to come to council or watch on YouTube.

Kathleen Craynor stated that she would like a question concerning residents' feelings on being annexed into Riverdale City on the upcoming survey. She stated that the last time it was put to a vote was 23 years ago.

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186 **7. NEW BUSINESS**
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188 **7.1 DISCUSSION/MOTION: APPROVAL OF IMPLEMENTATION AND FUNDING OF A**
189 **FLAG FOOTBALL PROGRAM**

190 Grava stated that expenses for tackle football are rising and participation is lessening. He stated that a flag
191 football program would be less expensive and would reach more youth. He stated that the city would
192 combine with Riverdale, South Ogden, South Weber, and Ogden cities.

193 Grava stated that the initial start up cost estimate is \$5500 until we can assess how much it would
194 realistically cost to run the program.

195
196 **Motion by Council Member Thomas**
197 **Seconded by Council Member West**
198 **To approve the implementation and funding of**
199 **A flag football program**
200 **Approved unanimously (5-0)**
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202 **7.2 DISCUSSION/MOTION: APPROVAL OF IMPLEMENTATION AND FUNDING OF**
203 **PICKLEBALL TOURNAMENTS**

204 Grava stated that Council has approached him to hold tournaments during Terrace Days. He stated that the
205 preliminary numbers may change, but he stated that the pickleball tournaments can be self-funded. He
206 stated we would need funding the first year to get the program started. He stated that the initial tournament
207 is for adults only. He stated that the approval is to allow Parks and Recreation, along with Finance, to start
208 planning the program.

209 Council Member Parkinson thanked staff for having the beautiful pickleball courts and we would like to
210 use our facilities that we are proud of. She stated that she hopes the program is successful.

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212 **Motion by Council Member Parkinson**
213 **Seconded by Council Member Davison**
214 **To approve the implementation and funding of**
215 **Pickleball Tournaments Program**
216 **Approved unanimously (5-0)**
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219 **7.3 DISCUSSION/DIRECTION: DIRECTION ON REMOVAL OF EXISTING FLOCK**
220 **CAMREAS WITHIN THE CITY**
221

222 Hanson is asking for direction from Council as to whether or not give direction to Weber County to
223 terminate our Flock Cameras in the city. Mayor Allen stated that he and Council met with several entities
224 within the county, along with a Flock representative, and had heard a lot of different discussions and
225 questions. He stated that the concerns were answered. Mayor Allen stated that the guardrails that the
226 county uses are stronger than the state guardrails and stated that he feels completely safe with the cameras
227 within the county and the city. Mayor Allen stated that some attended another meeting a week later and
228 have spent a lot of time getting assurances on any concerns. Mayor Allen stated that he appreciated those
229 who attended the meeting.

230 Council Member Parkinson stated that she attended a meeting with the League of Women Voters. She

231 stated that the event was not put on by Flock or the Sheriff's Office. She stated that the presentation was
232 regarding data centers and A.I.
233 She stated that the presenters had great praise for Sheriff Arbon on his transparency concerning the Flock
234 Cameras. Council Member Parkinson stated that the group was concerned about the implementation of
235 A.I. and the storage of data. She stated that it was important for the company to say that they will not sell
236 the data. She stated that once the data has been stored, the Flock Company must erase the data after 30
237 days and after that the data cannot be accessed by the company. She stated that she hopes that the company
238 was being upfront with their remarks. Council Member Parkinson stated that legislation is only one part of
239 what is happening. She stated that we can give input to elected officials as to guidelines and oversight. She
240 stated that there will be legislation that will be discussed throughout the state and noted that we also need
241 to look at it locally within the city and how it affects residents. She stated that she feels like there is a time
242 and place for this type of technology. She stated that we live in a world of technology. Council Member
243 Parkinson stated that Flock is a form of technology. She read a list of examples where Flock Camera data
244 was helpful in solving crimes in local communities. Council Member Parkinson stated that the cameras out
245 there are helping, noting that she does not feel the discussion is over and it should and will continue. She
246 stated that all of us need to keep learning and feels that the decision tonight can change in the future as
247 more is learned.

248
249 Council Member Zishan stated that the meeting attended was held by Flock for Flock. He stated that he
250 read through the audit report and stated that it was not an independent audit for the Flock System. He
251 stated that he did not attend the meeting, stating that he feels that it would have been a one-sided
252 conversation. He acknowledged Ms. Hernandez's remarks concerning a report that stated that the camera
253 system was hacked after the meeting date. He stated that the hacking team found that the Flock data
254 encryption key was in the hardware itself. He stated that the report showed that the software logs show
255 that camera tracks people and bicycles that pass in front of the camera. He stated that it shows that data
256 was found that has been stored for longer than the 7-30 day retention as claimed by Flock. He stated that
257 Flock wants us to believe that it takes a quick shot of passing vehicles, however, the report stated that the
258 camera had 21 days of data and snapped 1.6 million images of only 50,200 vehicles, which is 28 to 100
259 images per vehicle and it actively isolated details of bumper stickers and clothing detail to build profiles of
260 drivers.

261 Council Member Zishan stated that it is important to have this discussion rather than pushing a vote
262 tonight. He stated that he is on the side of the people and if they vote to take the cameras out or leave them
263 he will stand with that.

264
265 Council Member Davidson stated that she has understanding of the process through her work. She stated
266 that she has watched as a civilian people be helped and crimes be solved. She stated that we do not have a
267 right to privacy on public roads. She stated that this is a service tool to assist Sheriff's in solving crimes
268 and helping people. She stated that she feels very strongly supports the cameras and believes in them. She
269 stated that we have to continue education by showing up to the meetings and asking questions and dig
270 deeper on the information coming from appropriate channels.

271 Council Member Davison stated that we are not going to get away from technology and she stands firm on
272 supporting the cameras. She stated that the community can benefit from the cameras, noting that law
273 enforcement is taxed and that any tool that we can provide to help narrow down suspects for them should
274 be utilized. She stated that this is not a violation of our privacy and we know that legislation is looking at
275 this issue. Council Member Davidson stated that until she sees anything nefarious from our own
276 departments, she will continue to support this.

Council Member Thomas stated that he researched other ALPR and believes that people are getting confused between what Flock does and what other ALPR's do. He stated that he supports a company that will hold our data locally and not globally. He stated that the companies that are using facial recognition are adding A.I. into their process. He stated that A.I. companies that track us are more worrisome than the Flock system.

Council Member West stated that he found it useful in talking to other municipalities that are using the Flock Cameras. He stated that Flock Cameras do not have facial recognition. He stated that facial features may be on the camera however, that is not a searchable component. Council Member West stated that his concerns were answered by other entities that use this service. He stated that he thinks that it is important to be vigilant that the guardrails are followed and there is oversight. He stated that his recommendation is not to remove anything if there is oversight.

Lt. Endsley stated that any misuse of technology within the Sheriff's Office is a class B misdemeanor. He stated if an officer is misusing the system criminally, it would result in criminal charges and there would be action on an officer's certification. He stated that if it was found that it was being used to target an individual, especially a partner, it could be a felony stalking offense.

Lt. Endsley stated that there is a Council that meets monthly on officer certifications and noted that the meeting is open to the public.

Lt. Endsley stated that the system has internal alerts flagging irregular searches and notifies the entity. Several scenarios will flag and alert the entities. He stated that a high number of results of the flag are for inefficiencies and not misuse.

Council Member Zishan asked if this vote will be taken again if we survey the residents about the cameras. Council Member Davidson stated that the question should be of ALPR understanding to find out what the community knows about the cameras and then how to get the information to the residents. She stated that there should be discussions with the residents. Council Member Zishan stated that people are making decisions on what is best for them every day and already have an understanding of what is going on. Mayor Allen stated that the Council needs to make these decisions as elected representatives of the city. He stated that it would be hard to get 4,000 heads of households to a meeting to be educated on any subject.

Motion by Council Member Davidson

Seconded by Council Member Thomas

To continue with the 3 existing cameras pending anything that comes up

And reassess later

Approved (4-1)

Council Member Davidson- Aye

Council Member Zishan- Nay

Council Member Parkinson- Aye

Council Member West- Aye

Council Member Thomas- Aye

7.4 DISCUSSION/DIRECTION: DISCUSSION ON INCLUSION OF A FLOCK CAMERA QUESTION IN THE UPCOMING CITYWIDE SURVEY

Mayor Allen stated that Council makes decisions based on education and facts and noted that we can't

govern the city by survey. He stated that not every decision the Council makes on behalf of the residents needs to be put out as a question in a citizen survey. He stated that he and Council need to take the time to learn about the issues and make educated decisions. Council Member West stated that it was a concern of Council that we could “Over-Survey” residents when the idea of citizen surveys was posed. He stated that his opinion is that we don’t need to put a question concerning Flock Cameras on the survey. He stated that Council spends their time and money to go to the meetings to learn about the use of the tools and be assured that they are being used properly. Council Member West stated that there is a lot out there in the media causing hysteria and he feels that there is a small percentage of people who would know what is going on to answer a survey question.

Council Member Zishan stated that there was no reason to go to the one-sided meeting as all the information came from the vendor itself. He stated that this issue is one that people are passionate about. He stated that Council is discounting the voices of the people who showed up to voice their concern, noting this is why people hate government. Mayor Allen stated that it was not a Flock sponsored meeting, noting that it was sponsored by the County to address concerns. Mayor Allen suggested that Council Member Zishan attend the meetings to hear another voice.

**Motion by Council Member Zishan
To approve an inclusion of a Flock Camera question on the
Citywide survey based on all the interest from the people
No second- Motion Fails**

**Motion by Council Member Parkinson
Table the item for further discussion in a work session
No second- motion fails**

Mayor Allen noted that if we have the survey coming out soon, we may miss the opportunity to include the question. Hanson stated that if the item is tabled the survey will be delayed and not ready for review at the Council retreat. He asked how Council would for him to proceed with the survey.

**Motion started by Council Member Thomas
To ask the question if the city understands ALPR’s so that we know what information to share in
newsletters and educate them**

Motion was not completed, as discussion continued.

Council Member West stated that the purpose of the survey is to provide direction for the upcoming year and the question should include whether technology should be used to help law enforcement. This will drive the direction as to what is important for safety, enforcement, parks and recreation, and other things that the survey is used. Council Member Zishan stated that he does support technology for law enforcement but asked as what cost and who is in charge of it. He stated that he does not want the protection to violate the 4th amendment and the question should be balanced. Hanson stated that legal cases concerning the 4th amendment have not gone through the supreme court as of yet.

**Motion started by Council Member Thomas
To question if we have the support for law enforcement to use technology
within the city**

Motion was not completed, as discussion continued.

Council Member Parkinson stated that she does not believe that we need a question on the survey. Council Member Zishan stated that many people spoke out on this subject and they need to be heard. Council Member Parkinson stated that she is listening to them. Council Member Zishan stated that there is no better way to learn and hear the residents than by asking them.

Motion by Council Member Thomas

Seconded by Council Member West

To have a Question on survey on what the citizens know about ALPR and if authorities should have access to it

Motion was not taken to vote, as discussion continued.

Council Member Thomas stated that the two part question would tell us what people's understanding of ALPR is, as there are 46 different types, and then find out the best way to get information to them to educate them. Council Member Zishan stated that the ALPR should be spelled out as Automated License Plate Reader (Flock, etc) so people know what ALPR stands for. Council Member Thomas suggested that people can look up ALPR for research.

Hanson stated that we all have freedom of speech and campaigning on social media will affect the answers of the survey. He stated that he wants a question that is equitable, fair and impartial. He stated that he has heard that there is a lot of campaigning against Flock on the Washington Terrace Facebook Page. Council Member Zishan stated that he also wants the question to be fair and equitable but feels like we are trying to trick people without spelling out what we are talking about. Council Member Zishan stated that he feels that it is ridiculous to claim that he has that much sway over people. He stated that he voices his regular working class concerns and it may hit with others. He stated he wants it equitable so that we can hear what people have to say.

Hanson stated that he understands the direction to be what understanding do you have concerning Automated License Plate Readers on some kind of a scale that people can answer and a follow up question "do you feel that it is appropriate that law enforcement have access to the three automatic license plate readers currently in Washington Terrace City.

Council Member Thomas re-stated his motion

Motion by Council Member Thomas

Seconded by Council Member Zishan

To have a question " do you understand Automatic License Plate Recognition System is" and "should the authorities have access to that information"

Approved unanimously (5-0)

Rodriguez asked if Council understands the motion is based on the comments by Hanson. Hanson stated that he understands the motion as well to create a question in the spirit of the motion.

7.5 MOTION/RESOLUTION 26-13 : INTERLOCAL AGREEMENT WITH WEBER COUNTY FOR ELECTION SERVICES

Rodriguez stated that the city holds municipal elections on odd number years. The City contracts with Weber County Elections Office for administration services such as ballot administration and mailing, poll worker training, programming, testing, verifications and tabulations. They also

perform audits and equipment testing and maintenance. Rodriguez stated that she will still be responsible for legal requirements, filing, noticing and conduct of the elections. Rodriguez stated that the contract is renewed every four years and noted that the interlocal is the same with a few minor changes outlined in the staff report. Rodriguez stated that there is additional language to include following Utah Data Privacy Laws, which has come into effect since our last interlocal with the county.

Rodriguez stated that the price of printing and mailing has increased \$1.00 since the last interlocal in 2023. Rodriguez stated that we currently have 4444 registered voters in the city. She stated that the maximum that could be charged per voter is \$3.25, bringing the maximum total to \$14,443 for an election. Rodriguez stated that this amount depends on how many ballots are actually cast. Rodriguez stated that the city would split the cost with the county if there is a county issue on the ballot. If a primary election is necessary, the city will have to pay full freight for that election.. Rodriguez stated that our election was cancelled last year and we did not pay anything to the County. Rodriguez stated that we will know in June if a primary will be needed and that we can adjust the budget at that time.

**Motion by Council Member West
Seconded by Council Member Davidson
To approved Resolution 26-13 to enter into an interlocal agreement
With Weber County for Election Services
Approved unanimously (5-0)
Roll Call Vote**

7.6 MOTION/RESOLUTION 26-12 : WASHINGTON TERRACE POLICY AND PROCEDURES AMENDMENT

Rodriguez stated that the amendment is to our continuing education policy concerning repayment of direct costs for initial Commercial Drivers Licenses if an employee leaves the city within 18 months This policy only affects new hires who do not have a CDL license.

Rodriguez stated that historically, the Public Works department would pay for the CDL license out of their travel and training budget, as it was around \$100.00. In the past year or two, the process for obtaining a CDL has changed and it now includes several classes and tests, including a driver's course. It has been estimated that it could cost between \$1,500 and \$2000 depending on the courses. The addition of the language was recommended by the city attorney to protect our investment in employee training. The funding for CDL licenses would come from the Continuing Education Program, which Council has funded through the budget process.

**Motion by Council Member Davison
Seconded by Council Member Thomas
To amend the Policy and Procedures Manual
Approved unanimously (5-0)
Roll Call Vote-Thomas**

8. COUNCIL COMMUNICATION WITH STAFF

Council Member Parkinson stated that she was contacted about the inconsistent crossing sign on Adams Avenue, noting that it appears that it is not working again. She stated that she let the resident know that she would pass on the information and it will be addressed. Hanson stated that Council should let residents know that there is a link on our website that people can report things like that and it would go directly to the Public Works Department.

Council Member Thomas stated that a citizen reached out to him concerning the \$9,000 that was going to be used for the additional Flock Cameras in the City. Hanson stated that the project was never funded within the budget.

Mayor Allen stated that the Hill Air Force Base Air Show was cancelled in 2026 and rescheduled for May 1st and 2nd in 2027. He stated that the Thunderbirds will be there and that it should be a good show.

Mayor Allen addressed Ms. Craynor's question concerning having an annexation question on the citizen survey. He stated that before a question like that is posed, he would like for himself and Hanson to contact the other cities involved to see if they have an appetite for consolidation. Mayor Allen stated that there was a vote in the mid-nineties concerning consolidation between Riverdale, South Ogden, and Washington Terrace cities. He stated that it was a 60-40 % in favor of not consolidating. He noted that the Washington Terrace voters disagreed with the consolidation more than the other cities. Mayor Allen stated that consolidation is sometimes good but believes that significant changes have been made within the cities and they may not want to share our city. He stated that he will reach out to see if they have enough interest since all the cities have progressed since the last vote.

9. ADMINISTRATION REPORTS

Hanson stated that the city invited surrounding communities for NIMS training to help elected officials understand their role during emergency situations. He stated that it helped continue the discussion on Emergency Management.

He stated that it is important that people understand their need to be self-sufficient.

Hanson stated that the Council Retreat is scheduled for November 13th and 14th.

Hanson stated that Rohmer Park Phase 4 is almost completed. He stated that we will have a ribbon cutting ceremony in the spring.

Hanson stated that the Senior Center sign has been installed.

Hanson stated that we are fully staffed with several new hires.

10. UPCOMING EVENTS

October 12th: City Offices closed for Observance of Indigenous People's Day/Columbus Day Holiday

October 20th City Council Meeting 6:00 p.m.

October 27-28th: ULCT annual Conference

October 29th: Planning Commission Meeting – 6:00 p.m. Tentative

508 11. **ADJOURN THE MEETING**
509 **Motion by Council Member Parkinson**
510 **Seconded by Council Member West**
511 **To adjourn the meeting**
512 **Approved unanimously (5-0)**
513 **Time: 7:50 p.m.**

514
515
516 **Date Approved** _____ **City Recorder** _____
517

City of Washington Terrace
County of Weber, State of Utah

RESOLUTION NO. 26-14

**A RESOLUTION AMENDING THE CITY OF WASHINGTON TERRACE
FISCAL YEAR 2026-2027 BUDGET AND CONSOLIDATED FEE SCHEDULE**

WHEREAS, it is the desire of the City Council of the City of Washington Terrace to continue to function in an efficient and cost efficient manner in providing the citizens with a safe and healthy environment; and

WHEREAS, the Washington Terrace City Council deems it necessary to amend the Fiscal Year 2026- 2027 Budget in the following funds: General Fund 10, Recreation Fund 12, Refuse Fund 49, Water Fund 50, Sewer Fund 51, Storm Water Fund 52, Parks Capital Fund 53, Capital Projects Fund 55, and Roads Capital Fund 56 and the Consolidated Fee Schedule as attached hereto.

NOW THEREFORE BE IT RESOLVED by the City Council of Washington Terrace City to amend the Fiscal Year 2026- 2027 budget as attached hereto.

APPROVED this 20th day of October, 2026

City of Washington Terrace

Mark C. Allen, Mayor

ATTEST:

(SEAL)

Amy Rodriguez, City Recorder

Roll Call Vote:
Council Member Davidson
Council Member Parkinson
Council Member Thomas

Council Member West
Council Member Zishan

**Resolution No. 26-14
ATTACHMENT**

CITY OF WASHINGTON TERRACE

Budget Worksheet - Budget Adj OCT fund50
Period 07/26 (07/31/2026) - 09/26 (09/30/2026)

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Account Number	Account Title	2025-26 Prior year Budget	2025-26 Prior year Actual	2025-26 Prior year Unexpended	2026-27 Current year Budget	2026-27 Current year Adj	2026-27 Current year Adj Budget	Justification
GENERAL FUND 10								
INTERGOVERNMENTAL REVENUE								
10-33-67	Senior Center Services - SOC		6,069	-6,069	0	6,251	6,251	10-33-67 Interlocal Agreement with South Ogden City for Senior Center Support and Services \$6,251
	Total INTERGOVERNMENTAL REVENUE:		6,069	-6,069	0	6,251	6,251	
CONTRIBUTIONS & TRANFERS								
10-39-41	Transfer Other Financing Sourc	134,887	134,892	-5	137,751	12,065	149,816	10-39-41 Correct budget coding error. \$12,065
	Total CONTRIBUTIONS & TRANFERS:	134,887	134,892	-5	137,751	12,065	149,816	10-47-31 Establishment of a nonprofit 501(c)(3) organization for Parks & Recreation purposes. The nonprofit 501(c)(3) organization would provide additional funding mechanism through which the city could pursue eligible grants and other chariable funding opportunities. (City Council Approved on 09/01/2026) \$1,200
Leisure Services								
10-47-31	Professional and Technical	1,000		1,000	1,000	1,200	2,200	
	Total Leisure Services:	1,000		1,000	1,000	1,200	2,200	
Non-Departmental								
10-49-67	Senior Services-Weber Human Se		6,069	-6,069	0	6,251	6,251	10-49-67 Interlocal Agreement with Weber Human Services for Senior Services \$6,251
	Total Non-Departmental:		6,069	-6,069	0	6,251	6,251	
Interfund Transfers & Charges								
10-50-69	Transfer to CIP 55	81,120	81,120		485,758	10,865	496,623	10-50-69 Net difference of adjustments to Capital Fund 55. \$10,865
	Total Interfund Transfers & Charges:	81,120	81,120		485,758	10,865	496,623	
	GENERAL FUND 10 Revenue Total:	134,887	140,961	-6,074	137,751	18,316	156,067	
	GENERAL FUND 10 Expenditure Total:	82,120	87,189	-5,069	486,758	18,316	505,074	
	Total GENERAL FUND 10:	52,767	53,772	-1,005	-349,007	0	-349,007	
	Grand Totals:	52,767	53,772	-1,005	-349,007	0	-349,007	

**Resolution No. 26-14
ATTACHMENT**

CITY OF WASHINGTON TERRACE

Budget Worksheet - Budget Adj OCT fund50
Period 07/26 (07/31/2026) - 09/26 (09/30/2026)

Page: 1

Account Number	Account Title	2025-26 Prior year Budget	2025-26 Prior year Actual	2025-26 Prior year Unexpended	2026-27 Current year Budget	2026-27 Current year Adj	2026-27 Current year Adj Budget	Justification	
RECREATION FUND 12									
PROGRAM REVENUES									
12-30-28	Flag Football				0	2,500	2,500	12-30 Anticipated program registration fee revenue. Also refer to consolidated fee schedule. \$4,740	
12-30-29	Pickleball				0	2,240	2,240		
Total PROGRAM REVENUES:					0	4,740	4,740		
CONTRIBUTIONS & TRANSFERS									
12-31-41	Use of Beginning Fund Balance	1,200		1,200	12,000	11,208	23,208	12-31-41 Net difference of adjustments.	
Total CONTRIBUTIONS & TRANSFERS:		1,200		1,200	12,000	11,208	23,208	12-40-30 Implementation of a Youth Flag Football program that will eventually replace the Tackle Football program. The budget is calculated to run the program with the estimated maximum number of participants in the program, but final expenses will be correlated to the actual number of participants. (City Council Approved on 10/06/2026) \$5,500	
PROGRAM EXPENDITURES									
12-40-30	Flag Football				0	5,500	5,500		
12-40-41	Pickleball				0	1,500	1,500		
12-40-49	Basketball Program	8,020	8,534	-514	8,020	8,434	16,454	12-40-41 Implementation of pickleball tournaments as part of our efforts to increase our community engagement and diversify our offerings adding an adult program. The budget is calculated to run the program with the estimated maximum number of participants in the program, but final expenses will be correlated to the actual number of participants. (City Council Approved on 10/06/2026) \$1,500	
Total PROGRAM EXPENDITURES:		8,020	8,534	-514	8,020	15,434	23,454		
RECREATION FUND 12 Revenue Total:		1,200		1,200	12,000	15,434	27,434		
RECREATION FUND 12 Expenditure Total:		8,020	8,534	-514	8,020	15,434	23,454		
Total RECREATION FUND 12:		-6,820	-8,534	1,714	3,980	0	3,980	12-40-49 Agreement with the Weber School District for the TH Bell Jr. High School gym usage for the city's basketball program. (City Council Approved on 08/18/2026) \$8,434	
Grand Totals:		-6,820	-8,534	1,714	3,980	0	3,980		

Resolution No. 26-14
ATTACHMENT

CITY OF WASHINGTON TERRACE		Budget Worksheet - Budget Adj OCT fund50						Page: 1
		Period 07/26 (07/31/2026) - 09/26 (09/30/2026)						
Account Number	Account Title	2025-26 Prior year Budget	2025-26 Prior year Actual	2025-26 Prior year Unexpended	2026-27 Current year Budget	2026-27 Current year Adj	2026-27 Current year Adj Budget	Justification
REFUSE ENTERPRISE FUND 49								
CONTRIBUTIONS & TRANSFERS								
49-39-30	Use of Retained Earnings	27,825		27,825	29,216	736	29,952	49-39-30 Correct budget coding error. \$736
Total CONTRIBUTIONS & TRANSFERS:		27,825		27,825	29,216	736	29,952	
REFUSE OPERATING EXPENSES								
49-70-71	Chrg for Serv GF10 Overhead	131,216	131,220	-4	137,998	736	138,734	49-70-71 Correct budget coding error. \$736
Total REFUSE OPERATING EXPENSES:		131,216	131,220	-4	137,998	736	138,734	
REFUSE ENTERPRISE FUND 49 Revenue Total:		27,825		27,825	29,216	736	29,952	
REFUSE ENTERPRISE FUND 49 Expenditure Total:		131,216	131,220	-4	137,998	736	138,734	
Total REFUSE ENTERPRISE FUND 49:		-103,391	-131,220	27,829	-108,782	0	-108,782	

**Resolution No. 26-14
ATTACHMENT**

CITY OF WASHINGTON TERRACE

Budget Worksheet - Budget Adj OCT fund50

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Period 07/26 (07/31/2026) - 09/26 (09/30/2026)

Account Number	Account Title	2025-26 Prior year Budget	2025-26 Prior year Actual	2025-26 Prior year Unexpended	2026-27 Current year Budget	2026-27 Current year Adj	2026-27 Current year Adj Budget	Justification
SEWER ENTERPRISE FUND 51								
CAPITAL CONTRIBUTIONS & TRANSF								
51-39-25	Use of Retained Earnings	1,184,290		1,184,290	0	1,411,768	1,411,768	51-39-25 Net budget adjustment changes. \$1,411,768
Total CAPITAL CONTRIBUTIONS & TRANSF:		1,184,290		1,184,290	0	1,411,768	1,411,768	
SEWER OPERATING EXPENSES								
51-70-71	Chrg for Serv GF10 Overhead	422,748	422,748		442,271	2,207	444,478	51-70-71 Correct budget coding error \$2,207
Total SEWER OPERATING EXPENSES:		422,748	422,748		442,271	2,207	444,478	
SEWER CAPITAL PROJECTS								
51-72-10	SS10 150E;5000-4900S LINE8-10"	100,000		100,000	202,912	100,000	302,912	51-72 Rollover unexpended capital funds from prior year \$1,131,801
51-72-18	SS18 LIN 500 W & 4525 S-4900 S	332,350	550	331,801	39,905	331,801	371,706	
51-72-20	SS20 4450 S to 4475 S; 250 E	210,000		210,000	0	210,000	210,000	
51-72-22	SS22 300 W to 370 W; 4750 S	80,000		80,000	0	80,000	80,000	
51-72-23	SS23 5000 S Wash Blvd 300 W	225,000		225,000	0	225,000	225,000	
51-72-24	SS24 LINE 275,250,200 W	185,000		185,000	42,104	185,000	227,104	
Total SEWER CAPITAL PROJECTS:		1,132,350	550	1,131,800	284,921	1,131,801	1,416,722	
SEWER CAPITAL EQUIPMENT								
51-73-02	Capital Equipment	153,294		153,294	50,000	153,294	203,294	51-73 Rollover unexpended capital funds from prior year and the proceeds from prior year fleet sales. \$277,760
51-73-03	Fleet Replacements	75,006	84	74,922	10,000	124,466	134,466	
Total SEWER CAPITAL EQUIPMENT:		228,300	84	228,216	60,000	277,760	337,760	
SEWER ENTERPRISE FUND 51 Revenue Total:		1,184,290		1,184,290	0	1,411,768	1,411,768	
SEWER ENTERPRISE FUND 51 Expenditure Total:		1,783,398	423,382	1,360,016	787,192	1,411,768	2,198,960	
Total SEWER ENTERPRISE FUND 51:		-599,108	-423,382	-175,726	-787,192	0	-787,192	

**Resolution No. 26-14
ATTACHMENT**

CITY OF WASHINGTON TERRACE

Budget Worksheet - Budget Adj OCT fund50
Period 07/26 (07/31/2026) - 09/26 (09/30/2026)

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Account Number	Account Title	2025-26 Prior year Budget	2025-26 Prior year Actual	2025-26 Prior year Unexpended	2026-27 Current year Budget	2026-27 Current year Adj	2026-27 Current year Adj Budget	Justification
WATER ENTERPRISE FUND 50								
CAPITAL CONTRIBUTIONS & TRANSF								
50-39-30	Use of Retained Earnings	1,674,795		1,674,795	17,122	1,591,743	1,608,865	
	Total CAPITAL CONTRIBUTIONS & TRANSF:	1,674,795		1,674,795	17,122	1,591,743	1,608,865	50-36-30 Net difference of adjustments. \$1,591,743
WATER OPERATING EXPENSES								
50-70-71	Chrg for Serv GF10 Overhead	577,005	577,008	-3	602,981	2,943	605,924	
	Total WATER OPERATING EXPENSES:	577,005	577,008	-3	602,981	2,943	605,924	50-70-71 Correct budget coding error. \$2,943
WATER CAPITAL PROJECTS								
50-71-04	CW4 Adams Ave line replacment	100,776		100,776	61,224	100,776	162,000	
50-71-33	CW33 4900S line repla 6" to 8"	168,042		168,042	197,958	168,042	366,000	
50-71-60	CW60 Refurbish Valves & PRVs	414,231	17,170	397,061	0	397,061	397,061	50-71 Rollover unexpended capital funds from prior year. \$665,879
	Total WATER CAPITAL PROJECTS:	683,049	17,170	665,879	259,182	665,879	925,061	
WATER CAPITAL EQUIPMENT								
50-73-01	Electronic Meters & Radios	650,261	14,279	635,982	60,000	635,982	695,982	
50-73-02	Capital Equipment	246,960	6,004	240,956	25,000	240,956	265,956	
50-73-03	Fleet Replacements	152,081	106,098	45,983	15,000	45,983	60,983	50-73 Rollover unexpended capital funds from prior year. \$922,921
	Total WATER CAPITAL EQUIPMENT:	1,049,302	126,381	922,921	100,000	922,921	1,022,921	
	WATER ENTERPRISE FUND 50 Revenue Total:	1,674,795		1,674,795	17,122	1,591,743	1,608,865	
	WATER ENTERPRISE FUND 50 Expenditure Total:	2,309,356	720,559	1,588,797	962,163	1,591,743	2,553,906	
	Total WATER ENTERPRISE FUND 50:	-634,561	-720,559	85,998	-945,041	0	-945,041	
	Grand Totals:	-634,561	-720,559	85,998	-945,041	0	-945,041	

**Resolution No. 26-14
ATTACHMENT**

CITY OF WASHINGTON TERRACE

Budget Worksheet - Budget Adj OCT fund50
Period 07/26 (07/31/2026) - 09/26 (09/30/2026)

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Account Number	Account Title	2025-26 Prior year Budget	2025-26 Prior year Actual	2025-26 Prior year Unexpended	2026-27 Current year Budget	2026-27 Current year Adj	2026-27 Current year Adj Budget	Justification
STORM WATER ENTERPRISE FUND 52								
CAPITAL CONTRIBUTIONS & TRANSF								
52-39-30	Use of Retained Earnings	725,996		725,996	0	733,407	733,407	
	Total CAPITAL CONTRIBUTIONS & TRANSF:	725,996		725,996	0	733,407	733,407	52-39-30 Net budget adjustment changes. \$733,407
STORM WATER OPERATING EXPENSES								
52-70-71	Chrg for Serv GF10 Overhead	359,230	359,232	-2	374,101	1,472	375,573	
	Total STORM WATER OPERATING EXPENSES:	359,230	359,232	-2	374,101	1,472	375,573	52-70-71 Correct budget coding error. \$1,472
STORM WATER CAPITAL PROJECTS								
52-71-07	SD6 REGIONAL DETENT BASIN	53,390		53,390	88,457	53,390	141,847	
52-71-21	SD21 Intersection Drain Improv	180,865		180,865	28,123	180,865	208,988	
52-71-27	SD27 Detention basin head gage	30,000		30,000	0	30,000	30,000	
52-71-28	SD28 Basin redesign 5000S 300W	231,624	246	231,378	56,347	231,378	287,725	
52-71-30	SD30 5000 SOUTH SD IMPROVEMENT	84,926		84,926	0	84,926	84,926	
	Total STORM WATER CAPITAL PROJECTS:	580,805	246	580,559	172,927	580,559	753,486	52-71 Rollover unexpended capital funds from prior year. \$580,559
STORM WATER CAPITAL EQUIPMENT								
52-73-02	Capital Equipment	33,950		33,950	20,000	33,950	53,950	
52-73-03	Fleet Replacements	117,426		117,426	10,000	117,426	127,426	
	Total STORM WATER CAPITAL EQUIPMENT:	151,376		151,376	30,000	151,376	181,376	52-73 Rollover unexpended capital funds from prior year and the proceeds from prior year fleet sales. \$151,376
STORM WATER ENTERPRISE FUND 52 Revenue Total:		725,996		725,996	0	733,407	733,407	
STORM WATER ENTERPRISE FUND 52 Expenditure Total:		1,091,411	359,478	731,933	577,028	733,407	1,310,435	
Total STORM WATER ENTERPRISE FUND 52:		-365,415	-359,478	-5,937	-577,028	0	-577,028	
Grand Totals:		-365,415	-359,478	-5,937	-577,028	0	-577,028	

CITY OF WASHINGTON TERRACE		Budget Worksheet - Budget Adj OCT fund50 Period 07/26 (07/31/2026) - 09/26 (09/30/2026)						Page: 1
Account Number	Account Title	2025-26 Prior year Budget	2025-26 Prior year Actual	2025-26 Prior year Unexpended	2026-27 Current year Budget	2026-27 Current year Adj	2026-27 Current year Adj Budget	Justification
PARKS & OPEN SPACE CIP FUND 53								
Revenues								
53-35-15	CDBG GRANT	240,378	182,445	57,933		0	9,086	9,086
Total Revenues:		240,378	182,445	57,933		0	9,086	9,086
53-35-15 Adjust to actual. \$9,086								
Contributions & Transfers								
53-36-90	Use of beginning fund balance	572,809		572,809		0	633,592	633,592
Total Contributions & Transfers:		572,809		572,809		0	633,592	633,592
53-36-90 Net difference of adjustments. \$633,592								
PARK CIP GENERAL EXPENDITURES								
53-70-04	Parking Lot & Sidewalk O&M	169,005	1,107	167,898		20,000	167,898	187,898
53-70-29	Water Conservation Projects	94,473		94,473		25,000	94,473	119,473
53-70-65	Budgeted Increase Fund Balance					442,668	168,972	611,640
Total PARK CIP GENERAL EXPENDITURES:		263,478	1,107	262,371		487,668	431,343	919,011
53-70-04/29 Rollover unexpended capital funds from prior year. \$262,371								
53-70-65 Fund balance amounts reserved as committed. Land sale proceeds from the RDA to be used as "nontax" grant match. \$168,972								
ROHMER PARK CIP								
53-71-15	PK15 Rohmer Park Improvements	10,000		10,000		0	10,000	10,000
53-71-32	PK28 Pickleball Complex PhsIV	136,976	27,172	109,804		323,344	109,804	433,148
53-71-52	PK52 North Entrance	128,907	93,350	35,557		0	35,557	35,557
Total ROHMER PARK CIP:		275,883	120,522	155,361		323,344	155,361	478,705
53-71 Rollover unexpended funds from prior year. \$155,361								
LIONS PARK CIP								
53-73-01	PK10 Lions Park Improvements	18,000		18,000		0	18,000	18,000
Total LIONS PARK CIP:		18,000		18,000		0	18,000	18,000
53-73 Rollover unexpended funds from prior year \$. \$18,000								
VICTORY PARK CIP								
53-76-54	PK54 Victory Playground	200,880	162,906	37,974		0	37,974	37,974
Total VICTORY PARK CIP:		200,880	162,906	37,974		0	37,974	37,974
PARKS & OPEN SPACE CIP FUND 53 Revenue Total:								
		813,187	182,445	630,742		0	642,678	642,678
PARKS & OPEN SPACE CIP FUND 53 Expenditure Total:								
		758,241	284,535	473,706		811,012	642,678	1,453,690

Period 07/26 (07/31/2026) - 09/26 (09/30/2026)

Account Number	Account Title	2025-26 Prior year Budget	2025-26 Prior year Actual	2026-27 Prior year Unexpended	2026-27 Current year Budget	2026-27 Current year Adj	2026-27 Current year Adj Budget	Justification
Total PARKS & OPEN SPACE CIP FUND 53:		54,946	-102,090	157,036	-811,012	0	-811,012	
Grand Totals:		54,946	-102,090	157,036	-811,012	0	-811,012	

**Resolution No. 26-14
ATTACHMENT**

CITY OF WASHINGTON TERRACE

Budget Worksheet - Budget Adj OCT fund50
Period 07/26 (07/31/2026) - 09/26 (09/30/2026)

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Account Number	Account Title	2025-26 Prior year Budget	2025-26 Prior year Actual	2025-26 Prior year Unexpended	2026-27 Current year Budget	2026-27 Current year Adj	2026-27 Current year Adj Budget	Justification
CAPITAL PROJECTS FUND 55								
Contributions and Transfers								
55-39-25	Transfer in General Fund 10	81,120	81,120		485,758	12,065	497,823	
55-39-44	Use of Fund Balance - General	571,260		571,260	756,176	1,580,591	2,336,767	
Total Contributions and Transfers:		652,380	81,120	571,260	1,241,934	1,592,656	2,834,590	55-39 Net budget adjustment changes. \$1,592,656
BUILDINGS CIP								
55-45-04	BM4	63,033		63,033	10,000	63,033	73,033	
55-45-05	Fire/Senior Center Complex	21,100	7,565	13,535	10,000	13,535	23,535	
55-45-06	City Hall	17,340		17,340	41,218	17,340	58,558	
55-45-80	Public Works Facility	20,000		20,000	10,000	20,000	30,000	
Total BUILDINGS CIP:		121,473	7,565	113,908	71,218	113,908	185,126	55-45 Rollover unexpended capital funds from prior year. \$113,908
INFORMATION TECHNOLOGY CIP								
55-50-01	IT Replacements/Upgrades	55,333	9,520	45,813	36,000	45,813	81,813	
Total INFORMATION TECHNOLOGY CIP:		55,333	9,520	45,813	36,000	45,813	81,813	55-50 Rollover unexpended capital funds from prior year. \$45,813
NON-ROAD FLEET CIP								
55-60-01	Fleet Replacements Non-Streets	201,790	52,904	148,886	10,000	198,430	208,430	
55-60-02	Equipment Non-Streets	1,240,485	5,980	1,234,505	607,905	1,234,505	1,842,410	
Total NON-ROAD FLEET CIP:		1,442,275	58,884	1,383,391	617,905	1,432,935	2,050,840	55-60 Rollover unexpended capital funds from prior year and the proceeds from prior year fleet sales. \$1,432,935
CAPITAL PROJECTS FUND 55 Revenue Total:		652,380	81,120	571,260	1,241,934	1,592,656	2,834,590	
CAPITAL PROJECTS FUND 55 Expenditure Total:		1,619,081	75,969	1,543,112	725,123	1,592,656	2,317,779	
Total CAPITAL PROJECTS FUND 55:		-966,701	5,151	-971,852	516,811	0	516,811	
Grand Totals:		-966,701	5,151	-971,852	516,811	0	516,811	

Washington Terrace City, UT

Consolidated Fee Schedule

Leisure Services & Recreation		FY 2026-27 Final Adopted Res 26-08 (6/26)	FY 2026-27 Amended Res 26-14 (10/26)
Youth Soccer		50.00	
Youth Baseball/Softball			
T-Ball			
Resident	50.00		
Non-Resident	60.00		
Machine Pitch			
Resident	50.00		
Non-Resident	60.00		
Youth Baseball			
Resident	50.00		
Non-Resident	60.00		
Youth Softball			
Resident	50.00		
Non-Resident	60.00		
Youth Tackle Football			
Resident	140.00		
Non-Resident	160.00		
Youth Flag Football			
Resident			50.00
Non-Resident			60.00
Youth Basketball			
Resident	50.00		
Non-Resident	60.00		
Girls Volleyball			
Resident	50.00		
Non-Resident	60.00		
Pickleball			40.00
Special Events			
Vendor Booth - regular	40.00		
Vendor Booth - food	50.00		

City Council Staff Report



Author: Jake Meibos

Department: Public Works

Subject: Street Maintenance change order #1 and #2

Date: 10/20/2026

Type of Item: Ratification

Summary Recommendations: Approve the ratification of quantity change order #1 and #2

Description:

A. Topic: Ratify the 2026 Street Maintenance quantities and expenditures

B. Background: The city awarded the 2026 street maintenance projects to Staker Parsons on April 21, 2026.

The scope of the project consists of:

- Asphalt repairs
- Slurry seal
- Chip seal
- Pain striping

C. Analysis: The material quantities for each item are estimated by our engineer. When the application is complete, the actual quantities are submitted by the contractor and reviewed by the city staff.

Total quantities for the asphalt soft spot repair, asphalt overlay, and chip seal exceeded the engineers' estimate, increasing the total contract amount by **10.3%**.

The Contracting and Purchasing Policy state:

The following items **require City Council approval** unless otherwise exempted in these following rules:

- a. All contracts (as defined) over \$25,000.
- b. All contracts and purchases awarded through the formal bidding or request for proposal process over \$25,000.
- c. Accumulated "change orders" which would overall increase a previously approved contract by:
 - i. The lesser of 20% or \$25,000 for contracts of \$250,000 or less;
 - ii. **More than 10% for contracts over \$250,000.**

D. Fiscal Impact:

Original contract amounts to \$335,468.50

C/O #1- Chip seal	\$18,734.85
Slurry Seal	<u>\$(2,444.40)</u>
	\$16,290.45
C/O #2- Mill asphalt	\$612.15
2" Overlay	\$1,454.36
Soft spot repair	<u>\$16,292.50</u>
	\$18,359.01

Total **\$37,093.86**

The additional funds will be covered by class B&C road funds.

E. Department Review: Public Works Director

F. Approve the Request: Staff is requesting approval of change orders #1 and #2 for the total amount of \$37,093.86.

Washington Terrace Third Quarter Comparison 2025 - 2026

	Attack/Bite	Barking	Stray/Roaming	Carcass Removal	Citizen Assist.	Followup	Injured animal	Citations	Cruelty	Calls For Service	Extra Patrol
Sep-26	1	0	12	0	0	4	0	0	1	21	3
Aug-26	1	1	9	1	1	8	0	1	3	30	5
Jul-26	3	0	12	2	5	2	2	3	1	33	3
quarterly totals for 20	5	1	33	3	6	14	2	4	5	84	11
Sep-25	3	1	14	3	1	1	3	0	3	40	11
Aug-25	1	2	12	1	1	2	2	0	0	31	10
Jul-25	1	3	17	1	5	3	3	0	4	42	5
quarterly totals for 20	5	6	43	8	7	6	8	0	7	113	26



**City of Washington Terrace
Redevelopment Agency Meeting
Tuesday, October 20, 2026
following the Regular City Council Meeting
City Hall Council Chambers
5249 South 400 East, Washington Terrace City**

As a public service, Council and Redevelopment Meetings are streamed on the City of Washington Terrace YouTube channel: www.youtube.com/WashingtonTerraceCity

INTELLECTUAL PROPERTY PERMISSION NOTICE

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1. ROLL CALL

2. INTRODUCTION OF GUESTS

3. CONSENT ITEMS

Any point of order or issue regarding items on the Agenda or the order of the agenda need to be addressed here prior to the approval of the agenda.

3.1 APPROVAL OF AGENDA AND JULY 7, 2026 MEETING MINUTES

4. SPECIAL ORDER

Special orders will proceed as follows: Chair introduction of item, staff presentations, Questions by Board, Chair opens public hearing, citizen input; Chair closes public hearing, then Board final discussion

**4.1 PUBLIC HEARING: TO RECEIVE AND CONSIDER COMMENT ON
AMENDING THE FISCAL YEAR 2026-2027 BUDGET**

5. NEW BUSINESS

**5.1 MOTION/RESOLUTION 26-15: RESOLUTION APPROVING THE FISCAL
YEAR 2026-2027 BUDGET AMENDMENT**

6. ADJOURN MEETING

CERTIFICATE OF POSTING

I, Amy Rodriguez, The undersigned duly appointed City Recorder of the City of Washington Terrace do hereby certify that the above agenda was posted in three public places within the City limits and sent to the *Standard Examiner* at least 24 hours prior to the meeting.

For Packet Information, please visit our website at www.washingtonterracecity.org

City of Washington Terrace
Minutes of a Redevelopment Meeting
Held on Tuesday, July 7, 2026
Following the Regular City Council Meeting
City Hall, 5249 South 400 East, Washington Terrace City, Utah

BOARD MEMBERS AND STAFF MEMBERS PRESENT

Chair Mark C. Allen
Board Member Anna Davidson -excused
Board Member Zunayid Z. Zishan
Board Member Cheryl Parkinson
Vice Chair West
Board Member Michael Thomas
City Recorder Amy Rodriguez
City Manager Tom Hanson
Lt Sean Endsley, Weber County Sheriff

Others Present

Ken Butler, Ullis Gardiner

1. ROLL CALL

2. INTRODUCTION OF GUESTS

3. CONSENT ITEMS

3.1 APPROVAL OF AGENDA

Item approved by general consent.

3.2 APPROVAL OF MEETING MINUTES FROM JUNE 16, 2026

Chair Allen asked for a vote to formally approve the minutes from the meeting where the budget was approved.

Motion by Council Member West
Seconded by Council Member Parkinson
To approve the meeting minutes of June 16, 2026
Approved unanimously (4-0)

4 COMMENTS CONSIDERED

There were no additional comments.

5. ADJOURNMENT INTO REGULAR COUNCIL MEETING : CHAIR ALLEN

Motion by Vice-Chair West
Seconded by Board Member Parkinson
To adjourn the meeting into the regular Council Meeting
Approved unanimously (4 -0)
Time: 721 p.m.

Date Approved

City Recorder

City of Washington Terrace
County of Weber, State of Utah

RESOLUTION NO. 26-15

**A RESOLUTION AMENDING THE WASHINGTON TERRACE
REDEVELOPMENT AGENCY FISCAL YEAR 2026-2027 BUDGET**

WHEREAS, it is the desire of the Redevelopment Agency Board of the City of Washington Terrace to continue to function in an efficient and cost-efficient manner in providing the citizens with a safe and healthy environment; and

WHEREAS, the Washington Terrace Redevelopment Agency Board deems it necessary to amend the Fiscal Year 2026-2027 Redevelopment Agency Budget as detailed in the attached budget worksheet.

NOW THEREFORE BE IT RESOLVED by the Redevelopment Agency Board of Washington Terrace City to amend the Redevelopment Agency Fiscal Year 2026-2027 budget as *attached* hereto.

APPROVED this 20th day of October 2026

City of Washington Terrace

Mark C. Allen, Mayor/ Chair

ATTEST:

(SEAL)

Amy Rodriguez, City Recorder

Roll Call Vote:

Board Member Anna Davidson

Board Member Cheryl Parkinson

Board Member Michael Thomas

Board Member Jeff West

Board Member Zunayid Z. Zishan

Resolution No. 26-15
ATTACHMENT

CITY OF WASHINGTON TERRACE

Budget Worksheet - Budget Adj OCT fund50
Period 07/26 (07/31/2026) - 09/26 (09/30/2026)

Page: 1

Account Number	Account Title	2025-26 Prior year Budget	2025-26 Prior year Actual	2025-26 Prior year Unexpended	2026-27 Current year Budget	2026-27 Current year Adj	2026-27 Current year Adj Budget	Justification
MISC REVENUE								
CONTRIBUTIONS & TRANSFERS								
70-39-40	Use of Beginning Fund Balance				15,800	10,000	25,800	70-39-40 Use of fund balance. \$10,000
Total CONTRIBUTIONS & TRANSFERS:					15,800	10,000	25,800	
EXPENDITURES								
70-40-31	Professional and Technical		1,972	-1,972	0	10,000	10,000	70-40-31 This request provides the necessary funding for legal services to support the management and administration of the RDA. These services include reviewing development proposals and incentive agreements, ensuring compliance with applicable laws and regulations, and providing guidance on the appropriate management, allocation, and expenditure of RDA revenues. This legal support helps protect the City's interests, ensure responsible use of public funds, and support the RDA's economic development objectives. \$10,000
Total EXPENDITURES:			1,972	-1,972	0	10,000	10,000	
MISC REVENUE Revenue Total:					15,800	10,000	25,800	
MISC REVENUE Expenditure Total:			1,972	-1,972	0	10,000	10,000	
Total MISC REVENUE:			-1,972	1,972	15,800	0	15,800	
Grand Totals:			-1,972	1,972	15,800	0	15,800	