

Emery County School District | Board of Education**MINUTES FOR Wednesday, October 14, 2026**

The Wednesday, October 14, 2026 meeting of the Board of Education, held at the 550 North 400 West, Huntington, UT, was called to order at 6:30 pm by President Hatt.

Members Present:

Royd Hatt, James Winn, Kenzi Guymon, Neal Peacock, and Todd Huntington

Members Absent:

Others Present: Superintendent James Shank, Business Administrator Jackie Allred, Supervisors Yvonne Jensen, Doug Johnson, JR Jones, Wayne Maxfield, and Tracy Rowley. Student member James White.

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A) WORK SESSION

1. Castle Dale Property Sale
The Utah Association of Counties presented how their services could help the Board administer the sale of several building lots located near the county's swimming pool.
The Association explained some possible resources in providing development for a targeted work force housing.

B) REGULAR SESSION

1. Call to Order
2. Pledge of Allegiance
Motion was made to move the Automotive item ahead of Presentations.
Moved by: James Winn; seconded by: Neal Peacock

Carried.

3. Out of State Travel for EHS Automotive Competition
This trip has been very positive for the many EHS automotive students for several years. Prior students have been able to place very well in all areas. It is planned for 6 students to attend in November.

A favorable motion was made to approve the out of state travel request
Moved by: Royd Hatt; seconded by: Kenzi Guymon

Carried**C) PRESENTATIONS**

1. Data Privacy and Security Risk Analysis
IT Supervisor Doug Johnson presented the required presentation for Data Privacy and Security Risks. The District recognizes the importance of personal information as well as

protection from cyber attacks.

Data Privacy Training was given to the Board. Schools are the #1 target for ransomware. Each school has two major safety drills each year.

The Security Report contained all of the IT inventory for the District including servers, computers, chromebooks, printers, cameras, door locks and sound system. The firewall blocks about 550,000 external attempts per day. Antivirus protection is installed on all computers. Starlink services are on 3 trip buses this year. All student and staff data is protected by a firewall. All employees are trained on cyber security annually.

The District also completed a Cybersecurity Penetration Test which gave feedback on ways to improve the District's security measures.

2. K-3 Literacy Fall Report

Elementary Supervisor JR Jones presented the Beginning of Year (BOY) Literacy results for grades K-3. He also presented the District's new Individual Reading Plan (IRP) which is now required for all students who test below benchmarks. This will create a Reading Plan targeted for individual student reading success.

3. Summative Testing Review

Assessment Director Yvonne Jensen presented School Year 25-26 student testing data and demonstrated how to view assessments on the USBE DataGateway website.

Emery School District is showing encouraging student performance, with several schools exceeding the state average in proficiency. Achievement differences across schools and grade levels highlight opportunities to strengthen instruction and improve outcomes districtwide.

Improvements can be made by sharing effective practices, providing targeted support, strengthening collaboration, and monitoring progress. ECSD has a strong foundation to build upon.

D) CONSENT AGENDA

1. Warrants

2. Minutes from previous meeting(s)

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[September Monthly Meeting - Sep 09 2026 - Minutes - Html](#) 

3. Financial Reports from previous month

4. Names for New Hire Approvals

Luxie Thompson / SpEd Parapro 5.9 hour / Huntington Elementary

Stephanie Gasser / Part-Time Custodian 4 hour / Cleveland Elementary

Motion was made to accept Consent Items.

Moved by: James Winn; seconded by: Kenzi Guymon

Carried

E) BOARD ACTION ITEMS

1. Winter Extra-Curricular Activity Schedules 12
[EHS Boys Basketball Schedule 2026 2027.pdf](#) 
[EHS Girls Basketball Schedule 2026 2027.pdf](#) 
[EHS Swimming Schedule 2026-27.pdf](#) 
[EHS Wrestling Schedule 2026-2027.pdf](#) 
[GRHS Basketball Schedule 2026-2027.pdf](#) 
[2026 2027 CVAA winter schedule - Boys Basketball .pdf](#) 
[2026 2027 CVAA winter schedule - Girls Basketball .pdf](#) 
[2026 2027 CVAA winter schedule - Wrestling .pdf](#) 
Motion was made to approve the activity schedules as presented
Moved by: James Winn; seconded by: Neal Peacock
Carried.
2. Donation from EmeryTelcom for Swim Timing Equipment
The existing timing equipment for the EHS swim team is not working properly. The upgrade was offered to be donated by EmeryTelcom. The donation of \$22,320 covers the timing system, touchpads, and other accessories.
It was motioned to approve the donation from EmeryTelcom for the EHS Swim Equipment
Moved by: James Winn; seconded by: Royd Hatt
Carried.
3. LEA Specific License
This item was no longer needed and passed over with no objection from the board.
4. Second Reading Policies
[GEBC - Overtime PROPOSED.docx](#)  
[GECE - Postpartum and Parental Leave PROPOSED.docx](#)  
[GBEB - Staff Code of Conduct PROPOSED.docx](#)  
[BEA - Board Meetings Notice Requirements PROPOSED.docx](#)  
[IHA - Basic Instructional Program PROPOSED.docx](#)  
It was motioned to approve the policies as second reading.
Moved by: Kenzi Guymon; seconded by: Neal Peacock
Carried.
5. First Reading Policies 21
[CE - School Safety PROPOSED.docx](#) 

[DID - Revenue Budgeting Budget PROPOSED.docx](#) 

[DJDH - Procurement of Construction PROPOSED.docx](#) 

[FHAB - Reporting Student Drug Possession Offenses PROPOSED.docx](#) 

[GBGB - Staff Protection PROPOSED.docx](#) 

[GBGG - Bloodborne Pathogens and Handling Blood and Body Fluids PROPOSED.docx](#) 

[GBGG-P Bloodborne Pathogens Exposure Control Plan PROPOSED.docx](#) 

[GCO - Evaluation of Professional Staff PROPOSED.docx](#) 

[IHAK - Compulsory Education and Citizenship Education PROPOSED.docx](#) 

It was motioned to approve the policies as first reading and will be available for comment until the November meeting.

Moved by: Kenzi Guymon; seconded by: James Winn

Carried.

F) REPORTS

1. Principal

Canyon View Principal Jenny Gagon presented the school's academics and extra-curricular items. Showing the school report card now posted online, CV made significant increases in Math. She spoke that consistency in teacher staffing affects outcomes. The current focus for this year is ELA with interventions. CV's end of year state testing scores are still below the state average, but there is growth and gains in all areas, specifically the lowest 25%. The scheduled Intervention period is focused on math or reading skills where all students are getting either interventions or extensions. This is strongly supported by parents and students. CVMS counselor Dayna Hansen presented the attendance Data project. The school culture and intervention hours are positively affecting attendance which is part of the School Improvement Plan. The Well-Being Program collaborates with the U of U with mental health screening and conducts three surveys each school year .

2. Business Administrator

All summer capital projects have been substantially completed. GRHS tennis court should be available for full use by the end of the month. Wayne Maxfield reported on the transportation electrical project which is well underway with all trenching complete. The payroll Red Rover system is finalizing implementation.

3. Superintendent

Superintendent Shank covered the following items:

- Gillian Wandell is the Apples Teacher of the Month. She is currently the Third grade teacher at Cleveland Elementary.
- Enrollment County & Demographics. The official Oct 1 count was 1,790 from 1,905 the prior year or 6% decline which is spread over all grades.
- The results and takeaways from the recent PD Day exit survey was very

- positive and will formulate future trainings.
- Secondary ELA Curriculum Development made significant progress which includes each grade level expanding in complexity and rigor.
- Recent software integration report: In the past several months, the District has implemented major software upgrades with Red Rover (payroll), ObserverTab (evaluation tool), Panorama (behavioral tracking), and Diligent (Board meetings).

4. Board Member Committee

All board members attended the USBA Regional Meeting. Neal Peacock attended EHS community council meeting and has now joined the CWE book club that helps parents to read with their child. Kenzi Guymon attended the county's CRA meeting, both policy meetings, and 'bring an adult to lunch day' at FE. James Winn also attended both policy committee meetings and the USBA board meeting. He reported that USSA is hiring a Government Relation support position. He is also finalizing the USBA New Board member training that is now expanding to a year-round support for new board members. He also reported on the new USBA Advocacy website and the Annual Board Member Training in January. He also attended Canyon View and Cleveland community councils. Royd Hatt attended the District leadership, agenda setting meeting, and the GRHS court punch list site visit. James White reported on EHS homecoming events last month. This week had volleyball and soccer games. The next Student Council project is a Halloween event and the Winter Formal dance. Todd Huntington represented the Board at the county CRA meeting.

G) PUBLIC COMMENTS

Doug Johnson mentioned the passing of Kendall Mortensen and that he was a fabulous ECSD educator.

H) CLOSED SESSION

I) ADJOURN

The closed meeting was held in the media center at Canyon View Middle School on Wednesday, October 14, 2026, beginning at 8:50 pm. All five Board members were present for the closed meeting, as were Superintendent James Shank, Business Administrator Jackie Allred. A recording of the portion of the closed meeting related to discussing collective bargaining as authorized by Utah Code was made and will be kept on file by the District. A recording was not made of the portion of the closed meeting related to discussing the character, professional competence, or physical or mental health of an individual.

Certification of Closed Executive Session (Utah Code 52-4-206)

I, Royd Hatt, President of the Emery County School District Board of Education, certify and swear that the sole purpose of the unrecorded portion of the above closed executive session was to review and discuss the character and professional competence of individuals. Under the code referenced above, a closed executive session discussion of the character, professional competence, or physical or mental health of an individual is exempt from recording requirements

and therefore, this portion of the closed executive session was not recorded.

Without further items on the agenda, President Hatt declared the meeting adjourned at 9:55 pm

Board President

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